



THE MOST LIVABLE CITY IN AMERICA

# 2010 PROPOSED BUDGET

City of Saint Paul, Minnesota

Mayor Christopher B. Coleman



## Photo and Design Credits

The cover highlights just a few of the many things that make Saint Paul the most livable city in America - exciting sports and entertainment, diverse and connected communities, state of the art community resources, and stimulating and engaging cultural events.

### Photo Credits:

- Xcel Energy Center. Photo courtesy of the Minnesota Wild. Photo taken by Bruce Kluckhohn.
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City of Saint Paul  
2010 Proposed Budget

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## Content and Other Publications

### Information Included

This publication contains information on City of Saint Paul operating and debt service budgets. Operating budgets include the general fund and 53 special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

### Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the questions people most commonly ask. If we show too much detail, the budget documents become extremely large and expensive to print. Poring through them can be daunting, tedious and time consuming.

We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes. They will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries and parks. These services are such a large portion of the budget, they are difficult to ignore. We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

### Budgets, Not Spending

Unless otherwise noted, the numbers in this document are *budget* amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Comprehensive Annual Financial Report (CAFR). See the following information.

### Other Publications and Information

The Office of Financial Services (OFS) publishes this summary document each year to display the Council-adopted budgets. However, to keep printing costs down, it is only available on a limited-distribution basis. OFS also publishes a brochure which contains budget data and demographic information. As time permits, we update a statistical summary with trend information over longer periods of time. All of these publications are available for viewing in Saint Paul Public Libraries, in the Government Documents Section, or by calling the Office of Financial Services at 651-266-8797. Our Web site is [www.ci.stpaul.mn.us](http://www.ci.stpaul.mn.us). Some budget documents are available on this Web site.

Other publications are listed below. Most of them are also available in Saint Paul Public Libraries. We encourage you to use library copies whenever possible to obtain information, but if you cannot, we have listed publications and contact persons for you.

- ❖ Capital Allocation Policy  
*Contact Allen Lovejoy at 651-266-6576.*
- ❖ Comprehensive Annual Financial Report (CAFR)  
*Contact Lori Lee at 651-266-8822  
or Jose Jovellana at 651-266-8820*
- ❖ General Obligation Debt Overlapping on the Saint Paul Tax Base: Five Year Debt Management Strategy, 2005-2010  
*Contact Todd Hurley at 651-266-8549*
- ❖ Housing and Redevelopment Authority (HRA) Annual Budget and the Comprehensive Annual Financial Report  
*Contact Jerome Falksen at 651-266-6631*
- ❖ Public Library Agency  
*Contact Susan Cantu at 651-266-7076*
- ❖ Port Authority Financial Statements and the Report of Independent Public Accountants  
*Contact Tom Collins at 651-224-5686*
- ❖ Regional Water Services  
*Contact Ruth O’Brien at 651-266-6322*
- ❖ RiverCentre  
*Contact Eric Willems at 651-265-4822*



# CITY OF SAINT PAUL

Christopher B. Coleman, Mayor

390 City Hall  
15 West Kellogg Boulevard  
Saint Paul, Minnesota 55102

Telephone: (651) 266-8510  
Facsimile: (651) 266-8513

August 11, 2009

Honorable City Councilmembers,

I am pleased to formally transmit to you my 2010 budget for the City of Saint Paul.

This budget reforms the way the city does business, cuts general fund spending, and reflects the tough choices we've made to keep Saint Paul moving forward in difficult times. Three years ago I came into office facing a sizable deficit, devastating cuts in LGA, and a deteriorating national economy. Working together, we have kept Saint Paul strong by making the tough choices necessary to maintain critical services, bringing structural balance to our budget, and investing long-term in our City's future. While I am proposing reductions in City services, behind the numbers is evidence of our continued efforts to improve services while reducing costs. This proposed budget is realistic, forward-looking, and makes progress toward our vision of Saint Paul as the most livable city in America.

It rests on several key principles:

**Reform the Way the City Does Business**

- Modernize our core business systems
- Make strategic reductions that anticipate transformed service delivery models in the future

**Make Tough Choices**

- Partner with community organizations to reprogram rec center buildings
- Implement our strategic plans for Fire and Police

**Invest in the Future**

- Capital budget
- ARRA grants

Thank you for your continued leadership, support and commitment to Saint Paul. I look forward to working with you on this important budget for our great city.

Sincerely,

Christopher B. Coleman  
Mayor

## Mayor's Principles and Priorities for the 2010 Budget

The 2010 proposed budget represents the tough choices current budgetary pressures are placing on the City and the strategic vision established to move Saint Paul forward as the Most Livable City in America.

Mayor Coleman's budget proposal is grounded in the values established with the community:

- To be realistic and open about what it costs to maintain quality public services, today and in the future.
- To pay current costs with current resources.
- To take care of what we have and ensure that maintenance and improvement of existing public assets remains a priority.
- To invest in the future. Make the new investments in technology, infrastructure and services today that will ensure the future we envision for the City.
- To provide excellent service to citizens. Look continually to reshape service delivery to provide the best value to Saint Paul residents.

Here are some ways in which Mayor Coleman's 2010 proposed budget reflects these principles:

### ***Reform the Way the City Does Business***

- Modernize core business processes with the purchase and implementation of Enterprise Resource Planning (ERP) software.
- The budget plan makes reductions in central support functions (Human Resources, Financial Services, Technology) anticipating that these internal service delivery models will be transformed via the City Operations, Modernization, and Enterprise Transformation (COMET) project.

### ***Make Tough Choices***

- Builds upon previous successes reprogramming our rec centers with community partners by working with community-based organizations to restructure and program five additional centers and replace three centers with needed field and restroom improvements to increase active recreation opportunities in neighborhoods.
- Continue implementing recommendations from the Fire Department audit to respond to the changing needs of the community. This includes funding the third of three super-medical EMS teams and leveraging federal SAFER funding to maintain our commitment to fire suppression services.

### ***Invest in the Future***

- The federal American Recovery and Reinvestment Act (ARRA) will provide funding for 28 police officers for the next three years, helping to maintain our commitment to community policing and gang prevention.
- Continue rehabilitating vacant buildings, returning them to the market and spurring investment and home ownership in neighborhoods affected by the mortgage foreclosure crisis.
- Lays out a four-year plan for the Capital Improvement budget that includes the construction of the Payne Maryland Project – a combined library/recreation center complex – and maintenance and performance upgrades of our existing facilities.

## Description of Saint Paul's Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as "strong Mayor-Council". Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for Council members. Each of the seven Council members is elected from a separate ward. The seven wards are approximately equal in population.

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval, and is responsible for the direction and control of departments and offices. The Mayor recommends policies and budgets to the City Council. The Mayor exercises all powers and performs all executive duties given by the city charter, city ordinances and state laws. The Mayor has the authority to veto Council actions. The Council can override the Mayor's veto with a minimum of five votes.

The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate citizen participation. The Council analyzes, adopts and monitors the city budget. Council members prepare and promote the City's legislative program. They serve on boards and commissions of certain intergovernmental agencies.

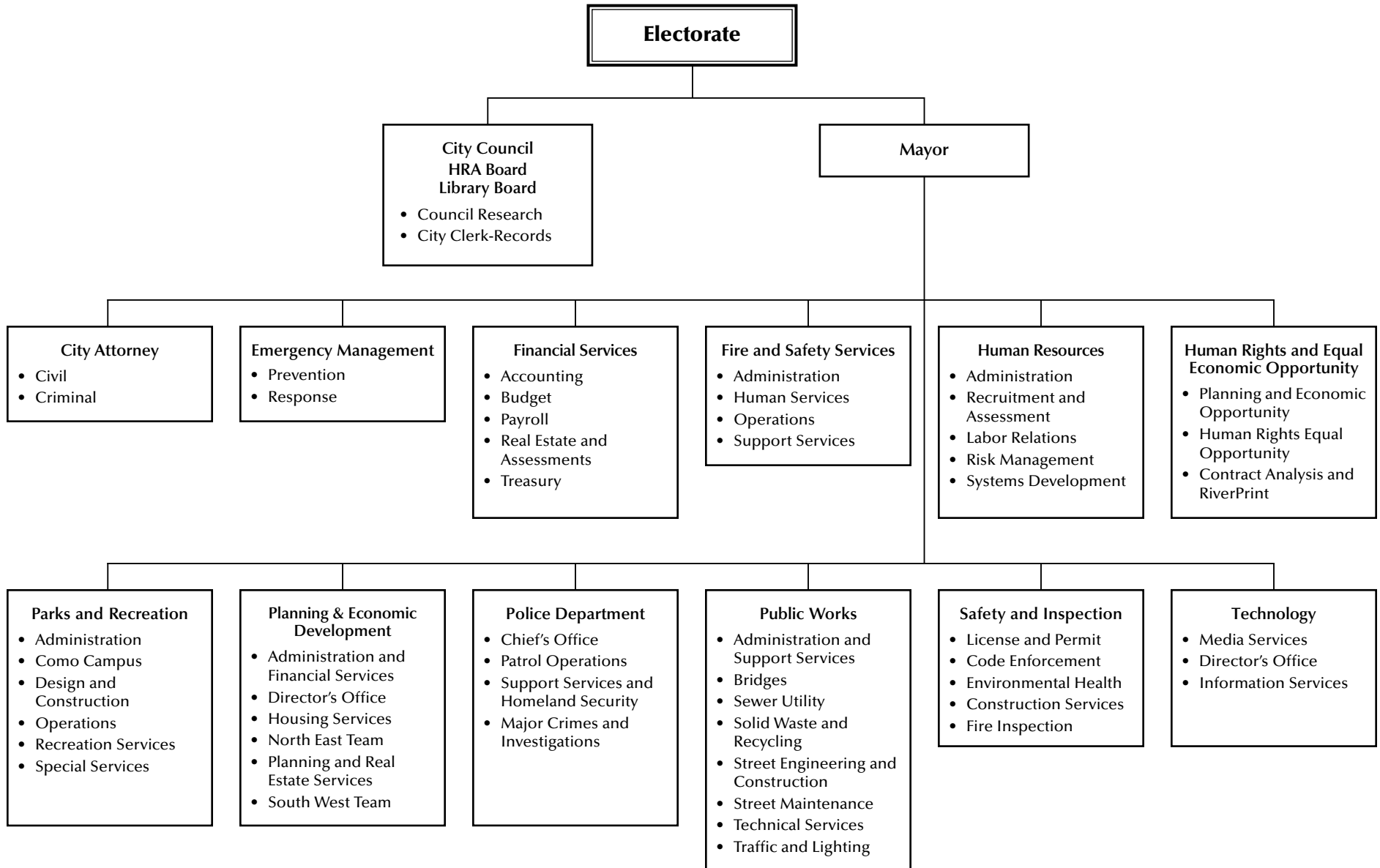
Elected Officials			Appointed Officials		
Office	Name	Term Expires	Department/Office	Director's Name	Term Expires
Mayor	Christopher B. Coleman	01-01-2010	City Attorney	John Choi	*
			City Clerk	Shari Moore	*
Council members:			Emergency Management	Rick Larkin	*
Ward 1	Melvin Carter	01-01-2012	Financial Services	Margaret Kelly	*
Ward 2	Dave Thune	01-01-2012	Fire and Safety Services	Tim Butler	2013
Ward 3	Patrick Harris	01-01-2012	Human Rights and Equal		
Ward 4	Russ Stark	01-01-2012	Economic Opportunity	Luz Frias	*
Ward 5	Lee Helgen	01-01-2012	Human Resources	Angie Nalezny	*
Ward 6	Daniel Bostrom	01-01-2012	Mayor - Deputy Mayor	Ann Mulholland	*
Ward 7	Kathy Lantry	01-01-2012	Mayor – Chief of Staff	Sara Grewing	*
			Parks and Recreation	Michael Hahm	*
			Planning and Econ. Dev	Cecile Bedor	*
			Police	John Harrington	2010
			Public Libraries	Katherine Hadley	*
			Public Works	Bruce Beese	*
			Safety and Inspection	Bob Kessler	*
			Technology	Andrea Casselton	*
			Regional Water Services	Steve Schneider	*

\* Serves at pleasure of the Mayor

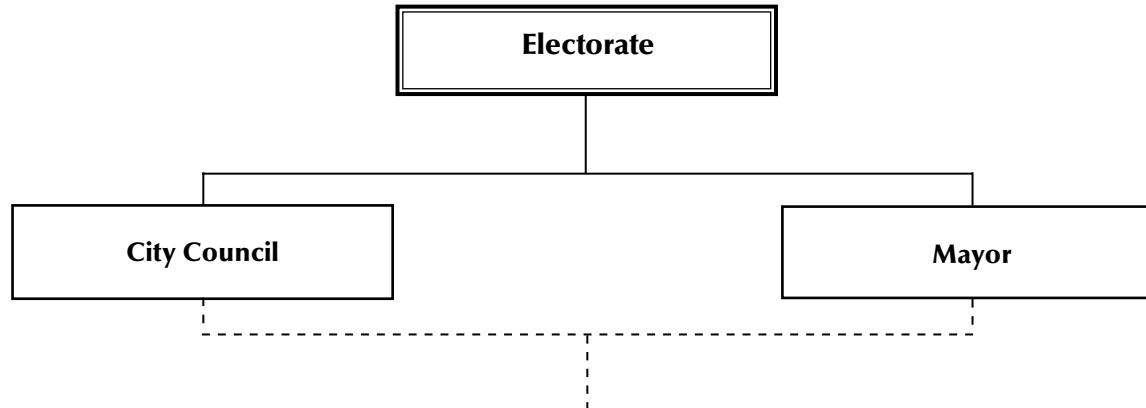


# City of Saint Paul, Minnesota

(Form of Government: "Strong" Mayor, with Seven Councilmembers Elected by Ward)



# City-Appointed Boards and Commissions



- |  |  |   |
|--|--|---|
| <ul style="list-style-type: none"> <li>• Advisory Committee On Aging</li> <li>• Affirmative Action Advisory Committee</li> <li>• Saint Paul Airport Relations Council</li> <li>• Bicycle Advisory Board</li> <li>• Business Review Council (BRC)</li> <li>• Capitol Area Architectural Planning Board</li> <li>• Compete St. Paul Board</li> <li>• Cultural Capital Investment Program (Cultural STAR Board)</li> <li>• Police Civilian Review Commission</li> <li>• Saint Paul Civil Service Commission</li> <li>• District Energy Board of Directors</li> <li>• Fair Housing Council</li> <li>• Food and Nutrition Commission</li> </ul> | <ul style="list-style-type: none"> <li>• Saint Paul-Ramsey County Health Services Advisory Committee</li> <li>• Heritage Preservation Commission</li> <li>• Ramsey County/City of Saint Paul Homeless Advisory Board</li> <li>• Saint Paul Human Rights Commission</li> <li>• Long-range Capital Improvement Budget (CIB) Committee of Saint Paul</li> <li>• Mayor's Advisory Committee For People With Disabilities</li> <li>• Metropolitan Library Services Agency</li> <li>• Minnesota Landmarks Board</li> <li>• Mississippi Water Management Organizations</li> <li>• Saint Paul Neighborhood Network (SPNN)</li> <li>• Neighborhood Sales Tax Revitalization (STAR Program)</li> </ul> | <ul style="list-style-type: none"> <li>• Neighborhood Advisory Committee (Hubert H. Humphrey Job Corps Center)</li> <li>• Our Fair Carousel Board</li> <li>• Saint Paul Parks and Recreation Commission</li> <li>• Saint Paul Planning Commission</li> <li>• Saint Paul Port Authority</li> <li>• Saint Paul Public Housing Agency (PHA)</li> <li>• St. Paul RiverCentre Convention and Visitors Authority</li> <li>• Truth in Sale of Housing Board of Evaluators</li> <li>• Board of Water Commissioners</li> <li>• City-County Workforce Investment Board</li> <li>• Saint Paul-Ramsey County Health Services Advisory Committee</li> <li>• Youth Fund Board</li> <li>• Board of Zoning Appeals</li> </ul> |
|--|--|---|

## Budget Process

The budget process is designed to conform with Minnesota law, the City charter and the legislative code. The process to develop the budget commences in February.

### *January - March*

The budget for the following year is finalized during this time. This includes preparing, printing and distributing books reflecting the adopted budget. The accounting section of the Office of Financial Services prepares the annual financial report for the previous year. During this time, the “base budget” for the upcoming year is identified.

### *April - June*

Forms, instructions, printouts and the Mayor’s guidelines are distributed to departments. These tools are used to plan for and develop operating budgets. Department management and staff identify objectives, performance indicators and the resources needed to accomplish goals. Services are reviewed to determine purpose, need and cost-saving ideas.

Department requests for the following year’s budget are submitted to the Office of Financial Services in June. After that, each department’s budget is analyzed by the OFS budget staff. The Mayor meets with the department directors to discuss their needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

### *July - September*

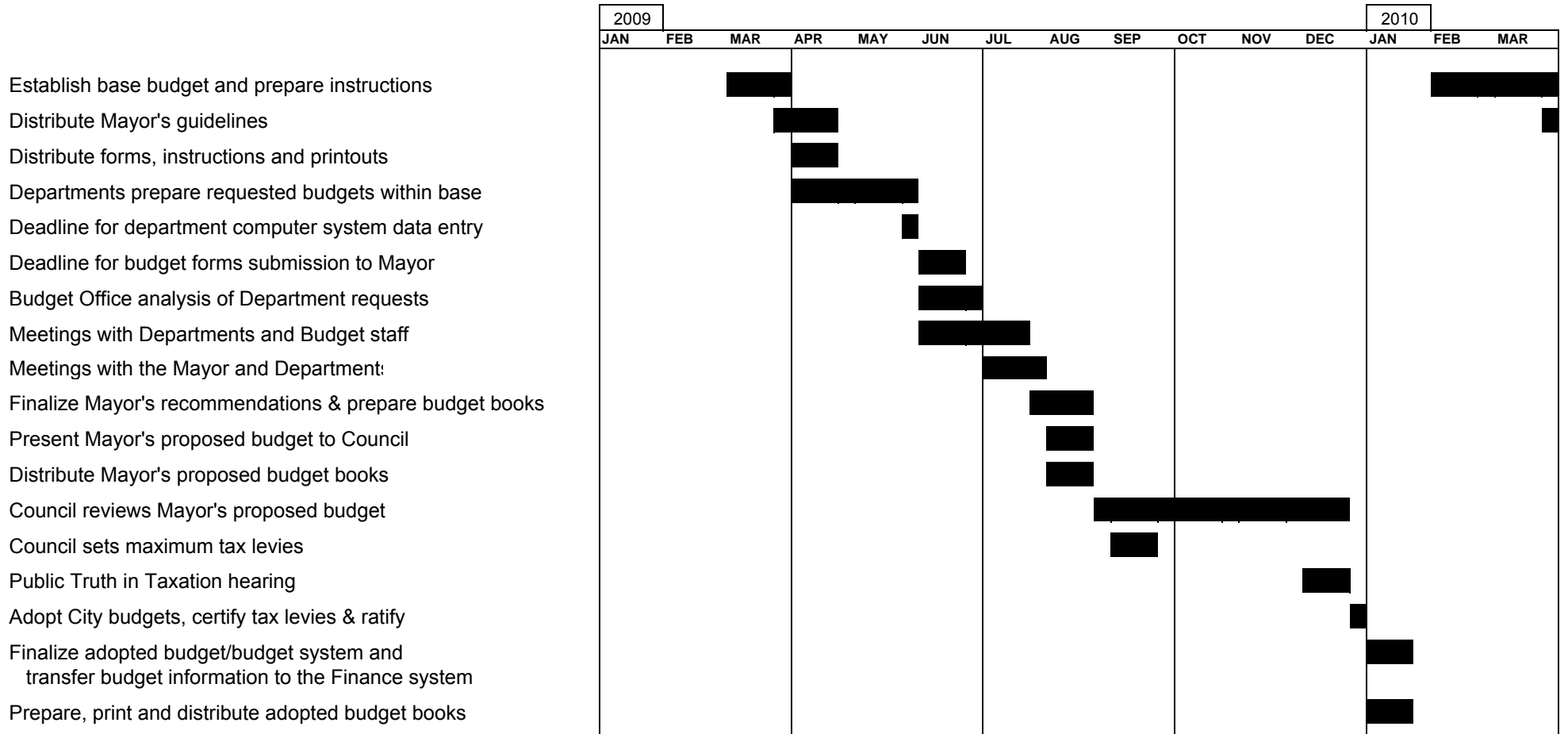
The budget staff finalizes the Mayor’s recommendations and produces the Mayor’s proposed budget. The Mayor then submits the recommended budget to the City Council by August 15, as required by the City Charter.

In August, the City Council begins reviewing the Mayor’s proposed budget. The Council holds meetings with department directors, management and staff to obtain a clear understanding of the department’s goals, service priorities and objectives that are represented in the proposed budget. As required by state law, the City Council sets the *maximum* property tax levy in September. Governmental units can adjust budgets, resulting in property taxes that are less than or equal to, but not more than, the maximum levy.

### *October - December*

The City Council holds public hearings on the budget. Ramsey County mails property tax statements to property owners indicating the *maximum* amount of property taxes that the owner will be required to pay. These statements also indicate when the Truth in Taxation public hearings will be held. State law requires the City to hold a joint meeting with the county and school district. This meeting is held in early December. The City Council then adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor’s proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.

## CITY OF SAINT PAUL BUDGET CYCLE



# **Overview of Combined City and Library Agency Budgets**

## **Overview of Combined City and Library Agency Budgets**

With the creation of the independent Saint Paul Public Library Agency beginning with the 2004 budget year, detailed information about library budgets and activities is now presented in a separate document, and is generally excluded from the City budget information contained in this publication.

The information provided in this section is intended to give a high-level overview of the combined City and Library Agency budgets and permit overall year-to-year comparisons to be made more easily. Detailed information about the Library Agency budget will be made available in a separate publication published by the Agency.

**Property Tax Levy and State Aid: City, Library Agency and Port Authority Combined  
2009 Adopted vs. 2010 Proposed**

	<b>Property Tax Levy*</b>				<u>Pct of City 09 Total</u>	<u>Pct of City 10 Total</u>
	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Amount Change</u>	<u>Pct. Change</u>		
City of Saint Paul						
General Fund	60,196,831	65,811,437	5,614,606	9.3%	69.1%	71.1%
General Debt Service	10,865,320	9,761,438	-1,103,882	-10.2%	12.5%	10.6%
Saint Paul Public Library Agency	16,080,113	16,924,646	844,533	5.3%	18.5%	18.3%
<b>Total (City and Library combined)</b>	<b>87,142,264</b>	<b>92,497,521</b>	<b>5,355,257</b>	<b>6.1%</b>	<b>100.0%</b>	<b>100.0%</b>
Port Authority	2,112,000	2,112,000	0	0.0%		
<b>Overall Levy (City, Library &amp; Port)</b>	<b>89,254,264</b>	<b>94,609,521</b>	<b>5,355,257</b>	<b>6.0%</b>		

\* This is the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 2% "shrinkage" allowance for delinquent taxes. The State pays a portion of the tax levy through the Market Value Homestead Credit, which is included in these numbers.

**Local Government Aid Financing**

	<u>2009 Adopted *</u>	<u>2010 Proposed</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct. of 09 Total</u>	<u>Pct. of 10 Total</u>
	City of Saint Paul					
General Fund	60,615,357	52,471,674	-8,143,683	-13.4%	96.8%	100.0%
General Debt Service	0	0	0	N.A.	0.0%	0.0%
Saint Paul Public Library Agency	1,984,661	0	-1,984,661	-100.0%	3.2%	0.0%
<b>Total (City and Library combined)</b>	<b>62,600,018</b>	<b>52,471,674</b>	<b>-10,128,344</b>	<b>-16.2%</b>	<b>100.0%</b>	<b>100.0%</b>

\* Saint Paul's 2009 LGA payment was reduced by \$5,030,573 through unallotment. Revised 2009 LGA financing for Saint Paul is \$57,751,071.

**Total Combined City and Library Agency Budgets: 2009 Adopted and 2010 Proposed**

	2009 <u>Adopted</u>	2010 <u>Proposed</u>	Change <u>Amount</u>	<u>Percent</u>
City operations	453,740,010	460,805,366	7,065,356	1.6%
Library operations	18,456,176	17,216,936	-1,239,240	-6.7%
<b><i>Total operations</i></b>	<b>472,196,186</b>	<b>478,022,302</b>	<b>5,826,116</b>	<b>1.2%</b>
City debt service	59,277,147	59,921,486	644,339	1.1%
Library debt service	1,173,825	1,165,075	-8,750	-0.7%
<b><i>Total debt service</i></b>	<b>60,450,972</b>	<b>61,086,561</b>	<b>635,589</b>	<b>1.1%</b>
Capital improvements	87,023,000	87,311,000	288,000	0.3%
Library capital improvements	35,461	0	-35,461	-100.0%
<b><i>Total capital improvements</i></b>	<b>87,058,461</b>	<b>87,311,000</b>	<b>252,539</b>	<b>0.3%</b>
<b><i>Total combined budgets:</i></b>	<b>619,705,619</b>	<b>626,419,863</b>	<b>6,714,244</b>	<b>1.1%</b>

**Workforce Summary, City and Library Agency Combined**

	2009 <u>Adopted</u>	2010 <u>Proposed</u>	Change <u>Amount</u>	<u>Percent</u>
City FTEs (All Funds)	2,851.6	2,757.2	-94.4	-3.3%
Library FTEs (All Funds)	187.9	161.5	-26.4	-14.1%
<b><i>Total Combined FTEs</i></b>	<b>3,039.5</b>	<b>2,918.7</b>	<b>-120.8</b>	<b>-4.0%</b>

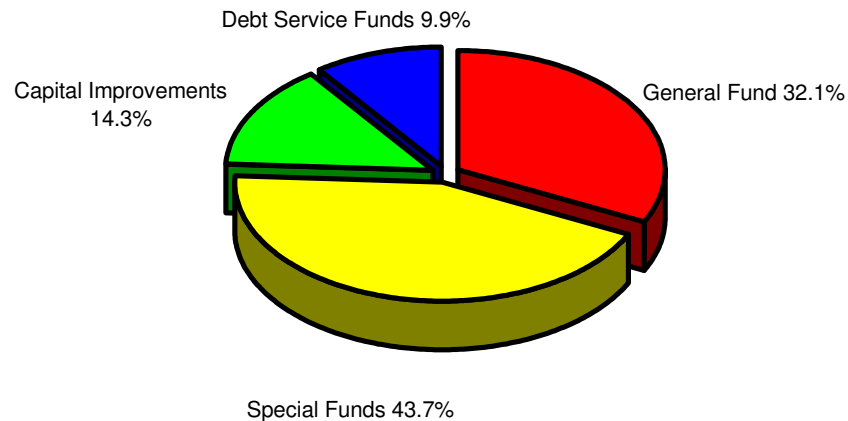


# **City Composite Summary**

## Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2008 Actual	2009 Adopted Budget	2010 Proposed Budget
General Fund (Operating)	189,416,990	197,655,427	194,961,128
Special Fund (Operating)	276,187,171	256,084,583	265,844,238
Capital Improvements	70,017,462	87,023,000	87,311,000
Debt Services Funds	47,948,930	59,277,147	59,921,486
Total Budgets (Unadjusted)	<u>583,570,553</u> *	<u>600,040,157</u>	<u>608,037,852</u>
Less Transfers	(59,296,949)	(61,051,214)	(61,358,120)
Less Subsequent Year Debt	<u>0</u>	<u>(17,197,629)</u>	<u>(16,266,495)</u>
Adjusted Financing Plan	<u>524,273,604</u>	<u>521,791,314</u>	<u>530,413,237</u>
*2008 actual includes \$39.3 million in one-time spending for the Republican National Convention.			

### Composite Summary - Total Budget 2010 Proposed Budget



## Composite Summary - Workforce

City of Saint Paul: All Funds Full Time Equivalents (FTEs)			
Department	2008 Adopted Budget	2009 Adopted Budget	2010 Proposed Budget
Attorney	67.8	68.8	63.3
City Clerk (a)	2.0	0.0	0.0
Council (a)	26.7	29.1	29.1
Debt Service Fund	2.1	2.8	3.1
Emergency Management	1.1	2.0	2.0
Financial Services (b)	45.0	42.7	38.9
Fire and Safety Services (a)	456.5	457.2	472.0
General Government Accounts	2.1	2.1	2.1
StP-RC Health	53.8	49.2	43.6
HREEO (b)	0.0	34.6	35.4
Human Resources	31.3	31.3	27.4
Human Rights (b)	7.5	0.0	0.0
License, Inspection and Env. Protection (a)	0.0	0.0	0.0
Mayor's Office	16.2	17.0	15.0
Neighborhood Housing & Property Improvement (a)	0.0	0.0	0.0
Parks and Recreation	569.8	580.7	553.9
Planning and Economic Development (b)	83.6	79.8	75.2
Police	804.8	809.7	784.7
Public Works	431.1	396.8	387.6
Safety and Inspection	166.1	164.4	143.3
Office of Technology	80.6	83.4	80.6
<b>Total</b>	<u><u>2,848.1</u></u>	<u><u>2,851.6</u></u>	<u><u>2,757.2</u></u>
<b>Total General Fund</b>	<u><u>1,699.7</u></u>	<u><u>1,757.2</u></u>	<u><u>1,625.4</u></u>
<b>Total Special Fund</b>	<u><u>1,148.4</u></u>	<u><u>1,094.4</u></u>	<u><u>1,131.8</u></u>

## Composite Spending - By Department

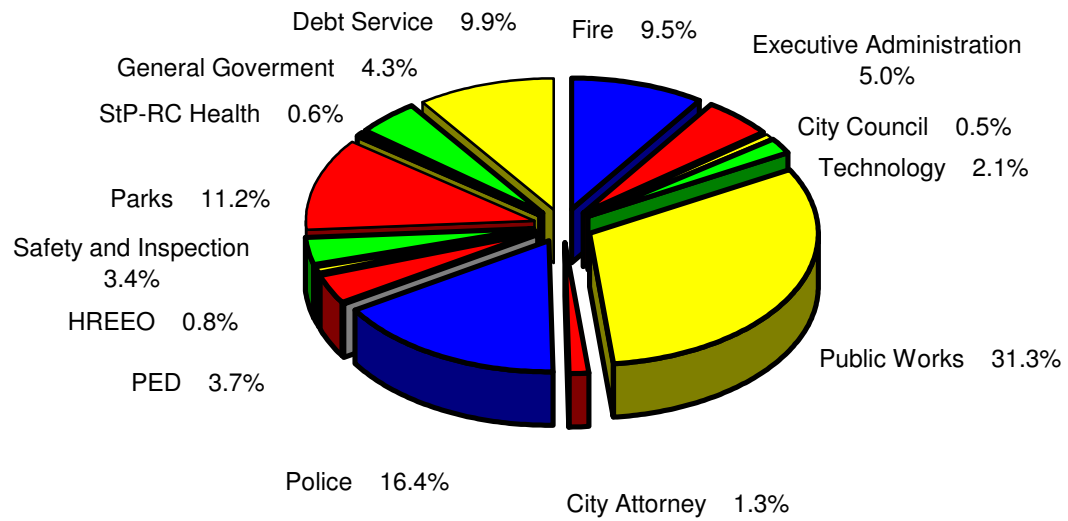
2010 Proposed Budget (By Department and Fund Type)					
Department	General Fund	Special Funds	Debt Service	Capital Budget	Total All Budgets
Attorney	6,322,797	1,542,447			7,865,244
Council	3,000,388	85,540			3,085,928
Debt Service			59,921,486		59,921,486
Emergency Management	252,429				252,429
Financial Services (a)	1,738,434	19,769,153			21,507,587
Fire and Safety Services	52,700,027	4,834,775			57,534,802
General Government Accounts	7,589,095			18,291,000	25,880,095
StP-RC Health		3,777,352			3,777,352
HREEO (a)	1,370,164	3,574,616			4,944,780
Human Resources	3,169,122	3,379,141			6,548,263
Human Rights (a)					0
Libraries (b)					0
Mayor's Office	1,434,754	456,890			1,891,644
Parks and Recreation	25,498,896	28,314,144		14,474,000	68,287,040
Planning and Economic Development (a)		17,977,902		4,634,000	22,611,902
Police	74,793,286	24,758,415			99,551,701
Public Works	1,590,014	139,913,281		49,412,000	190,915,295
Safety and Inspection	7,127,685	13,096,505		500,000	20,724,190
Technology	8,374,037	4,364,077			12,738,114
<b>Total</b>	<b>194,961,128</b>	<b>265,844,238</b>	<b>59,921,486</b>	<b>87,311,000</b>	<b>608,037,852</b>

a) In 2009, the Contract Analysis and RiverPrint components of the Office of Financial Services, the Equal Employment program in the Planning and Economic Development department, and the Human Rights department were merged to create the Human Rights and Equal Economic Opportunity (HREEO) department.

(b) Saint Paul Libraries became independent (the Library Agency) effective in 2004 and are no longer a part of the City of Saint Paul's operating and debt service budgets.

# Composite Spending - By Department

2010 Proposed Budget



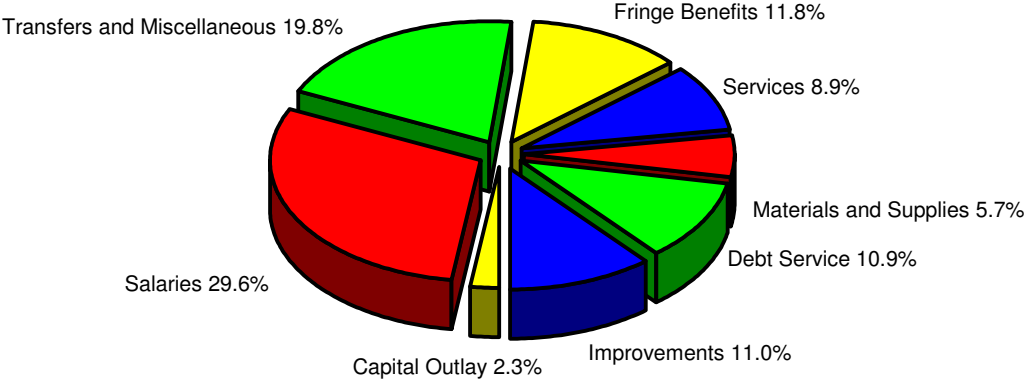
## Composite Summary - Spending and Financing

Proposed Spending Summary (2010 Spending by Major Object)					
Object	General Fund	Special Fund	Debt Service	Capital Budget	Total
Salaries	113,635,661	66,144,224	250,477		180,030,362
Services	20,697,819	33,431,361	91,069		54,220,249
Materials and Supplies	9,426,682	25,200,624	18,170		34,645,476
Fringe Benefits	44,188,684	27,567,086	83,456		71,839,226
Transfers and Miscellaneous	5,709,899	88,484,026	332,025	25,657,380	120,183,330
Debt Service	0	7,008,619	59,146,289		66,154,908
Improvements	2,345	5,194,613	0	61,653,620	66,850,578
Capital Outlay	1,300,038	12,813,685	0		14,113,723
TOTAL	194,961,128	265,844,238	59,921,486	87,311,000	608,037,852

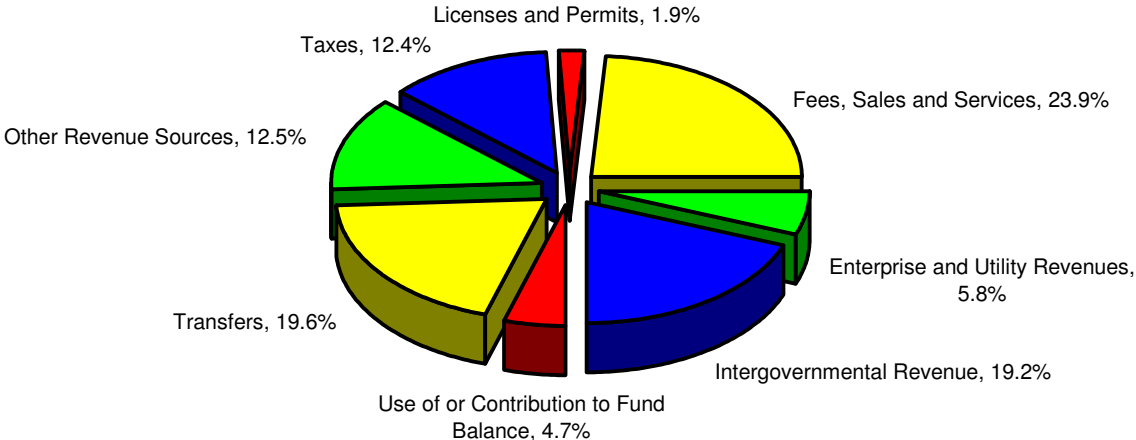
Proposed Financing Summary (2010 Revenue By Source)					
Source	General Fund	Special Fund	Debt Service	Capital Budget	Total
Use of or Contribution to Fund Balance	0	10,118,972	18,421,358		28,540,330
Transfers	20,502,825	18,116,430	19,008,095	61,891,000	119,518,350
Taxes	64,310,883	1,797,500	9,290,873		75,399,256
Licenses and Permits	1,035,000	10,401,274	0		11,436,274
Intergovernmental Revenue	61,586,322	34,732,374	379,164	20,360,000	117,057,860
Fees, Sales and Services	20,403,089	124,799,797	80,000		145,282,886
Enterprise and Utility Revenues	23,453,147	11,533,260	0		34,986,407
Other Revenue Sources	3,669,862	54,344,631	12,741,996	5,060,000	75,816,489
TOTAL	194,961,128	265,844,238	59,921,486	87,311,000	608,037,852

# Summary - Spending and Financing

## 2010 Proposed Spending By Major Object



## 2010 Proposed Revenue By Source







# General Fund

# General Fund – 2010 Proposed Budget

**Purpose:** One of four major budget categories, the General Fund is the principal financial support for such basic city services as the police and fire departments, parks and recreation, and general government operations (i.e., Mayor and City Council, human resources, finance and other support services). The major financing sources for this fund are property taxes, local government aid, franchise fees, and other revenues not dedicated to a specific purpose. The tables and graphs on the following pages detail the General Fund's proposed 2009 spending and financing plan.

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## Financing Highlights

The major financing sources for this fund are:

- ❖ Property taxes – 32.6%
- ❖ State aids (incl. Local Government Aid) – 31.6%
- ❖ Franchise fees – 12.4%
- ❖ Other revenues, aids, and user fees – 23.4%

**Certified Local Government Aid (LGA):** The amount of Local Government Aid generally has been lower and less predictable since the state aid cuts that began in 2003. Although the state legislature increased the LGA appropriation in 2008 for the first time since 2006, LGA was reduced through the Governor's unallotment process by \$5.7 million at the end of 2008 and further reduced by \$5.0 million in 2009 and \$11.6 million in 2010.

**Property Tax Levy:** Financing for the proposed budget includes a total certified levy increase of \$5.36 million in order to fund City operations and service debt. The total certified levy amount is \$94.6 million, about 71% of that will finance General Fund operations and 18% is for the Library Agency. The remainder is used for City debt service or is levied on behalf of the St. Paul Port Authority.

**Fund Balance:** Historically, dollars from the City's fund balance had been used to finance past budgets and avoid an increase in the City's property tax levy. In 2005, the City's bond raters

cautioned against further use of fund balance to finance current services, as the City was approaching a benchmark statistic for percent of fund balance on hand compared to the General Fund budget. The 2010 City budget does not use fund balance as a financing source, in keeping with City fund balance policy developed in 2006. Furthermore, the 2010 proposed budget is projected to comply with the minimum levels required by the adopted fund balance policy.

**City Franchise Fees:** The estimated 2010 financing level will decrease slightly. There is a small projected decrease to the Xcel franchise fee and slight increases in current and deferred franchise fees from District Energy.

**General Fund Interest Earnings:** Interest estimates are projected to decrease in 2010 due to expected investment pool balances and interest rates.

**Paramedic Fees:** The proposed budget for 2010 includes a 10% increase in transport fees.

# General Fund – 2010 Proposed Budget

## Budget Issues and Challenges

**Rate of Spending Growth:** Saint Paul's General Fund budget as proposed will decrease by \$2.7 million, or 1.4% relative to 2009. The declining growth is reflective of significant budget reductions despite inflationary pressures related to employee compensation, materials, supplies and services.

### Property Tax Base

Saint Paul has a local property tax base that largely consists of residential properties, including both owner-occupied and rental units. In total 56% of the City's total local property tax levy (excluding fiscal disparities) falls on residential property. This is due to a variety of reasons, some longstanding and others more recent. Historically, as the home to many tax-exempt educational, medical, and state government institutions, nearly a third of the city's property has been exempted entirely from helping to pay the city property tax levy. During much of the past decade, rapid inflation in home values pushed up the share of taxes falling on homeowners and renters (through their rent payments). However, declines in residential property values in recent years has somewhat reversed the trend, as commercial property values have remained relatively stable over the same period.

### State Budget Instability and Unpredictability of LGA

Local Government Aid is a significant revenue source for the City's General Fund, accounting for 33% of General Fund revenues. While the total share of the city budget dependent on state payments has dropped since 2003, the future of state Local Government Aid (LGA) remains a key variable in the City's ability to provide basic services. Since late 2008, the Governor has unallotted LGA by a total of \$22.3 million over a three year period, which has caused a series of budget challenges and the reduction of important City services. Enacting measures at the state level to ensure more balanced and predictable revenues would reduce fluctuations in local aid appropriations and help make future local budget planning and service delivery more predictable for both City officials and the citizens of Saint Paul.

### Cost Pressures

The costs the City bears as an employer (wages, benefits, workers' compensation, etc.) compete for service delivery dollars. The City must continue to find ways to prudently and responsibly manage these costs in order to maintain service delivery levels and maintain the integrity of the City's finances. The largest General Fund expense is employee wages and benefits – 81% of all general fund spending is for personnel costs. Negotiated cost of living increases and health and retirement benefit increases added \$7.8 million to the 2010 General Fund budget.

### Maintaining Adequate Financial Reserves

Since 1994, the City has allocated resources from its General Fund balance to finance a share of the annual operating budget as a means to avoid the need for an increase in the property tax levy. This has been a planned management strategy to hold down property taxes and bring the city property tax burden back into line with surrounding communities, and it has been successful. Saint Paul's property tax ranking among metro cities dropped from first in 1991 to as low as 63<sup>rd</sup> in the most recent survey.

This practice has also resulted in a gradual reduction of the General Fund balance from its peak of \$49.4 million in 1998 to approximately \$32.0 million at the end of 2008. The relatively gradual drop in fund balance over time, despite annually appropriating money from it, was the product of conservative revenue forecasting and holding actual spending somewhat under the budgeted amount in most departments in most years. In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. Due to the unallotment of LGA in the waning days of 2008, year-end reserves fell slightly below the 15% benchmark. A mid-year budget adjustment early in 2009 reduced spending to restore fund balance to the appropriate level, as stated in City policy. No General Fund balance is planned to be spent in the 2010 proposed budget.

# General Fund Budget

<b>General Fund Balances (Revenues &amp; Sources and Expenditures &amp; Uses of Funds)</b>					
	2006	2007	2008	2009	2010
	Actual	Actual	Actual	Adopted Budget	Proposed Budget
Beginning Balances - (f)	27,254,757	30,272,574	34,979,592	32,002,122	34,705,906
<b>Revenues and Sources</b>					
Transfers In	19,692,272	17,651,528	19,661,742	22,000,182	20,502,825
Property Taxes	46,014,519	46,624,315	56,078,047	56,944,136	61,964,700
Other Taxes	844,984	884,298	1,137,459	1,634,000	1,511,000
Licenses and Permits	925,299	955,820	697,259	896,013	1,035,000
Intergovernmental	63,746,052	63,829,793	57,688,930	69,301,209	61,586,322
Fees, Sales and Services	14,903,307	15,804,689	17,995,683	19,577,504	20,403,089
Franchise Fees	18,524,266	22,127,647	22,137,022	22,906,342	22,956,532
Interest Earned:					
On Investments	3,381,982	3,798,214	3,083,717	2,690,034	2,690,034
On Securities Lending Transactions	6,821,378	6,242,385	2,390,506	0	0
Inc (Dec) in Fair Market Value of Investment:	17,905	818,105	1,210,310	0	0
Miscellaneous	1,056,559	4,891,433	4,333,844	1,706,007	2,311,626
<b>Total</b>	<u>175,928,523</u>	<u>183,628,227</u>	<u>186,414,519</u>	<u>197,655,427</u>	<u>194,961,128</u>
<b>Expenditures and Uses (a)</b>					
Attorney	5,616,443	5,840,353	6,332,106	6,399,367	6,322,797
City Clerk (b)	534,010	230,026			0
Council	2,355,730	2,311,169	2,666,475	2,946,606	3,000,388
Emergency Management	0	0	178,784	250,723	252,429
Fire and Safety Services (b)	44,724,660	44,721,035	47,043,705	51,161,056	52,700,027
General Government Accounts - Miscellaneous:	11,929,660	10,261,686	8,579,490	7,393,068	7,589,095
Libraries	0	0	0	0	0
Executive Administration (c) (d)	7,412,110	6,850,318	7,260,711	6,931,414	6,342,310
Human Rights and Equal Economic Opportunity (d)	0	0	0	1,353,742	1,370,164
Neighborhood Housing and Property Improvement (b)	4,185,299	0	0	0	0
Parks & Recreation	24,172,293	24,635,610	26,450,817	27,189,480	25,498,896
Planning and Economic Development (d)	0	0	0	0	0
Police	64,722,404	68,617,503	74,016,611	76,256,271	74,793,286
Public Works	1,537,719	1,505,423	1,564,280	1,765,560	1,590,014
Safety and Inspection (b)	0	6,039,529	6,919,551	6,955,635	7,127,685
Technology	7,133,635	7,908,557	8,379,460	9,052,505	8,374,037
Fringe Benefits	0	0	0	0	0
Interest on Securities Lending Transactions	0	0	0	0	0
<b>Total</b>	<u>174,323,963</u>	<u>178,921,209</u>	<u>189,391,990</u>	<u>197,655,427</u>	<u>194,961,128</u>
<b>Ending Balance</b>					
Reserved	3,267,812	3,226,188	2,673,912	2,700,000	2,500,000
Designated	27,004,762	31,728,623	29,328,210	31,290,497	31,955,680
Restored Fund Balance - (e)				2,703,784	
Undesignated		24,781		(1,988,375)	250,225
<b>Total</b>	<u>30,272,574</u>	<u>34,979,592</u>	<u>32,002,122</u>	<u>34,705,906</u>	<u>34,705,906</u>

- a) For 2006 - 2008, no adjustments have been made to the historic expenditures and uses data to reflect any movement of organizational units among and between departments.
- b) In 2007, the Information and Complaint component of City Clerk, License, Inspection, and Environmental Protection (LIEP) and Neighborhood Housing and Property Improvement (NHPI) were merged with the Fire Department's Fire Inspection unit as the new Department of Safety and Inspection (DSI).
- c) Executive Administration includes: Financial Services, Human Resources, Human Rights (through 2008) and the Mayor's Office
- d) In 2009, the Contract Analysis and RiverPrint components of the Office of Financial Services, the Equal Employment program in the Planning and Economic Development department, and the Human Rights department will be merged to create the Human Rights and Equal Economic Opportunity (HREEO) department.
- e) In December 2008, the State of MN unallotted Local Government Aid to help reduce state expenditures to meet revenue projections. The City used fund balance as short-term measure to meet spending for the last two weeks of 2008. In 2009 cost saving measures were enacted to restore the fund balance to a level that meets City policy. As a result, the 2009 fund balance is \$2,703,784 higher than year-end 2008.

## General Fund Budget

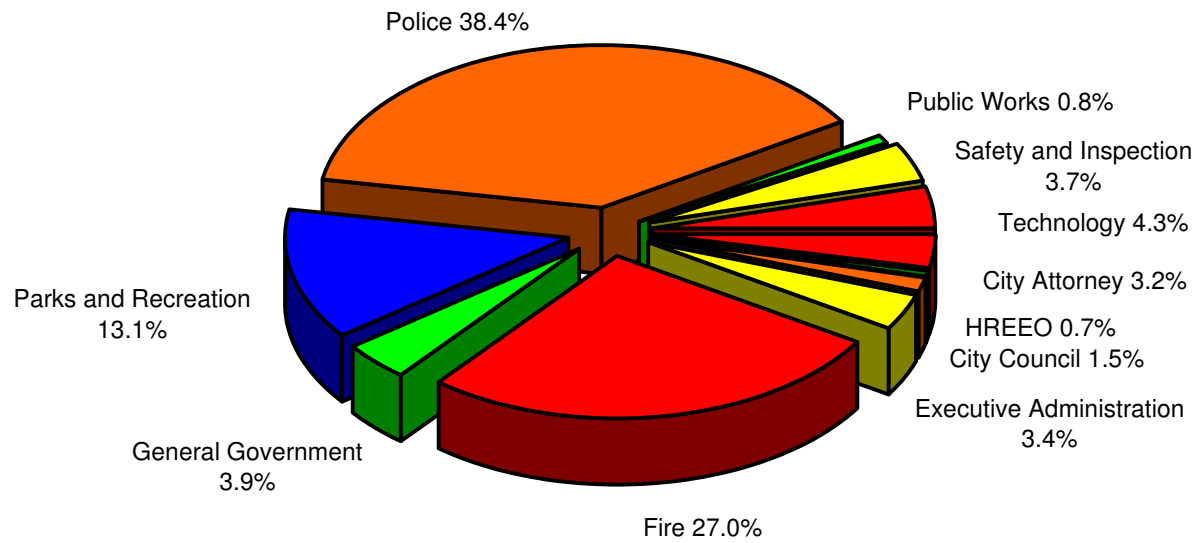
General Fund Spending (By Department)			
Department/Office	2008 Actual	2009 Adopted Budget	2010 Proposed Budget
Attorney	6,332,106	6,399,367	6,322,797
City Clerk (a)			
Council	2,666,475	2,946,606	3,000,388
Emergency Management	178,784	250,723	252,429
Financial Services	2,024,779	1,931,503	1,738,434
Fire and Safety Services	47,043,705	51,161,056	52,700,027
General Government Accounts	8,579,490	7,393,068	7,589,095
HREEO (b)		1,353,742	1,370,164
Human Resources	3,123,036	3,422,423	3,169,122
Human Rights	642,609		
Independent Library Agency (budget is published separately)			
Mayor	1,470,286	1,577,488	1,434,754
Parks and Recreation	26,450,817	27,189,480	25,498,896
Planning and Economic Development	0	0	0
Police	74,016,611	76,256,271	74,793,286
Public Works	1,564,280	1,765,560	1,590,014
Safety and Inspection	6,919,551	6,955,635	7,127,685
Technology	8,379,460	9,052,505	8,374,037
Total	<u>189,391,990</u>	<u>197,655,427</u>	<u>194,961,128</u>

a) In 2008, the City Clerk was merged into the City Council.

b) In 2009, the Contract Analysis and RiverPrint components of the Office of Financial Services, the Equal Employment program in the Planning and Economic Development department, and the Human Rights department were merged to create the Human Rights and Equal Economic Opportunity (HREEO) department.

# General Fund Budget

2010 Proposed Spending by Department



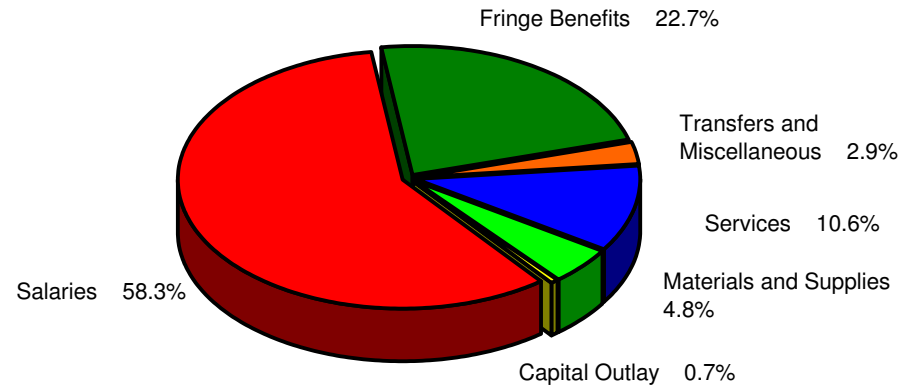
## General Fund Budget

General Fund Spending (By Major Object)			
	2008 Actual	2009 Adopted Budget	2010 Proposed Budget
Object			
Salaries	108,574,189	115,426,368	113,635,661
Services	20,521,392	19,994,159	20,697,819
Materials and Supplies	10,142,879	9,782,020	9,426,682
Fringe Benefits	40,049,190	43,077,692	44,188,684
Transfers and Miscellaneous	4,529,700	8,853,504	5,709,899
Debt Service	3,236,386	0	0
Street, Sewer, Bridge Improvement	0	5,329	2,345
Capital Outlay	<u>2,338,253</u>	<u>516,355</u>	<u>1,300,038</u>
Total	189,391,990	197,655,427	194,961,128

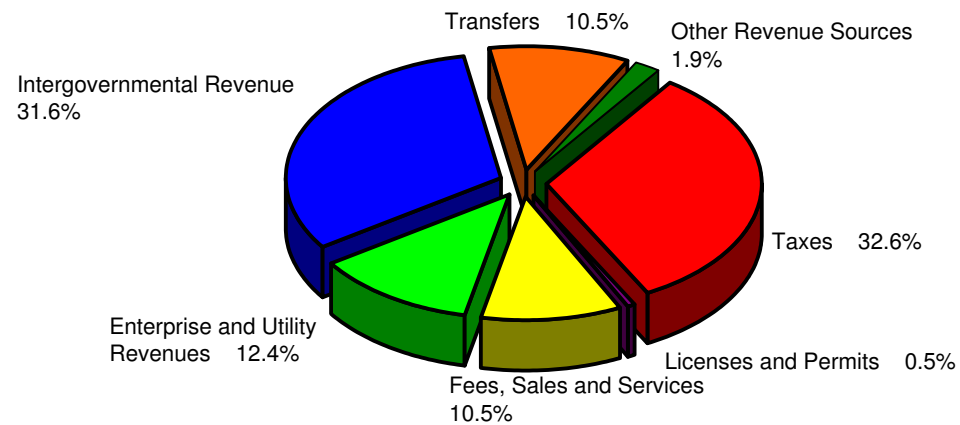
General Fund Financing (Revenue By Source)			
	2008 Actual	2009 Adopted Budget	2010 Proposed Budget
Source			
Use of or (Contribution to) Fund Balance	2,977,471	0	0
Transfers	19,661,742	22,000,182	20,502,825
Taxes	57,215,506	58,578,136	63,475,700
Licenses and Permits	697,259	896,013	1,035,000
Intergovernmental Revenue	57,688,930	69,301,209	61,586,322
Fees, Sales and Services	17,995,683	19,577,504	20,403,089
Enterprise and Utility Revenues	22,137,022	24,165,140	24,288,330
Other Revenue Sources	<u>11,018,377</u>	<u>3,137,243</u>	<u>3,669,862</u>
Total	189,391,990	197,655,427	194,961,128

# General Fund Budget

## 2010 Proposed Spending By Major Object



## 2010 Proposed Revenue By Source





# Special Funds

## Special Fund Budgets

Special Fund Spending (By Department)			
Department	2008 Actual	2009 Adopted Budget	2010 Proposed Budget
Attorney	1,129,819	1,193,682	1,542,447
Council	63,375	82,306	85,540
Financial Services Office (a)	57,137,147	18,888,850	19,769,153
Fire and Safety Services	5,765,812	4,841,779	4,834,775
StP-RC Health	3,664,531	4,115,828	3,777,352
HREEO (b)	2,493,219	3,498,777	3,574,616
Human Resources	2,403,788	2,437,000	3,379,141
Human Rights	13,960	0	0
Mayor's Office	1,766,425	2,569,763	456,890
Parks and Recreation	24,709,185	25,422,557	28,314,144
Planning and Economic Development	18,841,869	19,720,043	17,977,902
Police	18,659,336	23,127,576	24,758,415
Public Works	121,424,673	133,497,934	139,913,281
Safety and Inspection	15,259,249	12,944,015	13,096,505
Office of Technology	<u>2,854,783</u>	<u>3,744,473</u>	<u>4,364,077</u>
Total	276,187,171	256,084,583	265,844,238

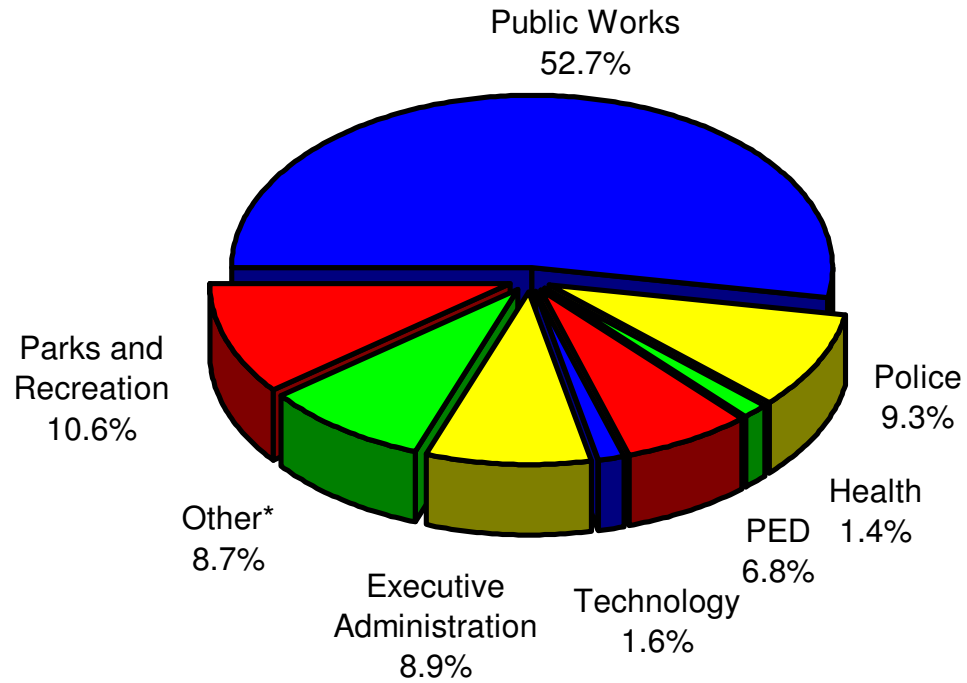
Special fund budgets are designed to track revenues and expenditures for specific designated purposes. With some exceptions, special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments, and grants, which are generally restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds, and trust funds.

a) The 2008 budget for the Office of Financial Services includes nearly \$40 million in one-time spending for the Republican National Convention, funded by a Federal security grant.

(b) In 2009, the Contract Analysis and RiverPrint components of the Office of Financial Services, the Equal Employment program in the Planning and Economic Development department, and the Human Rights department will be merged to create the Human Rights and Equal Economic Opportunity (HREEO) department.

# Special Fund Budgets

2010 Proposed Budget



\* Other includes City Attorney, City Council, Safety and Inspection, and Fire, and HREEO.

## Special Fund Budgets

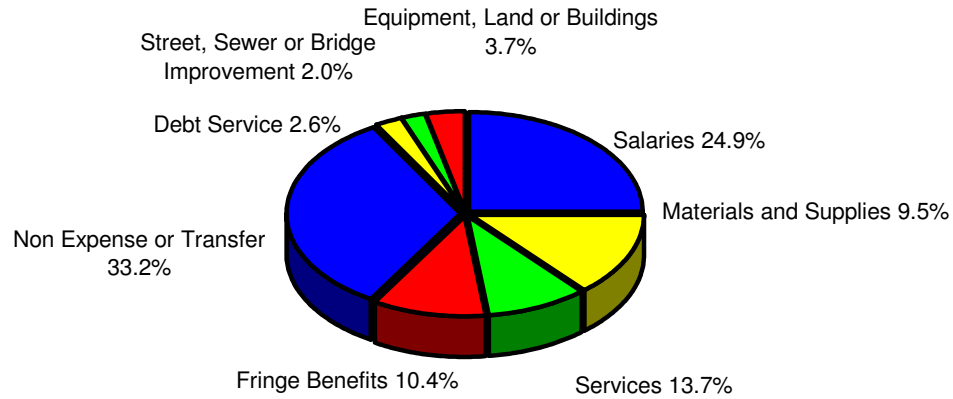
Special Fund Spending (By Major Object)			
Object	2008 Actual	2009 Adopted Budget	2010 Adopted Budget
Salaries	62,161,185	61,770,686	66,144,224
Services	43,451,679	34,930,200	36,431,361
Materials and Supplies	30,555,903	23,895,077	25,200,624
Fringe Benefits	25,192,337	23,326,486	27,567,086
Transfers and Miscellaneous	97,119,097	91,597,128	88,484,026
Debt Service	8,846,381	6,412,945	7,008,619
Street, Sewer or Bridge Improvement	3,339,633	4,793,864	5,194,613
Capital Outlay	<u>5,520,956</u>	<u>9,358,197</u>	<u>9,813,685</u>
Total	276,187,171	256,084,583	265,844,238

Special Fund Financing (Revenue By Source)			
Source	2008 Actual	2009 Adopted Budget	2010 Adopted Budget
Use of Fund Balance	0	6,232,900	10,118,972
Transfers	18,761,214	16,668,289	18,116,430
Hotel and Motel Taxes	1,972,179	1,807,000	1,807,000
License and Permits	9,950,961	10,643,731	10,401,274
Intergovernmental Revenue	68,116,010	31,463,947	34,732,374
Fees, Sales and Services	110,528,366	119,993,849	124,799,797
Enterprise and Franchise Revenue	9,468,904	12,016,462	11,523,760
Assessments and Other Revenue Sources	<u>41,830,874</u>	<u>57,258,405</u>	<u>54,344,631</u>
Total	260,628,508	256,084,583	265,844,238

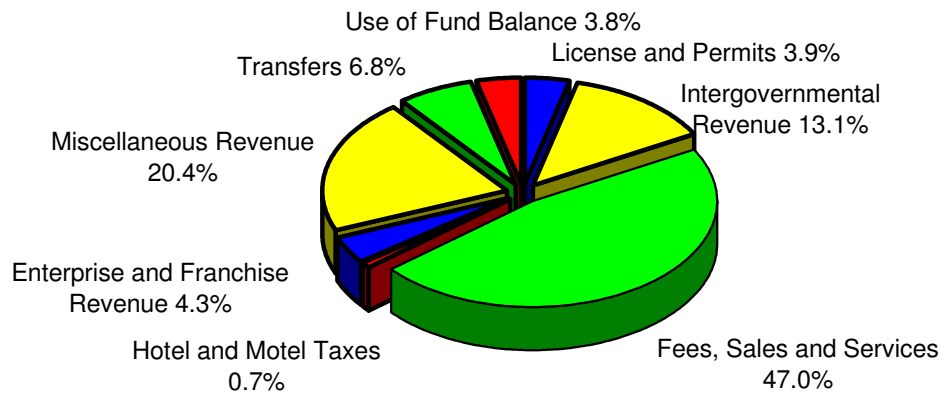
Special fund budgets are designed to track revenues and expenditures for specific designated purposes. With some exceptions, special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments, and grants, which are generally restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds, and trust funds.

# Special Fund Budgets

## 2010 Spending By Major Object



## 2010 Revenue By Source





# Debt Service

## Debt Service Funds

Debt Service Spending (By Major Object)			
Object	2008 Actual	2009 Adopted Budget	2010 Proposed Budget
Salaries	148,177	225,187	250,477
Services	33,799	88,418	91,069
Fringe Benefits	51,938	71,076	83,456
Other	1,934,786	297,641	350,195
Debt Service	36,693,127	58,594,825	59,146,289
Equipment, Land, and Buildings	<u>0</u>	<u>0</u>	<u>0</u>
Total	38,861,827	59,277,147	59,921,486

Debt Service Financing (Revenue By Source)			
Source	2008 Actual	2009 Adopted Budget	2010 Proposed Budget
Use of (Contribution to) Fund Balance	1,965,167	21,566,241	18,421,358
Transfers	16,771,235	13,833,000	20,693,752
Taxes	7,770,829	10,378,222	9,290,873
Licenses and Permits	0	0	0
Intergovernmental Revenue	299,257	374,054	379,164
Fees, Sales and Services	0	0	0
Enterprise and Utility Revenue	0	80,000	0
Other Revenue Sources	<u>12,055,339</u>	<u>13,045,630</u>	<u>11,136,339</u>
Total	38,861,827	59,277,147	59,921,486

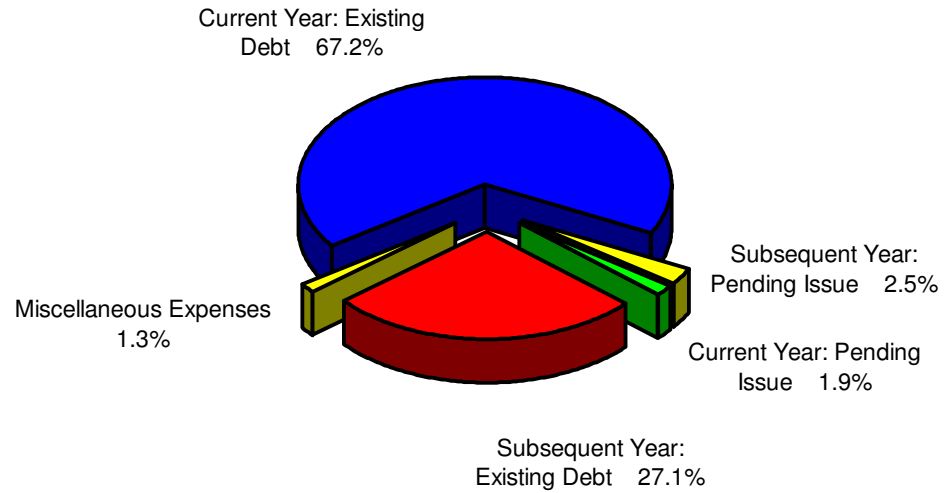
The city's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments. While complicated, this budget structure solves a cash flow problem for the city. The city receives state aids and property taxes mid-year and at the end of the year. If the city did not budget for subsequent year debt service payments, it would lack the cash to make the debt service payments due before the city receives its major cash infusions each year.

The total 2010 debt service budget is \$59,921,486. \$42,183,991 is for debt service obligations in 2010 (the budget year), and \$17,737,495 is debt service obligations in the first half of 2011 (the subsequent year).

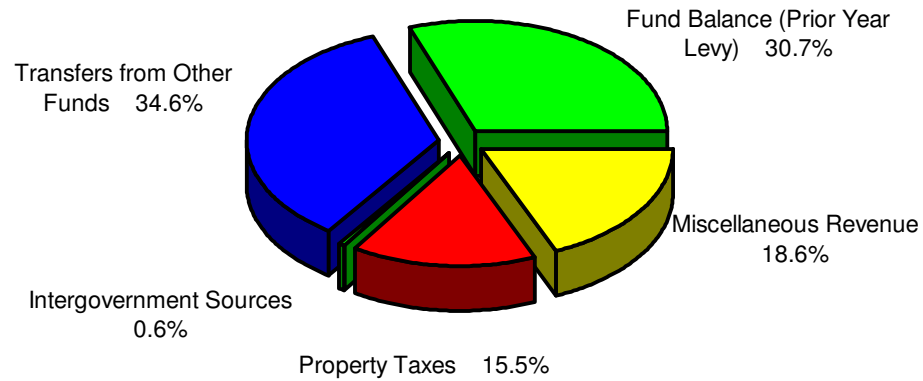


# Debt Service Funds

## 2010 Spending by Major Category



## 2010 Financing by Major Source



## General Obligation Debt

<b>Allocation of Revenue to Type of Debt</b>							
as of December 31, 2008							
	Property Tax Levy	Water and Sewer Charges	Assessments	Tax Increments	Parking Revenue	Self Supporting Total	Total
Capital Improvements	72,120,000					-	72,120,000
Library Bonds	11,680,000					-	11,680,000
Street Improvements	33,657,110		24,612,890			24,612,890	58,270,000
Public Safety Bonds	25,360,000						25,360,000
DSI GO Note	1,500,000						1,500,000
Tax Increment:							
Riverfront Development				3,660,000		3,660,000	3,660,000
Midway Marketplace				3,675,000		3,675,000	3,675,000
Block 39 Project				8,735,000	21,255,000	29,990,000	29,990,000
Koch Mobil				3,895,000		3,895,000	3,895,000
Water Pollution Abatement						-	-
Sewer Bonds		2,840,000				2,840,000	2,840,000
Sewer Loan (PFA *)		12,811,457				12,811,457	12,811,457
Water Loan (PFA*)		2,044,597				2,044,597	2,044,597
<b>TOTAL</b>	<b>144,317,110</b>	<b>17,696,054</b>	<b>24,612,890</b>	<b>19,965,000</b>	<b>21,255,000</b>	<b>83,528,944</b>	<b>227,846,054</b>
Percent of Total	63.3%	7.8%	10.8%	8.8%	9.3%	36.7%	100.0%

\* PFA is the Public Facilities Authority.

## Mayor's 2010 Proposed Budget

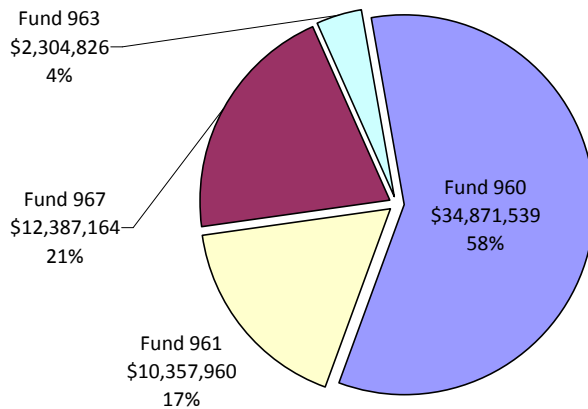
### Debt Service

#### Department Description:

The Debt Section of Treasury Division of the Office of Financial Services sells City debt instruments at the lowest possible cost, manages existing City's debt, researches and implements alternative financing scenarios to ensure savings and manages all facets of the bond sale process. Staff also periodically reviews financing alternatives for major capital projects and works with other City staff to make sure elected officials are aware of all options for financing various projects, including the costs and benefits associated with each.

#### Department Facts

##### Debt Composition



#### Department Goals

- Develop and implement financing alternatives for the City
- Sell City debt instruments at the lowest borrowing cost
- Ensure accurate and timely post-sale debt portfolio management
- Identify and utilize new public finance tools created by the American Recovery and Reinvestment Act

#### Recent Accomplishments

- Maintained the City's AAA (Standard & Poor's) and Aa2 (Moody's) bond ratings.
- Successfully sold 2009 General Obligation Capital Improvement, Street Improvement, Special Assessment, Public Safety and Sewer Revenue bonds.
- Refinanced taxable Sales Tax Revenue bonds and RiverCentre Parking Ramp Improvement bonds.
- Among the first in the state to take advantage of the municipal bond provisions of the American Recovery and Reinvestment Tax Act of 2009 - resulting savings of approximately one million dollars over the life of the 2009 Public Safety bonds.
- Worked with the state legislature to extend STAR financing for debt service and received authorization to issue CIB bonds for up to 30 years (previous authority limited the City to 10 years).
- Timely and accurately paid existing debt and complied with arbitrage regulations and disclosure requirements.

- Total Debt Budget: \$59,921,489
- Total FTEs: 3.1
- AAA bond rating from Standard & Poor's
- Aa2 bond rating from Moody's
- 80% of general obligation debt is retired in 10 years; nearly 100% in 20 years.
- "Strong" financial management rating from Standard & Poor's.

## Mayor's 2010 Proposed Budget

### Debt Service

#### Fiscal Summary

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
Fund 960: General Debt Service	21,282,574	37,291,304	34,871,539	(2,419,765)	-6.5%	2.8	3.1
Fund 961: City Revenue Bonds and Long-term Debt*	12,402,795	9,366,237	10,357,960	991,723	10.6%	-	-
Fund 963: G.O. Special Assessment Debt Service*	5,876,189	11,028,908	12,387,164	1,358,256	12.3%	-	-
Fund 967: City Revenue Notes	933,535	1,590,698	2,304,826	714,128	44.9%	-	-
<b>Financing</b>							
Fund 960: General Debt Service	20,284,534	37,291,304	34,871,539	(2,419,765)	-6.5%		
Fund 961: City Revenue Bonds and Long-term Debt*	12,419,739	9,366,237	10,357,960	991,723	10.6%		
Fund 963: G.O. Special Assessment Debt Service*	4,922,799	11,028,908	12,387,164	1,358,256	12.3%		
Fund 967: City Revenue Notes	902,853	1,590,698	2,304,826	714,128	44.9%		

\* The spending and financing changes in this fund are the result of standard debt schedule adjustments only. For this reason, additional detail is not provided on the following pages.

#### Budget Changes Summary

The 2010 Proposed debt service budget reflects changes in debt service payments (current and subsequent year), inflation adjustments for materials and staff, and debt service for new bonds. 2008 actual financing and spending show a substantial variance with the adopted budget due to subsequent year budget planning. The budget includes new bond sales proposed for the COMET project (\$14.4 million), CIB (\$11 million), street special assessment bonds (\$12.5 million), and a lease for public safety vehicles (\$2.2 million). The designation of the 2009 Fire Station 1 & 10 Public Safety Bonds as Build America Bonds allows the City to receive federal reimbursement for 35% of the interest expense. This credit is now being recognized as a new revenue source in the 2010 budget.

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**Standard Adjustments**

Standard adjustments reflect the ongoing transition of the RSVP program to Fund 963: Special Assessment Debt Service. Over a ten year period, existing RSVP debt is retired in Fund 960 and replaced by 20 year debt in Fund 963, which is supported by both property taxes and assessments. 2010 is year 5 of that transition. Decreased debt service payments are also reflective of a change that began in 2005 where CIB bond payments changed from annual principal to semi-annual principal. This decreases the budget requirement for subsequent year budgeting on an annual basis. Also, a small change in staff budgeted is reflective of the actual allocation of staff resources to debt service projects.

	<u>(2,995,765)</u>	<u>(2,995,765)</u>	<u>0.3</u>	<u>-</u>
Subtotal	(2,995,765)	(2,995,765)	0.3	-

**Enterprise Resource Planning (COMET) Bonds**

The budget proposes issuance of \$14.4M bonds for the COMET project. The 2010 debt service requirement will be interest-only, totaling \$576,000. Financing sources include an increase in the WPA transfer from the sewer fund, and a transfer from the city-wide "Enterprise Technology Initiative" fund that is used to finance city-wide technology projects.

COMET debt service	350,000	-	-	-
COMET subsequent year	226,000	-	-	-
WPA transfer	-	463,000	-	-
ETI transfer	-	113,000	-	-
Subtotal	<u>576,000</u>	<u>576,000</u>	<u>-</u>	<u>-</u>

**WPA Transfer**

The WPA transfer from the Sewer Utility is proposed to increase by an additional \$2,082,239, which reduces the property tax needs in this fund and partly offsets a reduction in interest revenue.

WPA transfer	-	2,082,239	-	-
Property taxes	-	(2,053,543)	-	-
Interest earnings	-	(28,696)	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Build America Bonds Subsidy**

The proposed budget recognizes a government subsidy of \$188,104 for the public safety bonds issued under the American Recovery and Reinvestment Act of 2009 (Build America Bonds).

Build America Bonds subsidy	-	188,104	-	-
Use of fund balance	-	(188,104)	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Fund 960 Budget Changes Total**

	<b>(2,419,765)</b>	<b>(2,419,765)</b>	<b>0.3</b>	<b>-</b>
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	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Standard Adjustments</b>	(78,638)	(78,638)	-	-
Subtotal	<u>(78,638)</u>	<u>(78,638)</u>	-	-
<b>Public Safety Vehicles</b>				
The 2010 proposed budget for City revenue debt service fund is 2,304,826 (\$714,128 higher than 2009 adopted budget). The increase is due to the proposed 2010 lease for new public safety vehicles, financed by STAR.				
Public safety vehicles lease	792,766	-	-	-
STAR financing	-	792,766	-	-
Subtotal	<u>792,766</u>	<u>792,766</u>	-	-
<b>Fund 967 Budget Changes Total</b>	<b>714,128</b>	<b>714,128</b>	-	-

# Spending Reports

# Debt Service

Department/Office Director: **TODD P HURLEY**

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Change from</b>
	<b>2nd Prior</b>	<b>Last Year</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2009</b>
	<b>Exp. &amp; Enc.</b>	<b>Exp. &amp; Enc.</b>		<b>Proposed</b>	<b>Adopted</b>
<b>Spending By Unit</b>					
960 GENERAL DEBT SERVICE FUND	21,961,447	21,282,574	37,291,304	34,871,539	-2,419,765
961 CITY REV BONDS, LONG TERM DEBT	10,398,694	12,283,019	9,366,237	10,357,960	991,723
963 G.O. SPEC ASSM DEBT SERV FUND	5,208,219	5,876,189	11,028,908	12,387,164	1,358,256
967 CITY REVENUE NOTES DEBT SERVICE	1,016,339	933,535	1,590,698	2,304,823	714,125
Total Spending by Uni	<b>38,584,699</b>	<b>40,375,318</b>	<b>59,277,147</b>	<b>59,921,486</b>	<b>644,339</b>
<b>Spending By Major Object</b>					
SALARIES	146,445	148,177	225,187	250,477	25,290
SERVICES	58,978	33,799	88,418	91,069	2,651
MATERIALS AND SUPPLIES	11,470	18,989	17,641	18,170	529
EMPLOYER FRINGE BENEFITS	46,796	51,938	71,076	83,456	12,380
MISC TRANSFER CONTINGENCY ETC	1,192,795	1,906,770	280,000	332,025	52,025
DEBT	35,591,554	36,702,156	58,594,825	59,146,289	551,464
STREET SEWER BRIDGE ETC IMPROVEMENT	1,536,661	1,513,489			
EQUIPMENT LAND AND BUILDINGS					
Total Spending by Object	<b>38,584,699</b>	<b>40,375,318</b>	<b>59,277,147</b>	<b>59,921,486</b>	<b>644,339</b>
Percent Change from Previous Year		<b>4.6%</b>	<b>46.8%</b>	<b>1.1%</b>	
<b>Financing By Major Object</b>					
GENERAL FUND					
SPECIAL FUND					
TAXES	8,799,304	7,770,830	10,378,222	9,290,873	-1,087,349
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE	385,983	299,257	374,054	379,164	5,110
FEES, SALES AND SERVICES	15,371	72,234	80,000	80,000	
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	12,311,630	11,836,865	13,045,630	12,741,996	-303,634
TRANSFERS	15,649,433	18,404,502	13,833,000	19,008,095	5,175,095
FUND BALANCES			21,566,241	18,421,358	-3,144,883
Total Financing by Object	<b>37,161,721</b>	<b>38,383,688</b>	<b>59,277,147</b>	<b>59,921,486</b>	<b>644,339</b>
Percent Change from Previous Year		<b>3.3%</b>	<b>54.4%</b>	<b>1.1%</b>	



# City of Saint Paul

## 2010 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **960 GENERAL DEBT SERVICE FUND**

Fund Manager: **TODD P HURLEY**

Department: **19 DEBT SERVICE**

Department Director: **TODD P HURLEY**

Fund Purpose:

TO PROVIDE FOR DEBT SERVICE OF G.O. BONDS NOT ACCOUNTED FOR IN OTHER FUNDS.

by Type of Expenditure	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount	2009 FTE/Amount	2009 FTE/Amount	
SALARIES	146,445	148,177	225,187	250,477	25,290	11.2%							
SERVICES	58,978	33,799	88,418	91,069	2,651	3.0%							
MATERIALS AND SUPPLIES	11,470	18,989	17,641	18,170	529	3.0%							
EMPLOYER FRINGE BENEFITS	46,796	51,938	71,076	83,456	12,380	17.4%							
MISC TRANSFER CONTINGENCY ETC	553	503,544	280,000	332,025	52,025	18.6%							
DEBT	21,697,205	20,526,127	36,608,982	34,096,342	-2,512,640	-6.9%							
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS													
Spending Total	<b>21,961,447</b>	<b>21,282,574</b>	<b>37,291,304</b>	<b>34,871,539</b>	<b>-2,419,765</b>	<b>-6.5%</b>							
<b>by Activity</b>													
89801JIMMY LEE LEASE		222,980	551,956	537,900	-14,056	-2.5%							
898022003A PUBLIC FACILITY LEASE (GRIFFIN)				1,040,193	1,040,193								
89900GENERAL DEBT 2000 BOND ISSUES	2,421,547	2,415,203	2,428,094	2,410,219	-17,875	-0.7%							
89901GENERAL DEBT 2001 BOND ISSUES	2,379,750	2,357,375	2,336,125	2,315,750	-20,375	-0.9%							
89902GENERAL DEBT 2002 BOND ISSUE	2,273,364	2,328,814	2,280,400	2,279,600	-800	0.0%							
89903GENERAL DEBT 2003 BOND ISSUE	2,238,944	2,358,569	2,222,944	2,205,569	-17,375	-0.8%							
89904GENERAL DEBT 2004 BOND ISSUE	2,400,413	2,465,213	2,469,313	2,397,288	-72,025	-2.9%							
89905GENERAL DEBT 2005 BOND ISSUE	2,490,700	2,467,400	2,557,200	2,610,100	52,900	2.1%							
89906GENERAL DEBT 2006 BOND ISSUE	1,415,300	1,420,400	1,458,900	1,486,100	27,200	1.9%							
89907GENERAL DEBT 2007 BOND ISSUE	106,627	792,250	794,950	801,650	6,700	0.8%							
89908GENERAL DEBT 2008 BOND ISSUE		88,006	752,163	760,415	8,252	1.1%							
89909G.O. CIB 2009 BOND ISSUE			263,725	562,469	298,744	113.3%							
89910G.O. CIB 2010 BOND ISSUE				260,000	260,000								
89955GENERAL DEBT: OPERATING EXPENSES	277,903	262,494	1,473,915	527,697	-946,218	-64.2%	2.1	2.1	2.8	225,187	3.1	250,477	0.3 25,290
89970PUBLIC SAFETY BONDS		284,933	697,694	698,994	1,300	0.2%							
89971PUBLIC SAFETY 2009 TE			620,000	562,300	-57,700	-9.3%							
89972PUBLIC SAFETY 2009 TAXABLE				540,443	540,443								
89980ERP DEBT 2010				350,000	350,000								
89986DESGN NEXT YR:POST 86 G.O.BONDS			14,380,425	12,524,852	-1,855,573	-12.9%							
89997GENERAL DEBT 1997 BOND ISSUES	2,178,125		0	0									
89998GENERAL DEBT 1998 BOND ISSUES	1,817,275	1,854,938	0	0									
89999GENERAL DEBT 1999 BOND ISSUES	1,961,500	1,964,000	2,003,500	0	-2,003,500	-100.0%							
Fund Total	<b>21,961,447</b>	<b>21,282,574</b>	<b>37,291,304</b>	<b>34,871,539</b>	<b>-2,419,765</b>	<b>-6.5%</b>	<b>2.1</b>	<b>2.1</b>	<b>2.8</b>	<b>225,187</b>	<b>3.1</b>	<b>250,477</b>	<b>0.3 25,290</b>
Percent Change from Previous Year		<b>-3.1%</b>	<b>75.2%</b>				<b>0.0%</b>	<b>33.3%</b>				<b>10.7%</b>	<b>11.2%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **961 CITY REV BONDS, LONG TERM DEBT**

Fund Manager: **TODD P HURLEY**

Department: **19 DEBT SERVICE**

Department Director: **TODD P HURLEY**

Fund Purpose:

TO PROVIDE FOR DEBT SERVICE PAYMENTS OF CITY BOND ISSUES WITHOUT A GENERAL OBLIGATION PLEDGE.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount	
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC	1,192,243	1,403,226	0	0						
DEBT	7,669,791	9,366,304	9,366,237	10,357,960	991,723				10.6%	
STREET SEWER BRIDGE ETC IMPROVEMEN	1,536,661	1,513,489								
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>10,398,694</b>	<b>12,283,019</b>	<b>9,366,237</b>	<b>10,357,960</b>	<b>991,723</b>				<b>10.6%</b>	
<b>by Activity</b>										
89565ARENA REV BOND DEBT SERVICE	8,862,033	9,073,956	6,169,657	0	-6,169,657				-100.0%	
89566ARENA STATE LOAN	1,536,661	1,513,489	1,500,000	1,500,000						
895702007 SALES TAX DEBT SERVICE - SERIES A		573,083	529,000	529,000						
895712007 SALES TAX DEBT SERVICE - SERIES B		1,122,490	1,167,580	1,667,510	499,930				42.8%	
895742009 SALES TAX REV REFUNDING				6,661,450	6,661,450					
Fund Total	<b>10,398,694</b>	<b>12,283,019</b>	<b>9,366,237</b>	<b>10,357,960</b>	<b>991,723</b>				<b>10.6%</b>	<b>0.0</b>
Percent Change from Previous Year		<b>18.1%</b>	<b>-23.7%</b>							<b>0</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **963 G.O. SPEC ASSM DEBT SERV FUND**

Fund Manager: **TODD P HURLEY**

Department: **19 DEBT SERVICE**

Department Director: **TODD P HURLEY**

Fund Purpose:

TO PROVIDE FOR DEBT SERVICE ON BONDS FINANCED BY ASSESSMENTS (CSO RELATED AND OTHERS).

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT	5,208,219	5,876,189	11,028,908	12,387,164	1,358,256					12.3%
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>5,208,219</b>	<b>5,876,189</b>	<b>11,028,908</b>	<b>12,387,164</b>	<b>1,358,256</b>					<b>12.3%</b>
<b>by Activity</b>										
89300G.O. SPEC. ASSESS 2000 BONDS	213,000	207,250	201,443	195,549	-5,894					-2.9%
89301G.O. SPEC. ASSESS 2001 BONDS	260,844	249,075	242,250	235,250	-7,000					-2.9%
89302G.O. SPEC ASSESS 2002 BONDS	296,419	283,573	270,454	257,136	-13,318					-4.9%
89303G.O. SPEC ASSESS 2003 BONDS	223,525	219,780	215,685	206,459	-9,226					-4.3%
89304G.O. SPECIAL ASSESS 2004 BONDS	171,650	169,313	161,894	159,400	-2,494					-1.5%
89305G.O. SPECIAL ASSESS ST IMPRVMT 2005 BONDS	184,038	175,544	172,131	168,588	-3,543					-2.1%
89306G.O. SPECIAL ASSMT ST IMPRVMT 2006	1,263,166	982,866	967,666	957,166	-10,500					-1.1%
89307G.O. SPECIAL ASSMT ST IMPRVMT 2007	221,271	1,268,819	998,019	977,319	-20,700					-2.1%
89308G.O. SPECIAL ASSESS ST IMPRVMT 2008		378,419	922,875	950,000	27,125					2.9%
89309G.O. SPEC ASSESS ST IMPRVMT 2009			448,000	905,610	457,610					102.1%
89310G.O. SPEC ASSESS-1986 BONDS				500,000	500,000					
89315DESGN NEXT YEAR:ALL SPEC ASSM.			4,644,229	5,212,643	568,414					12.2%
89395G.O. SPEC ASSESS 1995 BONDS	1,098,355		0	0						
89396G.O. SPEC ASSESS 1996 BONDS	678,985	1,361,063	270,938	184,844	-86,094					-31.8%
89397G.O. SPEC ASSESS 1997 BONDS	163,500	158,450	1,102,950	0	-1,102,950					-100.0%
89398G.O. SPEC ASSESS 1998 BONDS	186,118	180,914	175,624	1,248,975	1,073,351					611.2%
89399G.O. SPEC ASSESS 1999 BONDS	247,350	241,125	234,750	228,225	-6,525					-2.8%
Fund Total	<b>5,208,219</b>	<b>5,876,189</b>	<b>11,028,908</b>	<b>12,387,164</b>	<b>1,358,256</b>					<b>12.3%</b>
Percent Change from Previous Year		<b>12.8%</b>	<b>87.7%</b>						<b>0.0</b>	<b>0</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **967 CITY REVENUE NOTES DEBT SERVICE**

Fund Manager: **TODD P HURLEY**

Department: **19 DEBT SERVICE**

Department Director: **TODD P HURLEY**

Fund Purpose:

TO PROVIDE FOR DEBT SERVICE OF CITY LONG-TERM REVENUE NOTES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC			0	0						
DEBT	1,016,339	933,535	1,590,698	2,304,823	714,125					44.9%
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>1,016,339</b>	<b>933,535</b>	<b>1,590,698</b>	<b>2,304,823</b>	<b>714,125</b>					<b>44.9%</b>
<b>by Activity</b>										
89120ST PAUL FOUNDATION REV NOTE	98,009		0	0						
89121PEDESTRIAN CONNECTION	394,088	392,985	396,702	395,061	-1,641					-0.4%
89122POLICE VEHICLE LEASE - CYCLE A- 2004 CLOSE	175,136		0	0						
89123POLICE VEHICLE LEASE - CYCLE B- 2005	349,106	174,553	0	0						
89124POLICE VEHICLE LEASE 2008		365,998	731,996	731,995	-1					0.0%
89130POLICE VEHICLE LEASE 2010				792,767	792,767					
89209DSI TENANT IMPROVEMENT LEASE			462,000	385,000	-77,000					-16.7%
Fund Total	<b>1,016,339</b>	<b>933,535</b>	<b>1,590,698</b>	<b>2,304,823</b>	<b>714,125</b>					<b>44.9%</b>
Percent Change from Previous Year		<b>-8.1%</b>	<b>70.4%</b>							
									<b>0.0</b>	<b>0</b>

# Financing Reports

## Financing by Major Object Code

Department: **19 DEBT SERVICE**

### DEBT SERVICE

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
1001	CURRENT - TAXPAYER	7,136,744	6,398,660	10,278,222	9,190,873	-1,087,349
1002	FISCAL DISPARITIES	1,456,047	1,239,277			
1004	1ST YEAR DELINQUENT	93,007	113,241	100,000	100,000	
1005	2ND YEAR DELINQUENT	-9,611	5,772			
1006	3RD YEAR DELINQUENT	-198	4,534			
1007	4TH YEAR AND PRIOR DELINQUENT	15,744	3,729			
1008	5TH YEAR DELINQUENT	1,697	2,178			
1009	6TH YEAR PRIOR DELINQUENT	5,874	3,439			
1397	G.E.F.F.-DES/DISTRICT HEATING	100,000				
<b>TAXES</b>		8,799,304	7,770,830	10,378,222	9,290,873	-1,087,349
3446	MARKET VALUE HOMESTEAD CREDIT	385,509	298,851	374,054	379,164	5,110
3650	INTERGOVTAL REV FR CITY OF ST PAUL					
3704	CITY SHARE OF RENT ST. HWY. DEPT	474	406			
<b>INTERGOVERNMENTAL REVENUE</b>		385,983	299,257	374,054	379,164	5,110
4099	FEES - N.O.C.	2,500				
4299	SALES N.O.C.	12,871				
4398	SERVICES - SPECIAL PROJECTS		72,234	80,000	80,000	
<b>FEES, SALES AND SERVICES</b>		15,371	72,234	80,000	80,000	0
6001	CURRENT YEAR	1,652,583	1,704,406			
6002	1ST YEAR DELINQUENT	25,919	34,680			
6003	2ND YEAR DELINQUENT	8,668	7,576			
6004	3RD YEAR DELINQUENT	6,733	2,753			
6005	4TH YEAR DELINQUENT	6,177	1,406			
6006	5TH YEAR AND PRIOR	2,179	2,580			
6007	PENALTIES & INT. P. I. R. ASSETS	25,080	20,124			
6008	TAX EXEMPT PROPERTIES	8,548	85,649			
6009	TAX FORFEITED PROPERTIES		4,139			
6010	PREPAID ASSESSMENTS	1,474,580	1,140,017			
6101	CURRENT YEAR			3,391,115	3,391,115	

## Financing by Major Object Code

Department: **19 DEBT SERVICE**

### DEBT SERVICE

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
6399 COLLECTIONS FOR OTHER AGENCIES				188,104	188,104
6602 INTEREST ON INVESTMENTS	1,577,526	1,286,222	488,802	262,035	-226,767
6611 INC(DEC) FMV OF INVESTMENT	412,327	443,271			
6801 RENTS	3,500,000	3,500,000	3,500,000	3,500,000	
6905 CONTRIB. & DONATIONS - OUTSIDE	102,500	141,265	2,296,893	2,031,922	-264,971
6915 REFUNDS - NOT OTHERWISE CLASSIFIED	4,000				
6927 OTHER AGENCY SHARE OF COST	151,724	102,500			
6967 PILOT-WILD	3,328,836	3,355,277	3,368,820	3,368,820	
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	24,250	5,000			
<b>MISCELLANEOUS REVENUE</b>	<b>12,311,630</b>	<b>11,836,865</b>	<b>13,045,630</b>	<b>12,741,996</b>	<b>-303,634</b>
7299 TRANSFER FROM GENERAL FUND	524,242				
7302 TRANSFER FROM ENTERPRISE FUND	5,367,340	6,000,000	7,000,000	9,082,239	2,082,239
7304 TRANSFER FROM DEBT SERVICE FUND	1,509,340	3,745,760		1,292,630	1,292,630
7305 TRANSFER FROM SPECIAL REVENUE FUND	2,176,298	2,185,835	604,424	613,574	9,150
7306 TRANSFER FROM CAP PROJ FUND-OTHER	4,535,552	4,839,641	6,228,576	7,443,652	1,215,076
7340 TRANSFER FROM WPA 1990				463,000	463,000
7399 TRANSFER FROM SPECIAL FUND				113,000	113,000
7499 TRANSFER IN - INTRAFUND - OTHER	1,536,661	1,633,266			
<b>TRANSFERS</b>	<b>15,649,433</b>	<b>18,404,502</b>	<b>13,833,000</b>	<b>19,008,095</b>	<b>5,175,095</b>
9830 USE OF FUND BALANCE			21,566,241	12,982,715	-8,583,526
9833 USE OF SUBSQ. YEAR DESIGN FUND BAL.				5,438,643	5,438,643
<b>FUND BALANCES</b>	<b>0</b>	<b>0</b>	<b>21,566,241</b>	<b>18,421,358</b>	<b>-3,144,883</b>
Fund Total	37,161,721	38,383,688	59,277,147	59,921,486	644,339
<b>Department Total</b>	<b><u>37,161,721</u></b>	<b><u>38,383,688</u></b>	<b><u>59,277,147</u></b>	<b><u>59,921,486</u></b>	<b><u>644,339</u></b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **960 GENERAL DEBT SERVICE FUND**

Fund Manager: TODD P HURLEY

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS DEBT SERVICE FUND IS FINANCED BY PROPERTY TAXES, TRANSFERS FROM SEWER ENTERPRISE FUNDS, INTEREST EARNINGS, AND FUND BALANCES. FUND BALANCES IN THIS DEBT SERVICE FUND ARE REVENUES ACCUMULATED IN THE CURRENT YEAR EXPRESSLY FOR THE PURPOSE OF PAYING PRINCIPAL AND INTEREST DUE IN THE FIRST SIX MONTHS OF THE BUDGET YEAR. BECAUSE BUDGETS ARE PREPARED THIS WAY YEAR AFTER YEAR, THE FUND BALANCE REPLENISHES ITSELF EACH YEAR. THIS BUDGET REFLECTS EIGHTEEN MONTHS OF DEBT SERVICE. THE BUDGET YEAR (12 MONTHS) REQUIRES AN APPROPRIATION TO MAKE PAYMENTS DURING THAT CALENDAR YEAR. THE SUBSEQUENT YEAR (1ST SIX MONTHS) IS BUDGETED AS TO PROVIDE CASH FLOW TO SERVICE THAT DEBT. THE ROLLOVER OF FUND BALANCE AS FINANCING IN EFFECT LEVELS THE NEEDS TO ONE CALENDAR YEAR. THE USE OF FUND BALANCE IN THIS CASE IS NOT EQUIVALENT TO THE USE OF ONE-TIME RESERVES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>19</b>	<b>DEBT SERVICE</b>					
89801	JIMMY LEE LEASE		-1,664			0
89900	GENERAL DEBT 2000 BOND ISSUES	1,503,274	875,802			0
89901	GENERAL DEBT 2001 BOND ISSUES	880,798	1,289,593	300,000	222,380	-77,620
89902	GENERAL DEBT 2002 BOND ISSUE	1,457,005	805,428			0
89903	GENERAL DEBT 2003 BOND ISSUE	800,193	921,367			0
89904	GENERAL DEBT 2004 BOND ISSUE	725,848	880,195			0
89905	GENERAL DEBT 2005 BOND ISSUE	813,273	980,246			0
89906	GENERAL DEBT 2006 BOND ISSUE	433,059	544,273			0
89907	GENERAL DEBT 2007 BOND ISSUE	259,933	262,103			0
89908	GENERAL DEBT 2008 BOND ISSUE		343,703			0
89955	GENERAL DEBT: OPERATING EXPENSES	12,179,049	12,124,027	22,610,879	21,320,203	-1,290,676
89956	DESGN NXT YR(89955)PRE87 BONDS			14,380,425	12,338,852	-2,041,573
89964	TOWN SQ. HOTEL DEBT RESERVE		-15,164			0
89970	PUBLIC SAFETY BONDS		179,087			0
89972	PUBLIC SAFETY 2009 TAXABLE				188,104	188,104
89980	ERP DEBT 2010				802,000	802,000
89997	GENERAL DEBT 1997 BOND ISSUES	526,087				0
89998	GENERAL DEBT 1998 BOND ISSUES	864,915	263,868			0
89999	GENERAL DEBT 1999 BOND ISSUES	695,180	801,675			0
	<b>Department Total</b>	<b>21,138,614</b>	<b>20,254,539</b>	<b>37,291,304</b>	<b>34,871,539</b>	<b>-2,419,765</b>
	<b>Financing by Major Object</b>					
	TAXES	8,331,578	7,302,764	8,351,963	6,341,254	-2,010,709
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	365,011	280,967	300,313	257,479	-42,834
	FEES, SALES AND SERVICES	15,371	72,234	80,000	80,000	0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	697,160	467,699	2,125,563	2,018,761	-106,802
	TRANSFERS	11,729,494	12,130,875	10,942,424	13,609,193	2,666,769
	FUND BALANCES			15,491,041	12,564,852	-2,926,189
	<b>Total Financing by Object</b>	<b>21,138,614</b>	<b>20,254,539</b>	<b>37,291,304</b>	<b>34,871,539</b>	<b>-2,419,765</b>



## City of Saint Paul Financing Plan by Department and Activity

Fund: **961 CITY REV BONDS, LONG TERM DEBT**

Fund Manager: TODD P HURLEY

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS DEBT SERVICE FUND IS FINANCED BY ARENA LEASE PAYMENTS AND WILD TEAM REVENUES (PAYMENTS IN LIEU OF TAXES.) THESE ARE BACKED BY SALES TAX REVENUES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>19</b>	<b>DEBT SERVICE</b>					
89565	ARENA REV BOND DEBT SERVICE	8,530,733	9,078,813	7,669,657	8,161,450	491,793
89566	ARENA STATE LOAN	1,536,156	1,511,583			0
89570	2007 SALES TAX DEBT SERVICE - SERIES A	14,812	601,088	529,000	529,000	0
89571	2007 SALES TAX DEBT SERVICE - SERIES B	27,462	1,112,013	1,167,580	1,667,510	499,930
	<b>Department Total</b>	<b>10,109,163</b>	<b>12,303,497</b>	<b>9,366,237</b>	<b>10,357,960</b>	<b>991,723</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	7,021,225	6,924,471	6,868,820	6,868,820	0
	TRANSFERS	3,087,938	5,379,026	1,696,580	3,489,140	1,792,560
	FUND BALANCES			800,837		-800,837
	<b>Total Financing by Object</b>	<b>10,109,163</b>	<b>12,303,497</b>	<b>9,366,237</b>	<b>10,357,960</b>	<b>991,723</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **963 G.O. SPEC ASSM DEBT SERV FUND**

Fund Manager: TODD P HURLEY

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS DEBT SERVICE FUND IS FINANCED BY SPECIAL ASSESSMENTS, PROPERTY TAXES AND FUND BALANCES FROM PREPAID ASSESSMENTS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>19</b>	<b>DEBT SERVICE</b>					
89300	G.O. SPEC. ASSESS 2000 BONDS	195,717	173,620			0
89301	G.O. SPEC. ASSESS 2001 BONDS	273,150	246,736			0
89302	G.O. SPEC ASSESS 2002 BONDS	250,424	214,665			0
89303	G.O. SPEC ASSESS 2003 BONDS	306,179	247,854			0
89304	G.O. SPECIAL ASSESS 2004 BONDS	188,553	168,670			0
89305	G.O. SPECIAL ASSESS ST IMPRVMT 2005 BONDS	95,417	71,691			0
89306	G.O. SPECIAL ASSMT ST IMPRVMT 2006	1,101,973	635,821			0
89307	G.O. SPECIAL ASSMT ST IMPRVMT 2007	1,323,708	633,591			0
89308	G.O. SPECIAL ASSESS ST IMPRVMT 2008		1,556,199			0
89386	GENERAL STREET DEBT			11,028,908	12,387,164	1,358,256
89395	G.O. SPEC ASSESS 1995 BONDS	115,762	98,215			0
89396	G.O. SPEC ASSESS 1996 BONDS	516,262	362,196			0
89397	G.O. SPEC ASSESS 1997 BONDS	111,168	99,730			0
89398	G.O. SPEC ASSESS 1998 BONDS	190,132	172,802			0
89399	G.O. SPEC ASSESS 1999 BONDS	252,248	241,008			0
	<b>Department Total</b>	<b>4,920,693</b>	<b>4,922,798</b>	<b>11,028,908</b>	<b>12,387,164</b>	<b>1,358,256</b>
	<b>Financing by Major Object</b>					
	TAXES	467,726	468,066	2,026,259	2,949,619	923,360
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	20,972	18,290	73,741	121,685	47,944
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	4,324,745	4,181,442	3,654,545	3,493,150	-161,395
	TRANSFERS	107,250	255,000			0
	FUND BALANCES			5,274,363	5,822,710	548,347
	<b>Total Financing by Object</b>	<b>4,920,693</b>	<b>4,922,798</b>	<b>11,028,908</b>	<b>12,387,164</b>	<b>1,358,256</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **967 CITY REVENUE NOTES DEBT SERVICE**

Fund Manager: TODD P HURLEY

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS DEBT SERVICE FUND IS FINANCED BY A TRANSFER FROM GENERAL FUND, RIVERCENTRE OPERATING FUND, AND CONTRIBUTIONS FROM RCVA

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>19</b>	<b>DEBT SERVICE</b>					
89120	ST PAUL FOUNDATION REV NOTE	98,230				0
89121	PEDESTRIAN CONNECTION	370,779	362,306	396,702	395,061	-1,641
89122	POLICE VEHICLE LEASE - CYCLE A- 2004 CLOSE	175,135				0
89123	POLICE VEHICLE LEASE - CYCLE B-2005	349,107	174,550			0
89124	POLICE VEHICLE LEASE 2008		365,998	731,996	731,996	0
89130	POLICE VEHICLE LEASE 2010				792,766	792,766
89209	DSI TENANT IMPROVEMENT LEASE			462,000	385,000	-77,000
	<b>Department Total</b>	<b>993,251</b>	<b>902,854</b>	<b>1,590,698</b>	<b>2,304,823</b>	<b>714,125</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	268,500	263,253	396,702	361,265	-35,437
	TRANSFERS	724,751	639,601	1,193,996	1,909,762	715,766
	FUND BALANCES				33,796	33,796
	<b>Total Financing by Object</b>	<b>993,251</b>	<b>902,854</b>	<b>1,590,698</b>	<b>2,304,823</b>	<b>714,125</b>



# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**DEBT SERVICE**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
19	DEBT SERVICE					
1901	GENERAL DEBT SERVICE (LONG TERM)					
	89955 GENERAL DEBT: OPERATING EXPENSES	2.1	2.1	2.8	3.1	0.3
	<b>Division Total</b>	<b>2.1</b>	<b>2.1</b>	<b>2.8</b>	<b>3.1</b>	<b>0.3</b>
	<b>Department Total</b>	<b>2.1</b>	<b>2.1</b>	<b>2.8</b>	<b>3.1</b>	<b>0.3</b>

# **Major General Fund Revenues**

# Property Taxes

Property tax revenues account for 33% of General Fund revenue. In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs
- Size of the tax base.
- Composition of the tax base.

## City Spending and Financing Needs

Property tax is the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

Minnesota Property Tax Class Rates <i>Payable in 2010</i>	
Property Type	Class Rate
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Residential Non-Homestead	
Single Unit	
Up to \$500,000	1.00%
Over \$500,000	1.25%
2-3 Unit	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%

## Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values change, the size of the tax base also changes proportionately. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

## Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota sets a class rate system which allocates different shares of property tax burden based on the use of a property (*see chart*). Apartments, residential homes, and commercial/industrial properties all have a different class rate. A higher class rate will result in a relatively higher share of tax capacity. Based on the class rate structure, one dollar of commercial/industrial property has a greater relative tax capacity than one dollar of residential property.

St. Paul Taxable Market Value	
Payable in 2008	\$23,100,364,900
Payable in 2009	\$22,776,055,600
Payable in 2010 (proj.)	\$21,552,031,900

St. Paul Net Tax Capacity (mkt. value x class rate)	
Payable in 2008	\$281,029,173
Payable in 2009	\$279,536,007
Payable in 2010 (est.)	\$266,462,571



# Property Taxes

## 2010 Proposed Budget and Levy

The 2010 proposed City levy is \$94.6 million. Of the proposed levy, \$92.5 million will fund city activities. \$65.8 million will go to the City's General Fund, \$9.8 million for debt service, and \$16.9 million will fund the St. Paul Public Library Agency. The City also levies taxes on behalf of the St. Paul Port Authority, whose 2009 levy is \$2.1 million. The City's tax rate is projected to increase slightly in 2009. (see graph below).

## Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2009:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2009, a home with a taxable value of \$183,000 had a total property tax bill of \$2,031.

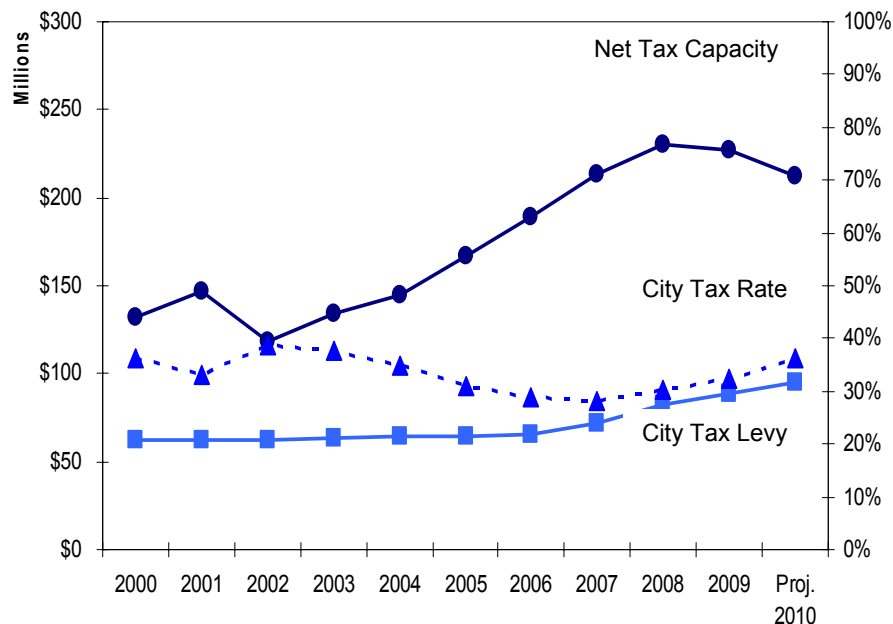
Of the total property tax bill, the single largest share goes to the county and then to the school district. The City receives about 26% of the total tax payment – \$524 in this example.

For this particular home, the property tax payment of \$529 to the City of St. Paul would break down to the following amounts:

- \$159 per year for police services
- \$107 per year for fire and emergency medical services
- \$57 per year to operate and maintain the park and recreation system
- \$38 per year to operate and buy materials for the Saint Paul Public Libraries
- \$69 per year for capital debt service—the cost of building new libraries, recreation centers and playgrounds, and street construction

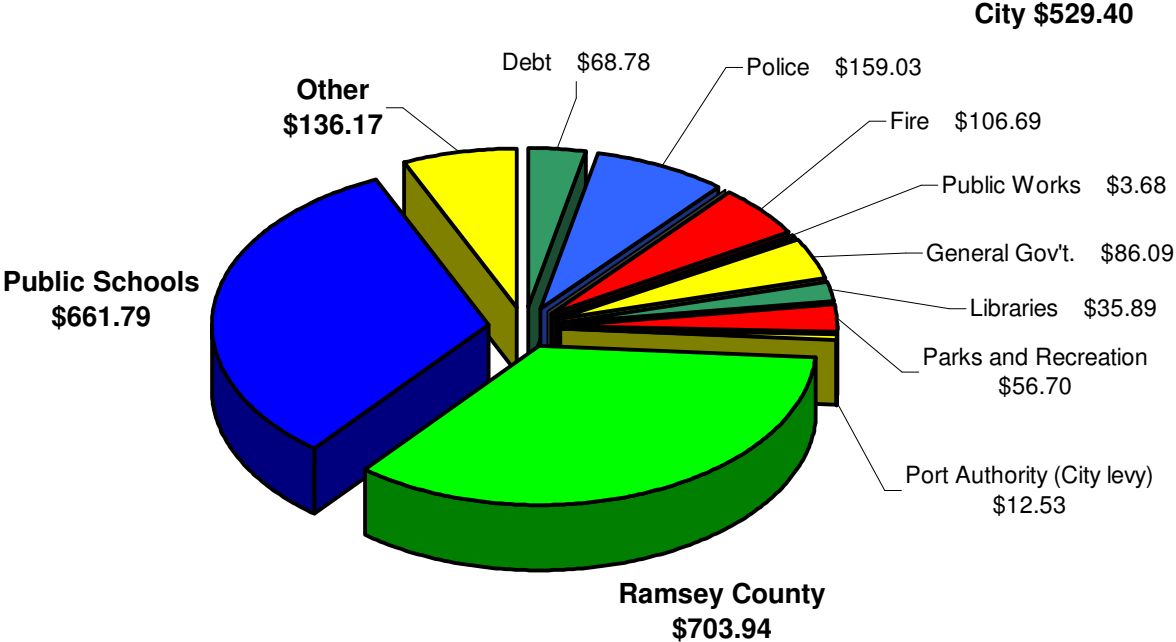
Property taxes cover only a small part of the total cost of services. In total, property taxes supply only about 13% of the City's total revenue and cover about 33% of the general fund budget. In comparison, the City's total proposed 2010 property tax levy for all purposes—approximately \$94.6 million—is less than the \$99.5 million proposed total operating budget of the Police Department.

**City of St. Paul Property Tax Levy, Tax Rates and Net Tax Capacity, 1999-2010**



# Estimated 2009 Saint Paul Property Taxes

2009 Final Tax Rates Applied to a Typical Home Valued at \$183,000



## Local Government Aid (LGA)

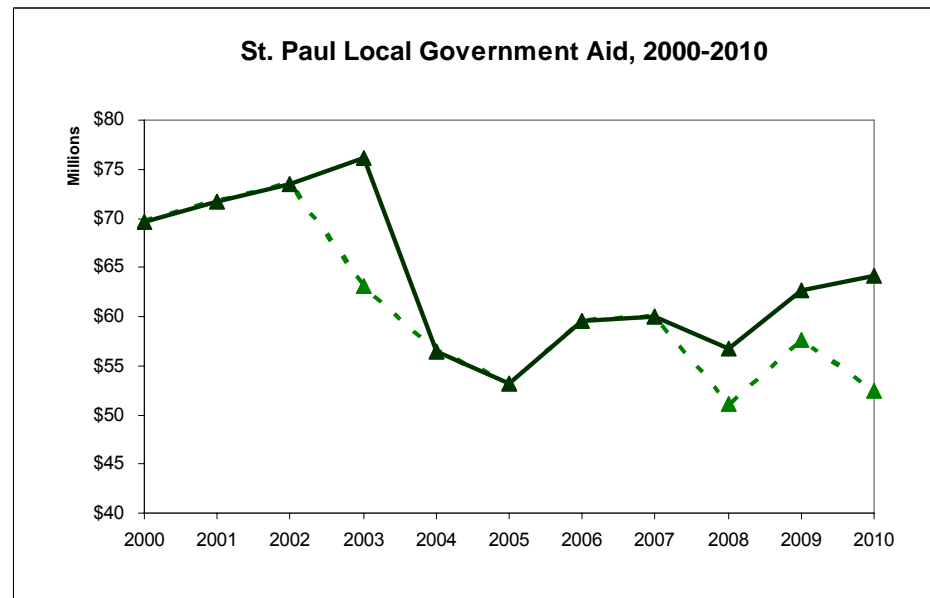
Local Government Aid was initiated in 1971 as part of the “Minnesota Miracle” and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA was adjusted each year based on inflationary growth. In 2003, the Governor and Legislature approved changes to the funding formula and levels that greatly reduced St. Paul’s LGA. Additionally, the Legislature enacted a mid-year LGA adjustment in 2003 to address the state budget shortfall that year. This adjustment reduced St. Paul’s previously certified LGA funding by \$13 million.

During the 2008 legislative session, the legislature raised the overall LGA appropriation for the first time since 2006, which increased Saint Paul’s share by \$5.8 million. However, LGA was unallotted at the end of 2008 as part of measures taken to fix the state’s budget deficit. Further unallotments were made to LGA in 2009 and 2010 to resolve the state’s budget shortfall. This chart reflects both St. Paul’s certified and actual LGA payments from 2000-2010.

St. Paul Local Government Aid 2000-2010		
	LGA Funding	Change
2000	\$69,653,919	3.4%
2001	\$71,739,170	3.0%
2002	\$73,554,056	2.5%
2003	\$76,129,865	3.5%
2003*	\$63,082,166	-14.2%
2004	\$56,488,168	-10.5%
2005	\$53,151,835	-5.9%
2006	\$59,544,561	12.0%
2007	\$59,961,201	0.7%
2008	\$56,781,644	-5.3%
2008*	\$51,092,991	-10.0%
2009	\$62,600,018	22.5%
2009*	\$57,569,445	-8.0%
2010	\$64,079,116	11.3%
2010*	\$52,471,674	-18.1%

\*Adjusted LGA revenues



# Franchise Fees

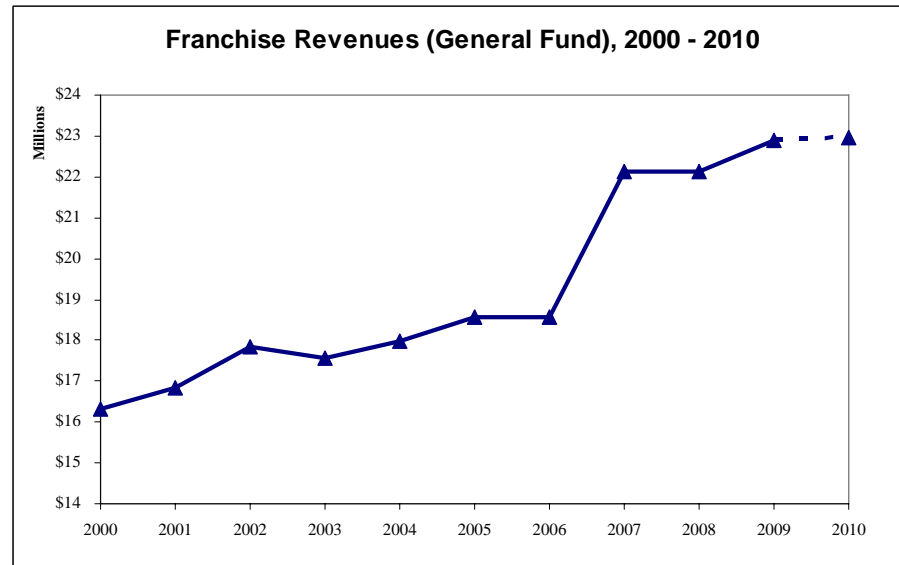
Utilities pay the City of St. Paul a fee for use of City streets and right-of-ways in delivering services to the citizens and businesses of St. Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

## St. Paul Franchise Agreements for 2010:

- ❖ Xcel Energy supplies natural gas and electrical service to St. Paul homes and businesses.
- ❖ Norencor, now owned by NRG Thermal, supplies steam power to the Rock-Tenn facility on Vandalia St.
- ❖ District Cooling, part of District Energy, supplies cooled water for air conditioning in most of downtown St. Paul.
- ❖ District Energy\* provides heat to much of downtown St. Paul and electricity to Xcel Energy.
- ❖ Energy Park is the heating and cooling utility serving customers in the Energy Park development.
- ❖ Empire Builder is the heating and cooling utility serving the Empire Builder development north of downtown St. Paul.

	Budget	Actual	
2000	\$16,426,045	\$16,303,980	99.3%
2001	\$16,426,045	\$16,842,475	102.5%
2002	\$17,516,184	\$17,839,903	101.8%
2003	\$17,516,184	\$17,557,960	100.2%
2004	\$17,730,603	\$17,983,410	101.4%
2005	\$17,840,511	\$18,559,769	104.0%
2006	\$18,179,867	\$18,553,748	102.1%
2007	\$21,377,323	\$22,127,646	103.5%
2008	\$22,251,500	\$22,056,079	99.1%
Adopted 2009	\$22,158,299		0.0%
Proposed 2010	\$22,121,349		0.0%

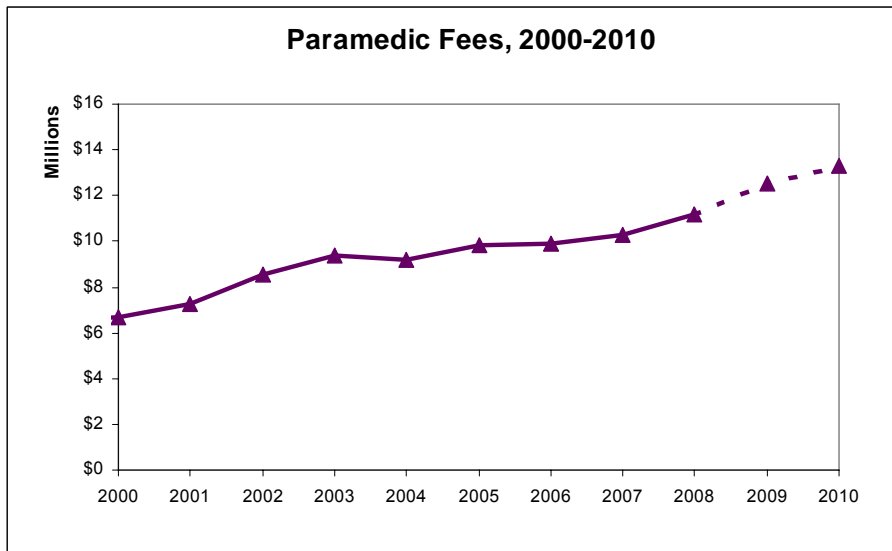


# Paramedic Fees

The St. Paul Fire Department's paramedics and emergency medical technicians respond to nearly 27,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance, and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

St. Paul is one of the few paramedic services not charging additional fees for high-level Advanced Life Support (ALS-2) services, including assisted breathing and other crucial life support functions. St. Paul also has one of the Metro area's lowest treatment fees for individuals who are treated and released at the scene of an incident.

Paramedic fees support the General Fund, which also supports the majority of spending on Fire and Safety Services.



	Budget	Actual	
<b>2000</b>	\$6,400,000	\$6,700,541	104.7%
<b>2001</b>	\$6,540,000	\$7,274,858	111.2%
<b>2002</b>	\$7,339,000	\$8,530,288	116.2%
<b>2003</b>	\$9,563,455	\$9,402,844	98.3%
<b>2004</b>	\$9,926,767	\$9,200,000	92.7%
<b>2005</b>	\$10,655,407	\$9,856,956	92.5%
<b>2006</b>	\$10,200,000	\$9,876,413	96.8%
<b>2007</b>	\$11,835,896	\$10,279,110	86.8%
<b>Actual</b>	\$10,641,856	\$11,199,523	105.2%
<b>Adopted 2009</b>	\$12,530,936		0.0%
<b>Proposed 2010</b>	\$13,276,846		0.0%

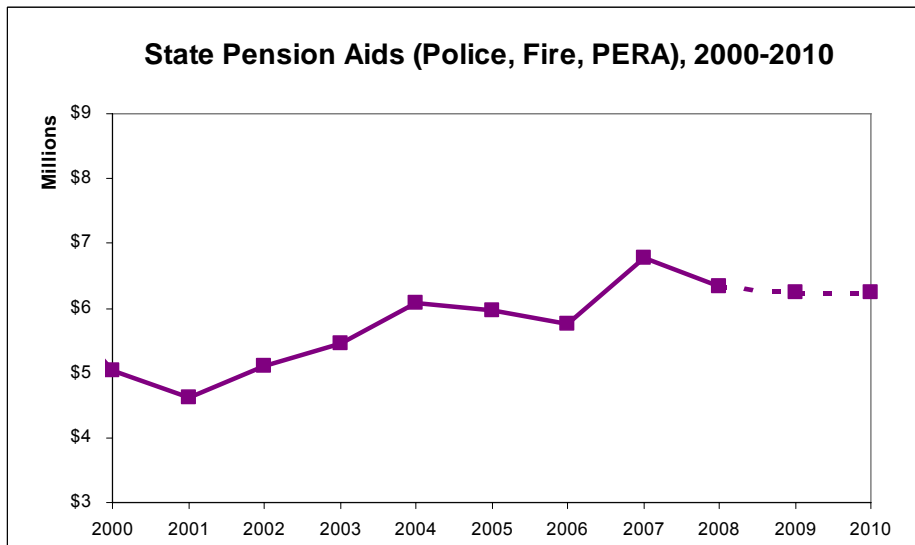
# State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. St. Paul receives aid for Police and Fire pensions based on a number of factors:

- the number of full-time firefighters and sworn police officers St. Paul employs
- the uncovered liabilities (if any) of the police and fire pension funds
- the premiums collected by insurance companies in Minnesota

Only fire and auto insurance premiums are used to calculate pension aid.

State aid is also given to support PERA, the pension fund that includes non-public safety City employees. The vast majority (91%) of state pension aid goes to support Police and Fire pensions. In 2010, pension aids are budgeted to remain stable at \$6.74 million.

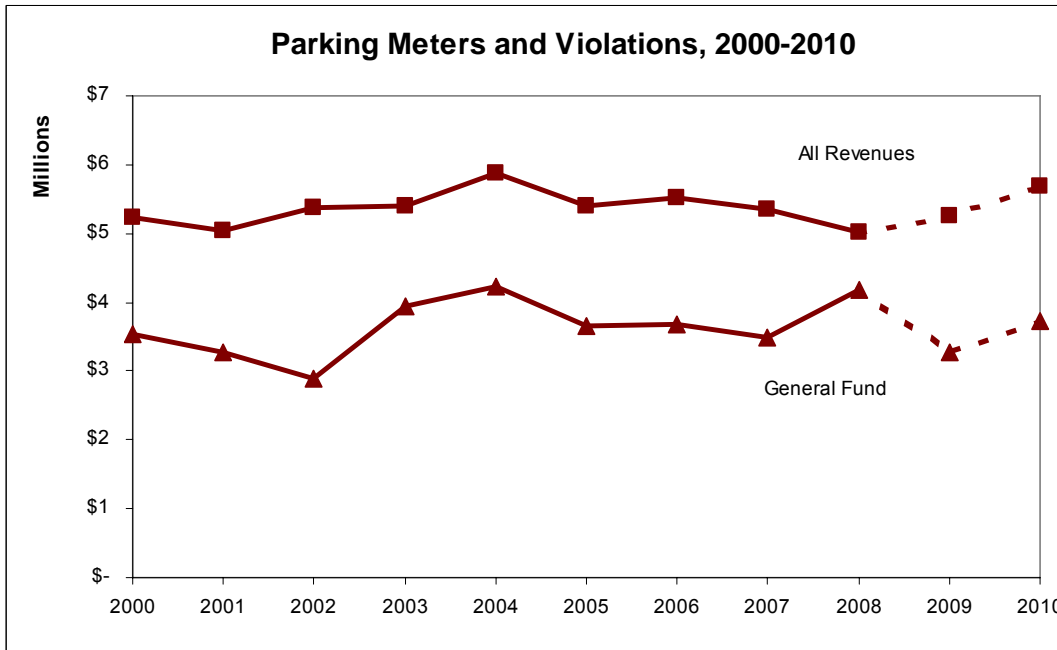
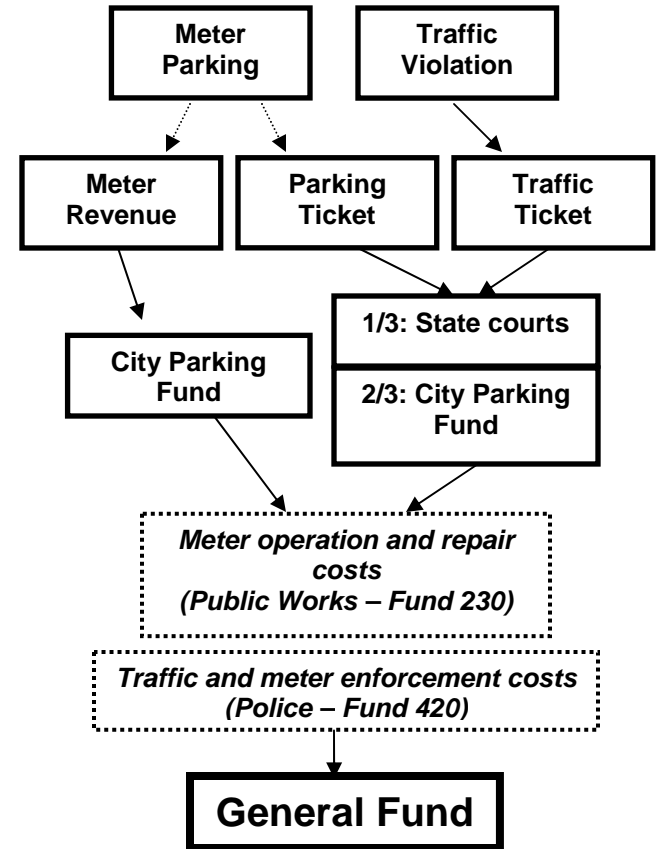


	Budget	Actual	
2000	\$4,717,512	\$5,044,659	106.9%
2001	\$4,945,633	\$4,618,796	93.4%
2002	\$5,170,633	\$5,111,382	98.9%
2003	\$5,020,472	\$5,447,696	108.5%
2004	\$5,017,512	\$6,086,374	121.3%
2005	\$5,303,198	\$5,957,264	112.3%
2006	\$6,186,094	\$5,753,112	93.0%
2007	\$5,957,264	\$6,780,409	113.8%
2008	\$6,736,230	\$6,335,966	94.1%
<b>Adopted 2009</b>	\$6,250,691	n/a	
<b>Proposed 2010</b>	\$6,250,691	n/a	

# Parking Meters and Fines

The City operates over 1,000 parking meters in areas around St. Paul, and St. Paul Police enforce both parking rules and the state's traffic laws on St. Paul streets and highways. Revenues from meters and parking and traffic violations are budgeted at \$5.2 million for 2009, and the General Fund is budgeted to receive \$3.28 million of that amount. Meter payments are collected by a contracted vendor on behalf of the City, and fines are collected through the state court system. The courts retain 1/3 of the revenue to cover costs, and the remainder is transferred to the City.

City revenues are collected by the Department of Public Works in the City Parking Fund (#230), and a portion is retained to cover costs of meter collection and maintenance. Costs of enforcement are transferred to the Police Department's Parking Enforcement Fund (#420). The remainder, with certain exceptions, is transferred to the General Fund. The flow chart at right illustrates the movement of revenues from collection to the General Fund.



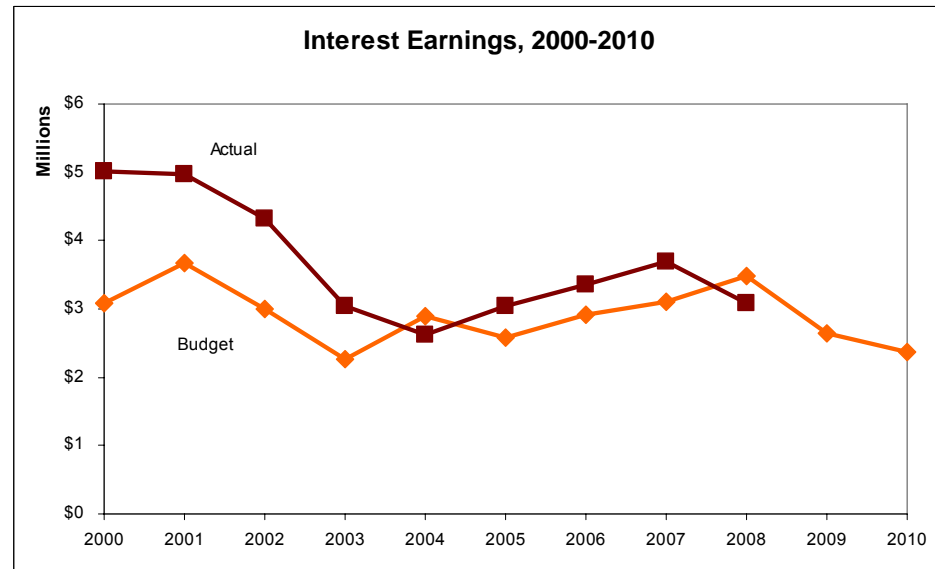
	Budget	Actual	
2000	\$ 3,179,076	\$ 3,530,274	111.0%
2001	\$ 3,869,950	\$ 3,282,280	84.8%
2002	\$ 3,868,494	\$ 2,900,191	75.0%
2003	\$ 3,928,286	\$ 3,934,738	100.2%
2004	\$ 3,884,407	\$ 4,234,327	109.0%
2005	\$ 3,901,394	\$ 3,644,042	93.4%
2006	\$ 3,678,231	\$ 3,678,231	100.0%
2007	\$ 3,484,043	\$ 3,484,043	100.0%
Budget 2008	\$ 4,170,320	\$ 4,170,320	100.0%
Budget 2009	\$ 3,278,907	\$ 3,278,907	100.0%
Adopted 2010	\$ 3,728,907	\$ 3,728,907	100.0%

# Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain Special Funds have also been awarded to the General Fund in past years.

The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety, liquidity, return, and loss avoidance**. The investment pool is currently invested in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities municipal governments may invest in.

	Budget	Actual	
2000	\$3,075,000	\$5,007,569	162.8%
2001	\$3,675,000	\$4,965,250	135.1%
2002	\$2,991,274	\$4,319,715	144.4%
2003	\$2,275,000	\$3,047,557	134.0%
2004	\$2,901,500	\$2,632,212	90.7%
2005	\$2,587,865	\$3,046,535	117.7%
2006	\$2,923,500	\$3,366,431	115.2%
2007	\$3,100,000	\$3,700,995	119.4%
2008	\$3,477,000	\$3,083,717	88.7%
Adopted 2009	\$2,646,534	N/A	
Proposed 2010	\$2,371,534	N/A	

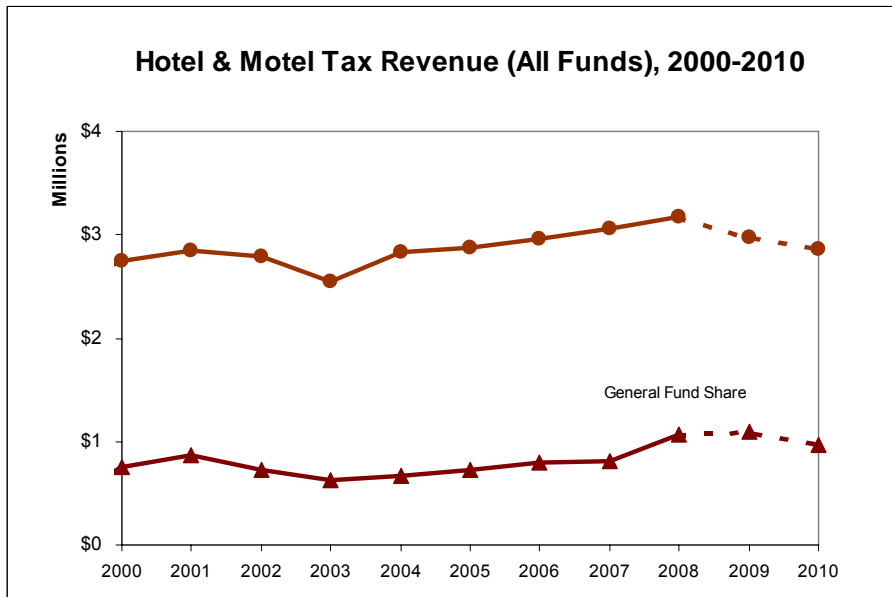




# Hotel & Motel Tax

The City charges a 6% tax on all room charges in St. Paul, in addition to the state sales tax. For hotels and motels under 50 rooms, the tax is 3%. The tax rate is set by state law.

The receipts from the hotel and motel tax are divided among the City’s General and Debt Service Funds as well as the RiverCentre Convention and Visitors Bureau and other City promotional efforts. Most of the revenue from the Hotel & Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre. Of the 6% tax, roughly 1.65% goes to the General Fund to support City operations.



	Budget	Actual	
2000	\$573,822	\$750,797	130.8%
2001	\$786,296	\$863,568	109.8%
2002	\$839,198	\$725,949	86.5%
2003	\$668,700	\$629,440	94.1%
2004	\$609,080	\$673,208	110.5%
2005	\$734,900	\$726,526	98.9%
2006	\$762,760	\$794,072	104.1%
2007	\$850,700	\$815,041	95.8%
2008	\$1,102,760	\$1,065,380	96.6%
<b>Adopted 2009</b>	<b>\$1,100,000</b>		0.0%
<b>Proposed 2010</b>	<b>\$975,000</b>		0.0%

## **Non-Department-Specific General Fund Revenues**

The following pages are a computer report showing non-department-specific General Fund revenues budgeted in Activity 00000. Computer reports for General Fund revenues associated with a *specific department* appear in this document in the various department sections.

## Financing by Major Object Code

Department: **00 GENERAL FUND**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
1001	CURRENT - TAXPAYER	37,990,832	44,937,941	56,944,136	61,964,700	5,020,564
1002	FISCAL DISPARITIES	7,752,062	8,702,885			
1004	1ST YEAR DELINQUENT	673,042	597,760	275,000	275,000	
1005	2ND YEAR DELINQUENT	-65,954	41,240			
1006	3RD YEAR DELINQUENT	-824	31,091			
1007	4TH YEAR AND PRIOR DELINQUENT	36,400	15,412			
1008	5TH YEAR DELINQUENT	3,941	5,034			
1009	6TH YEAR PRIOR DELINQUENT	15,014	8,795			
1035	EXCESS TAX INCREMENTS		746,210	138,000	140,000	2,000
1039	DELINQUENT EXCESS TAX INCREMENTS	219,804	991,679			
1199	PENALTIES AND INTEREST-PROP. TAXES	63,798	64,985			
1299	FORFEITED TAX SALE APPORTIONMENT			121,000	121,000	
1392	G.E.F.F.-DES/DISTRICT COOLING	347,350	365,026	350,000	365,000	15,000
1393	GEFF-PEOPLES NATURAL GAS		80,943	748,043	835,183	87,140
1394	G.E.F.F. - ENERGY PARK	152,259	146,331	145,000	145,000	
1396	G.E.F.F.-NORENCO	287,755				
1397	G.E.F.F.-DES/DISTRICT HEATING	1,246,037	1,538,723	1,425,000	1,510,000	85,000
1398	G.E.F.F. EMPIRE BUILDER	20,405	23,504	20,000	20,000	
1399	G.E.F.F.-NSP	20,073,841	19,982,494	20,218,299	20,081,349	-136,950
1401	HOTEL AND MOTEL	815,041	1,065,381	1,100,000	975,000	-125,000
1501	DRUG STORE TAX					
1502	MORTUARY TAX					
1503	CONTAMINATION TAX	5,459	7,094			
	<b>TAXES</b>	69,636,262	79,352,528	81,484,478	86,432,232	4,947,754
2468	BUSINESS LICENSES				900,000	900,000
	<b>LICENSES AND PERMITS</b>	0	0	0	900,000	900,000
3401	LOCAL GOVERNMENT AID	54,639,704	48,825,791	60,615,357	52,471,674	-8,143,683
3446	MARKET VALUE HOMESTEAD CREDIT	2,052,434	2,098,713	2,072,364	2,556,317	483,953
3704	CITY SHARE OF RENT ST. HWY. DEPT	2,522	2,853	1,000	1,000	

## Financing by Major Object Code

Department: **00 GENERAL FUND**

### GENERAL FUND

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3705 CITY SHRE OF COUNTY COURT					
3706 CITY SHR. ST. HWY FUNDS	16,410	8,268	9,600	9,600	
3800 PAYMENT IN LIEU OF TAXES			48,757		-48,757
<b>INTERGOVERNMENTAL REVENUE</b>	56,711,070	50,935,625	62,747,078	55,038,591	-7,708,487
4057 GARNISHMENT					
4206 GAIN ON SALE OF ASSETS	-5,390	-8,070			
4215 SURPLUS - PURCHASING	1,021	8,070			
4299 SALES N.O.C.	4,369				
<b>FEES, SALES AND SERVICES</b>	0	0	0	0	0
5008 CIVIC CTR. - PARKING RAMP HOURLY	134,812	195,625	114,660	114,660	
<b>ENTERPRISE AND UTILITY REVENUES</b>	134,812	195,625	114,660	114,660	0
6602 INTEREST ON INVESTMENTS	3,699,702	3,204,407	2,646,534	2,371,534	-275,000
6605 OTHER INTEREST EARNED	49,513	27,785			
6611 INC(DEC) FMV OF INVESTMENT	948,689	1,375,471			
6799 INVESTMENTS LIQUIDATED	3,754,100				
6831 COMMISSIONS - TELEPHONE					
6901 CASH OVER OR SHORT	2				
6908 DAMAGE CLAIM RECOVERY FROM OTHERS					
6914 REFUNDS - JURY DUTY PAY					
6915 REFUNDS - NOT OTHERWISE CLASSIFIED					
6917 REFUNDS - OVERPAYMENTS					
6919 REFUNDS - RETURN OF PURCHASE					
6920 REFUNDS - UNUSED LOANS		575,000			
6921 REFUNDS - UNUSED TRAVEL ALLOWANCE					
6927 OTHER AGENCY SHARE OF COST	126,634	78,841	64,627	75,000	10,373
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	53,031	52,613			
<b>MISCELLANEOUS REVENUE</b>	8,631,671	5,314,117	2,711,161	2,446,534	-264,627
7301 TRANSFER FROM SEWER REPAIR FUND					

## Financing by Major Object Code

Department: **00 GENERAL FUND**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
7302	TRANSFER FROM ENTERPRISE FUND	50,000				
7303	TRANSFER FROM INTERNAL SERVICE FUND					
7304	TRANSFER FROM DEBT SERVICE FUND					
7305	TRANSFER FROM SPECIAL REVENUE FUND	3,484,043	4,170,320	3,278,907	3,728,907	450,000
7306	TRANSFER FROM CAP PROJ FUND-OTHER		238,779	523,200	92,000	-431,200
7308	TRANSFER FROM COMPONENT UNIT			83,640	83,640	
7399	TRANSFER FROM SPECIAL FUND	4,927,043	5,491,292	5,672,736	5,722,736	50,000
	<b>TRANSFERS</b>	8,461,086	9,900,391	9,558,483	9,627,283	68,800
9830	USE OF FUND BALANCE					
9831	CONTRIBUTION TO FUND BALANCE					
	<b>FUND BALANCES</b>	0	0	0	0	0
	Fund Total	143,574,901	145,698,286	156,615,860	154,559,300	-2,056,560
	<b>Department Total</b>	<u>143,574,901</u>	<u>145,698,286</u>	<u>156,615,860</u>	<u>154,559,300</u>	<u>-2,056,560</u>



# Department Summaries





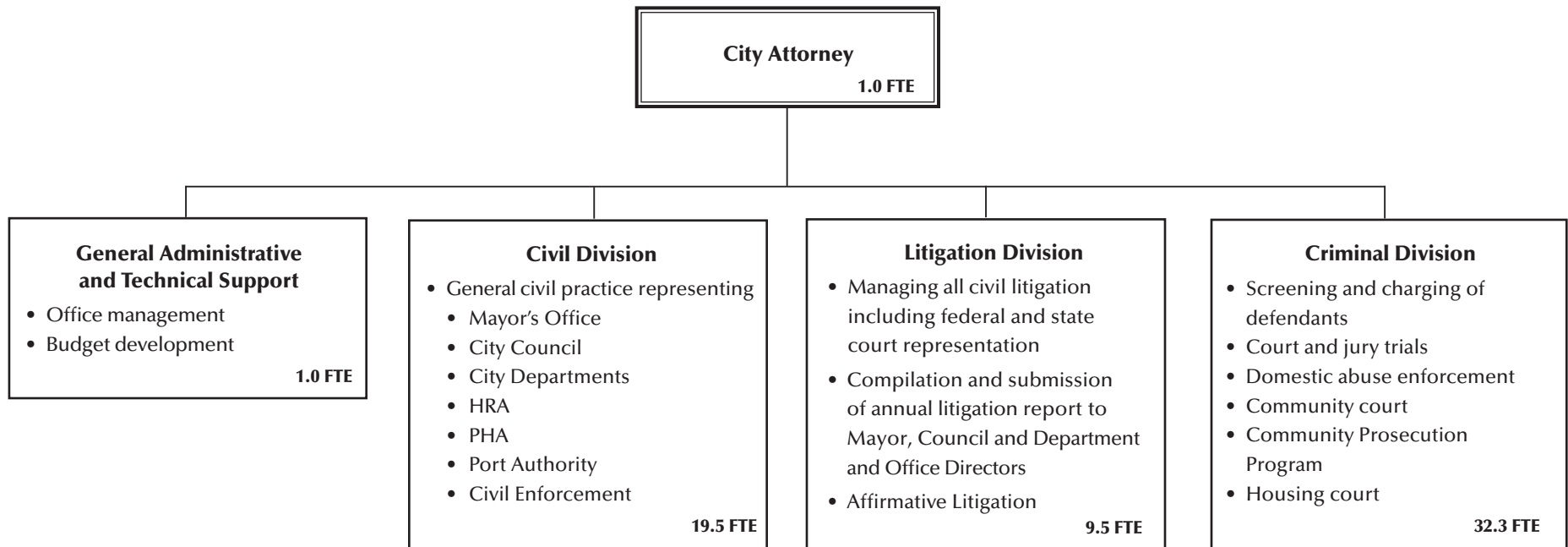
# City Attorney's Office

*The mission of the Saint Paul City Attorney's Office is to fulfill its duty to represent the city in its legal affairs with integrity, professionalism and collegiality.*

*Integrity means that we are loyal to the interests of the city and the laws under which it functions.*

*Professionalism means that we are thorough and creative in representing the interests of the city, respectful of the public process in which we function and courteous to all those with whom we interact.*

*Collegiality means working together, and with the elected and appointed officials of the city, to continuously seek improvements to the quality of legal services and the efficiency with which they are provided.*



**(Total 63.3 FTE)**

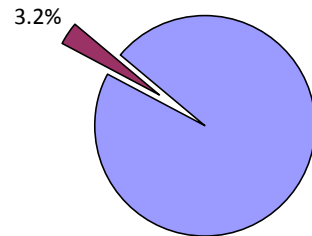
**Mayor's 2010 Proposed Budget  
City Attorney's Office**

**Department Description:**

The Office of the City Attorney strives to deliver outstanding legal services to the city by:

- Providing sound legal advice and superior legal representation to city officials to help them achieve their goals.
- Defending the city in civil litigation matters and aggressively prosecuting civil claims involving the collection of taxpayer monies, public nuisance abatement, civil gang injunctions and other initiatives that preserve the city's livability and public safety.
- Providing public safety and maintaining the city's livability by effectively prosecuting adult misdemeanor and gross misdemeanor crimes in Saint Paul.

**CAO's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$6,322,797
- Total Special Fund Budget: \$1,542,447
- Total FTEs: 63.3
- Legal settlements & judgments in 2007 (\$47K) and 2008 (\$271K) were at all time lows.
- The CAO handles about 15,000 misdemeanor and gross misdemeanor cases per year.
- Approx. 75 civil litigation matters handled by CAO's civil litigation division each year.
- Since July 2008, the Bad Check Diversion Program has returned over \$40K to victims.
- In 2008, the CAO reviewed over 675 RNC cases presented by police.
- The CAO community prosecution team received two prestigious awards in 2008.

**Department Goals**

- Aligning CAO resources to City and departmental priority outcomes.
- Holding criminal offenders accountable.
- Improving neighborhoods by increasing code compliance and by decreasing nuisance properties.

**Recent Accomplishments**

- To proactively disrupt criminal gang behavior, CAO initiated and obtained a first of its kind temporary civil gang injunction against the "Sureño 13" in May 2009, and secured two additional injunctions against the "East Side Boys" and "Selby Siders" in July 2009.
- Created the City's Worthless Check Diversion Program for Merchants in July of 2008, returning over \$40,000 to Saint Paul businesses since its inception.
- Successfully passed pilot program legislation supporting the City's Driver Diversion Program, which is intended to reduce recidivism and achieve greater efficiencies in the criminal justice system.
- Formed a National Multi-City Litigation Working Group on Foreclosures to coordinate legal strategies with other cities to prevent foreclosures and reduce vacant properties.
- Developed restorative justice alternatives with the police and community for the East Side neighborhood to address livability issues. Completed five restorative justice sessions with the Dispute Resolution Center, police and defendants.
- Continued to successfully manage the City's tort liability and outside counsel budgets.
- Aligned CAO resources to City and department priorities.
- Through June 1, kept 96 properties free of nuisance behavior for one year through the use of the public nuisance law.
- Completed work on Blueprint for Safety to assist in closing systemic gaps in domestic prosecution to hold offenders accountable and to keep victims safe.

## Mayor's 2010 Proposed Budget

### City Attorney's Office

#### Fiscal Summary

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	6,332,106	6,399,367	6,322,797	(76,570)	-1.2%	59.3	51.8
Fund 025: Outside Services Fund	1,129,819	1,193,682	1,417,908	224,226	18.8%	9.5	10.5
Fund 050: Special Projects	-	-	124,539	124,539		-	1.0
<b>Financing</b>							
General Fund	975,953	1,489,134	1,024,646	(464,488)	-31.2%		
Fund 025: Outside Services Fund	1,183,852	1,193,682	1,417,908	224,226	18.8%		
Fund 050: Special Projects	-	-	124,539	124,539			

#### Budget Changes Summary

In 2010, the City Attorney's Office (CAO) will reduce its workforce to accommodate necessary budget cuts in the general fund. These personnel savings were realized primarily by eliminating vacant positions. Staffing and workload shifts also allowed CAO avoid further staffing reductions. CAO also realized savings through non-personnel reductions across the department.

In CAO's Fund 025: Outside Services Fund, services to various outside departments and agencies were adjusted, including shifting a portion of the cost of civil legal services provided to the Office of Financial Services and the Public Works department to CAO's special fund.

A new activity in the city's General Government Accounts special fund was created to recognize a multi-year grant received by the City Attorney's Office. The grant will fund important domestic violence intervention and prevention programs.

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	470,015	-	-	-
Subtotal	<u>470,015</u>	<u>-</u>	<u>-</u>	<u>-</u>

**One Time Adjustments**

Funding for trainings administered by CAO staff was not renewed in 2010.

State aid funding

	-	(6,400)	-	-
Subtotal	<u>-</u>	<u>(6,400)</u>	<u>-</u>	<u>-</u>

**Reduced Capacity in City Attorney Divisions**

Personnel reductions were taken in all divisions of the City Attorney's Office.

- Civil Litigation - one attorney and one half time law clerk
- Criminal Division - one community prosecutor, a half time attorney position, a half time law clerk, and one clerical staff
- Civil Division - one attorney and one half time law clerk

As a result of these changes, two community prosecutors instead of three will be assigned to cover three police districts (West, Central and East). Case loads for civil litigation attorneys and client assignments in the civil division will increase. Support for attorneys in the criminal division is reduced, which means that the clerical workload in the criminal division will also be absorbed by assignment shifts in clerical staff, legal assistants and attorneys.

In 2010, CAO shifted costs of services provided to outside departments and agencies. As a result, 0.5 FTE of attorney staffing has been moved from the general fund to CAO's Outside Services Fund (see also Fund 025 below).

The City Attorney's Office also received a multi-year grant funded by the Minnesota State Office of Justice Programs, which will shift a full time attorney to the city's Special Projects Fund (see also Fund 050 below). The attorney will help implement a multi-agency approach to addressing domestic violence.

Reduce attorney staffing levels	(230,107)	-	(3.5)	(1.0)
Reduce clerical and support staff	(123,163)	-	(2.5)	-
Shift Attorney to Special Fund (Outside Services)	(70,287)	-	(0.5)	-
Shift Attorney to Special Fund (Special Projects)	(67,188)	-	(1.0)	-
Subtotal	<u>(490,745)</u>	<u>-</u>	<u>(7.5)</u>	<u>(1.0)</u>

**Other Spending and Financing Changes**

Miscellaneous spending and financing changes in the City Attorney's Office include recognizing an increase in transfer revenue from Fund 025, recognizing a portion of the city's Continuance for Dismissal revenue (a type of fine revenue) in the parking enforcement fund instead of CAO's general fund, and other operational changes which result in a net reduction in materials and services spending from 2009 to 2010.

Recognize increased transfer from CAO special fund	-	41,912	-	-
Recognize Continuance for Dismissal revenues in parking enforcement fund	-	(500,000)	-	-
Operations Changes	(55,840)	-	-	-
Subtotal	<u>(55,840)</u>	<u>(458,088)</u>	<u>-</u>	<u>-</u>

<b>General Fund Budget Changes Total</b>	<b>(76,570)</b>	<b>(464,488)</b>	<b>(7.5)</b>	<b>(1.0)</b>
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	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	<u>127,878</u>	<u>127,878</u>	<u>0.5</u>	<u>-</u>
Subtotal	127,878	127,878	0.5	-
 <b>Change to CAO Outside Billing</b>				
<p>In 2009, the City Attorney's Office provided legal services above and beyond those included in the city's central service cost to the following departments and agencies : Department of Safety and Inspection, Planning and Economic Development Department, Public Housing Authority, RiverCentre, and the Saint Paul Port Authority. CAO will continue to provide services to these agencies and departments in 2010.</p> <p>In 2010, inflation and other adjustments were made to the level and cost of the services CAO offers to these outside departments and agencies. Additionally, costs of services provided to the Public Works department and the Office of Financial Services were shifted to CAO's special fund. These cost shifts result in an 0.5 FTE increase in attorneys budgeted in Fund 025. Public Housing Authority also requested an increase in services provided in 2010, which also results in an additional 0.5 FTE staffing increase in this fund (noted in Current Service Level Adjustments above).</p>				
Spending and financing for outside services (attorney costs and overhead increases)	<u>96,348</u>	<u>96,348</u>	<u>0.5</u>	<u>-</u>
Subtotal	96,348	96,348	0.5	-
 <b>Fund 025 Budget Changes Total</b>	 <b>224,226</b>	 <b>224,226</b>	 <b>1.0</b>	 <b>-</b>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Violence Against Women Act (VAWA) Grant</b>				
In 2010, a new activity (30200) was created in the General Government special fund to account for the Violence Against Women Act (VAWA) Grant. The grant supports CAO's goal of implementing an intervention approach called the Blueprint for Safety, a multi-agency, collaborative approach to addressing domestic violence. A full time attorney will be assigned to implement this blueprint for the duration of the grant. A consultant from the PRAXIS organization will also work to facilitate the implementation and evaluation of the Blueprint model.				
Full time domestic violence attorney	91,721	-	1.0	-
Part time PRAXIS Consultant	21,840	-	-	-
Non-personnel expenses	10,978	-	-	-
VAWA Grant Activity Financing for 2010	-	124,539	-	-
Subtotal	<u>124,539</u>	<u>124,539</u>	<u>1.0</u>	<u>-</u>
<b>Fund 050 Budget Changes Total</b>	<b>124,539</b>	<b>124,539</b>	<b>1.0</b>	<b>-</b>

# Spending Reports

# City Attorney

Department/Office Director: **JOHN J CHOI**

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Change from</b>
	<b>2nd Prior</b>	<b>Last Year</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2009</b>
	<b>Exp. &amp; Enc.</b>	<b>Exp. &amp; Enc.</b>		<b>Proposed</b>	<b>Adopted</b>
<b>Spending By Unit</b>					
001 GENERAL FUND	5,840,353	6,332,106	6,399,367	6,322,797	-76,570
025 CITY ATTORNEY:OUTSIDE SERVICES FUND	1,036,875	1,129,819	1,193,682	1,417,908	224,226
050 SPECIAL PROJECTS:GEN GOV ACCTS FUND				124,539	124,539
Total Spending by Uni	<b>6,877,228</b>	<b>7,461,924</b>	<b>7,593,049</b>	<b>7,865,244</b>	<b>272,195</b>
<b>Spending By Major Object</b>					
SALARIES	4,703,819	4,874,634	5,265,724	5,320,903	55,179
SERVICES	501,644	745,725	512,234	506,401	-5,833
MATERIALS AND SUPPLIES	70,040	91,231	72,553	96,766	24,213
EMPLOYER FRINGE BENEFITS	1,548,154	1,682,571	1,640,681	1,772,872	132,191
MISC TRANSFER CONTINGENCY ETC	53,571	67,764	101,857	168,302	66,445
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS					
Total Spending by Object	<b>6,877,228</b>	<b>7,461,924</b>	<b>7,593,049</b>	<b>7,865,244</b>	<b>272,195</b>
Percent Change from Previous Year		<b>8.5%</b>	<b>1.8%</b>	<b>3.6%</b>	
<b>Financing By Major Object</b>					
GENERAL FUND	5,840,353	6,332,106	6,399,367	6,322,797	-76,570
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE				100,006	100,006
FEES, SALES AND SERVICES	1,036,830	1,183,258	1,193,682	1,417,908	224,226
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	2,000	594			
TRANSFERS				24,533	24,533
FUND BALANCES					
Total Financing by Object	<b>6,879,183</b>	<b>7,515,958</b>	<b>7,593,049</b>	<b>7,865,244</b>	<b>272,195</b>
Percent Change from Previous Year		<b>9.3%</b>	<b>1.0%</b>	<b>3.6%</b>	



## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **04 CITY ATTORNEY**

Division: **0401 CITY ATTORNEY**

Division Manager: JOHN J CHOI

Division Mission:

TO PROVIDE EFFECTIVE LEGAL REPRESENTATION TO ALL CITY DEPARTMENTS AND CLIENT ORGANIZATIONS TO ASSIST THEM AND THE CITY AS A WHOLE IN ACHIEVING POLICY GOALS; TO PROVIDE EFFECTIVE CRIMINAL PROSECUTION IN FURTHERANCE OF THE CITY'S PUBLIC SAFETY POLICIES AND OTHER ENFORCEMENT OBJECTIVES; AND TO PROVIDE RESOURCES AND SUPPORT TO THE LEGAL PROFESSIONALS IN ALL DIVISIONS SO THAT THE DUTIES AND RESPONSIBILITIES OF EACH OF THE DIVISIONS CAN BE FULFILLED.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2009 FTE/Amount			
			Amount	Change/Percent										
<b>by Type of Expenditure</b>														
SALARIES	4,017,983	4,136,759	4,500,734	4,368,852	-131,882	-2.9%								
SERVICES	464,882	689,993	439,678	399,019	-40,659	-9.2%								
MATERIALS AND SUPPLIES	58,256	76,661	53,893	72,734	18,841	35.0%								
EMPLOYER FRINGE BENEFITS	1,298,547	1,428,055	1,403,062	1,455,659	52,597	3.7%								
MISC TRANSFER CONTINGENCY ETC	685	638	2,000	26,533	24,533	1226.7%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS														
Division Total	<b>5,840,353</b>	<b>6,332,106</b>	<b>6,399,367</b>	<b>6,322,797</b>	<b>-76,570</b>	<b>-1.2%</b>								
<b>by Activity</b>														
00200 CITY ATTORNEY-GENERAL OPERATIONS	5,840,353	6,332,106	6,399,367	6,322,797	-76,570	-1.2%	59.3	58.3	59.3	4,500,734	51.8	4,368,852	-7.5	-131,882
Division Total	<b>5,840,353</b>	<b>6,332,106</b>	<b>6,399,367</b>	<b>6,322,797</b>	<b>-76,570</b>	<b>-1.2%</b>	<b>59.3</b>	<b>58.3</b>	<b>59.3</b>	<b>4,500,734</b>	<b>51.8</b>	<b>4,368,852</b>	<b>-7.5</b>	<b>-131,882</b>
Percent Change from Previous Year		8.4%	1.1%				-1.7%	1.7%					-12.6%	-2.9%

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **025 CITY ATTORNEY:OUTSIDE SERVICES FUND**

Fund Manager: **JOHN J CHOI**

Department: **04 CITY ATTORNEY**

Department Director: **JOHN J CHOI**

Fund Purpose:  
TO REIMBURSE THE CITY FOR SALARY, FRINGE BENEFITS AND CENTRAL SERVICE COSTS FOR CITY ATTORNEY STAFF PROVIDING SERVICES TO OUTSIDE PUBLIC AGENCIES AND AUTHORITIES AND TO THE COMMUNITY COURT PROGRAM.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Authorized FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount	2009 FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	685,836	737,875	764,990	883,253	118,263	15.5%								
SERVICES	36,761	55,732	72,556	77,581	5,025	6.9%								
MATERIALS AND SUPPLIES	11,785	14,569	18,660	21,015	2,355	12.6%								
EMPLOYER FRINGE BENEFITS	249,607	254,516	237,619	294,290	56,671	23.8%								
MISC TRANSFER CONTINGENCY ETC	52,887	67,126	99,857	141,769	41,912	42.0%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>1,036,875</b>	<b>1,129,819</b>	<b>1,193,682</b>	<b>1,417,908</b>	<b>224,226</b>	<b>18.8%</b>								
<b>by Activity</b>														
10200CITY ATTORNEY - OUTSIDE SERVICES	1,035,106	1,129,589	1,193,682	1,417,908	224,226	18.8%	7.5	9.5	9.5	764,990	10.5	883,253	1.0	118,263
10204CAO - COMMUNITY OUTREACH/PROSECUT	1,769	230												
Fund Total	<b>1,036,875</b>	<b>1,129,819</b>	<b>1,193,682</b>	<b>1,417,908</b>	<b>224,226</b>	<b>18.8%</b>	<b>7.5</b>	<b>9.5</b>	<b>9.5</b>	<b>764,990</b>	<b>10.5</b>	<b>883,253</b>	<b>1.0</b>	<b>118,263</b>
Percent Change from Previous Year		<b>9.0%</b>	<b>5.7%</b>				<b>26.7%</b>	<b>0.0%</b>				<b>10.5%</b>	<b>15.5%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **050 SPECIAL PROJECTS:GEN GOV ACCTS FUND**

Fund Manager: **LORI J LEE**

Department: **04 CITY ATTORNEY**

Department Director: **JOHN J CHOI**

Fund Purpose:

TO ENABLE STAFF TO UNDERTAKE SPECIAL PROJECTS, ACTIVITIES AND STUDIES, OR EXECUTE GRANTS BENEFICIAL TO THE CITY AND THE ORGANIZATION. SPECIFICALLY, FOR THE NEXT BUDGET YEAR, TO PROVIDE FOR: 1) THE DISTRIBUTION OF THE HOTEL MOTEL TAX, 2) THE MAYOR'S SPECIAL EVENTS AND THE WINTER CARNIVAL DINNER, 3) THE ENFORCEMENT OF LOCAL AND FEDERAL EQUAL EMPLOYMENT OPPORTUNITY LAWS, 4) THE CITY'S "PREJUDICE ISN'T WELCOME" STRATEGY, 5) PROCESSING THE RECOVERY OF CENTRAL OVER HEAD COSTS FROM THE CITY'S SPECIAL FUNDS, 6) ASSESSING THE CDBG GRANT FOR ACCOUNTING SERVICES, 7) CASH MANAGEMENT SERVICE AND REPORTING, AND 8) THE ADMINISTRATION OF EMPLOYEE FLEXIBLE SPENDING ACCOUNTS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES				68,798	68,798					
SERVICES				29,801	29,801					
MATERIALS AND SUPPLIES				3,017	3,017					
EMPLOYER FRINGE BENEFITS				22,923	22,923					
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>0</b>	<b>0</b>	<b>0</b>	<b>124,539</b>	<b>124,539</b>	<b>0.0%</b>				
<b>by Activity</b>										
30200CITY ATTORNEY GRANTS				124,539	124,539				1.0	68,798
Fund Total	<b>0</b>	<b>0</b>	<b>0</b>	<b>124,539</b>	<b>124,539</b>	<b>0.0%</b>			<b>1.0</b>	<b>68,798</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>							



# Financing Reports

## Financing by Major Object Code

Department: **04 CITY ATTORNEY**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3400	STATE DIRECT GRANTS-IN-AID			6,400		-6,400
	<b>INTERGOVERNMENTAL REVENUE</b>	0	0	6,400	0	-6,400
4075	CONTINUANCE FOR DISMISSAL	903,617	880,978	1,335,747	835,747	-500,000
4099	FEES - N.O.C.	4,266		25,000	25,000	
4306	DUPLICATING -XEROX-MULTILIT-ETC.	577	466	1,300	1,300	
4325	REIMBURSEMENT FOR INVESTIGATION	6,615	10,200	20,000	20,000	
4398	SERVICES - SPECIAL PROJECTS					
	<b>FEES, SALES AND SERVICES</b>	915,075	891,644	1,382,047	882,047	-500,000
6904	CONFISCATED MONEY	9,981	9,840	830	830	
6908	DAMAGE CLAIM RECOVERY FROM OTHERS					
6914	REFUNDS - JURY DUTY PAY	153				
	<b>MISCELLANEOUS REVENUE</b>	10,134	9,840	830	830	0
7303	TRANSFER FROM INTERNAL SERVICE FUND	51,628	64,469			
7305	TRANSFER FROM SPECIAL REVENUE FUND	10,000	10,000	99,857	141,769	41,912
	<b>TRANSFERS</b>	61,628	74,469	99,857	141,769	41,912
	Fund Total	986,837	975,953	1,489,134	1,024,646	-464,488

## Financing by Major Object Code

Department: **04 CITY ATTORNEY**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3199 OTHER FED DIRECT GRANTS-STATE ADMIN				100,006	100,006
3490 OTHER STATE AIDS					
<b>INTERGOVERNMENTAL REVENUE</b>	0	0	0	100,006	100,006
4301 NORMAL ACTIVITY SERVICES	159,894	183,995	166,880	175,963	9,083
4320 SERVICES TO OFS				52,025	52,025
4321 SERVICES TO PUBLIC WORKS				63,223	63,223
4329 SERVICES TO PUBLIC HOUSING AGENCY	257,059	165,916	159,081	215,315	56,234
4331 SERVICES FOR HRA REVENUE BONDS	329,461	348,688	350,564	349,759	-805
4398 SERVICES - SPECIAL PROJECTS	43,866	47,572	47,744	52,188	4,444
4399 SERVICES N.O.C.	246,550	437,087	469,413	509,435	40,022
<b>FEES, SALES AND SERVICES</b>	1,036,830	1,183,258	1,193,682	1,417,908	224,226
6914 REFUNDS - JURY DUTY PAY		60			
6917 REFUNDS - OVERPAYMENTS		534			
6970 PRIVATE GRANTS	2,000				
<b>MISCELLANEOUS REVENUE</b>	2,000	594	0	0	0
7299 TRANSFER FROM GENERAL FUND				24,533	24,533
<b>TRANSFERS</b>	0	0	0	24,533	24,533
Fund Total	1,038,830	1,183,852	1,193,682	1,542,447	348,765
<b>Department Total</b>	<b><u>2,025,667</u></b>	<b><u>2,159,805</u></b>	<b><u>2,682,816</u></b>	<b><u>2,567,093</u></b>	<b><u>-115,723</u></b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>04</b>	<b>CITY ATTORNEY</b>					
00200	CITY ATTORNEY-GENERAL OPERATIONS	986,837	975,953	1,489,134	1,024,646	-464,488
	<b>Department Total</b>	<b>986,837</b>	<b>975,953</b>	<b>1,489,134</b>	<b>1,024,646</b>	<b>-464,488</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE			6,400		-6,400
	FEES, SALES AND SERVICES	915,075	891,644	1,382,047	882,047	-500,000
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	10,134	9,840	830	830	0
	TRANSFERS	61,628	74,469	99,857	141,769	41,912
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>986,837</b>	<b>975,953</b>	<b>1,489,134</b>	<b>1,024,646</b>	<b>-464,488</b>



## City of Saint Paul Financing Plan by Department and Activity

Fund: **025 CITY ATTORNEY:OUTSIDE SERVICES FUND**

Fund Manager: JOHN J CHOI

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS IS AN INTERGOVERNMENTAL FUND. REVENUES COME FROM CHARGES TO INDEPENDENT AGENCIES LIKE THE PORT AUTHORITY, PUBLIC HOUSING AGENCY AND HRA AS WELL AS SAFETY AND INSPECTIONS IN ORDER TO RECOVER COSTS OF PROVIDING CITY ATTORNEY SERVICES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>04</b>	<b>CITY ATTORNEY</b>					
10200	CITY ATTORNEY - OUTSIDE SERVICES	1,036,830	1,183,852	1,193,682	1,417,908	224,226
10204	CAO - COMMUNITY OUTREACH/PROSECUT	2,000				0
	<b>Department Total</b>	<b>1,038,830</b>	<b>1,183,852</b>	<b>1,193,682</b>	<b>1,417,908</b>	<b>224,226</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	1,036,830	1,183,258	1,193,682	1,417,908	224,226
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	2,000	594			0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>1,038,830</b>	<b>1,183,852</b>	<b>1,193,682</b>	<b>1,417,908</b>	<b>224,226</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **050 SPECIAL PROJECTS:GEN GOV ACCTS FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

1) HOTEL MOTEL TAX PROJECTIONS ARE ESTIMATED AT 3% GROWTH OVER THE CURRENT YEAR (30108). 2) PRIVATE CONTRIBUTIONS ARE USED TO SUPPORT THE CHILDREN'S HOLIDAY PARTY, WINTER CARNIVAL DINNER AND OTHER EVENTS (AT NO COST TO THE GENERAL FUND) (30113). 3) FEDERAL GRANTS AND CORPORATE DONATIONS SUPPORT THE CAPITAL CITY EDUCATION INITIATIVE (30114). 4) "CENTRAL SERVICE" CHARGES ARE PAID BY SPECIAL FUNDS TO COVER THE COSTS OF SERVICES FINANCED BY THE GENERAL FUND. EXAMPLES WOULD BE SUPPORT SERVICES FOR RECRUITING APPLICANTS FOR HIRING, OR CENTRAL ACCOUNTING SERVICES. THESE AMOUNTS, NET OF THE PLAN'S ADMINISTRATIVE COSTS, ARE TRANSFERRED BACK TO THE GENERAL FUND (30117). 5) THE COST OF .3 CLERK TYPIST III FTE WILL BE FINANCED, AS IT HAS BEEN IN THE PAST, WITH CDBG REVENUE, IN LIEU OF CDBG PAYING CENTRAL SERVICE COSTS (30116). 6) THE COST OF INVESTING CASH AND PRODUCING INTEREST EARNINGS IS ASSESSED ON A "BASIS POINT" METHOD ON POSITIVE CASH BALANCES (30120). 7) PROJECTED EEOC GRANT REVENUES SUPPORT THE ENFORCEMENT OF LOCAL AND FEDERAL EQUAL EMPLOYMENT OPPORTUNITY LAWS (30150). 8) UNUSED CONTRIBUTIONS FROM PRIOR YEARS ARE APPLIED AS FUND BALANCE FINANCING TO HELP PAY FOR ADMINISTRATION COSTS OF EMPLOYEE FLEXIBLE SPENDING ACCOUNTS. (30164)

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>04</b>	<b>CITY ATTORNEY</b>					
	30200 CITY ATTORNEY GRANTS				124,539	124,539
	<b>Department Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>124,539</b>	<b>124,539</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE				100,006	100,006
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS				24,533	24,533
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>124,539</b>	<b>124,539</b>

# Personnel Reports

**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
04	CITY ATTORNEY					
0401	CITY ATTORNEY					
	00200 CITY ATTORNEY-GENERAL OPERATIONS	59.3	58.3	59.3	51.8	-7.5
	<b>Division Total</b>	<b>59.3</b>	<b>58.3</b>	<b>59.3</b>	<b>51.8</b>	<b>-7.5</b>
	<b>Department Total</b>	<b>59.3</b>	<b>58.3</b>	<b>59.3</b>	<b>51.8</b>	<b>-7.5</b>

**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

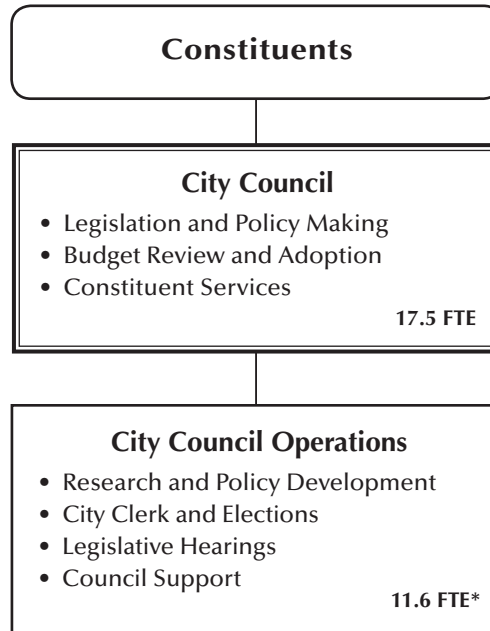
**SPECIAL FUNDS**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
04	CITY ATTORNEY					
0401	CITY ATTORNEY					
	10200 CITY ATTORNEY - OUTSIDE SERVICES	7.5	9.5	9.5	10.5	1.0
	30200 CITY ATTORNEY GRANTS				1.0	1.0
	<b>Division Total</b>	<b>7.5</b>	<b>9.5</b>	<b>9.5</b>	<b>11.5</b>	<b>2.0</b>
	<b>Department Total</b>	<b>7.5</b>	<b>9.5</b>	<b>9.5</b>	<b>11.5</b>	<b>2.0</b>



# City Council

*The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.*



\* includes 2 FTE in City Clerk's Office

**(Total 29.1 FTE)**

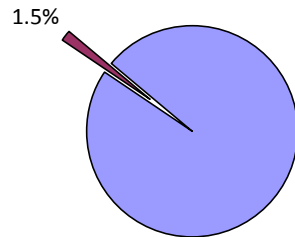
**Mayor's 2010 Proposed Budget  
City Council**

**Department Description:**

The City Council Division makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.

The City Clerk Division is responsible for maintaining and preserving the records of the City Council from 1854 to the present.

**City Council 's Portion of  
General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$3,000,388
- Total Special Fund Budget: \$85,540
- Total FTEs: 29.1
- There are seven part time Councilmembers representing the seven wards of the City.
- Councilmember are elected by wards to serve four year terms.
- The current term ends on December 31st, 2011.

**Recent Accomplishments**

- Considered 1,411 agenda items as part of the weekly City Council meetings.
- Contracted with 45 local non-profits to provide services to residents.
- Published 69 ordinances and 62 hearing notices.
- Administered 534 legal documents including summons, claims, and appeals.



## Mayor's 2010 Proposed Budget

### City Council

#### Fiscal Summary

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	2,666,475	2,946,606	3,000,388	53,782	1.8%	28.7	28.7
Fund 724: Public Utilities Investigation Fund*	63,375	82,306	85,540	3,234	3.9%	0.4	0.4
<b>Financing</b>							
General Fund	118,829	107,284	107,284	-	0.0%		
Fund 724: Public Utilities Investigation Fund*	85,477	82,306	85,540	3,234	3.9%		

\* The spending and financing changes in this fund are the result of inflationary adjustments to current service levels only. For this reason, additional detail is not provided on the following pages.

#### Budget Changes Summary

Inflation was applied to the 2009 budget for all personnel and materials spending. After inflation was applied, City Council reduced all ward budgets, eliminated the Urban Fellow program, reduced the publications budget, and made other miscellaneous adjustments to hold down spending in 2010.

The Public Utilities Investigation Fund was adjusted for inflation only.

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	183,913	-	-	-
Subtotal	<u>183,913</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Spending Reductions</b>				
<p>The City Council made the following budget cuts to reduce spending in 2010. These cuts reduce the resources of ward offices in the City Council Department, eliminate the Urban Fellow Program, and reduce funds budgeted for intern and seasonal staff. The publication's budget is also reduced by almost 50%.</p>				
Reduce spending for interns and seasonal staff	(30,912)	-	-	-
Reduced ward budgets	(14,000)	-	-	-
Eliminated Urban Fellow program	(30,000)	-	-	-
Reduced publication budget	(50,000)	-	-	-
Operations Changes	(5,219)	-	-	-
Subtotal	<u>(130,131)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>General Fund Budget Changes Total</b>	<b>53,782</b>	-	-	-

# Spending Reports

# City Council

Department/Office Director: **GERTRUDE S MOLONEY**

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Change from</b>
	<b>2nd Prior</b>	<b>Last Year</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2009</b>
	<b>Exp. &amp; Enc.</b>	<b>Exp. &amp; Enc.</b>		<b>Proposed</b>	<b>Adopted</b>
<b>Spending By Unit</b>					
001 GENERAL FUND	2,311,169	2,666,475	2,946,606	3,000,388	53,782
724 PUBLIC UTILITIES INVESTIGATION FUND	61,622	63,375	82,306	85,540	3,234
Total Spending by Uni	<b>2,372,791</b>	<b>2,729,851</b>	<b>3,028,912</b>	<b>3,085,928</b>	<b>57,016</b>
<b>Spending By Major Object</b>					
SALARIES	1,619,262	1,825,821	1,994,609	2,042,832	48,223
SERVICES	178,894	250,817	348,598	294,882	-53,716
MATERIALS AND SUPPLIES	33,138	30,016	39,000	36,122	-2,878
EMPLOYER FRINGE BENEFITS	518,072	599,192	621,543	686,930	65,387
MISC TRANSFER CONTINGENCY ETC	23,426	24,004	25,162	25,162	
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS			0	0	
Total Spending by Object	<b>2,372,791</b>	<b>2,729,851</b>	<b>3,028,912</b>	<b>3,085,928</b>	<b>57,016</b>
Percent Change from Previous Year		<b>15.0%</b>	<b>11.0%</b>	<b>1.9%</b>	
<b>Financing By Major Object</b>					
GENERAL FUND	2,311,169	2,666,475	2,946,606	3,000,388	53,782
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE					
FEES, SALES AND SERVICES	86,246	85,477	82,306	85,540	3,234
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE					
TRANSFERS					
FUND BALANCES					
Total Financing by Object	<b>2,397,415</b>	<b>2,751,952</b>	<b>3,028,912</b>	<b>3,085,928</b>	<b>57,016</b>
Percent Change from Previous Year		<b>14.8%</b>	<b>10.1%</b>	<b>1.9%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **01 CITY COUNCIL**

Division: **0101 CITY COUNCIL DIVISION**

Division Manager: GERTRUDE S MOLONEY

Division Mission:

THE CITY COUNCIL IS THE CHIEF LEGISLATIVE, POLICY-MAKING AND BUDGET APPROVAL BODY FOR THE CITY, AND CONSISTS OF 7 MEMBERS ELECTED TO REPRESENT THEIR DISTRICTS AND TO GOVERN THE CITY AS A WHOLE IN COOPERATION WITH THE MAYOR. THE COUNCIL EXISTS TO PROVIDE FOR THE HEALTH, WELFARE, SAFETY, ECONOMIC OPPORTUNITY, QUALITY OF LIFE, AND COMMON GOOD OF THE PEOPLE OF SAINT PAUL.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	1,590,037	1,691,228	1,841,736	1,883,739	42,003	2.3%								
SERVICES	178,539	148,694	193,775	190,100	-3,675	-1.9%								
MATERIALS AND SUPPLIES	33,138	30,016	28,653	25,822	-2,831	-9.9%								
EMPLOYER FRINGE BENEFITS	508,636	552,834	569,512	630,141	60,629	10.6%								
MISC TRANSFER CONTINGENCY ETC	464	1,042	1,500	1,500										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS														
Division Total	<b>2,310,814</b>	<b>2,423,814</b>	<b>2,635,176</b>	<b>2,731,302</b>	<b>96,126</b>	<b>3.6%</b>								
<b>by Activity</b>														
00001 CITY COUNCIL LEGISLATIVE	2,310,814	2,423,814	2,635,176	2,731,302	96,126	3.6%	26.1	26.1	26.7	1,841,736	26.7	1,883,739	42,003	
Division Total	<b>2,310,814</b>	<b>2,423,814</b>	<b>2,635,176</b>	<b>2,731,302</b>	<b>96,126</b>	<b>3.6%</b>	<b>26.1</b>	<b>26.1</b>	<b>26.7</b>	<b>1,841,736</b>	<b>26.7</b>	<b>1,883,739</b>	<b>0.0</b>	<b>42,003</b>
Percent Change from Previous Year		<b>4.9%</b>	<b>8.7%</b>				<b>0.0%</b>	<b>2.3%</b>				<b>0.0%</b>	<b>2.3%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **01 CITY COUNCIL**

Division: **0103 CITY CLERK**

Division Manager: SHARI A MOORE

Division Mission:

THE CITY CLERK' S DIVISION PROMOTES DEMOCRACY BY PRESERVING AND RESEARCHING THE CITY'S LEGISLATIVE AND ELECTORAL HISTORY IN AN ACCURATE AND EFFICIENT MANNER.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2007	2008	2009	2010		2007	2008	2009	2010		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Authorized FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount		
<b>by Type of Expenditure</b>												
SALARIES		104,596	107,828	112,216	4,388	4.1%						
SERVICES	354	102,041	154,741	104,700	-50,041	-32.3%						
MATERIALS AND SUPPLIES			10,347	10,300	-47	-0.5%						
EMPLOYER FRINGE BENEFITS		36,025	37,814	41,170	3,356	8.9%						
MISC TRANSFER CONTINGENCY ETC			700	700								
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS			0	0								
Division Total	<b>354</b>	<b>242,662</b>	<b>311,430</b>	<b>269,086</b>	<b>-42,344</b>	<b>-13.6%</b>						
<b>by Activity</b>												
00025 RECORDS MANAGEMENT	354	242,662	311,430	269,086	-42,344	-13.6%	2.0	2.0	107,828	2.0	112,216	4,388
Division Total	<b>354</b>	<b>242,662</b>	<b>311,430</b>	<b>269,086</b>	<b>-42,344</b>	<b>-13.6%</b>	<b>2.0</b>	<b>2.0</b>	<b>107,828</b>	<b>2.0</b>	<b>112,216</b>	<b>4,388</b>
Percent Change from Previous Year		<b>68353.7%</b>	<b>28.3%</b>				<b>0.0%</b>			<b>0.0%</b>	<b>4.1%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **724 PUBLIC UTILITIES INVESTIGATION FUND**

Fund Manager:

Department: **01 CITY COUNCIL**

Department Director: **GERTRUDE S MOLONEY**

Fund Purpose:

TO ACCOUNT FOR ADMINISTRATION PROCEEDS FROM DISTRICT ENERGY AND ENERGY PARK TO BE USED FOR CITY RATE INVESTIGATION EXPENSES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
			Amount	Change/Percent										
<b>by Type of Expenditure</b>														
SALARIES	29,225	29,998	45,045	46,877	1,832	4.1%								
SERVICES		82	82	82										
MATERIALS AND SUPPLIES														
EMPLOYER FRINGE BENEFITS	9,436	10,333	14,217	15,619	1,402	9.9%								
MISC TRANSFER CONTINGENCY ETC	22,962	22,962	22,962	22,962										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>61,622</b>	<b>63,375</b>	<b>82,306</b>	<b>85,540</b>	<b>3,234</b>	<b>3.9%</b>								
<b>by Activity</b>														
50200UTILITIES RATE INVESTIGATION ADMIN	61,622	63,375	82,306	85,540	3,234	3.9%	0.6	0.6	0.4	45,045	0.4	46,877	1,832	
Fund Total	<b>61,622</b>	<b>63,375</b>	<b>82,306</b>	<b>85,540</b>	<b>3,234</b>	<b>3.9%</b>	<b>0.6</b>	<b>0.6</b>	<b>0.4</b>	<b>45,045</b>	<b>0.4</b>	<b>46,877</b>	<b>0.0</b>	<b>1,832</b>
Percent Change from Previous Year		<b>2.8%</b>	<b>29.9%</b>				<b>0.0%</b>	<b>-33.3%</b>				<b>0.0%</b>	<b>4.1%</b>	





# Financing Reports

## Financing by Major Object Code

Department: **01 CITY COUNCIL**

### GENERAL FUND

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
4073 PETITIONS TO VACATE STREETS, ALLEYS					
4098 APPLICATION FEE	1,925	1,525			
4306 DUPLICATING -XEROX-MULTILIT-ETC.	105	20			
4331 SERVICES FOR HRA REVENUE BONDS					
<b>FEES, SALES AND SERVICES</b>	2,030	1,545	0	0	0
6905 CONTRIB. & DONATIONS - OUTSIDE					
6915 REFUNDS - NOT OTHERWISE CLASSIFIED	1				
6921 REFUNDS - UNUSED TRAVEL ALLOWANCE	35				
6970 PRIVATE GRANTS	53,000				
<b>MISCELLANEOUS REVENUE</b>	53,036	0	0	0	0
7302 TRANSFER FROM ENTERPRISE FUND	15,000	10,000			
7305 TRANSFER FROM SPECIAL REVENUE FUND	72,962	107,284			
7307 TRANSFER FROM TRUST FUND			22,962	22,962	
7399 TRANSFER FROM SPECIAL FUND			84,322	84,322	
<b>TRANSFERS</b>	87,962	117,284	107,284	107,284	0
<b>Fund Total</b>	143,028	118,829	107,284	107,284	0

## Financing by Major Object Code

Department: **01 CITY COUNCIL**

### SPECIAL FUNDS

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
4109	EXAMINATION FEE- M-CM	86,246	85,477	82,306	85,540	3,234
	<b>FEES, SALES AND SERVICES</b>	86,246	85,477	82,306	85,540	3,234
9830	USE OF FUND BALANCE					
9831	CONTRIBUTION TO FUND BALANCE					
	<b>FUND BALANCES</b>	0	0	0	0	0
	Fund Total	86,246	85,477	82,306	85,540	3,234

<b><u>Department Total</u></b>	<b><u>229,274</u></b>	<b><u>204,306</u></b>	<b><u>189,590</u></b>	<b><u>192,824</u></b>	<b><u>3,234</u></b>
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## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>01</b>	<b>CITY COUNCIL</b>					
00001	CITY COUNCIL LEGISLATIVE	143,028	118,829	107,284	107,284	0
	<b>Department Total</b>	<b>143,028</b>	<b>118,829</b>	<b>107,284</b>	<b>107,284</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	2,030	1,545			0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	53,036				0
	TRANSFERS	87,962	117,284	107,284	107,284	0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>143,028</b>	<b>118,829</b>	<b>107,284</b>	<b>107,284</b>	<b>0</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **724 PUBLIC UTILITIES INVESTIGATION FUND**

Fund Manager:

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES ARE RECEIVED FROM THREE UTILITIES. ENERGY PARK UTILITY CO., DISTRICT HEATING DEVELOPMENT CO., AND DISTRICT ENERGY SERVICES, INC. BASED ON CONTRACTUAL AGREEMENTS. THE REVENUES ARE FEES TO REIMBURSE THE CITY FOR REGULATORY COSTS INCURRED BY THE CITY RELATED TO FRANCHISES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>01</b>	<b>CITY COUNCIL</b>					
50200	UTILITIES RATE INVESTIGATION ADMIN	86,246	85,477	82,306	85,540	3,234
	<b>Department Total</b>	<b>86,246</b>	<b>85,477</b>	<b>82,306</b>	<b>85,540</b>	<b>3,234</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	86,246	85,477	82,306	85,540	3,234
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>86,246</b>	<b>85,477</b>	<b>82,306</b>	<b>85,540</b>	<b>3,234</b>



# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
01	CITY COUNCIL					
0101	CITY COUNCIL DIVISION					
	00001 CITY COUNCIL LEGISLATIVE	26.1	26.1	26.7	26.7	0.0
	<b>Division Total</b>	<b>26.1</b>	<b>26.1</b>	<b>26.7</b>	<b>26.7</b>	<b>0.0</b>
0103	CITY CLERK					
	00025 RECORDS MANAGEMENT		2.0	2.0	2.0	0.0
	<b>Division Total</b>	<b>0.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
	<b>Department Total</b>	<b>26.1</b>	<b>28.1</b>	<b>28.7</b>	<b>28.7</b>	<b>0.0</b>



**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

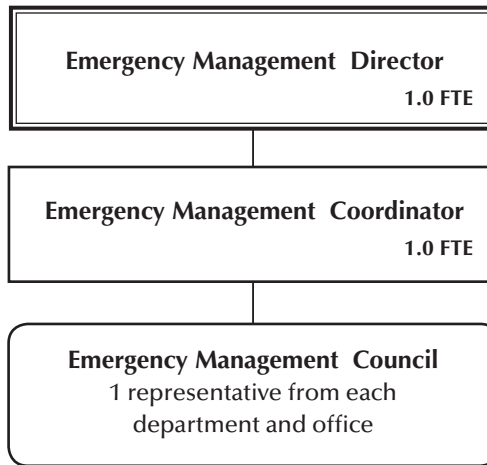
**SPECIAL FUNDS**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
01	CITY COUNCIL					
0110	UTILITIES RATE INVESTIGATION					
	50200 UTILITIES RATE INVESTIGATION ADMIN	0.6	0.6	0.4	0.4	0.0
	<b>Division Total</b>	<b>0.6</b>	<b>0.6</b>	<b>0.4</b>	<b>0.4</b>	<b>0.0</b>
	<b>Department Total</b>	<b>0.6</b>	<b>0.6</b>	<b>0.4</b>	<b>0.4</b>	<b>0.0</b>



# Emergency Management Organization

*To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response and recovery actions.*



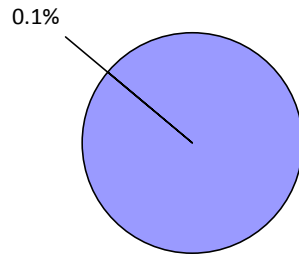
**(Total 2.0 FTE)**

**Mayor's 2010 Proposed Budget  
Office of Emergency Management**

**Department Description:**

The department provides services to the community through education, training, outreach and disaster services. The department also provides critical services to other city departments through obtaining and managing grants, providing equipment, training, planning and coordination of response to large-scale incidents and emergencies. The department provides planning to build capabilities suitable for a wide range of threats and hazards that may occur in the city. Emergency Management includes significant pre- and post disaster activities, including preparedness, prevention, response, and recovery. The department also coordinates emergency assistance for disaster response under statewide and inter-state mutual aid.

**Emergency Management's  
Portion of General Fund  
Spending**



**Department Facts**

- Total General Fund Budget: \$252,429
- Total Special Fund Budget: \$0
- Total FTEs: 2.0
- Since 2006, the Department has managed over \$9,937,000 in grant funds.
- The Department maintains compliance with National Incident Management System requirements.
- The Department must plan for 15 specific national planning scenarios and hazards.
- There are 37 "Target Capabilities" that the City is trying to achieve in preparedness.

**Department Goals**

- Ensure Saint Paul Readiness for emergencies - as an organization and as a provider of essential services to the community.
- Schools in Saint Paul will be prepared for emergencies - work with the schools to ensure preparedness (public, private, post-secondary)
- Businesses in Saint Paul will be prepared for emergencies
- Individuals and families are prepared for emergencies

**Recent Accomplishments**

- Coordinated City of Saint Paul assistance to Moorhead, MN and Fargo, ND during the Spring 2009 floods
- Provided coordination for a major, nationwide, multi-agency operation to combat narcotics trafficking called Operation Xcellerator. Emergency Management provided coordination in our Emergency Operations Center for local, state, and federal agencies, involving the execution of hundreds of search warrants, and multiple arrests. The dawn to dusk operation was enhanced by the use of the city EOC as a command and control location.
- Provided SkyWarn Weather spotted training to over 85 city staff with responsibilities involving work outside or protection of city staff and citizens who are outside using city facilities.
- Coordinated the overall city response to the H1N1 Influenza outbreak with Saint Paul/Ramsey County Public Health. Updated the city pandemic influenza response plan and coordinated the updating of department specific plans.

**Mayor's 2010 Proposed Budget**  
**Office of Emergency Management**

**Fiscal Summary**

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	178,784	250,723	252,429	1,706	0.7%	2.0	2.0
<b>Financing</b>							
General Fund	13,263	-	-	-	-		

**Budget Changes Summary**

Emergency Management's proposed 2010 budget fully funds two FTEs: the department director and the Emergency Management Coordinator. The Coordinator position was previously grant-funded and is now entirely funded in the General Fund and budgeted at the correct steps. To hold down costs in 2010, Emergency Management will reduce spending in several non-personnel areas. The annual siren repair budget will be shifted to Public Works, where the maintenance work is currently being performed. Replacement of the community warning system begins in 2009 as part of the capital improvement budget, which will likely result in lower annual siren maintenance and repair costs. The proposed budget also includes reduced spending on travel, training and equipment purchases for the Emergency Operations Center (EOC).

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	14,782	-	-	-
Subtotal	<u>14,782</u>	<u>-</u>	<u>-</u>	<u>-</u>
 <b>Miscellaneous Spending and Financing Changes</b>				
Due to budget constraints, Emergency Management proposes to make several non-personnel spending reductions, including shifting siren maintenance costs to Public Works; reducing spending on travel and training for City staff, and reducing equipment purchases for the Emergency Operations Center (EOC).				
Shift annual siren maintenance costs	(8,554)	-	-	-
Reduce spending on travel and training	(2,897)	-	-	-
Reduce motor fuel budget based on anticipated lower costs for 2010 contract	(338)	-	-	-
Cut equipment purchases for the EOC	<u>(1,287)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>(13,076)</u>	<u>-</u>	<u>-</u>	<u>-</u>
 <b>General Fund Budget Changes Total</b>	 <b>1,706</b>	 <b>-</b>	 <b>-</b>	 <b>-</b>

# Spending Reports

# Office Of Emergency Management

Department/Office Director: **RICHARD J LARKIN**

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>Spending By Unit</b>						
001	GENERAL FUND		178,784	250,723	252,429	1,706
	Total Spending by Uni	0	178,784	250,723	252,429	1,706
<b>Spending By Major Object</b>						
	SALARIES		89,101	156,761	164,839	8,078
	SERVICES		28,393	23,890	15,303	-8,587
	MATERIALS AND SUPPLIES		32,775	20,593	17,365	-3,228
	EMPLOYER FRINGE BENEFITS		28,515	49,479	54,922	5,443
	MISC TRANSFER CONTINGENCY ETC			0	0	
	DEBT					
	STREET SEWER BRIDGE ETC IMPROVEMENT					
	EQUIPMENT LAND AND BUILDINGS					
	Total Spending by Object		178,784	250,723	252,429	1,706
	Percent Change from Previous Year		0.0%	40.2%	0.7%	
<b>Financing By Major Object</b>						
	GENERAL FUND		178,784	250,723	252,429	1,706
	SPECIAL FUND					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES					
	Total Financing by Object	0	178,784	250,723	252,429	1,706
	Percent Change from Previous Year		0.0%	40.2%	0.7%	



## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **03 EXECUTIVE ADMINISTRATION**

Division: **0370 OFFICE OF EMERGENCY MANAGEMENT**

Division Manager: RICHARD J LARKIN

Division Mission:

TO PROVIDE CITYWIDE MANAGEMENT OF CRITICAL EMERGENCY SITUATIONS WHICH MAY IMPACT OVERALL CITY BUSINESS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010	Change from 2009			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount					
<b>by Type of Expenditure</b>													
SALARIES		89,101	156,761	164,839	8,078	5.2%							
SERVICES		28,393	23,890	15,303	-8,587	-35.9%							
MATERIALS AND SUPPLIES		32,775	20,593	17,365	-3,228	-15.7%							
EMPLOYER FRINGE BENEFITS		28,515	49,479	54,922	5,443	11.0%							
MISC TRANSFER CONTINGENCY ETC			0	0									
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMENT													
EQUIPMENT LAND AND BUILDINGS													
Division Total	<b>0</b>	<b>178,784</b>	<b>250,723</b>	<b>252,429</b>	<b>1,706</b>	<b>0.7%</b>							
<b>by Activity</b>													
00190 EMERGENCY MANAGEMENT		178,784	250,723	252,429	1,706	0.7%	1.1	2.0	156,761	2.0	164,839	8,078	
Division Total	<b>0</b>	<b>178,784</b>	<b>250,723</b>	<b>252,429</b>	<b>1,706</b>	<b>0.7%</b>	<b>1.1</b>	<b>2.0</b>	<b>156,761</b>	<b>2.0</b>	<b>164,839</b>	<b>0.0</b>	<b>8,078</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>40.2%</b>					<b>81.8%</b>				<b>0.0%</b>	<b>5.2%</b>



# Personnel Reports

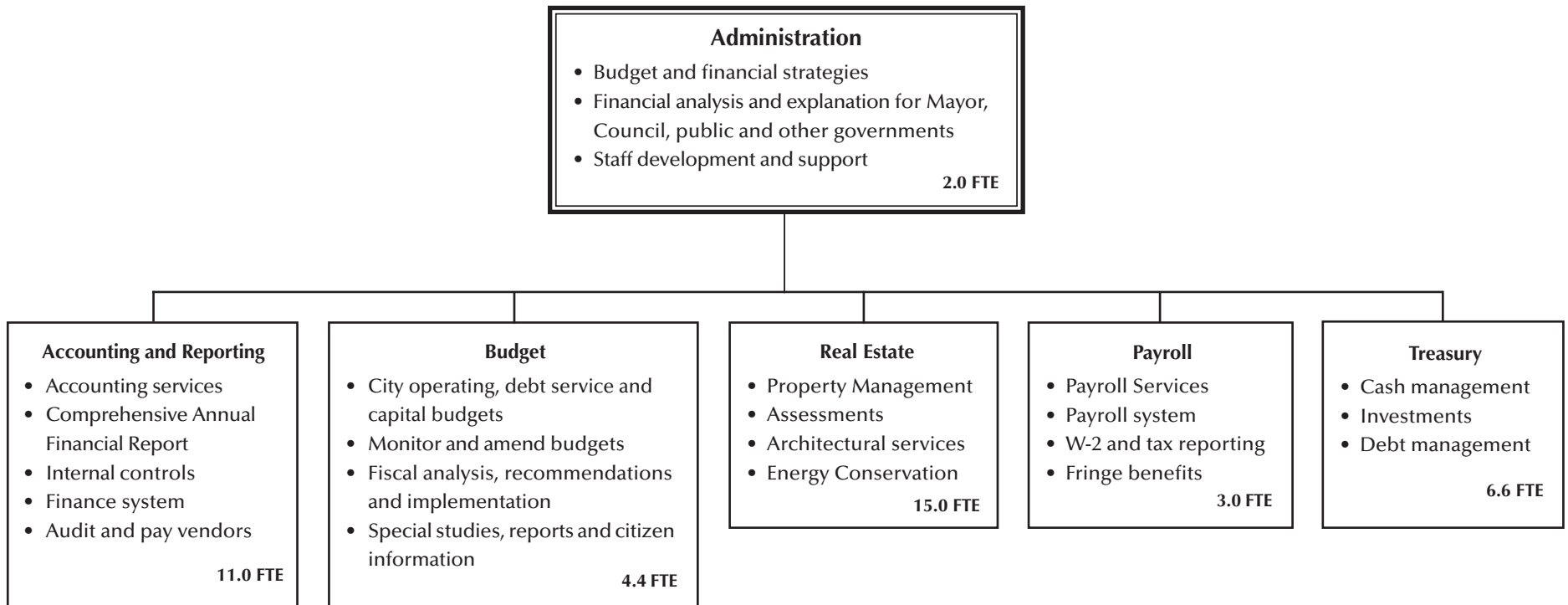
**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
0370	OFFICE OF EMERGENCY MANAGEMENT					
0370	OFFICE OF EMERGENCY MANAGEMENT					
	00190 EMERGENCY MANAGEMENT		1.1	2.0	2.0	0.0
	<b>Division Total</b>	0.0	1.1	2.0	2.0	0.0
	<b>Department Total</b>	0.0	1.1	2.0	2.0	0.0

# Financial Services

*Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity.*



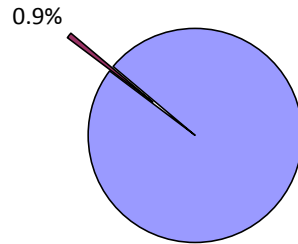
(Total 42.0 FTE)

**Mayor's 2010 Proposed Budget  
Office of Financial Services (OFS)**

**Department Description:**

The Office of Financial Services (OFS) plays a vital role in supporting City operations. In addition to providing city-wide financial management, OFS provides services in five key areas. **Budgeting** prepares, implements and monitors annual operating, debt service and capital budgets; and provides fiscal analysis and projections for the Mayor and City Council. **Accounting and Reporting** ensures that all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies; and ensures that those who do business with the City get paid correctly and on time. **Payroll** ensures that all city employees receive their pay and benefits accurately and on time. **Treasury** manages and invests the City's cash resources to earn a competitive rate of return; and manages the City's debt portfolio to ensure competitive rates and timely repayment. **Real Estate Management Services** provides property management, project management and design; facilitates energy conservation efforts; and processes assessment billings.

**OFS's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$1,738,434
- Total Special Fund Budget: \$19,769,153
- Total FTEs: 38.9
- Saint Paul's operating, capital and debt service budgets total just over \$600 million.
- Saint Paul is one of only 72 cities nationally with a AAA bond rating.
- OFS manages over \$220 million of cash balances and a \$500 million debt portfolio.
- OFS processes over 3,500 payroll checks with 99.9% accuracy.
- OFS processes over \$200 million of annual payments to vendors.

**Department Goals**

- Residents get the best value for their tax dollar.
- Efficient core business process via COMET.

**Recent Accomplishments**

- Received the Government Finance Officer's Association (GFOA) Certificate of Achievement for excellence in reporting for the 32nd consecutive year.
- Maintained the city's AAA (Standard and Poor's) and Aa2 (Moody's) bond ratings.
- Developed and implemented balanced 2009 operating, capital, and debt budgets.
- Implemented Government Accounting Standards Board (GASB) Statement 49 for pollution remediation.
- Managed the federal Department of Justice \$50 million RNC security grant timely and accurately.
- Completed the planning phase of the COMET project with the Office of Technology and Human Resources departments.
- Coordinated financing and project management for the Fire Stations 1 & 10 project and the financing for the Port Authority's 3M site (phases 1 and 2).
- Completed 10 energy conservation projects in 7 city buildings; and reviewed and an additional 9 city facilities.
- Implemented LOGIS, a new Real Estate assessment management system.
- Were the first in the state to use Build America Bonds, authorized by American Recovery and Reinvestment Act (ARRA) legislation, saving the city over \$1 million in debt service payments over the life of the bonds.

## Mayor's 2010 Proposed Budget

### Office of Financial Services

#### Fiscal Summary

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	2,024,779	1,931,503	1,738,434	(193,069)	-10.0%	18.0	15.7
Fund 050: Special Projects	9,201,229	8,701,004	8,494,767	(206,237)	-2.4%	5.2	6.2
Fund 070: Internal Borrowing Fund*	4,860,293	476,000	527,886	51,886	10.9%	-	-
Fund 160: Real Estate Management Fund	N / A	5,599,484	3,111,972	(2,487,512)	-44.4%	16.5	14.0
Fund 233: Energy Conservation Investment Fund	244,761	402,158	1,807,660	1,405,502	349.5%	1.0	1.0
Fund 802: Capital Operating Fund	3,343,080	3,710,204	5,826,868	2,116,664	57.0%	2.0	2.0
<b>Financing</b>							
General Fund	261,441	69,802	69,802	-	0.0%		
Fund 050: Special Projects	9,702,101	8,701,004	8,494,767	(206,237)	-2.4%		
Fund 070: Internal Borrowing Fund*	585,992	476,000	527,886	51,886	10.9%		
Fund 160: Real Estate Management Fund	N / A	5,599,484	3,111,972	(2,487,512)	-44.4%		
Fund 233: Energy Conservation Investment Fund	-	402,158	1,807,660	1,405,502	349.5%		
Fund 802: Capital Operating Fund	4,865,521	3,710,204	5,826,868	2,116,664	57.0%		

\* The spending and financing changes in this fund are the result of inflationary adjustments to current service levels only. For this reason, additional detail is not provided on the following pages.

#### Budget Changes Summary

The 2010 budget for the Office of Financial Services maintains the core financial management responsibilities of the Office and provides additional capacity for grants management. Increased federal participation in local public safety issues along with the most recent commitment of investments through the American Recovery and Reinvestment Act (ARRA) have increased the need for centralized grants management and reporting capacity for the City. The Office will forego the Financial Operations manager position that would have provided greater centralized guidance and direction on accounting and reporting issues city-wide. In the short-term, OFS will leverage the system improvements the COMET will provide. Additional reductions in design services provided by the Real Estate division are included.

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	141,862	-	-	-
Subtotal	<u>141,862</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Personnel Changes</b>				
<p>As part of the proposed budget OFS will make several personnel changes to manage spending, including the following: shift staff to the debt service fund in order to better align staff workload with the appropriate funding source; backfill a Senior Budget Analyst position currently on assignment as part of the COMET team with a lower title; eliminate the vacant Finance Manager position; identify one-time funding for a Citywide Grants Manager position; and other miscellaneous salary adjustments.</p>				
Shift 0.2 FTE Treasury Manager and 0.1 FTE Budget Analyst to the Debt Service Fund	(21,320)	-	(0.3)	-
Backfill Senior Budget Analyst with Budget Assistant	(30,610)	-	-	-
Eliminate vacant Finance Manager position	(153,312)	-	(1.0)	-
Identify one-time funding for Grants Manager position, shift to special fund	(111,081)	-	(1.0)	-
Other salary adjustments	(18,608)	-	-	-
Subtotal	<u>(334,931)</u>	<u>-</u>	<u>(2.3)</u>	<u>-</u>
<b>General Fund Budget Changes Total</b>	<b>(193,069)</b>	<b>-</b>	<b>(2.3)</b>	<b>-</b>



		<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>		22,238	-	-	-
	Subtotal	<u>22,238</u>	<u>-</u>	<u>-</u>	<u>-</u>

**One Time Adjustments**

The 2009 adopted budget included a one-time transfer of fund balance from Fund 50 to General Fund Council contingency. This budget authority was removed during the development of the 2010 base budget.

Remove transfer of fund balance

		(408,781)	(408,781)	-	-
	Subtotal	<u>(408,781)</u>	<u>(408,781)</u>	<u>-</u>	<u>-</u>

**City-Wide Grants Manager**

During the development of the 2009 adopted budget, OFS's spending authority for a Grants Manager position was placed into contingency. Since that time the position has remained vacant. OFS has identified one-time financing for this position in 2010 and has shifted the position to the Special Projects fund. Funding for the position includes administrative charges from federal American Recovery and Reinvestment Act grants and use of fund balance. OFS will adjust the central service charge in 2011 to provide ongoing funding for this position.

Shift Grants Manager from General Fund

		93,221	93,221	1.0	-
	Subtotal	<u>93,221</u>	<u>93,221</u>	<u>1.0</u>	<u>-</u>

**Central Service Charge**

The central service charge recovers administrative overhead costs from all departments and funds that benefit from these administrative services. The charge to departments is on a per FTE basis. In the 2010 budget revenue from central service charges are impacted by two factors: an increase in the per FTE fee (\$5,366 from \$5,073), and an overall decrease in special fund employees.

Net change in central service charge transfer to General Fund

Net change in central service charge revenue

		50,000	-	-	-
		-	50,000	-	-
	Subtotal	<u>50,000</u>	<u>50,000</u>	<u>-</u>	<u>-</u>

**Operations Changes**

The 2009 budget fully funded Human Resources costs for the fire test. The test was delayed in 2009, and will now be completed in 2010. Unspent funds from 2009 will be placed into fund balance in Fund 050. The 2010 budget includes one-time transfer of fund balance to Human Resources to help pay for the 2010 firefighter test. Also included are minor salary adjustments and reductions in services and materials spending.

One-time use of fund balance for 2010 firefighter test

Other miscellaneous spending reductions

		103,687	103,687	-	-
		(66,602)	(44,364)	-	-
	Subtotal	<u>37,085</u>	<u>59,323</u>	<u>-</u>	<u>-</u>

**Fund 050 Budget Changes Total**

<b>(206,237)</b>	<b>(206,237)</b>	<b>1.0</b>	<b>-</b>
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	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	93,313	42,488	-	-
Subtotal	<u>93,313</u>	<u>42,488</u>	-	-
<b>One Time Adjustments</b>				
The 2009 adopted budget included a one-time loan to the Real Estate fund for renovations to City Hall Annex floors 2-5. The 2010 budget removes that transfer, along with one-time spending authority for assessment software costs.				
Remove one-time spending and financing for CHA renovation	(2,700,000)	(2,500,000)	-	-
Remove one-time spending and financing for software costs	<u>(30,000)</u>	<u>(30,000)</u>	-	-
Subtotal	<u>(2,730,000)</u>	<u>(2,530,000)</u>	-	-
<b>Personnel Reductions</b>				
To keep spending in line with anticipated revenues, the Real Estate's budget eliminates funding for 2.5 FTEs: a vacant Value Assessment Tech I, 0.5 FTE of a vacant Architect II, and currently filled Architectural Drafter.				
Eliminate 2.5 FTEs	<u>(162,654)</u>	-	<u>(2.5)</u>	<u>(1.0)</u>
Subtotal	<u>(162,654)</u>	-	<u>(2.5)</u>	<u>(1.0)</u>
<b>Repayments</b>				
As part of the 2010 proposed budget, Real Estate will begin repayments on the loan it received for the renovations to CHA floors 2-5.				
Increase in principal and interest payments	<u>311,829</u>	-	-	-
Subtotal	<u>311,829</u>	-	-	-
<b>Fund 160 Budget Changes Total</b>	<b>(2,487,512)</b>	<b>(2,487,512)</b>	<b>(2.5)</b>	<b>(1.0)</b>

**Fund 233: Energy Conservation Investment Fund**

**Office of Financial Services**

		<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>		(19,598)	(19,598)	-	-
	Subtotal	(19,598)	(19,598)	-	-
<b>Federal ARRA Grants</b>					
The 2010 budget includes revenue and spending associated with federal American Recovery and Reinvestment Act (ARRA) grants from the Department of Energy (DOE). The grants will fund work on the following programs: energy smart homes, municipal buildings, LED street lights, electric vehicle charging stations, and the trillion BTU project.					
		1,425,100	1,425,100	-	-
	Subtotal	1,425,100	1,425,100	-	-
<b>General Fund Budget Changes Total</b>		<b>1,405,502</b>	<b>1,405,502</b>	-	-

**Fund 802: Capital Operating Fund**

**Office of Financial Services**

		<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>		12,956	-	-	-
	Subtotal	12,956	-	-	-
<b>Assessment Transfers</b>					
The proposed budget for 802 includes several changes to the transfers within the Capital Operating Fund. The largest of these is in the transfer of assessment revenue to DSI's summary abatement activity. The transfer to DSI will increase by approximately \$1.7 million in order to align the budget with historical spending and financing in this activity. The transfer of assessment revenue to capital projects also increases in the 2010 budget.					
		2,103,708	-	-	-
		-	2,116,664	-	-
	Subtotal	2,103,708	2,116,664	-	-
<b>Fund 160 Budget Changes Total</b>		<b>2,116,664</b>	<b>2,116,664</b>	-	-



# Spending Reports

# Office Of Financial Services

Department/Office Director: **MARGARET M KELLY**

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Change from</b>
	<b>2nd Prior</b>	<b>Last Year</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2009</b>
	<b>Exp. &amp; Enc.</b>	<b>Exp. &amp; Enc.</b>		<b>Proposed</b>	<b>Adopted</b>
<b>Spending By Unit</b>					
001 GENERAL FUND	1,851,453	2,024,779	1,931,503	1,738,434	-193,069
050 SPECIAL PROJECTS:GEN GOV ACCTS FUND	7,492,540	9,201,229	8,701,004	8,494,767	-206,237
070 INTERNAL BORROWING FUND	450,443	4,860,293	476,000	527,886	51,886
080 CITYWIDE MAJOR EVENTS		39,487,785	0	0	
160 OFS-REAL ESTATE MGMNT FUND			5,599,484	3,111,972	-2,487,512
233 ENERGY CONSERVATION INVESTMENT	2,730	244,761	402,158	1,807,660	1,405,502
802 CPL OPERATING FUND	3,101,630	3,343,080	3,710,204	5,826,868	2,116,664
Total Spending by Uni	<b>12,898,796</b>	<b>59,161,927</b>	<b>20,820,353</b>	<b>21,507,587</b>	<b>687,234</b>
<b>Spending By Major Object</b>					
SALARIES	1,411,908	6,013,720	2,653,417	2,671,677	18,260
SERVICES	758,810	7,048,285	1,379,832	2,149,813	769,981
MATERIALS AND SUPPLIES	17,938	5,519,583	554,442	732,698	178,256
EMPLOYER FRINGE BENEFITS	450,092	751,763	822,192	890,178	67,986
MISC TRANSFER CONTINGENCY ETC	9,122,350	36,602,814	13,165,577	11,992,090	-1,173,487
DEBT	425,443	335,293	713,664	1,056,064	342,400
STREET SEWER BRIDGE ETC IMPROVEMENT	712,254	136,223	1,400,000	1,750,000	350,000
EQUIPMENT LAND AND BUILDINGS		2,754,247	131,229	265,067	133,838
Total Spending by Object	<b>12,898,796</b>	<b>59,161,927</b>	<b>20,820,353</b>	<b>21,507,587</b>	<b>687,234</b>
Percent Change from Previous Year		<b>358.7%</b>	<b>-64.8%</b>	<b>3.3%</b>	
<b>Financing By Major Object</b>					
GENERAL FUND	1,851,453	2,024,779	1,931,503	1,738,434	-193,069
SPECIAL FUND					
TAXES	2,032,612	1,972,179	1,807,000	1,807,000	
LICENSES AND PERMITS			15,000	10,000	-5,000
INTERGOVERNMENTAL REVENUE		39,300,973	15,000	1,440,100	1,425,100
FEES, SALES AND SERVICES	4,989,338	6,773,042	6,715,863	6,694,674	-21,189
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	4,632,603	6,167,537	9,265,605	8,927,357	-338,248
TRANSFERS	17,735	427,668	676,453	722,387	45,934
FUND BALANCES			393,929	167,635	-226,294
Total Financing by Object	<b>13,523,741</b>	<b>56,666,178</b>	<b>20,820,353</b>	<b>21,507,587</b>	<b>687,234</b>
Percent Change from Previous Year		<b>319.0%</b>	<b>-63.3%</b>	<b>3.3%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **03 EXECUTIVE ADMINISTRATION**

Division: **0303 OFFICE OF FINANCIAL SERVICES**

Division Manager: MARGARET M KELLY

Division Mission:

THE MISSION OF THE OFFICE IS TO MANAGE THE CITY'S FINANCIAL RESOURCES AND ASSETS TO ENSURE TAXPAYERS' CONFIDENCE, THE ORGANIZATION'S EFFECTIVENESS AND THE CITY'S FISCAL INTEGRITY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2009 FTE/Amount			
			Amount	Change/Percent				FTE/Amount	FTE/Amount	FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	1,039,196	1,130,025	1,110,415	1,129,941	19,526	1.8%								
SERVICES	467,159	495,612	199,084	205,557	6,473	3.3%								
MATERIALS AND SUPPLIES	16,442	10,795	25,192	25,948	756	3.0%								
EMPLOYER FRINGE BENEFITS	328,576	388,005	345,604	376,488	30,884	8.9%								
MISC TRANSFER CONTINGENCY ETC	80	343	251,208	500	-250,708	-99.8%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS				0										
Division Total	<b>1,851,453</b>	<b>2,024,779</b>	<b>1,931,503</b>	<b>1,738,434</b>	<b>-193,069</b>	<b>-10.0%</b>								
<b>by Activity</b>														
00110 FINANCIAL SERVICES	1,378,606	1,536,501	1,791,503	1,598,434	-193,069	-10.8%	15.8	15.8	18.0	1,110,415	15.8	1,129,941	-2.2	19,526
00125 GASB 34 IMPLEMENTATION	16,472	6,125												
00130 PURCHASING SERVICES CITY	390,169	410,168												
00135 VENDOR OUTREACH PROGRAM	66,206	71,986					0.8	0.8						
00140 REAL ESTATE SERVICES			140,000	140,000										
Division Total	<b>1,851,453</b>	<b>2,024,779</b>	<b>1,931,503</b>	<b>1,738,434</b>	<b>-193,069</b>	<b>-10.0%</b>	<b>16.6</b>	<b>16.6</b>	<b>18.0</b>	<b>1,110,415</b>	<b>15.8</b>	<b>1,129,941</b>	<b>-2.2</b>	<b>19,526</b>
Percent Change from Previous Year		<b>9.4%</b>	<b>-4.6%</b>				<b>0.0%</b>	<b>8.4%</b>					<b>-12.2%</b>	<b>1.8%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **050 SPECIAL PROJECTS:GEN GOV ACCTS FUND**

Fund Manager: **LORI J LEE**

Department: **0303 OFFICE OF FINANCIAL SERVICES**

Department Director: **MARGARET M KELLY**

Fund Purpose:

TO ENABLE STAFF TO UNDERTAKE SPECIAL PROJECTS, ACTIVITIES AND STUDIES, OR EXECUTE GRANTS BENEFICIAL TO THE CITY AND THE ORGANIZATION. SPECIFICALLY, FOR THE NEXT BUDGET YEAR, TO PROVIDE FOR: 1) THE DISTRIBUTION OF THE HOTEL MOTEL TAX, 2) THE MAYOR'S SPECIAL EVENTS AND THE WINTER CARNIVAL DINNER, 3) THE ENFORCEMENT OF LOCAL AND FEDERAL EQUAL EMPLOYMENT OPPORTUNITY LAWS, 4) THE CITY'S "PREJUDICE ISN'T WELCOME" STRATEGY, 5) PROCESSING THE RECOVERY OF CENTRAL OVER HEAD COSTS FROM THE CITY'S SPECIAL FUNDS, 6) ASSESSING THE CDBG GRANT FOR ACCOUNTING SERVICES, 7) CASH MANAGEMENT SERVICE AND REPORTING, AND 8) THE ADMINISTRATION OF EMPLOYEE FLEXIBLE SPENDING ACCOUNTS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	286,647	317,013	314,098	372,823	58,725	18.7%								
SERVICES	270,526	278,034	349,342	339,395	-9,947	-2.8%								
MATERIALS AND SUPPLIES	1,496	13,672	72,637	55,137	-17,500	-24.1%								
EMPLOYER FRINGE BENEFITS	93,037	104,262	99,139	124,218	25,079	25.3%								
MISC TRANSFER CONTINGENCY ETC	6,840,834	8,488,248	7,853,505	7,590,911	-262,594	-3.3%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS			12,283	12,283										
Spending Total	<b>7,492,540</b>	<b>9,201,229</b>	<b>8,701,004</b>	<b>8,494,767</b>	<b>-206,237</b>	<b>-2.4%</b>								
<b>by Activity</b>														
30101 GOVERNMENT RESPONSIVENESS PROGRAM	90,000	24,497	483,781	138,687	-345,094	-71.3%								
30108 PROMOTE ST PAUL: CITY FNDG LEVERAGE	1,847,076	1,878,295	1,807,000	1,807,000										
30116 CDBG ACCOUNTING SERVICE	17,735	18,887	19,299	54,939	35,640	184.7%	0.3	0.3	0.3	14,660	0.6	41,200	0.3	26,540
30117 CENTRAL SERVICE COST	5,015,283	6,728,578	5,800,193	5,909,415	109,222	1.9%	1.1	1.1	1.1	92,901	1.8	132,309	0.7	39,408
30120 TREASURY SPECIAL FISCAL SERVICES	522,446	550,971	590,731	584,726	-6,005	-1.0%	4.4	4.4	3.8	206,537	3.7	199,314	-0.1	-7,223
Fund Total	<b>7,492,540</b>	<b>9,201,229</b>	<b>8,701,004</b>	<b>8,494,767</b>	<b>-206,237</b>	<b>-2.4%</b>	<b>5.8</b>	<b>5.8</b>	<b>5.2</b>	<b>314,098</b>	<b>6.1</b>	<b>372,823</b>	<b>0.9</b>	<b>58,725</b>
Percent Change from Previous Year		<b>22.8%</b>	<b>-5.4%</b>				<b>0.0%</b>	<b>-10.3%</b>				<b>17.3%</b>	<b>18.7%</b>	



## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **070 INTERNAL BORROWING FUND**  
 Department: **0303 OFFICE OF FINANCIAL SERVICES**  
 Fund Purpose:

Fund Manager: **LORI J LEE**  
 Department Director: **MARGARET M KELLY**

TO MAKE INTERNAL LOANS TO OTHER DEPARTMENTS FOR CITY PROJECTS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC	25,000	4,525,000	25,000	25,000						
DEBT	425,443	335,293	451,000	502,886	51,886	11.5%				
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>450,443</b>	<b>4,860,293</b>	<b>476,000</b>	<b>527,886</b>	<b>51,886</b>	<b>10.9%</b>				
<b>by Activity</b>										
10300DISTRICT ENERGY ASSET CONVERSION	252,106	183,351	266,000	266,000						
10301UPPER LANDING INTERFUND LOAN	102,610	102,019	120,000	110,258	-9,742	-8.1%				
10303WEST MIDWAY LOAN	95,727	74,923	90,000	90,000						
10304FIRE STATION 1/10 HQ LOAN		3,000,000								
10305DSI LEASE NOTE		1,500,000		61,628	61,628					
Fund Total	<b>450,443</b>	<b>4,860,293</b>	<b>476,000</b>	<b>527,886</b>	<b>51,886</b>	<b>10.9%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>979.0%</b>	<b>-90.2%</b>							

**City of Saint Paul**  
**2010 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **160 OFS-REAL ESTATE MGMNT FUND**Fund Manager: **DAVID H NELSON**Department: **0303 OFFICE OF FINANCIAL SERVICES**Department Director: **MARGARET M KELLY**

Fund Purpose:

THE PURPOSE OF THIS FUND IS TO MANAGE THE CITY'S REAL ESTATE NEEDS WHICH INCLUDE ACQUIRING, DISPOSING AND LEASING CITY REAL PROPERTY, IMPROVEMENTS, PROCESSING PUBLIC IMPROVEMENT ASSESSMENTS AND ANNUAL OPERATION AND MAINTENANCE SERVICE CHARGES, MANAGING FINANCE AND MANAGEMENT SERVICES DEPARTMENT'S REAL ESTATE HOLDINGS, AND MANAGING THE CENTRAL ENERGY AND FACILITY MANAGEMENT PROGRAM. THIS FUND ALSO MANAGES CITY HALL ANNEX AS A SELF-SUSTAINING OPERATION FOR THE CITY OF SAINT PAUL.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2007	2008	2009	2010		2007	2008	2009	2010	Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from FTE/Amount	2009 FTE/Amount		
<b>by Type of Expenditure</b>												
SALARIES			1,034,952	965,008	-69,944	-6.8%						
SERVICES			530,209	523,477	-6,732	-1.3%						
MATERIALS AND SUPPLIES			425,659	415,659	-10,000	-2.3%						
EMPLOYER FRINGE BENEFITS			317,036	321,533	4,497	1.4%						
MISC TRANSFER CONTINGENCY ETC			2,910,018	231,333	-2,678,685	-92.1%						
DEBT			262,664	553,178	290,514	110.6%						
STREET SEWER BRIDGE ETC IMPROVEMEN												
EQUIPMENT LAND AND BUILDINGS			118,946	101,784	-17,162	-14.4%						
Spending Total	<b>0</b>	<b>0</b>	<b>5,599,484</b>	<b>3,111,972</b>	<b>-2,487,512</b>	<b>-44.4%</b>						
<b>by Activity</b>												
11040DESIGN GROUP			474,678	390,344	-84,334	-17.8%	4.5	287,062	3.0	214,314	-1.5	-72,748
11050CITY HALL ANNEX - OPERATING			4,126,530	1,737,795	-2,388,735	-57.9%	3.5	202,222	3.5	210,452		8,230
11070REAL ESTATE ADMIN & SERVICE FEES			998,276	983,833	-14,443	-1.4%	8.5	545,668	7.5	540,242	-1.0	-5,426
Fund Total	<b>0</b>	<b>0</b>	<b>5,599,484</b>	<b>3,111,972</b>	<b>-2,487,512</b>	<b>-44.4%</b>	<b>16.5</b>	<b>1,034,952</b>	<b>14.0</b>	<b>965,008</b>	<b>-2.5</b>	<b>-69,944</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>								<b>-15.2%</b>	<b>-6.8%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **233 ENERGY CONSERVATION INVESTMENT**

Fund Manager: **JAMES A GIEBEL**

Department: **0303 OFFICE OF FINANCIAL SERVICES**

Department Director: **MARGARET M KELLY**

Fund Purpose:

This fund will be used to recommission City buildings to reduce overall operating costs.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2007	2008	2009	2010		2007	2008	2009	2010	Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount	2009 FTE/Amount	
<b>by Type of Expenditure</b>												
SALARIES		64,414	71,141	74,036	2,895							
SERVICES	2,730	159,886	280,263	1,054,656	774,393							
MATERIALS AND SUPPLIES			27,454	232,454	205,000							
EMPLOYER FRINGE BENEFITS		20,461	22,454	24,668	2,214							
MISC TRANSFER CONTINGENCY ETC			846	270,846	270,000							
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMEN				151,000	151,000							
EQUIPMENT LAND AND BUILDINGS												
Spending Total	<b>2,730</b>	<b>244,761</b>	<b>402,158</b>	<b>1,807,660</b>	<b>1,405,502</b>	<b>349.5%</b>						
<b>by Activity</b>												
32501ENERGY INITIATIVES/COORDINATION	2,730	244,761	402,158	382,560	-19,598	-4.9%	1.0	71,141	1.0	74,036	2,895	
32502ENERGY SMART HOMES PROGRAM				270,000	270,000							
32503MUNICIPAL BUILDINGS				675,000	675,000							
32504LED STREET LIGHTS				230,000	230,000							
32505ELECTRIC VEHICLE CHARGING STATIONS				151,000	151,000							
32506PUBLIC EDUCATION AND PORTS TRILLION BTU PROGRAM				99,100	99,100							
Fund Total	<b>2,730</b>	<b>244,761</b>	<b>402,158</b>	<b>1,807,660</b>	<b>1,405,502</b>	<b>349.5%</b>	<b>1.0</b>	<b>71,141</b>	<b>1.0</b>	<b>74,036</b>	<b>0.0</b>	<b>2,895</b>
Percent Change from Previous Year		<b>8865.6%</b>	<b>64.3%</b>								<b>0.0%</b>	<b>4.1%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **802 CPL OPERATING FUND**

Fund Manager: **DAVID A REIDELL**

Department: **0303 OFFICE OF FINANCIAL SERVICES**

Department Director: **MARGARET M KELLY**

Fund Purpose:

TO RECORD ASSESSMENTS FOR IMPROVEMENTS SUCH AS SIDEWALKS, STREETS, TREES, AND SUMMARY ABATEMENTS. TRANSFERS ARE THEN MADE TO THE INDIVIDUAL PROJECTS WHERE THE EXPENDITURES ARE INCURRED. THE FUND BALANCE IS DEDICATED FOR THE PAYMENT OF ASSESSMENT OBLIGATIONS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010	Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount			
<b>by Type of Expenditure</b>													
SALARIES	86,066	94,669	122,811	129,869	7,058	5.7%							
SERVICES	18,395	21,923	20,934	26,728	5,794	27.7%							
MATERIALS AND SUPPLIES			3,500	3,500									
EMPLOYER FRINGE BENEFITS	28,479	31,733	37,959	43,271	5,312	14.0%							
MISC TRANSFER CONTINGENCY ETC	2,256,436	3,058,531	2,125,000	3,873,500	1,748,500	82.3%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN	712,254	136,223	1,400,000	1,750,000	350,000	25.0%							
EQUIPMENT LAND AND BUILDINGS													
Spending Total	<b>3,101,630</b>	<b>3,343,080</b>	<b>3,710,204</b>	<b>5,826,868</b>	<b>2,116,664</b>	<b>57.0%</b>							
<b>by Activity</b>													
60002CPL OPERATING	3,101,630	3,343,080	3,710,204	5,826,868	2,116,664	57.0%	1.8	1.8	2.0	122,811	2.0	129,869	7,058
Fund Total	<b>3,101,630</b>	<b>3,343,080</b>	<b>3,710,204</b>	<b>5,826,868</b>	<b>2,116,664</b>	<b>57.0%</b>	<b>1.8</b>	<b>1.8</b>	<b>2.0</b>	<b>122,811</b>	<b>2.0</b>	<b>129,869</b>	<b>7,058</b>
Percent Change from Previous Year		<b>7.8%</b>	<b>11.0%</b>				<b>0.0%</b>	<b>11.1%</b>				<b>0.0%</b>	<b>5.7%</b>

	Spending Amount				Personnel FTE/Amount (salary+allowance+Negotiated Increase)					
	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor	2007 Adopted FTE	2008	2009 Adopted FTE/Amount	2010 Mayor FTE/Amount		
<b>Report Total</b>	<b>13,691,824</b>	<b>61,299,740</b>	<b>23,895,613</b>	<b>23,605,184</b>	<b>11.4</b>	<b>11.2</b>	<b>27.7</b>	<b>1,927,574</b>	<b>25.1</b>	<b>1,850,869</b>

# Financing Reports

## Financing by Major Object Code

Department: **0303OFFICE OF FINANCIAL SERVICES**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
4057	GARNISHMENT	825	735	700	700	
4349	INTERVIEWS		100			
4399	SERVICES N.O.C.	2,163	2,016	2,750	2,750	
<b>FEES, SALES AND SERVICES</b>		2,988	2,851	3,450	3,450	0
6602	INTEREST ON INVESTMENTS					
6831	COMMISSIONS - TELEPHONE	1,394				
6839	COMMISSIONS - N.O.C.	27,766	27,592	41,352	41,352	
6917	REFUNDS - OVERPAYMENTS	527	4,101			
6999	OTHER MISCELLANEOUS REVENUE N.O.C.		201,897			
<b>MISCELLANEOUS REVENUE</b>		29,687	233,590	41,352	41,352	0
7302	TRANSFER FROM ENTERPRISE FUND					
7303	TRANSFER FROM INTERNAL SERVICE FUND	25,000	25,000	25,000	25,000	
7304	TRANSFER FROM DEBT SERVICE FUND					
7306	TRANSFER FROM CAP PROJ FUND-OTHER					
<b>TRANSFERS</b>		25,000	25,000	25,000	25,000	0
<b>Fund Total</b>		57,675	261,441	69,802	69,802	0

## Financing by Major Object Code

Department: **0303OFFICE OF FINANCIAL SERVICES**

### SPECIAL FUNDS

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
1035	EXCESS TAX INCREMENTS					
1401	HOTEL AND MOTEL	2,032,612	1,972,179	1,807,000	1,807,000	
	<b>TAXES</b>	2,032,612	1,972,179	1,807,000	1,807,000	0
2833	VACATION - STREETS AND ALLEYS			15,000	10,000	-5,000
	<b>LICENSES AND PERMITS</b>	0	0	15,000	10,000	-5,000
3099	OTHER FED DIRECT GRANTS-IN-AID		39,300,973		1,425,100	1,425,100
3490	OTHER STATE AIDS			15,000	15,000	
	<b>INTERGOVERNMENTAL REVENUE</b>	0	39,300,973	15,000	1,440,100	1,425,100
4073	PETITIONS TO VACATE STREETS, ALLEYS					
4301	NORMAL ACTIVITY SERVICES			775,670	704,481	-71,189
4351	INDIRECT COST RECOV-FEDERAL GRANTS				30,000	30,000
4357	INDIRECT COST - N.O.C.	4,989,338	6,773,042	5,800,193	5,820,193	20,000
4399	SERVICES N.O.C.			140,000	140,000	
	<b>FEES, SALES AND SERVICES</b>	4,989,338	6,773,042	6,715,863	6,694,674	-21,189
6001	CURRENT YEAR	2,582,247	2,795,006	2,511,204	4,051,868	1,540,664
6002	1ST YEAR DELINQUENT	84,313	164,674	75,000	135,000	60,000
6003	2ND YEAR DELINQUENT	14,218	40,336	15,000	30,000	15,000
6004	3RD YEAR DELINQUENT	6,028	11,879	9,000	10,000	1,000
6005	4TH YEAR DELINQUENT	4,721	2,293	3,500	5,000	1,500
6006	5TH YEAR AND PRIOR	10,174	11,683	6,500	10,000	3,500
6007	PENALTIES & INT. P. I. R. ASSETS	59,159	91,511	40,000	85,000	45,000
6008	TAX EXEMPT PROPERTIES	22,979	181,629	50,000	100,000	50,000
6009	TAX FORFEITED PROPERTIES		40,839		50,000	50,000
6010	PREPAID ASSESSMENTS	703,776	1,525,671	1,000,000	1,350,000	350,000
6602	INTEREST ON INVESTMENTS	469,584	689,786	450,000	450,000	
6604	INTEREST ON ADVANCE OR LOAN	675,404	585,992	386,000	437,886	51,886
6801	RENTS			1,687,113	1,737,795	50,682
6900	OTHER MISCELLANEOUS REVENUE			37,500	15,020	-22,480

## Financing by Major Object Code

Department: **0303OFFICE OF FINANCIAL SERVICES**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
6901 CASH OVER OR SHORT		8			
6905 CONTRIB. & DONATIONS - OUTSIDE		26,230	20,000	20,000	
6914 REFUNDS - JURY DUTY PAY					
6922 REPAYMENT OF ADVANCE OR LOAN					
6928 RECOVERABLE ADVANCE FR GENERAL FUND			2,974,788	439,788	-2,535,000
<b>MISCELLANEOUS REVENUE</b>	4,632,603	6,167,537	9,265,605	8,927,357	-338,248
7199 TRANSFER F/COMM DEVEL BLK GR/ENT	17,735	18,887	19,299	54,939	35,640
7299 TRANSFER FROM GENERAL FUND		408,781	73,282	81,585	8,303
7301 TRANSFER FROM SEWER REPAIR FUND					
7302 TRANSFER FROM ENTERPRISE FUND			205,433	140,063	-65,370
7304 TRANSFER FROM DEBT SERVICE FUND					
7305 TRANSFER FROM SPECIAL REVENUE FUND			218,439	225,800	7,361
7306 TRANSFER FROM CAP PROJ FUND-OTHER			160,000	220,000	60,000
7307 TRANSFER FROM TRUST FUND					
<b>TRANSFERS</b>	17,735	427,668	676,453	722,387	45,934
9830 USE OF FUND BALANCE			589,512	267,635	-321,877
9831 CONTRIBUTION TO FUND BALANCE			-135,000	-100,000	35,000
9925 USE OF NET ASSETS					
9926 CONTRIBUTION TO NET ASSETS			-60,583		60,583
<b>FUND BALANCES</b>	0	0	393,929	167,635	-226,294
Fund Total	11,672,288	54,641,399	18,888,850	19,769,153	880,303
<b>Department Total</b>	<b><u>11,729,963</u></b>	<b><u>54,902,840</u></b>	<b><u>18,958,652</u></b>	<b><u>19,838,955</u></b>	<b><u>880,303</u></b>



## City of Saint Paul Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>0303 OFFICE OF FINANCIAL SERVICES</b>						
00110	FINANCIAL SERVICES	57,675	261,441	69,802	69,802	0
	<b>Department Total</b>	<b>57,675</b>	<b>261,441</b>	<b>69,802</b>	<b>69,802</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	2,988	2,851	3,450	3,450	0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	29,687	233,590	41,352	41,352	0
	TRANSFERS	25,000	25,000	25,000	25,000	0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>57,675</b>	<b>261,441</b>	<b>69,802</b>	<b>69,802</b>	<b>0</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **050 SPECIAL PROJECTS:GEN GOV ACCTS FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

1) HOTEL MOTEL TAX PROJECTIONS ARE ESTIMATED AT 3% GROWTH OVER THE CURRENT YEAR (30108). 2) PRIVATE CONTRIBUTIONS ARE USED TO SUPPORT THE CHILDREN'S HOLIDAY PARTY, WINTER CARNIVAL DINNER AND OTHER EVENTS (AT NO COST TO THE GENERAL FUND) (30113). 3) FEDERAL GRANTS AND CORPORATE DONATIONS SUPPORT THE CAPITAL CITY EDUCATION INITIATIVE (30114). 4) "CENTRAL SERVICE" CHARGES ARE PAID BY SPECIAL FUNDS TO COVER THE COSTS OF SERVICES FINANCED BY THE GENERAL FUND. EXAMPLES WOULD BE SUPPORT SERVICES FOR RECRUITING APPLICANTS FOR HIRING, OR CENTRAL ACCOUNTING SERVICES. THESE AMOUNTS, NET OF THE PLAN'S ADMINISTRATIVE COSTS, ARE TRANSFERRED BACK TO THE GENERAL FUND (30117). 5) THE COST OF .3 CLERK TYPIST III FTE WILL BE FINANCED, AS IT HAS BEEN IN THE PAST, WITH CDBG REVENUE, IN LIEU OF CDBG PAYING CENTRAL SERVICE COSTS (30116). 6) THE COST OF INVESTING CASH AND PRODUCING INTEREST EARNINGS IS ASSESSED ON A "BASIS POINT" METHOD ON POSITIVE CASH BALANCES (30120). 7) PROJECTED EEOC GRANT REVENUES SUPPORT THE ENFORCEMENT OF LOCAL AND FEDERAL EQUAL EMPLOYMENT OPPORTUNITY LAWS (30150). 8) UNUSED CONTRIBUTIONS FROM PRIOR YEARS ARE APPLIED AS FUND BALANCE FINANCING TO HELP PAY FOR ADMINISTRATION COSTS OF EMPLOYEE FLEXIBLE SPENDING ACCOUNTS. (30164)

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>0303 OFFICE OF FINANCIAL SERVICES</b>						
30101	GOVERNMENT RESPONSIVENESS PROGRAM		435,011	483,781	138,687	-345,094
30108	PROMOTE ST PAUL: CITY FNDG LEVERAGE	2,032,612	1,972,179	1,807,000	1,807,000	0
30116	CDBG ACCOUNTING SERVICE	17,735	18,887	19,299	54,939	35,640
30117	CENTRAL SERVICE COST	4,989,338	6,773,042	5,800,193	5,909,415	109,222
30120	TREASURY SPECIAL FISCAL SERVICES	469,584	502,982	590,731	584,726	-6,005
	<b>Department Total</b>	<b>7,509,269</b>	<b>9,702,101</b>	<b>8,701,004</b>	<b>8,494,767</b>	<b>-206,237</b>
<b>Financing by Major Object</b>						
	TAXES	2,032,612	1,972,179	1,807,000	1,807,000	0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE			15,000	15,000	0
	FEES, SALES AND SERVICES	4,989,338	6,773,042	5,800,193	5,850,193	50,000
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	469,584	529,212	470,000	470,000	0
	TRANSFERS	17,735	427,668	19,299	84,939	65,640
	FUND BALANCES			589,512	267,635	-321,877
	<b>Total Financing by Object</b>	<b>7,509,269</b>	<b>9,702,101</b>	<b>8,701,004</b>	<b>8,494,767</b>	<b>-206,237</b>

**City of Saint Paul**  
**Financing Plan by Department and Activity**

Fund: **070 INTERNAL BORROWING FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE IS FROM LOAN REPAYMENTS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>0303 OFFICE OF FINANCIAL SERVICES</b>						
10300	DISTRICT ENERGY ASSET CONVERSION	502,067	434,050	266,000	266,000	0
10301	UPPER LANDING INTERFUND LOAN	102,610	102,019	120,000	110,258	-9,742
10303	WEST MIDWAY LOAN	70,727	49,923	90,000	90,000	0
10305	DSI LEASE NOTE				61,628	61,628
<b>Department Total</b>		<b>675,404</b>	<b>585,992</b>	<b>476,000</b>	<b>527,886</b>	<b>51,886</b>
<b>Financing by Major Object</b>						
TAXES						0
LICENSES AND PERMITS						0
INTERGOVERNMENTAL REVENUE						0
FEES, SALES AND SERVICES						0
ENTERPRISE AND UTILITY REVENUES						0
MISCELLANEOUS REVENUE						16,886
TRANSFERS						0
FUND BALANCES						35,000
<b>Total Financing by Object</b>		<b>675,404</b>	<b>585,992</b>	<b>476,000</b>	<b>527,886</b>	<b>51,886</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **160 OFS-REAL ESTATE MGMNT FUND**

Fund Manager: DAVID H NELSON

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS FINANCED PRIMARILY THROUGH FEES CHARGED TO OTHER CITY FUNDS FOR SERVICES PERFORMED. EXPENSES FOR THE CITY HALL ANNEX ARE FINANCED BY CHARGING RENT TO OCCUPANTS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>0303 OFFICE OF FINANCIAL SERVICES</b>						
11040	DESIGN GROUP			474,678	390,344	-84,334
11050	CITY HALL ANNEX - OPERATING			4,126,530	1,737,795	-2,388,735
11070	REAL ESTATE ADMIN & SERVICE FEES			998,276	983,833	-14,443
<b>Department Total</b>		<b>0</b>	<b>0</b>	<b>5,599,484</b>	<b>3,111,972</b>	<b>-2,487,512</b>
<b><u>Financing by Major Object</u></b>						
TAXES						0
LICENSES AND PERMITS				15,000	10,000	-5,000
INTERGOVERNMENTAL REVENUE						0
FEES, SALES AND SERVICES				915,670	844,481	-71,189
ENTERPRISE AND UTILITY REVENUES						0
MISCELLANEOUS REVENUE				4,187,113	1,737,795	-2,449,318
TRANSFERS				542,284	519,696	-22,588
FUND BALANCES				-60,583		60,583
<b>Total Financing by Object</b>		<b>0</b>	<b>0</b>	<b>5,599,484</b>	<b>3,111,972</b>	<b>-2,487,512</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **233 ENERGY CONSERVATION INVESTMENT**

Fund Manager: JAMES A GIEBEL

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

This fund is funded with loans from the Sewer fund at an annual rate of \$250,000 for four years, in addition to rebates from Xcel Energy. These loans will be paid back to the Sewer Fund over an identified repayment period.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>0303 OFFICE OF FINANCIAL SERVICES</b>						
32501	ENERGY INITIATIVES/COORDINATION			402,158	382,560	-19,598
32502	ENERGY SMART HOMES PROGRAM				270,000	270,000
32503	MUNICIPAL BUILDINGS				675,000	675,000
32504	LED STREET LIGHTS				230,000	230,000
32505	ELECTRIC VEHICLE CHARGING STATIONS				151,000	151,000
32506	PUBLIC EDUCATION AND PORTS TRILLION BTU PROGRAM				99,100	99,100
	<b>Department Total</b>	<b>0</b>	<b>0</b>	<b>402,158</b>	<b>1,807,660</b>	<b>1,405,502</b>
<b>Financing by Major Object</b>						
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE				1,425,100	1,425,100
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE			287,288	264,808	-22,480
	TRANSFERS			114,870	117,752	2,882
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>0</b>	<b>0</b>	<b>402,158</b>	<b>1,807,660</b>	<b>1,405,502</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **802 CPL OPERATING FUND**

Fund Manager: DAVID A REIDELL

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES ARE FROM PAYMENTS FOR ASSESSMENT-FINANCED CAPITAL PROJECTS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>0303</b>	<b>OFFICE OF FINANCIAL SERVICES</b>					
60002	CPL OPERATING	3,487,615	4,865,521	3,710,204	5,826,868	2,116,664
	<b>Department Total</b>	<b>3,487,615</b>	<b>4,865,521</b>	<b>3,710,204</b>	<b>5,826,868</b>	<b>2,116,664</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	3,487,615	4,865,521	3,710,204	5,826,868	2,116,664
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>3,487,615</b>	<b>4,865,521</b>	<b>3,710,204</b>	<b>5,826,868</b>	<b>2,116,664</b>

# Personnel Reports

**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
0303	OFFICE OF FINANCIAL SERVICES					
0303	OFFICE OF FINANCIAL SERVICES					
00110	FINANCIAL SERVICES	15.8	15.8	18.0	15.8	-2.2
00135	VENDOR OUTREACH PROGRAM	0.8	0.8			0.0
	<b>Division Total</b>	<b>16.6</b>	<b>16.6</b>	<b>18.0</b>	<b>15.8</b>	<b>-2.2</b>
	<b>Department Total</b>	<b>16.6</b>	<b>16.6</b>	<b>18.0</b>	<b>15.8</b>	<b>-2.2</b>



**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

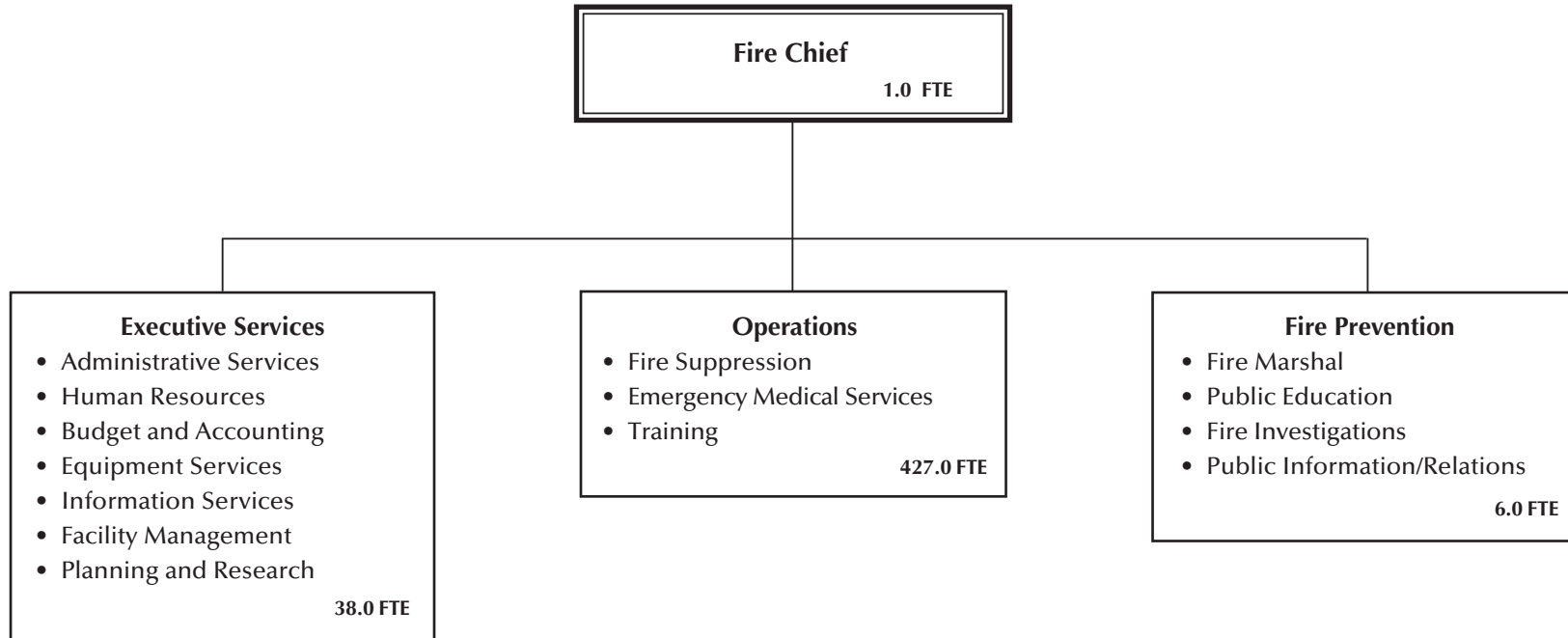
**SPECIAL FUNDS**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
0303	OFFICE OF FINANCIAL SERVICES					
0303	OFFICE OF FINANCIAL SERVICES					
	11040 DESIGN GROUP			4.5	3.0	-1.5
	11050 CITY HALL ANNEX - OPERATING			3.5	3.5	0.0
	11070 REAL ESTATE ADMIN & SERVICE FEES			8.5	7.5	-1.0
	30116 CDBG ACCOUNTING SERVICE	0.3	0.3	0.3	0.6	0.3
	30117 CENTRAL SERVICE COST	1.1	1.1	1.1	1.8	0.7
	30120 TREASURY SPECIAL FISCAL SERVICES	4.4	4.4	3.8	3.7	-0.1
	32501 ENERGY INITIATIVES/COORDINATION		1.0	1.0	1.0	0.0
	60002 CPL OPERATING	1.8	1.8	2.0	2.0	0.0
	<b>Division Total</b>	<b>7.6</b>	<b>8.6</b>	<b>24.7</b>	<b>23.1</b>	<b>-1.6</b>
	<b>Department Total</b>	<b>7.6</b>	<b>8.6</b>	<b>24.7</b>	<b>23.1</b>	<b>-1.6</b>



# Fire Department

*The dedicated professionals of the Saint Paul Fire Department will seize every opportunity to provide compassionate, prompt, state-of-the-art services to ensure the safety and well being of our community.*



**(Total 472.0 FTE)**

**Mayor's 2010 Proposed Budget  
Fire Department**

**Department Description:**

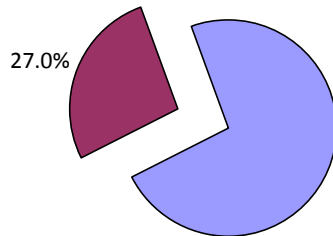
The Saint Paul Fire Department provides compassionate, prompt, state-of-the-art services to ensure the safety and well being of our community. The Fire Chief oversees the three divisions of the department: Operations, Executive Services, and Fire Prevention.

Operations manages fire suppression, emergency medical services, hazardous materials response, and training.

Executive Services manages all administrative services including budget and accounting, human resources, information services, facility management, and equipment services.

Fire Prevention administers public education efforts, the fire investigation division, and the Fire Marshal acts as the Public Information Officer for the department.

**Fire Department's Portion of  
General Fund Spending**



**Department Goals**

- Prevent Home Fires
- Reduce Chronic/Acute Traumatic Events Through Awareness
- Reduce Cardiac Events/Strokes Through Awareness
- Citizens "Fired Up" for Saint Paul

**Department Facts**

- Total General Fund Budget: \$52,700,027
- Total Special Fund Budget: \$4,834,775
- Total FTEs: 472.0
- 2008 Total Emergency Responses: 42,868 (Fire 15,804 and EMS 27,064)
- 2008 Department Average Response Time: 4 minutes 38 seconds
- 2008 Total Dollar Loss (due to fire) \$7,481,439
- 2008 Total Dollar Loss (due to arson) \$2,011,584
- 9 Arson Arrests in 2008
- Over 81,000 citizens received fire safety education

**Recent Accomplishments**

- Accepted the 2008 Staffing for Adequate Fire and Emergency Response (SAFER) grant which will provide funding for 18 additional firefighters over a five-year period.
- One civilian fire death in 2008; the lowest fire death rate in 22 years.
- Implemented our "Project Safe Haven" program which brings firefighters and homeowners together to protect families and create a safe home environment.
- Fire Headquarters/Station 1 & 10 building well under way with a projected completion timeline of November 2009.
- Held a citizen's fire academy for council member assistants, citizens, and business members of the community to experience what it is like to be a firefighter.
- Utilized local vacant structures for live fire training in Large Area Search and Rescue and Positive Pressure Attack.
- 2008-51% of cardiac patients had a return of spontaneous circulation due to our CPR efforts.
- 2008-Saint Paul cardiac survival rate was 20% compared to the national average of 5-10%.
- Implemented new EMS Summer Academy with Inver Hills Community College and Ramsey County Youth Job Corps to prepare youth for fire service careers.
- Provided Fire, EMS, and Haz/Mat operations during the 2008 Republican National Convention.

## Mayor's 2010 Proposed Budget

### Fire Department

#### Fiscal Summary

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	47,043,705	51,161,056	52,700,027	1,538,971	3.0%	441.2	446.2
Fund 505: Equipment Services	3,795,299	3,259,271	3,707,264	447,993	13.7%	16.0	16.0
Fund 510: Fire Responsive Services Fire-Police	1,377,636	1,164,957	718,200	(446,757)	-38.3%		9.8
Fund 735: Fire Fighting Equipment*	375,382	170,458	170,458	-	0.0%		
Fund 736: Fire Protection Clothing*	217,495	247,093	238,853	(8,240)	-3.3%		
<b>Financing</b>							
General Fund	12,057,825	13,403,029	14,148,939	745,910	5.6%		
Fund 505: Equipment Services	3,723,364	3,259,271	3,707,264	447,993	13.7%		
Fund 510: Fire Responsive Services Fire-Police	1,380,127	1,164,957	718,200	(446,757)	-38.3%		
Fund 735: Fire Fighting Equipment*	36,273	170,458	170,458	-	0.0%		
Fund 736: Fire Protection Clothing*	247,093	247,093	238,853	(8,240)	-3.3%		

\* The spending and financing changes in this fund are the result of inflationary adjustments to current service levels only. For this reason, additional detail is not provided on the following pages.

#### Budget Changes Summary

The St. Paul Fire Department has been awarded a Staffing For Adequate Fire and Emergency Response (SAFER) grant from the Federal government. This grant will provide \$673,000 in 2010 to help hire 18.0 sworn firefighters.

This is not the full cost of these FTE, and the City must provide a match amount. The City's portion of the cost will increase annually, until these positions are entirely funded by the City starting in 2015.

These positions will allow the department to reduce response times, add three Super Medic rigs and maintain 4-person firefighting crews.

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	2,167,594	-	-	-
Subtotal	<u>2,167,594</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Paramedic Fee Revenue Increase**

The Fire department proposes a 7.5% increase in Paramedic Fees. This would generate \$745,910, and intended to help the department reduce the impact of emergency medical responses on the general fund.

Fee increase	-	745,910	-	-
Subtotal	<u>-</u>	<u>745,910</u>	<u>-</u>	<u>-</u>

**Staffing Adjustments**

While the department was fortunate to receive the SAFER grant, other difficult decisions had to be made to keep costs down. This included personnel cost reductions. There were two unfilled positions from 2009, along with a vacant health and wellness coordinator position and Fire's portion of a support position shared with Police. Overtime reductions accounted for \$994,000 in spending cuts. The SAFER Grant requires a City match. For 2010, this is 45% of the cost for these new positions, or \$550,986.

Overtime and other personnel reductions	(1,155,899)	-	(3.2)	0.6
General Fund portion of staff added through SAFER grant	550,986	-	8.2	-
Subtotal	<u>(604,913)</u>	<u>-</u>	<u>5.0</u>	<u>0.6</u>

**Operations Changes**

Cuts made to operations consist of a fuel reduction of \$21,710 and a small savings achieved by extending the personal computer replacement schedule from 3 years to 4.

Fuel and computer lease savings	(23,710)	-	-	-
Subtotal	<u>(23,710)</u>	<u>-</u>	<u>-</u>	<u>-</u>

<b>General Fund Budget Changes Total</b>	<b>1,538,971</b>	<b>745,910</b>	<b>5.0</b>	<b>0.6</b>
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	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	97,993	97,993	-	-
Subtotal	<u>97,993</u>	<u>97,993</u>	-	-
<b>Operations Costs</b>				
The department adjusted this budget to match the historical spending of fuel. The needed increase in fuel is due to an increase in the number of runs, not the price per gallon. In addition to fuel, the cost for repair parts has also increased.				
Motor Fuel	300,000	300,000	-	-
Parts for Vehicles	50,000	50,000	-	-
Subtotal	<u>350,000</u>	<u>350,000</u>	-	-
<b>Fund 505: Equipment Services Fire-Police Total</b>	<b>447,993</b>	<b>447,993</b>	-	-

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**Expiring Grants**

Several grants expired after 2009. This reflects that change. There are two grants that account for most of this decrease. The first, a 2007 Urban Area Securities Initiative (UASI) Grant is \$562,000 and the second, 2007 Assistance to Firefighters Grant, is \$491,000. There are several other small grants totaling \$58,000 that account for the remainder of this decrease.

Net change from several expiring grants

	<u>(1,119,757)</u>	<u>(1,119,757)</u>	<u>-</u>	<u>-</u>
Subtotal	(1,119,757)	(1,119,757)	-	-

**SAFER Grant**

The Fire Department added an additional 18 firefighters with assistance from the 2008 SAFER Grant. A special fund activity has been created to track expenditures paid directly by this grant. Starting in 2010, the percentage of the 18 firefighters supported by this grant will show in this special fund activity. For 2010, this amount is 9.8. As the general fund takes on more of these costs, this special fund will decrease annually until 2015, by which time the City will have assumed all of these costs.

Equivalent firefighter positions paid by SAFER grant

	<u>673,000</u>	<u>673,000</u>	<u>9.8</u>	<u>-</u>
Subtotal	673,000	673,000	9.8	-

**Fund 510: Fire Responsive Services Total**

	<b>(446,757)</b>	<b>(446,757)</b>	<b>9.8</b>	<b>-</b>
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# Spending Reports

# Fire & Safety Services

Department/Office Director: **TIMOTHY M BUTLER**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>Spending By Unit</b>					
001 GENERAL FUND	44,721,036	47,043,705	51,161,056	52,700,027	1,538,971
505 EQUIPMENT SERVICES FIRE-POLICE	3,146,375	3,795,299	3,259,271	3,707,264	447,993
510 FIRE RESPONSIVE SERVICES	2,056,192	1,377,636	1,164,957	718,200	-446,757
735 FIRE FIGHTING EQUIPMENT	87,204	375,382	170,458	170,458	
736 FIRE PROTECTION CLOTHING	230,102	217,495	247,093	238,853	-8,240
Total Spending by Uni	<b>50,240,909</b>	<b>52,809,517</b>	<b>56,002,835</b>	<b>57,534,802</b>	<b>1,531,967</b>
<b>Spending By Major Object</b>					
SALARIES	30,890,735	31,754,511	33,406,300	35,328,822	1,922,522
SERVICES	2,384,777	2,403,700	3,191,744	2,639,230	-552,514
MATERIALS AND SUPPLIES	4,248,451	5,541,755	4,063,072	4,440,598	377,526
EMPLOYER FRINGE BENEFITS	10,737,358	12,233,355	13,495,181	14,646,301	1,151,120
MISC TRANSFER CONTINGENCY ETC	373,157	315,440	1,177,180	321,995	-855,185
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS	1,606,432	560,756	669,358	157,856	-511,502
Total Spending by Object	<b>50,240,909</b>	<b>52,809,517</b>	<b>56,002,835</b>	<b>57,534,802</b>	<b>1,531,967</b>
Percent Change from Previous Year		5.1%	6.0%	2.7%	
<b>Financing By Major Object</b>					
GENERAL FUND	44,721,036	47,043,705	51,161,056	52,700,027	1,538,971
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE	2,039,341	1,333,855	1,119,757	673,000	-446,757
FEES, SALES AND SERVICES	2,977,120	3,769,099	3,261,271	3,709,264	447,993
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	20,204	36,810	43,200	43,200	
TRANSFERS	247,093	247,093	247,093	238,853	-8,240
FUND BALANCES			170,458	170,458	
Total Financing by Object	<b>50,004,794</b>	<b>52,430,562</b>	<b>56,002,835</b>	<b>57,534,802</b>	<b>1,531,967</b>
Percent Change from Previous Year		4.9%	6.8%	2.7%	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **10 FIRE & SAFETY SERVICES**  
 Division: **1001 OPERATIONS**

Fund Manager: LORI J LEE

Division Manager: TIMOTHY M BUTLER

Division Mission:

TO DELIVER FIREFIGHTING, RESCUE, EMERGENCY MEDICAL, DISASTER RESPONSE, AND LIFE SAFETY EDUCATION SERVICES TO PEOPLE IN SAINT PAUL.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	28,478,819	29,318,095	30,937,021	32,325,331	1,388,310	4.5%								
SERVICES	1,942,204	1,959,666	2,035,884	2,142,371	106,487	5.2%								
MATERIALS AND SUPPLIES	1,093,386	1,308,243	1,108,952	1,288,142	179,190	16.2%								
EMPLOYER FRINGE BENEFITS	9,574,358	11,243,098	12,626,991	13,501,407	874,416	6.9%								
MISC TRANSFER CONTINGENCY ETC	244,253	244,253	1,093,916	237,253	-856,663	-78.3%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS	81,392	43,465	97,740	75,300	-22,440	-23.0%								
Division Total	<b>41,414,412</b>	<b>44,116,819</b>	<b>47,900,504</b>	<b>49,569,804</b>	<b>1,669,300</b>	<b>3.5%</b>								
<b>by Activity</b>														
05004 SAFETY - FIRE	42,776	152,685	336,530	217,297	-119,233	-35.4%		1.0	73,919		-1.0	-73,919		
05100 FIRE PLANS AND TRAINING	505,458	599,259	592,089	616,148	24,059	4.1%			4.0	354,493	4.0	371,173	16,680	
05101 EMERGENCY MEDICAL SERVICES	1,424,450	1,396,140	1,430,510	1,441,898	11,388	0.8%	1.0	1.0	1.0	55,249	1.0	56,267	1,018	
05120 FIREFIGHTING AND PARAMEDICS	39,161,228	41,898,748	45,461,940	47,214,837	1,752,897	3.9%	408.0	409.0	410.6	30,440,139	417.2	31,884,565	6.6	1,444,426
05121 EMERGENCY MANAGEMENT - FIRE	190,243		0	0					2.0	0		0		
05122 HAZARDOUS MATERIALS RESPONSE	90,257	69,987	79,435	79,624	189	0.2%	1.0	1.0	0.0	13,221	0.0	13,326	105	
Division Total	<b>41,414,412</b>	<b>44,116,819</b>	<b>47,900,504</b>	<b>49,569,804</b>	<b>1,669,300</b>	<b>3.5%</b>	<b>412.0</b>	<b>411.0</b>	<b>416.6</b>	<b>30,937,021</b>	<b>422.2</b>	<b>32,325,331</b>	<b>5.6</b>	<b>1,388,310</b>
Percent Change from Previous Year		<b>6.5%</b>	<b>8.6%</b>				<b>-0.2%</b>	<b>1.4%</b>					<b>1.3%</b>	<b>4.5%</b>

## City of Saint Paul

### 2010 Budget Division Spending Plan Summary

#### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **10 FIRE & SAFETY SERVICES**  
 Division: **1002 EXECUTIVE SERVICES**

Fund Manager: LORI J LEE

Division Manager: TIMOTHY M BUTLER

Division Mission:

TO ADMINISTER ALL DEPARTMENT OPERATIONS INCLUDING STRATEGIC PLANNING AND BUDGETING.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	1,042,886	1,172,705	1,234,819	1,275,503	40,684	3.3%								
SERVICES	279,446	229,175	522,531	250,484	-272,047	-52.1%								
MATERIALS AND SUPPLIES	463,539	489,560	444,723	579,322	134,599	30.3%								
EMPLOYER FRINGE BENEFITS	377,297	448,287	425,031	483,724	58,693	13.8%								
MISC TRANSFER CONTINGENCY ETC	10,462	21,680	24,515	24,286	-229	-0.9%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS		6,051	64,282	30,000	-34,282	-53.3%								
Division Total	<b>2,173,631</b>	<b>2,367,458</b>	<b>2,715,901</b>	<b>2,643,319</b>	<b>-72,582</b>	<b>-2.7%</b>								
<b>by Activity</b>														
05001 FIRE ADMINISTRATION	1,167,848	1,249,556	1,578,244	1,443,307	-134,937	-8.5%	9.0	11.0	12.0	833,993	13.0	927,546	1.0	93,553
05002 INFORMATION SERVICES	37,274	48,646	59,451	52,651	-6,800	-11.4%								
05050 FIRE STATION MAINTENANCE	968,509	1,069,257	1,078,206	1,147,361	69,155	6.4%			6.6	400,826	6.0	347,957	-0.6	-52,869
Division Total	<b>2,173,631</b>	<b>2,367,458</b>	<b>2,715,901</b>	<b>2,643,319</b>	<b>-72,582</b>	<b>-2.7%</b>	<b>9.0</b>	<b>11.0</b>	<b>18.6</b>	<b>1,234,819</b>	<b>19.0</b>	<b>1,275,503</b>	<b>0.4</b>	<b>40,684</b>
Percent Change from Previous Year		<b>8.9%</b>	<b>14.7%</b>				<b>22.2%</b>	<b>69.1%</b>					<b>2.2%</b>	<b>3.3%</b>

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **10 FIRE & SAFETY SERVICES**

Division: **1005 FIRE PREVENTION**

Division Manager: TIMOTHY M BUTLER

Division Mission:

TO SUPPORT THOSE WHO DIRECTLY PROVIDE SERVICE TO PEOPLE IN SAINT PAUL THROUGH FIRE STATION MAINTENANCE, VEHICLE MAINTENANCE, FIRE PREVENTION AND PURCHASING ASSISTANCE.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior	Last Year	Adopted	Mayor's Proposed					Authorized	Adopted		Mayor's Proposed		2009
Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount					
<b>by Type of Expenditure</b>														
SALARIES	618,871	396,189	385,127	336,791	-48,336	-12.6%								
SERVICES	18,412	15,145	21,697	20,243	-1,454	-6.7%								
MATERIALS AND SUPPLIES	10,555	16,789	11,454	12,908	1,454	12.7%								
EMPLOYER FRINGE BENEFITS	482,316	128,464	123,533	115,362	-8,171	-6.6%								
MISC TRANSFER CONTINGENCY ETC	2,840	2,840	2,840	1,600	-1,240	-43.7%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS														
Division Total	<b>1,132,994</b>	<b>559,428</b>	<b>544,651</b>	<b>486,904</b>	<b>-57,747</b>	<b>-10.6%</b>								
<b>by Activity</b>														
05110 FIRE PREVENTION: CODE ENF/PUBLIC	1,132,994	559,428	544,651	486,904	-57,747	-10.6%	11.0	6.0	6.0	385,127	5.0	336,791	-1.0	-48,336
ED														
Division Total	<b>1,132,994</b>	<b>559,428</b>	<b>544,651</b>	<b>486,904</b>	<b>-57,747</b>	<b>-10.6%</b>	<b>11.0</b>	<b>6.0</b>	<b>6.0</b>	<b>385,127</b>	<b>5.0</b>	<b>336,791</b>	<b>-1.0</b>	<b>-48,336</b>
Percent Change from Previous Year		<b>-50.6%</b>	<b>-2.6%</b>				<b>-45.5%</b>	<b>0.0%</b>				<b>-16.7%</b>	<b>-12.6%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **505 EQUIPMENT SERVICES FIRE-POLICE**

Fund Manager: **TIMOTHY M BUTLER**

Department: **10 FIRE & SAFETY SERVICES**

Department Director: **TIMOTHY M BUTLER**

Fund Purpose:

TO PROVIDE COMPLETE VEHICLE MAINTENANCE, NEW VEHICLE SERVICES AND COMPLETE BODY REPAIRS FOR POLICE AND FIRE VEHICLES AND APPARATUS. TO PROPOSE AND PROVIDE NEW VEHICLE SPECIFICATIONS AND DESIGNS TO PREPARE SPECIFICATIONS FOR BIDS, TO EVALUATE THESE PROPOSALS AND TO RECOMMEND PURCHASES. TO CONDUCT FIRE APPARATUS ACCEPTANCE TESTS AND SAFETY INSPECTIONS. TO PROVIDE VEHICLE MAINTENANCE RECORDS, CLERICAL SUPPORT, LICENSING AND REGISTRATION SERVICES AND TO MAINTAIN AN "IN-HOUSE" FUEL SERVICE.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount					
			Amount	Change/Percent										
<b>by Type of Expenditure</b>														
SALARIES	750,159	802,091	849,333	896,874	47,541	5.6%								
SERVICES	137,583	156,408	121,132	121,132										
MATERIALS AND SUPPLIES	1,744,501	2,442,560	1,921,930	2,271,930	350,000	18.2%								
EMPLOYER FRINGE BENEFITS	303,387	393,790	319,626	367,131	47,505	14.9%								
MISC TRANSFER CONTINGENCY ETC	28,397	451	9,694	12,641	2,947	30.4%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	182,348		37,556	37,556										
Spending Total	<b>3,146,375</b>	<b>3,795,299</b>	<b>3,259,271</b>	<b>3,707,264</b>	<b>447,993</b>	<b>13.7%</b>								
<b>by Activity</b>														
15001FIRE & POLICE VEHICLE MTCE	3,146,375	3,795,299	3,259,271	3,707,264	447,993	13.7%	16.0	16.0	16.0	849,333	16.0	896,874	47,541	
Fund Total	<b>3,146,375</b>	<b>3,795,299</b>	<b>3,259,271</b>	<b>3,707,264</b>	<b>447,993</b>	<b>13.7%</b>	<b>16.0</b>	<b>16.0</b>	<b>16.0</b>	<b>849,333</b>	<b>16.0</b>	<b>896,874</b>	<b>0.0</b>	<b>47,541</b>
Percent Change from Previous Year		<b>20.6%</b>	<b>-14.1%</b>				<b>0.0%</b>	<b>0.0%</b>				<b>0.0%</b>	<b>5.6%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **510 FIRE RESPONSIVE SERVICES**

Fund Manager: **TIMOTHY M BUTLER**

Department: **10 FIRE & SAFETY SERVICES**

Department Director: **TIMOTHY M BUTLER**

Fund Purpose:

TO ACCOUNT FOR A VARIETY OF PROJECTS HANDLED THROUGH SEPARATE ACTIVITIES WHICH ARE FINANCED BY CHARGES FOR SERVICES AND DONATIONS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES		65,432	0	494,323	494,323					
SERVICES	7,131	33,483	385,500	0	-385,500	-100.0%				
MATERIALS AND SUPPLIES	706,368	1,036,957	324,677	45,200	-279,477	-86.1%				
EMPLOYER FRINGE BENEFITS		19,717	0	178,677	178,677					
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS	1,342,692	222,048	454,780	0	-454,780	-100.0%				
Spending Total	<b>2,056,192</b>	<b>1,377,636</b>	<b>1,164,957</b>	<b>718,200</b>	<b>-446,757</b>	<b>-38.3%</b>				
<b>by Activity</b>										
35112FIRE BADGE AND EMBLEM SALES	2,000	2,000	2,000	2,000						
35113PRIVATE DONATIONS		1,050								
35115RISK WATCH	14,851	19,303	20,000	20,000						
35117FIRE TRAINING		21,344	23,200	23,200						
35118HONOR GUARD		-13								
352002004 URBAN AREA STRATEGIC INITIATIVE	388,032	97	0	0						
352052005 UASI SUPPLEMENTAL GRANT	685,945		0	0						
352072006 UASI GRANT	954,660	40,167	41,625	0	-41,625	-100.0%				
35209HOMELAND SECURITY GRANT	10,704	64,293	0	0						
352102007 UASI GRANT		1,141,728	562,086	0	-562,086	-100.0%	0.9	0.0	0	
352112007 CITIZEN CORP GRANT			10,250	0	-10,250	-100.0%				
352122007 HOMELAND SECURITY GRANT		87,667	14,641	0	-14,641	-100.0%				
352132007 ASSISTANCE TO FIREFIGHTERS GRANT			491,155	0	-491,155	-100.0%				
35218SAFER GRANT				673,000	673,000				9.8	494,323
Fund Total	<b>2,056,192</b>	<b>1,377,636</b>	<b>1,164,957</b>	<b>718,200</b>	<b>-446,757</b>	<b>-38.3%</b>	<b>0.9</b>	<b>0.0</b>	<b>0</b>	<b>9.8</b>
Percent Change from Previous Year		<b>-33.0%</b>	<b>-15.4%</b>				<b>-100.0%</b>			<b>0.0%</b>
										<b>0.0%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **735 FIRE FIGHTING EQUIPMENT**  
 Department: **10 FIRE & SAFETY SERVICES**  
 Fund Purpose:

Fund Manager: **TIMOTHY M BUTLER**  
 Department Director: **TIMOTHY M BUTLER**

TO UTILIZE A GENERAL FUND CONTRIBUTION AND THE FUNDS EARNED FROM THE SALE OF FIRE PROTECTION SERVICES FOR THE PURCHASE OF NEW FIRE FIGHTING EQUIPMENT.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES		9,824	105,000	105,000						
MATERIALS AND SUPPLIES		30,151	4,243	4,243						
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC	87,204	46,215	46,215	46,215						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS		289,191	15,000	15,000						
Spending Total	<b>87,204</b>	<b>375,382</b>	<b>170,458</b>	<b>170,458</b>	<b>0</b>	<b>0.0%</b>				
<b>by Activity</b>										
55001FIRE FIGHTING EQUIPMENT	87,204	375,382	170,458	170,458						
Fund Total	<b>87,204</b>	<b>375,382</b>	<b>170,458</b>	<b>170,458</b>	<b>0</b>	<b>0.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>330.5%</b>	<b>-54.6%</b>							



## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **736 FIRE PROTECTION CLOTHING**

Fund Manager: **TIMOTHY M BUTLER**

Department: **10 FIRE & SAFETY SERVICES**

Department Director: **TIMOTHY M BUTLER**

Fund Purpose:  
TO ACCOUNT FOR FUNDS SET ASIDE FOR FIREFIGHTERS CLOTHING ALLOWANCE PER LABOR CONTRACT. THESE ALLOWANCES ARE BASED ON CONTRACT PRICES FOR UNIFORM ITEMS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount	
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES	230,102	217,495	247,093	238,853	-8,240	-3.3%				
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>230,102</b>	<b>217,495</b>	<b>247,093</b>	<b>238,853</b>	<b>-8,240</b>	<b>-3.3%</b>				
<b>by Activity</b>										
55005FIRE PROTECTION CLOTHING TRUST	230,102	217,495	247,093	238,853	-8,240	-3.3%				
FUND										
Fund Total	<b>230,102</b>	<b>217,495</b>	<b>247,093</b>	<b>238,853</b>	<b>-8,240</b>	<b>-3.3%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>-5.5%</b>	<b>13.6%</b>							



# Financing Reports

## Financing by Major Object Code

Department: **10 FIRE & SAFETY SERVICES**

### GENERAL FUND

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3199 OTHER FED DIRECT GRANTS-STATE ADMIN					
3400 STATE DIRECT GRANTS-IN-AID	125				
3508	3,563				
<b>INTERGOVERNMENTAL REVENUE</b>	3,688	0	0	0	0
4031 CERTIF. OF OCC. - COMMERCIAL					
4032 CERTIF. OF OCC. - RESIDENTIAL					
4070 PARAMEDICS FEE	10,279,110	11,199,523	12,530,936	13,276,846	745,910
4076 SUBPOENA		88			
4099 FEES - N.O.C.			97,244	97,244	
4114 EXAMINATION FEE- J-CF	106,329	73,232			
4204 MAPS, PUBLICATIONS & REPORTS	3,220	1,266	4,000	4,000	
4215 SURPLUS - PURCHASING			8,000	8,000	
4301 NORMAL ACTIVITY SERVICES	670,826	710,615	712,634	712,634	
4399 SERVICES N.O.C.	4,921	20,635			
<b>FEES, SALES AND SERVICES</b>	11,064,406	12,005,359	13,352,814	14,098,724	745,910
6905 CONTRIB. & DONATIONS - OUTSIDE	5,000				
6908 DAMAGE CLAIM RECOVERY FROM OTHERS		3,746	4,000	4,000	
6914 REFUNDS - JURY DUTY PAY	208	117			
6917 REFUNDS - OVERPAYMENTS	11,115	2,388			
<b>MISCELLANEOUS REVENUE</b>	16,323	6,251	4,000	4,000	0
7303 TRANSFER FROM INTERNAL SERVICE FUND					
7305 TRANSFER FROM SPECIAL REVENUE FUND	87,204	46,215	46,215	46,215	
7310 TRANSFER FROM CIB PRIOR TO 1981					
<b>TRANSFERS</b>	87,204	46,215	46,215	46,215	0
<b>Fund Total</b>	11,171,621	12,057,825	13,403,029	14,148,939	745,910

## Financing by Major Object Code

Department: **10 FIRE & SAFETY SERVICES**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3199 OTHER FED DIRECT GRANTS-STATE ADMIN	2,039,341	1,333,855	1,119,757	673,000	-446,757
<b>INTERGOVERNMENTAL REVENUE</b>	<b>2,039,341</b>	<b>1,333,855</b>	<b>1,119,757</b>	<b>673,000</b>	<b>-446,757</b>
4070 PARAMEDICS FEE	6,598	14,250			
4099 FEES - N.O.C.	5,100	6,900			
4209 SALE OF FUEL	964,346	1,486,185	1,232,675	1,532,675	300,000
4214 RECYCLED ITEMS-PURCHASING	3,691	4,135			
4215 SURPLUS - PURCHASING	17,200	2,139			
4299 SALES N.O.C.	3,328	1,981			
4301 NORMAL ACTIVITY SERVICES	33,211	4,608	22,000	22,000	
4323 VEHICLE MAINTENANCE	1,731,929	1,997,175	1,824,796	1,972,789	147,993
4398 SERVICES - SPECIAL PROJECTS	56,357	56,640	31,800	31,800	
4399 SERVICES N.O.C.	155,360	195,086	150,000	150,000	
<b>FEES, SALES AND SERVICES</b>	<b>2,977,120</b>	<b>3,769,099</b>	<b>3,261,271</b>	<b>3,709,264</b>	<b>447,993</b>
6905 CONTRIB. & DONATIONS - OUTSIDE	3,650	9,710	20,000	20,000	
6908 DAMAGE CLAIM RECOVERY FROM OTHERS	6,009				
6914 REFUNDS - JURY DUTY PAY	120				
6927 OTHER AGENCY SHARE OF COST	10,425	27,100	23,200	23,200	
<b>MISCELLANEOUS REVENUE</b>	<b>20,204</b>	<b>36,810</b>	<b>43,200</b>	<b>43,200</b>	<b>0</b>
7299 TRANSFER FROM GENERAL FUND	247,093	247,093	247,093	238,853	-8,240
<b>TRANSFERS</b>	<b>247,093</b>	<b>247,093</b>	<b>247,093</b>	<b>238,853</b>	<b>-8,240</b>
9830 USE OF FUND BALANCE			170,458	170,458	
9925 USE OF NET ASSETS					
<b>FUND BALANCES</b>	<b>0</b>	<b>0</b>	<b>170,458</b>	<b>170,458</b>	<b>0</b>
Fund Total	5,283,758	5,386,857	4,841,779	4,834,775	-7,004
<b>Department Total</b>	<b><u>16,455,379</u></b>	<b><u>17,444,682</u></b>	<b><u>18,244,808</u></b>	<b><u>18,983,714</u></b>	<b><u>738,906</u></b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>10</b>	<b>FIRE &amp; SAFETY SERVICES</b>					
05101	EMERGENCY MEDICAL SERVICES	10,236,954	11,140,563	12,480,936	13,226,846	745,910
05120	FIREFIGHTING AND PARAMEDICS	681,624	642,480	694,317	694,317	0
05121	EMERGENCY MANAGEMENT - FIRE	3,688				0
05122	HAZARDOUS MATERIALS RESPONSE	120,000	172,701	120,000	120,000	0
05001	FIRE ADMINISTRATION	3,220	1,286	101,244	101,244	0
05050	FIRE STATION MAINTENANCE	4,921	8,890			0
05110	FIRE PREVENTION: CODE ENF/PUBLIC ED	121,214	91,905	6,532	6,532	0
	<b>Department Total</b>	<b>11,171,621</b>	<b>12,057,825</b>	<b>13,403,029</b>	<b>14,148,939</b>	<b>745,910</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	3,688				0
	FEES, SALES AND SERVICES	11,064,406	12,005,359	13,352,814	14,098,724	745,910
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	16,323	6,251	4,000	4,000	0
	TRANSFERS	87,204	46,215	46,215	46,215	0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>11,171,621</b>	<b>12,057,825</b>	<b>13,403,029</b>	<b>14,148,939</b>	<b>745,910</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **505 EQUIPMENT SERVICES FIRE-POLICE**

Fund Manager: TIMOTHY M BUTLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND SELLS VEHICLE MAINTENANCE SERVICE, PRIMARILY TO THE POLICE AND FIRE DEPARTMENTS. MOST OF THE REVENUE COMES FROM TWO ACTIVITIES IN THE GENERAL FUND: POLICE MOTOR FLEET (04307) AND FIREFIGHTING (05120).

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>10</b>	<b>FIRE &amp; SAFETY SERVICES</b>					
15001	FIRE & POLICE VEHICLE MTCE	2,941,885	3,723,364	3,259,271	3,707,264	447,993
	<b>Department Total</b>	<b>2,941,885</b>	<b>3,723,364</b>	<b>3,259,271</b>	<b>3,707,264</b>	<b>447,993</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	2,941,765	3,723,364	3,259,271	3,707,264	447,993
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	120				0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>2,941,885</b>	<b>3,723,364</b>	<b>3,259,271</b>	<b>3,707,264</b>	<b>447,993</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **510 FIRE RESPONSIVE SERVICES**

Fund Manager: TIMOTHY M BUTLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE FOR THIS FUND IS FROM THE USE OF THE FIRE TRAINING FACILITY AND ESTIMATES OF FUTURE GRANTS FOR PROGRAMS SUCH AS RISK WATCH.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>10</b>	<b>FIRE &amp; SAFETY SERVICES</b>					
35112	FIRE BADGE AND EMBLEM SALES	2,379	2,499	2,000	2,000	0
35113	PRIVATE DONATIONS	650	1,780			0
35115	RISK WATCH	8,194	14,874	20,000	20,000	0
35117	FIRE TRAINING	10,925	27,119	23,200	23,200	0
35200	2004 URBAN AREA STRATEGIC INTIATIVE	388,032				0
35205	2005 UASI SUPPLEMENTAL GRANT	685,945				0
35207	2006 UASI GRANT	954,660	40,167	41,625		-41,625
35209	HOMELAND SECURITY GRANT	10,704	64,293			0
35210	2007 UASI GRANT		1,141,728	562,086		-562,086
35211	2007 CITIZEN CORP GRANT			10,250		-10,250
35212	2007 HOMELAND SECURITY GRANT		87,667	14,641		-14,641
35213	2007 ASSISTANCE TO FIREFIGHTERS GRANT			491,155		-491,155
35218	SAFER GRANT				673,000	673,000
	<b>Department Total</b>	<b>2,061,489</b>	<b>1,380,127</b>	<b>1,164,957</b>	<b>718,200</b>	<b>-446,757</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	2,039,341	1,333,855	1,119,757	673,000	-446,757
	FEES, SALES AND SERVICES	8,073	9,462	2,000	2,000	0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	14,075	36,810	43,200	43,200	0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>2,061,489</b>	<b>1,380,127</b>	<b>1,164,957</b>	<b>718,200</b>	<b>-446,757</b>



## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **735 FIRE FIGHTING EQUIPMENT**

Fund Manager: TIMOTHY M BUTLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE IS DERIVED FROM THE SALE OF FIRE PROTECTION SERVICES TO THE STATE FAIR, UNIVERSITY OF MINNESOTA AND 3M. REVENUE ALSO COMES FROM A CONTRACT WITH THE VETERANS' ADMINISTRATION, PARAMEDIC STANDBY FEES AND THE SALE OF SURPLUS FIRE VEHICLES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>10</b>	<b>FIRE &amp; SAFETY SERVICES</b>					
55001	FIRE FIGHTING EQUIPMENT	33,291	36,273	170,458	170,458	0
	<b>Department Total</b>	<b>33,291</b>	<b>36,273</b>	<b>170,458</b>	<b>170,458</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	27,282	36,273			0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	6,009				0
	TRANSFERS					0
	FUND BALANCES			170,458	170,458	0
	<b>Total Financing by Object</b>	<b>33,291</b>	<b>36,273</b>	<b>170,458</b>	<b>170,458</b>	<b>0</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **736 FIRE PROTECTION CLOTHING**

Fund Manager: TIMOTHY M BUTLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE REVENUE FOR THIS FUND IS DIRECTLY CONTRIBUTED BY THE GENERAL FUND. THIS AMOUNT IS REQUIRED TO BE SET ASIDE BY LABOR CONTRACTS FOR THE PURCHASE OF FIREFIGHTING AND CODE ENFORCEMENT UNIFORM CLOTHING.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>10</b>	<b>FIRE &amp; SAFETY SERVICES</b>					
55005	FIRE PROTECTION CLOTHING TRUST FUND	247,093	247,093	247,093	238,853	-8,240
	<b>Department Total</b>	<b>247,093</b>	<b>247,093</b>	<b>247,093</b>	<b>238,853</b>	<b>-8,240</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS	247,093	247,093	247,093	238,853	-8,240
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>247,093</b>	<b>247,093</b>	<b>247,093</b>	<b>238,853</b>	<b>-8,240</b>

# Personnel Reports

**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
10	FIRE & SAFETY SERVICES					
1001	OPERATIONS					
	05004 SAFETY - FIRE			1.0		-1.0
	05100 FIRE PLANS AND TRAINING	3.0	5.0	4.0	4.0	0.0
	05101 EMERGENCY MEDICAL SERVICES	1.0	1.0	1.0	1.0	0.0
	05120 FIREFIGHTING AND PARAMEDICS	408.0	409.0	410.6	417.2	6.6
	05121 EMERGENCY MANAGEMENT - FIRE	2.0				0.0
	05122 HAZARDOUS MATERIALS RESPONSE	1.0	1.0			0.0
	<b>Division Total</b>	<b>415.0</b>	<b>416.0</b>	<b>416.6</b>	<b>422.2</b>	<b>5.6</b>
1002	EXECUTIVE SERVICES					
	05001 FIRE ADMINISTRATION	9.0	11.0	12.0	13.0	1.0
	05050 FIRE STATION MAINTENANCE	6.6	6.6	6.6	6.0	-0.6
	<b>Division Total</b>	<b>15.6</b>	<b>17.6</b>	<b>18.6</b>	<b>19.0</b>	<b>0.4</b>
1005	FIRE PREVENTION					
	05110 FIRE PREVENTION: CODE ENF/PUBLIC ED	11.0	6.0	6.0	5.0	-1.0
	<b>Division Total</b>	<b>11.0</b>	<b>6.0</b>	<b>6.0</b>	<b>5.0</b>	<b>-1.0</b>
	<b>Department Total</b>	<b>441.6</b>	<b>439.6</b>	<b>441.2</b>	<b>446.2</b>	<b>5.0</b>

**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
10	FIRE & SAFETY SERVICES					
1040	EQUIPMENT SERVICES FIRE-POLICE					
	15001 FIRE & POLICE VEHICLE MTCE	16.0	16.0	16.0	16.0	0.0
	<b>Division Total</b>	<b>16.0</b>	<b>16.0</b>	<b>16.0</b>	<b>16.0</b>	<b>0.0</b>
1041	FIRE RESPONSIVE SERVICES					
	35210 2007 UASI GRANT		0.9			0.0
	35218 SAFER GRANT				9.8	9.8
	<b>Division Total</b>	<b>0.0</b>	<b>0.9</b>	<b>0.0</b>	<b>9.8</b>	<b>9.8</b>
	<b>Department Total</b>	<b>16.0</b>	<b>16.9</b>	<b>16.0</b>	<b>25.8</b>	<b>9.8</b>



## General Government Accounts

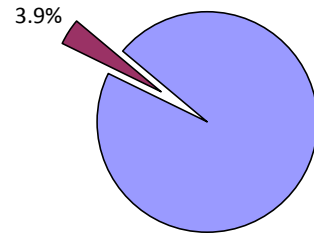
*To budget for services provided on a city-wide basis and not directly associated with an operating department or office.*

**Mayor's 2010 Proposed Budget  
General Government Accounts**

**Department Description:**

General Government Accounts represent spending activities that exist across the City, but are not necessary assignable to a specific department. Functions include the pass through of the City share of employee benefits, city-wide tort liability costs, city elections, outside legal services, the civic organization partnership program, district councils and neighborhood crime prevention programs, support for financial forms and reports used by all city departments, costs associated with the City's participation in municipal organizations like the League of Minnesota Cities, legislative support services, the city-wide financial audit, maintenance and upkeep of City Hall, costs of the Charter Commission and Capital Improvement Budget committee and the general fund share of city-wide technology investment.

**General Government Account's  
Portion of General Fund  
Spending**



**Department Facts**

- Total General Fund Budget: \$7,589,095
- Total Special Fund Budget: \$0
- Total FTEs: 2.1
- Annually receive an "unqualified" opinion on the City financial audit.
- Support 17 citizen participation districts and 25 neighborhood crime prevention organizations.
- The City occupies 35% of the City Hall - Courthouse facility.

**Department Goals**

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringe rate fully accounts for the cost of employee benefits.

**Recent Accomplishments**

- Managed worker's compensation costs within allocated budgets.
- Working with the City's labor union representatives, city staff have continued to manage the financial control of city employee benefit costs.
- Allocations for city-wide technology needs provided a financial foundation to begin planning for the City Operations Modernization & Enterprise Transformation (COMET) project.



## Mayor's 2010 Proposed Budget

### General Government Accounts

#### Fiscal Summary

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	7,438,909	7,393,068	7,589,095	196,027	2.7%	2.1	2.1
<b>Financing</b>							
General Fund	9,952,965	7,353,650	6,944,869	(408,781)	-5.6%		

#### Budget Changes Summary

The General Government Accounts budget for 2010 continues to function at the current service level with the exception of several one-time adjustments. A large one-time contingency that was included in the 2009 budget in anticipation of local aid unallotments was replaced with a contingency that anticipates costs associated with layoffs and citywide position reductions, such as unemployment, costs related to longer tenured staff bumping into lower level positions and required adjustments to the city-wide fringe rate. Other one-time adjustments include the removal of one-time spending for outside legal services, a one-time grant payment to the Saint Paul Grower's Association as directed by State law and the removal of a one-time revenue transfer that was included in the 2009 budget.

**General Fund Budget Changes**

**General Government Accounts**

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	86,481	-	-	-
Subtotal	<u>86,481</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>One Time Adjustments</b>				
<p>Several one-time adjustments were made to the 2010 budget including removing a contingency for anticipated unallotment, outside counsel retained for the City's investigation of a lawsuit related to the foreclosure crisis and the transfer of unused spending authority from the 2008 budget. Additions include a new contingency for expected costs related to position reductions (unemployment, bumping costs, fringe adjustments) and a one-time grant required by State law and funded in the City's allocation of Local Government Aid to the Saint Paul Grower's Association to recover costs related storm-damaged crops.</p>				
Unallotment contingency	(1,065,454)	-	-	-
Position reduction contingency	1,225,000	-	-	-
Outside counsel - mortgage foreclosure lawsuit	(75,000)	-	-	-
Saint Paul Grower's Association grant	25,000	-	-	-
2008 spending savings carryover (revenue transfer from special fund)	-	(408,781)	-	-
Subtotal	<u>109,546</u>	<u>(408,781)</u>	<u>-</u>	<u>-</u>
<b>General Fund Budget Changes Total</b>	<b>196,027</b>	<b>(408,781)</b>	-	-

# Spending Reports

# General Government Accounts

Department/Office Director: **MARGARET M KELLY**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>Spending By Unit</b>					
001 GENERAL FUND	10,261,687	8,579,490	7,393,068	7,589,095	196,027
720 DEBT-CAPITAL IMPROVEMENT FUND		293,953			
Total Spending by Uni	<b>10,261,687</b>	<b>8,873,443</b>	<b>7,393,068</b>	<b>7,589,095</b>	<b>196,027</b>
<b>Spending By Major Object</b>					
SALARIES	169,833	118,971	179,025	158,401	-20,624
SERVICES	2,749,697	2,997,053	3,260,928	3,221,323	-39,605
MATERIALS AND SUPPLIES	24,657	20,867	24,404	24,442	38
EMPLOYER FRINGE BENEFITS	111,382	-1,025,049	78,465	127,462	48,997
MISC TRANSFER CONTINGENCY ETC	1,152,973	3,153,160	3,850,246	4,057,467	207,221
DEBT	6,053,144	2,188,018			
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS		279,843	0	0	
Total Spending by Object	<b>10,261,687</b>	<b>7,732,862</b>	<b>7,393,068</b>	<b>7,589,095</b>	<b>196,027</b>
Percent Change from Previous Year		-24.6%	-4.4%	2.7%	
<b>Financing By Major Object</b>					
GENERAL FUND	10,261,687	8,579,490	7,393,068	7,589,095	196,027
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE		122,726			
FEES, SALES AND SERVICES	27,291	3,500			
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	13,738	4,141			
TRANSFERS					
FUND BALANCES					
Total Financing by Object	<b>10,302,716</b>	<b>8,709,857</b>	<b>7,393,068</b>	<b>7,589,095</b>	<b>196,027</b>
Percent Change from Previous Year		-15.5%	-15.1%	2.7%	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **17 GENERAL GOVERNMENT ACCOUNTS**

Division: **1701 CITY COUNCIL GENERAL GOV'T**

Division Manager: GERTRUDE S MOLONEY

Division Mission:

TO PROVIDE FOR THE NON-PROFIT CONTRACT PERFORMANCE PROGRAM AND ALLOW FOR REVIEW AND REVISION OF THE CITY CHARTER.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized	Adopted	Adopted	Mayor's Proposed	2009				
			Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount					
<b>by Type of Expenditure</b>														
SALARIES	3,582	4,319	5,505	5,156	-349	-6.3%								
SERVICES	446	360	3,904	1,218	-2,686	-68.8%								
MATERIALS AND SUPPLIES	71	97	224	262	38	17.0%								
EMPLOYER FRINGE BENEFITS	270	326	367	364	-3	-0.8%								
MISC TRANSFER CONTINGENCY ETC	192,797	268,231	0	187,467	187,467									
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS														
Division Total	<b>197,166</b>	<b>273,332</b>	<b>10,000</b>	<b>194,467</b>	<b>184,467</b>	<b>1844.7%</b>								
<b>by Activity</b>														
09100 CIVIC ORGANIZATION CONTRIBUTION	192,797	268,231	0	187,467	187,467									
09145 CHARTER COMMISSION	4,369	5,102	10,000	7,000	-3,000	-30.0%	0.1	0.1	0.1	5,505	0.1	5,156	-349	
Division Total	<b>197,166</b>	<b>273,332</b>	<b>10,000</b>	<b>194,467</b>	<b>184,467</b>	<b>1844.7%</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	<b>5,505</b>	<b>0.1</b>	<b>5,156</b>	<b>0.0</b>	<b>-349</b>
Percent Change from Previous Year		<b>38.6%</b>	<b>-96.3%</b>				<b>0.0%</b>	<b>0.0%</b>					<b>0.0%</b>	<b>-6.3%</b>

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **17 GENERAL GOVERNMENT ACCOUNTS**

Division: **1705 EXECUTIVE ADM GENERAL GOV**

Division Manager: LORI J LEE

Division Mission:

PROVIDE THE FUNDING FOR THE GENERAL GOVERNMENT ACTIVITY BUDGETS LISTED BELOW.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2009 FTE/Amount			
			Amount	Change/Percent										
<b>by Type of Expenditure</b>														
SALARIES	166,251	114,653	173,520	153,245	-20,275	-11.7%								
SERVICES	2,079,052	2,396,736	2,455,304	2,522,850	67,546	2.8%								
MATERIALS AND SUPPLIES	24,586	20,770	24,180	24,180										
EMPLOYER FRINGE BENEFITS	53,708	23,927	55,538	51,060	-4,478	-8.1%								
MISC TRANSFER CONTINGENCY ETC	909,643	2,607,283	3,560,246	3,597,500	37,254	1.0%								
DEBT	6,053,144	2,188,018												
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS			0	0										
Division Total	<b>9,286,384</b>	<b>7,351,387</b>	<b>6,268,788</b>	<b>6,348,835</b>	<b>80,047</b>	<b>1.3%</b>								
<b>by Activity</b>														
09013 PERA, FICA & HRA PENSION	0	-15,934	0	0										
09030 SECURITIES LENDING	6,128,779	2,269,013												
09040 INNOVATIONS AND TECHNOLOGY		246,030	246,030	246,030										
09050 PUBLIC IMPROVEMENT AID	60,000	60,000	60,000	60,000										
09051 EXEMPT & FORFEITED PROPERTY	114,321	1,264,345	1,291,544	1,331,719	40,175	3.1%								
09055 ENVIRONMENTAL CLEAN UP	14,129		65,000	65,000										
09060 GENERAL CONTINGENT RESERVE		408,781	1,014,454	0	-1,014,454	-100.0%								
09061 SPECIFIED CONTINGENT RESERVE			238,467	1,225,000	986,533	413.7%								
09063 CIB COMMITTEE AND STAR BOARD EXPENSES	8,612	8,650	18,034	18,034										
09080 FINANCIAL FORMS: PRINTING	44,377	45,662	56,927	56,927										
09110 CITIZEN PARTICIPATION	613,051	722,961	674,516	699,516	25,000	3.7%								
09111 NGHBD CRIME PREVENTION PROGRAM	122,350	151,195	136,751	136,751										
09126 MUNICIPAL MEMBERSHIPS	121,684	95,969	117,500	128,700	11,200	9.5%								
09127 INTERGOVERNMENTAL RELATIONS	316,401	297,972	333,063	299,723	-33,340	-10.0%	2.0	2.0	2.0	173,520	2.0	153,245	-20,275	
09130 STATE AUDITORS FEES	213,599	195,726	226,854	226,854										
09170 CH/CH BUILDING MTC (CITY SHARE)	1,347,487	1,425,201	1,598,142	1,663,075	64,933	4.1%								
09948 EMPLOYEE PARKING: OFFICIAL BUSINESS	181,594	175,813	191,506	191,506										
Division Total	<b>9,286,384</b>	<b>7,351,387</b>	<b>6,268,788</b>	<b>6,348,835</b>	<b>80,047</b>	<b>1.3%</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>173,520</b>	<b>2.0</b>	<b>153,245</b>	<b>0.0</b>	<b>-20,275</b>
Percent Change from Previous Year		<b>-20.8%</b>	<b>-14.7%</b>				<b>0.0%</b>	<b>0.0%</b>					<b>0.0%</b>	<b>-11.7%</b>

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **17 GENERAL GOVERNMENT ACCOUNTS**

Division: **1710 HUMAN RESOURCES GENERAL GOV'T**

Division Manager: ANGELA S NALEZNY

Division Mission:

TO PROVIDE FUNDING FOR THE TORT CLAIM RESERVE AND THE PREMIUM FOR A SURETY BOND ON CITY EMPLOYEES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES		9,086	11,760	11,760						
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS	57,404	-1,049,303	22,560	76,038	53,478	237.0%				
MISC TRANSFER CONTINGENCY ETC	1,974		2,500	2,500						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Division Total	<b>59,378</b>	<b>-1,040,217</b>	<b>36,820</b>	<b>90,298</b>	<b>53,478</b>	<b>145.2%</b>				
<b>by Activity</b>										
09001 EMPLOYEE INSURANCE - CITY SHARE	0	-1,124,647	0	0						
09005 ARBITRATION LIABILITY		24,922								
09025 WORKER'S COMPENSATION (SMALL OFFICES)	57,404	50,422	22,560	76,038	53,478	237.0%				
09081 TORT CLAIMS	1,974		2,500	2,500						
09085 SURETY BOND PREMIUMS		9,086	11,760	11,760						
Division Total	<b>59,378</b>	<b>-1,040,217</b>	<b>36,820</b>	<b>90,298</b>	<b>53,478</b>	<b>145.2%</b>				<b>0.0</b>
Percent Change from Previous Year		<b>-1851.9%</b>	<b>-103.5%</b>							<b>0</b>

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **17 GENERAL GOVERNMENT ACCOUNTS**

Division: **1715 CITY ATTORNEY GENERAL GOV'T**

Division Manager: JOHN J CHOI

Division Mission:

TO PROVIDE EFFECTIVE REPRESENTATION OF THE CITY ON LITIGATED MATTERS, IDENTIFICATION OF MOST SIGNIFICANT CASES, PRIORITIZATION OF RESOURCES TO ASSURE THAT LITIGATION IS HANDLED EFFECTIVELY AND EFFICIENTLY, AND TO PROVIDE FUNDING TO RETAIN OUTSIDE COUNSEL AS NECESSARY AND AS APPROVED BY THE MAYOR AND COUNCIL.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount		
<b>by Type of Expenditure</b>											
SALARIES											
SERVICES	91,245	15,793	180,260	100,000	-80,260	-44.5%					
MATERIALS AND SUPPLIES											
EMPLOYER FRINGE BENEFITS											
MISC TRANSFER CONTINGENCY ETC	48,560	263,536	287,500	270,000	-17,500	-6.1%					
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMENT											
EQUIPMENT LAND AND BUILDINGS											
Division Total	<b>139,805</b>	<b>279,329</b>	<b>467,760</b>	<b>370,000</b>	<b>-97,760</b>	<b>-20.9%</b>					
<b>by Activity</b>											
09070 TORT LIABILITY	48,560	263,536	287,500	270,000	-17,500	-6.1%					
09073 CITY ATTORNEY-OUTSIDE COUNSEL	91,245	15,793	180,260	100,000	-80,260	-44.5%					
Division Total	<b>139,805</b>	<b>279,329</b>	<b>467,760</b>	<b>370,000</b>	<b>-97,760</b>	<b>-20.9%</b>			<b>0.0</b>	<b>0</b>	
Percent Change from Previous Year		<b>99.8%</b>	<b>67.5%</b>								



## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **17 GENERAL GOVERNMENT ACCOUNTS**

Division: **1725 CITIZEN SERVICES GENERAL GOV'T**

Division Manager: SHARI A MOORE

Division Mission:

TO PROVIDE FUNDING FOR THE CITY'S SHARE OF THE COST OF ELECTIONS IN ST. PAUL.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES	578,955	575,078	609,700	585,495	-24,205	-4.0%				
MATERIALS AND SUPPLIES			0	0						
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC			0	0						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Division Total	<b>578,955</b>	<b>575,078</b>	<b>609,700</b>	<b>585,495</b>	<b>-24,205</b>	<b>-4.0%</b>				
<b>by Activity</b>										
09263 ELECTIONS	578,955	575,078	609,700	585,495	-24,205	-4.0%				
Division Total	<b>578,955</b>	<b>575,078</b>	<b>609,700</b>	<b>585,495</b>	<b>-24,205</b>	<b>-4.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>-0.7%</b>	<b>6.0%</b>							



# Financing Reports

## Financing by Major Object Code

Department: 17 GENERAL GOVERNMENT ACCOUNTS

### GENERAL FUND

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3404 WORKERS COMP BENEFITS					
3424 POLICE PENSION AMORTIZATION AID	4,121,011	3,767,018	3,767,018	3,767,018	
3425 FIRE PENSION AMORTIZATION AID	2,141,886	2,051,436	1,888,201	1,888,201	
3441 PERA PENSION AID	517,512	517,512	517,512	517,512	
3444 POLICE-FIRE DISABILITY BENEFITS	334,625	375,172	375,000	375,000	
<b>INTERGOVERNMENTAL REVENUE</b>	<b>7,115,034</b>	<b>6,711,138</b>	<b>6,547,731</b>	<b>6,547,731</b>	<b>0</b>
4099 FEES - N.O.C.	78,380	79,226	85,000	85,000	
<b>FEES, SALES AND SERVICES</b>	<b>78,380</b>	<b>79,226</b>	<b>85,000</b>	<b>85,000</b>	<b>0</b>
6602 INTEREST ON INVESTMENTS			43,500	43,500	
6609 INTEREST REV-SECURITY LENDING	6,242,385	2,390,506			
6908 DAMAGE CLAIM RECOVERY FROM OTHERS	2,970	475,000			
6917 REFUNDS - OVERPAYMENTS	394				
6922 REPAYMENT OF ADVANCE OR LOAN					
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	60,142	38,816	500	500	
<b>MISCELLANEOUS REVENUE</b>	<b>6,305,891</b>	<b>2,904,322</b>	<b>44,000</b>	<b>44,000</b>	<b>0</b>
7302 TRANSFER FROM ENTERPRISE FUND	20,496	20,496			
7303 TRANSFER FROM INTERNAL SERVICE FUND	75,495	75,495			
7305 TRANSFER FROM SPECIAL REVENUE FUND	235,899	143,802	658,433	249,652	-408,781
7306 TRANSFER FROM CAP PROJ FUND-OTHER					
7399 TRANSFER FROM SPECIAL FUND	18,486	18,486	18,486	18,486	
<b>TRANSFERS</b>	<b>350,376</b>	<b>258,279</b>	<b>676,919</b>	<b>268,138</b>	<b>-408,781</b>
9830 USE OF FUND BALANCE					
<b>FUND BALANCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fund Total</b>	<b>13,849,681</b>	<b>9,952,965</b>	<b>7,353,650</b>	<b>6,944,869</b>	<b>-408,781</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>17</b>	<b>GENERAL GOVERNMENT ACCOUNTS</b>					
09100	CIVIC ORGANIZATION CONTRIBUTION	90,000				0
09010	ST PAUL POLICE RELIEF ASSN	4,121,011	3,767,018	3,767,018	3,767,018	0
09011	ST PAUL FIRE DEPT RELEIF ASSN	2,141,886	2,051,436	1,888,201	1,888,201	0
09013	PERA, FICA & HRA PENSION	517,512	517,512	517,512	517,512	0
09030	SECURITIES LENDING	6,242,385	2,390,506	43,500	43,500	0
09051	EXEMPT & FORFEITED PROPERTY	50,142	28,816			0
09060	GENERAL CONTINGENT RESERVE			408,781		-408,781
09110	CITIZEN PARTICIPATION	18,486	18,486	18,486	18,486	0
09127	INTERGOVERNMENTAL RELATIONS	178,746	178,746	178,746	178,746	0
09948	EMPLOYEE PARKING: OFFICIAL BUSINESS	151,524	150,273	155,906	155,906	0
09002	RETIREE INSURANCE - CITY SHARE	335,019	375,172	375,000	375,000	0
09025	WORKER'S COMPENSATION (SMALL OFFICES)	2,970				0
09070	TORT LIABILITY		475,000	500	500	0
	<b>Department Total</b>	<b>13,849,681</b>	<b>9,952,965</b>	<b>7,353,650</b>	<b>6,944,869</b>	<b>-408,781</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	7,115,034	6,711,138	6,547,731	6,547,731	0
	FEES, SALES AND SERVICES	78,380	79,226	85,000	85,000	0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	6,305,891	2,904,322	44,000	44,000	0
	TRANSFERS	350,376	258,279	676,919	268,138	-408,781
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>13,849,681</b>	<b>9,952,965</b>	<b>7,353,650</b>	<b>6,944,869</b>	<b>-408,781</b>



# Personnel Reports

**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

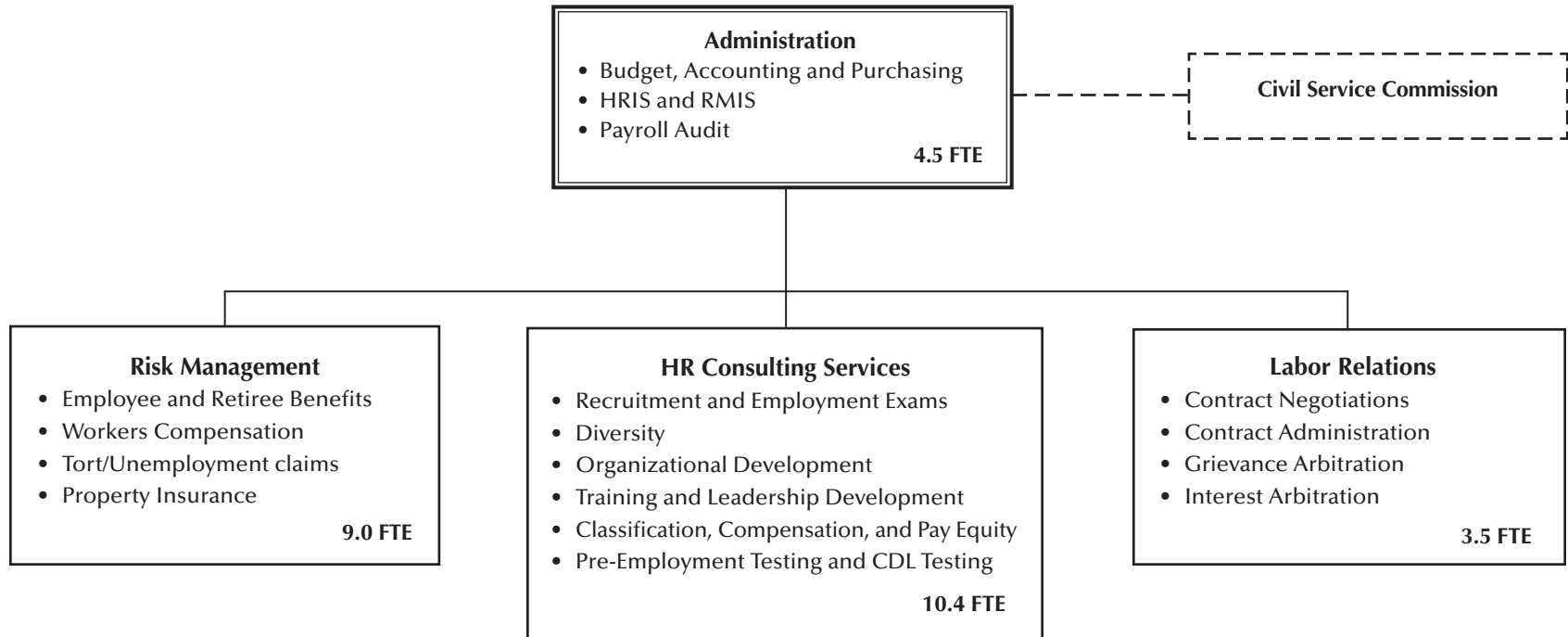
**GENERAL FUND**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
17	GENERAL GOVERNMENT ACCOUNTS					
1701	CITY COUNCIL GENERAL GOV'T					
	09145 CHARTER COMMISSION	0.1	0.1	0.1	0.1	0.0
	<b>Division Total</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	<b>0.0</b>
1705	EXECUTIVE ADM GENERAL GOV					
	09127 INTERGOVERNMENTAL RELATIONS	2.0	2.0	2.0	2.0	0.0
	<b>Division Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
	<b>Department Total</b>	<b>2.1</b>	<b>2.1</b>	<b>2.1</b>	<b>2.1</b>	<b>0.0</b>



# Human Resources

*Be a strategic leader and partner, promoting organizational and individual effectiveness.*



(Total 27.4 FTE)

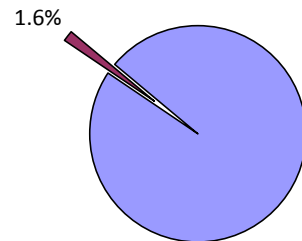
8/05/09

**Mayor's 2010 Proposed Budget  
Office of Human Resources**

**Department Description:**

The Office of Human Resources plays a vital role in providing strategic organizational service and support to all City departments. We strive to promote individual effectiveness for Saint Paul's 3,200+ full and part time employees. HR provides services in these areas: CONSULTING SERVICES - create and interpret personnel policies; audit payrolls; recruit qualified and diverse candidates and administer the employment testing process; conduct investigations; develop organizational capacity through job analyses; determine appropriate compensation based on comparable worth. LABOR RELATIONS - negotiate and administer collective bargaining agreements with employee unions; represent management in arbitrations, labor management committees, policy development and grievance handling; assist managers on employee issues. RISK MANAGEMENT - provide management assistance to all City risk treatment programs; manage employee and retiree benefit functions; measure, analyze and report risks; administer the worker's compensation program.

**Human Resources' Portion of General Fund Spending**



**Department Goals**

- Attract, develop, and retain a diverse, professional workforce.
- Increase the City's organizational development consulting capacity.
- Reduce/slow the growth of health care and workers compensation costs

**Department Facts**

- Total General Fund Budget: \$3,169,122
- Total Special Fund Budget: \$3,379,141
- Total FTEs: 27.4
- Number of active labor contracts: 22
- Number of organizational design studies in 2008: 268
- Administered 78 employment exams in 2008
- Number of tort files opened in 2008: 272      Number open at year end: 132
- Number of work comp files opened in 2008: 811      Number open at year end: 625
- Number of workplace conduct investigations conducted in 2008: 32

**Recent Accomplishments**

- The 2008 department customer service rating was 4.63 (out of 5).
- Successfully defended the City in arbitrations and Civil Service Commission hearings with a success rate of 100%.
- Submitted the City's Pay Equity Compliance Report to the State with an underpayment ratio of 86.4; 80% or better is needed to be in compliance.
- Procured all the insurance policies needed protecting the City and the RNC Host Committee for the Republican National Convention.
- With the Labor Management Committee on Health Insurance, established a Voluntary Employee Benefit Association Trust and a Health Reimbursement Arrangement Program to assist employees to save tax free dollars for medical expenses.
- The Minnesota Department of Labor and Industry recognized the City for our prompt action on reporting workers compensation claims - our rate was a perfect 100%.
- Settled three-year collective bargaining agreements with three 2009 open labor contracts.
- Conducted national hiring processes for the directors of HREEO and Libraries.
- Held the following trainings: Systemic Racism, Project Management, and academies for Managers, First Line Supervisors, Professional/Technical, and Admin Support.
- Enhanced the Manager's Toolbox, in three categories: employment, topical issues, and five new "how-to" manuals.

## Mayor's 2010 Proposed Budget

### Human Resources

#### Fiscal Summary

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	3,123,036	3,422,423	3,169,122	(253,301)	-7.4%	31.3	27.4
Fund 060: Risk Management Retention Fund	2,403,788	2,437,000	3,379,141	942,141	38.7%	-	-
<b>Financing</b>							
General Fund	251,821	242,143	390,331	148,188	61.2%		
Fund 060: Risk Management Retention Fund	2,421,502	2,437,000	3,379,141	942,141	38.7%		

#### Budget Changes Summary

Human Resources will eliminate 5.5 vacant FTEs from the Employment and Diversity and Systems Development divisions. With a City-wide hiring freeze in place, these reductions are manageable in the short term. However, once hiring begins again Human Resources will have to restructure the whole recruitment and selection process, pushing more work to line departments. In this strategy, departments will be required to conduct their own application reviews and rate Civil Service exams. This is a direct service reduction to line departments, adding to their workload whenever they need to hire. Human Resources will continue to coordinate and oversee these processes. In addition, citywide training programs and academies will be cut or given less often.

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	171,716	-	-	-
Subtotal	<u>171,716</u>	<u>-</u>	<u>-</u>	<u>-</u>

**One Time Adjustments**

Human Resources had planned to conduct a Firefighter test in 2009, but the test was put on hold due to the City's hiring freeze. Now that the City has received federal grants for hiring new Firefighters, HR will conduct a test for the position in 2010. Using the one-time spending authority that was granted to the department in 2009, Human Resources was able to hold down 2010 costs. The department also plans to charge applicants a \$25 fee for administering the test.

Additional funding need for 2010 Firefighter test	14,872	-	-	-
Revenue generated from test administration fee	-	62,500	-	-
Use of fund balance from 2009 budget savings to cover remainder of Firefighter test	-	<u>85,688</u>	-	-
Subtotal	<u>14,872</u>	<u>148,188</u>	<u>-</u>	<u>-</u>

**Department Reorganization**

Through vacancies from attrition and retirement, and staff redeployment, Human Resources will be able to fund an organizational development specialist in 2010. Additionally, the ongoing hiring freeze has made it possible for the department to eliminate several positions in the Hiring and Diversity Division. However, once hiring comes back online, these staff reductions will result in more recruitment and hiring work being pushed onto operating departments and reduced organizational development capacity.

Under fill manager and clerical positions, manage vacancies, add back interns	69,946	-	-	1.6
Eliminate vacant administrative support positions	(122,722)	-	-	(2.5)
Eliminate vacant professional positions	<u>(274,835)</u>	<u>-</u>	<u>-</u>	<u>(3.0)</u>
Subtotal	<u>(327,611)</u>	<u>-</u>	<u>-</u>	<u>(3.9)</u>

**Miscellaneous Operations Changes**

To further cut costs, Human Resources made several changes to miscellaneous non-personnel line items, including reducing their rent after changing the location of their office.

Aligned services and materials spending with historic levels, decreased rent	(94,278)	-	-	-
Subtotal	<u>(94,278)</u>	<u>-</u>	<u>-</u>	<u>-</u>

**General Fund Budget Changes Total**

<b>General Fund Budget Changes Total</b>	<b>(235,301)</b>	<b>148,188</b>	<b>-</b>	<b>-</b>
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	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	119,500	119,500	-	-
Subtotal	<u>119,500</u>	<u>119,500</u>	-	-
<b>Workers' Compensation</b>				
The 2010 proposed budget for the Risk Management Retention fund accounts for payments the City will begin making to the State's Workers' Compensation Reinsurance Association (WCRA) for Deficient Premium Assessments and Deficiency Assessments, as well as increased claims costs. Fund 60 will assess these costs to City operating departments in the form of higher workers' compensation administrative charges.				
Increased Workers' Compensation claims costs, and WCRA payments	822,641	-	-	-
Additional revenue collected from departments for claims and admin costs	-	822,641	-	-
Subtotal	<u>822,641</u>	<u>822,641</u>	-	-
<b>Fund 060 Budget Changes Total</b>	<b>942,141</b>	<b>942,141</b>	-	-



# Spending Reports

# Human Resources

Department/Office Director: **ANGELA S NALEZNY**

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Change from</b>
	<b>2nd Prior</b>	<b>Last Year</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2009</b>
	<b>Exp. &amp; Enc.</b>	<b>Exp. &amp; Enc.</b>		<b>Proposed</b>	<b>Adopted</b>
<b>Spending By Unit</b>					
001 GENERAL FUND	3,045,750	3,123,036	3,422,423	3,169,122	-253,301
060 RISK MANAGEMENT RETENTION FUND	2,145,374	2,403,788	2,437,000	3,379,141	942,141
Total Spending by Uni	<b>5,191,124</b>	<b>5,526,824</b>	<b>5,859,423</b>	<b>6,548,263</b>	<b>688,840</b>
<b>Spending By Major Object</b>					
SALARIES	1,801,986	1,906,952	2,087,136	1,939,281	-147,855
SERVICES	1,124,799	1,128,676	1,260,072	1,296,084	36,012
MATERIALS AND SUPPLIES	53,685	79,008	68,321	57,820	-10,501
EMPLOYER FRINGE BENEFITS	2,210,654	2,395,711	2,185,394	2,996,578	811,184
MISC TRANSFER CONTINGENCY ETC		236	258,500	258,500	
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS		16,239	0	0	
Total Spending by Object	<b>5,191,124</b>	<b>5,526,824</b>	<b>5,859,423</b>	<b>6,548,263</b>	<b>688,840</b>
Percent Change from Previous Year		6.5%	6.0%	11.8%	
<b>Financing By Major Object</b>					
GENERAL FUND	3,045,750	3,123,036	3,422,423	3,169,122	-253,301
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE	147,628	27,575	100,000	100,000	
FEES, SALES AND SERVICES					
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	1,836,497	2,393,927	2,327,000	3,269,141	942,141
TRANSFERS					
FUND BALANCES			10,000	10,000	
Total Financing by Object	<b>5,029,875</b>	<b>5,544,538</b>	<b>5,859,423</b>	<b>6,548,263</b>	<b>688,840</b>
Percent Change from Previous Year		10.2%	5.7%	11.8%	



## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **03 EXECUTIVE ADMINISTRATION**  
 Division: **0350 HUMAN RESOURCES**

Fund Manager: LORI J LEE

Division Manager: ANGELA S NALEZNY

Division Mission:

TO ATTRACT, DEVELOP, AND RETAIN A DIVERSE, PROFESSIONAL WORKFORCE, AND TO MINIMIZE RISK THROUGH INTEGRATED STRATEGIC POLICIES AND PROCEDURES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	FTE/Amount	2009 FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	1,801,986	1,906,952	2,087,136	1,939,281	-147,855	-7.1%								
SERVICES	610,783	495,210	613,072	529,584	-83,488	-13.6%								
MATERIALS AND SUPPLIES	53,630	59,833	68,321	57,820	-10,501	-15.4%								
EMPLOYER FRINGE BENEFITS	579,351	644,565	652,894	641,437	-11,457	-1.8%								
MISC TRANSFER CONTINGENCY ETC		236	1,000	1,000										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS		16,239	0	0										
Division Total	<b>3,045,750</b>	<b>3,123,036</b>	<b>3,422,423</b>	<b>3,169,122</b>	<b>-253,301</b>	<b>-7.4%</b>								
<b>by Activity</b>														
00165 HUMAN RESOURCES	3,045,750	3,123,036	3,422,423	3,169,122	-253,301	-7.4%	32.6	31.3	31.3	2,087,136	27.4	1,939,281	-3.9	-147,855
Division Total	<b>3,045,750</b>	<b>3,123,036</b>	<b>3,422,423</b>	<b>3,169,122</b>	<b>-253,301</b>	<b>-7.4%</b>	<b>32.6</b>	<b>31.3</b>	<b>31.3</b>	<b>2,087,136</b>	<b>27.4</b>	<b>1,939,281</b>	<b>-3.9</b>	<b>-147,855</b>
Percent Change from Previous Year		2.5%	9.6%				-4.0%	0.0%				-12.5%	-7.1%	

**City of Saint Paul**  
**2010 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **060 RISK MANAGEMENT RETENTION FUND**Fund Manager: **ANGELA S NALEZNY**Department: **0350 HUMAN RESOURCES**Department Director: **ANGELA S NALEZNY**

Fund Purpose:

THE RISK MANAGEMENT RETENTION FUND IS A CONSOLIDATION OF CITY-WIDE RISK RELATED ACTIVITIES INCLUDING PROPERTY INSURANCE, TORT CLAIMS, FLEXIBLE SPENDING ACCOUNTS AND WORKERS COMPENSATION COSTS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount	
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES	514,017	633,466	647,000	766,500	119,500					18.5%
MATERIALS AND SUPPLIES	55	19,175								
EMPLOYER FRINGE BENEFITS	1,631,303	1,751,147	1,532,500	2,355,141	822,641					53.7%
MISC TRANSFER CONTINGENCY ETC			257,500	257,500						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>2,145,374</b>	<b>2,403,788</b>	<b>2,437,000</b>	<b>3,379,141</b>	<b>942,141</b>					<b>38.7%</b>
<b>by Activity</b>										
10120WORKERS COMPENSATION	1,666,484	1,770,322	1,555,000	2,382,641	827,641					53.2%
10121PROPERTY INSURANCE	471,666	503,893	750,000	800,000	50,000					6.7%
10122FSA RESERVE	7,225	129,573	122,000	186,500	64,500					52.9%
10123TORT CLAIMS			10,000	10,000						
Fund Total	<b>2,145,374</b>	<b>2,403,788</b>	<b>2,437,000</b>	<b>3,379,141</b>	<b>942,141</b>					<b>0.0</b>
Percent Change from Previous Year		<b>12.0%</b>	<b>1.4%</b>							<b>0</b>

# Financing Reports

## Financing by Major Object Code

Department: **0350HUMAN RESOURCES**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
4098	APPLICATION FEE				62,500	62,500
4299	SALES N.O.C.		25			
4306	DUPLICATING -XEROX-MULTILIT-ETC.	34	147			
4399	SERVICES N.O.C.			241,543	241,543	
<b>FEES, SALES AND SERVICES</b>		34	172	241,543	304,043	62,500
6905	CONTRIB. & DONATIONS - OUTSIDE	1,600	2,350	600	600	
6914	REFUNDS - JURY DUTY PAY	60	40			
6915	REFUNDS - NOT OTHERWISE CLASSIFIED		291			
6965	REFUND FOR PRIOR YR OVERPAYMENT	237				
6999	OTHER MISCELLANEOUS REVENUE N.O.C.	257,995	248,969			
<b>MISCELLANEOUS REVENUE</b>		259,892	251,650	600	600	0
7305	TRANSFER FROM SPECIAL REVENUE FUND				85,688	85,688
<b>TRANSFERS</b>		0	0	0	85,688	85,688
<b>Fund Total</b>		259,926	251,822	242,143	390,331	148,188

## Financing by Major Object Code

Department: **0350HUMAN RESOURCES**

### SPECIAL FUNDS

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3404	WORKERS COMP BENEFITS	147,628	27,575	100,000	100,000	
	<b>INTERGOVERNMENTAL REVENUE</b>	147,628	27,575	100,000	100,000	0
6906	CONTRIBUTIONS FROM OTHER FUNDS	1,609,670	2,049,222	2,000,000	2,877,641	877,641
6908	DAMAGE CLAIM RECOVERY FROM OTHERS	178,019		205,000	205,000	
6915	REFUNDS - NOT OTHERWISE CLASSIFIED		425			
6917	REFUNDS - OVERPAYMENTS	7,798	296			
6998			285,085			
6999	OTHER MISCELLANEOUS REVENUE N.O.C.	41,010	58,899	122,000	186,500	64,500
	<b>MISCELLANEOUS REVENUE</b>	1,836,497	2,393,927	2,327,000	3,269,141	942,141
9830	USE OF FUND BALANCE			10,000	10,000	
	<b>FUND BALANCES</b>	0	0	10,000	10,000	0
	Fund Total	1,984,125	2,421,502	2,437,000	3,379,141	942,141

<b><u>Department Total</u></b>	<b><u>2,244,051</u></b>	<b><u>2,673,324</u></b>	<b><u>2,679,143</u></b>	<b><u>3,769,472</u></b>	<b><u>1,090,329</u></b>
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## City of Saint Paul Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>0350 HUMAN RESOURCES</b>						
00165	HUMAN RESOURCES	259,926	251,822	242,143	390,331	148,188
	<b>Department Total</b>	<b>259,926</b>	<b>251,822</b>	<b>242,143</b>	<b>390,331</b>	<b>148,188</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	34	172	241,543	304,043	62,500
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	259,892	251,650	600	600	0
	TRANSFERS				85,688	85,688
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>259,926</b>	<b>251,822</b>	<b>242,143</b>	<b>390,331</b>	<b>148,188</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **060 RISK MANAGEMENT RETENTION FUND**

Fund Manager: ANGELA S NALEZNY

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE FOR THIS FUND COMES FROM CITY DEPARTMENTS' SHARE OF WORKERS COMPENSATION AND PROPERTY INSURANCE COSTS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>0350 HUMAN RESOURCES</b>						
10120	WORKERS COMPENSATION	1,362,679	1,627,797	1,555,000	2,382,641	827,641
10121	PROPERTY INSURANCE	580,436	734,806	750,000	800,000	50,000
10122	FSA RESERVE	41,010	58,899	122,000	186,500	64,500
10123	TORT CLAIMS			10,000	10,000	0
<b>Department Total</b>		<b>1,984,125</b>	<b>2,421,502</b>	<b>2,437,000</b>	<b>3,379,141</b>	<b>942,141</b>
<b>Financing by Major Object</b>						
TAXES						0
LICENSES AND PERMITS						0
INTERGOVERNMENTAL REVENUE		147,628	27,575	100,000	100,000	0
FEES, SALES AND SERVICES						0
ENTERPRISE AND UTILITY REVENUES						0
MISCELLANEOUS REVENUE		1,836,497	2,393,927	2,327,000	3,269,141	942,141
TRANSFERS						0
FUND BALANCES				10,000	10,000	0
<b>Total Financing by Object</b>		<b>1,984,125</b>	<b>2,421,502</b>	<b>2,437,000</b>	<b>3,379,141</b>	<b>942,141</b>





# Personnel Reports

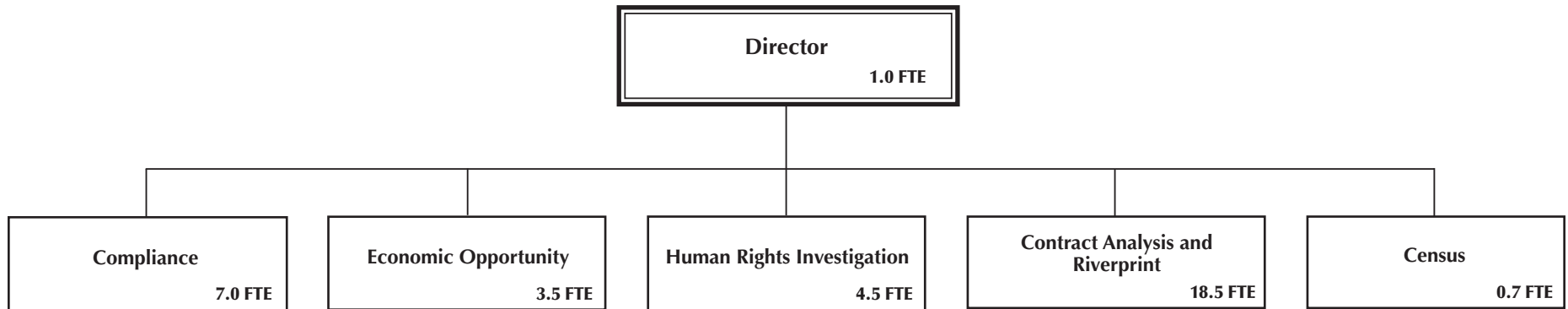
**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
0350	HUMAN RESOURCES					
0350	HUMAN RESOURCES					
	00165 HUMAN RESOURCES	32.6	31.3	31.3	27.4	-3.9
	<b>Division Total</b>	<b>32.6</b>	<b>31.3</b>	<b>31.3</b>	<b>27.4</b>	<b>-3.9</b>
	<b>Department Total</b>	<b>32.6</b>	<b>31.3</b>	<b>31.3</b>	<b>27.4</b>	<b>-3.9</b>

# Human Rights and Equal Economic Opportunity

*The HREEO Department is committed to increased accountability,  
better communication, and smarter use of resources.*



(Total 35.2 FTE)

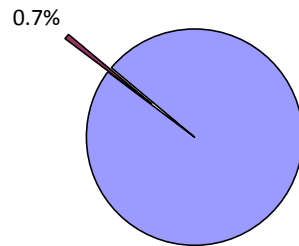
**Mayor's 2010 Proposed Budget  
Human Rights and Equal Economic Opportunity**

**Department Description:**

The Department of Human Rights and Equal Economic Opportunity's major functions include:

- Contract analysis and Procurement services
- Printing/coping/design services
- Contract compliance
- Increasing economic opportunities for businesses and our workforce
- Investigating human rights violations
- Implementing special projects

**HREEO's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$1,370,164
- Total Special Fund Budget: \$3,574,616
- Total FTEs: 35.2
- Last year Contract and Analysis processed purchase orders for over \$100,000,000.
- Approximately 5,000 orders are completed by River Print annually.
- River Print is responsible for the procurement of all printing, mailing and graphics for the City and County
- Certifies small business, woman -owned and minority-owned businesses for 4 local units of government (Central CERT Program).
- Vendor Outreach Program set goals on City construction and development projects, STAR, and other community development projects.

**Department Goals**

- Develop a Saint Paul led Multi-jurisdictional approach to manage regional buying decisions.
- Improve the availability of minority and small business vendors through a comprehensive technology investment.
- Leverage partnerships to build capacity; develop a strong diverse workforce; develop stronger contract compliance efforts; and enhance human rights outreach.

**Recent Accomplishments**

- The Department underwent a major restructuring and merger in 2009 which consolidated existing resources to better serve, monitor, and enforce City services designed to expand economic opportunities and produce a more economically inclusive Saint Paul. We successfully merged the following services under one roof: civil rights enforcement; contract analysis and procurement; contract monitoring, investigation and enforcement; and capacity building and workforce development.
- Last year, the Contract and Analysis Division processed over \$12,000,000 worth of transactions for the Republican National Convention without additional staffing resources.
- In a effort to keep costs down for all of its clientele, River Print increased its external portfolio base of customers by adding 7 municipalities/organizations
- In partnership with Ramsey County Workforce Solutions, Inver Hills College, St. Paul Fire and St. Paul Human Resources Dept., HREEO created a new initiative that will develop a pipeline of applicants of color to gain Emergency Medical Technician (EMT) certification and increase a diverse applicant pool for out firefighter exam.
- The Human Rights Division created special educational outreach materials focused on the use of seeing eye dogs in disability cases.

## Mayor's 2010 Proposed Budget

### Human Rights and Equal Economic Opportunity

#### Fiscal Summary

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	N / A	1,353,742	1,370,164	16,422	1.2%	9.5	8.8
Fund 124: Contract and Analysis Services	1,060,700	1,064,495	1,132,312	67,817	6.4%	12.8	13.3
Fund 127: River Print*	1,432,519	1,742,121	1,723,571	(18,550)	-1.1%	8.5	8.5
Fund 820: Equal Opportunity & Economic Devel	N / A	692,161	718,733	26,572	3.8%	3.7	4.6
<b>Financing</b>							
General Fund	N / A	-	-	-	-		
Fund 124: Contract and Analysis Services	1,164,446	1,064,495	1,132,312	67,817	6.4%		
Fund 127: River Print*	1,312,868	1,742,121	1,723,571	(18,550)	-1.1%		
Fund 820: Equal Opportunity & Economic Devel	N / A	692,161	718,733	26,572	3.8%		

\* The spending and financing changes in this fund are the result of inflationary adjustments to current service levels only. For this reason, additional detail is not provided on the following pages.

#### Budget Changes Summary

For its second full year in existence, and its first year with a new director, the Department of Human Rights and Equal Economic Opportunity made changes to staffing levels across the department. These changes will better position the department to achieve its goals of developing a strong diverse workforce; developing stronger contract compliance efforts; and enhancing human rights outreach and impact services to the community. Additionally, the Department's compliance functions that were previously distributed among various areas will be reorganized under one division thereby allowing a greater amount of coordination of services, more accountability, and smarter use of our resources.

**General Fund Budget Changes**

**Human Rights and Equal Economic Opportunity**

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	66,744	-	-	-
Subtotal	<u>66,744</u>	<u>-</u>	<u>-</u>	<u>-</u>

**One Time Adjustments**

The 2009 budget for HREEO included one-time funding for organizational development work. The 2009 budget also placed funding for a Census Outreach employee into contingency. Both of those one-time budget items were removed as part of the development of the 2010 base budget.

Remove organizational development spending authority	(48,000)	-	-	-
Remove negative salary adjustment for Census Outreach	85,030	-	-	-
Remove spending authority for Census Outreach from contingency	<u>(85,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>(47,970)</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Personnel Rightsizing**

HREEO's proposed budget for 2010 incorporates several personnel changes which will help the newly created department achieve its core functions. Among these personnel changes are the elimination of a vacant deputy director position, shifting 0.5 FTE of the remaining deputy director into the General Fund, and reducing the Census Outreach position to 0.7 FTE.

Personnel shifts, vacancy reductions, and staff rightsizing	<u>(114,332)</u>	<u>-</u>	<u>(0.7)</u>	<u>-</u>
Subtotal	<u>(114,332)</u>	<u>-</u>	<u>(0.7)</u>	<u>-</u>

**Operations Changes**

HREEO's general fund budget accounts for an increase in the City's share of purchasing and contract analysis services. Total purchasing costs are split between the City, Ramsey County and other jurisdictions for which the City provides purchasing services. The 2010 budget also includes minor non-personnel spending reductions.

Increase in City's share of Contract and Analysis Services	126,257	-	-	-
Reductions in various non-personnel line items	<u>(14,277)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>111,980</u>	<u>-</u>	<u>-</u>	<u>-</u>

<b>General Fund Budget Changes Total</b>	<b>16,422</b>	<b>-</b>	<b>(0.7)</b>	<b>-</b>
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	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	58,765	67,817	-	-
Subtotal	<u>58,765</u>	<u>67,817</u>	-	-
 <b>Personnel Changes</b>				
<p>The 2010 budget for Contract and Analysis allows the department to continue focusing on providing purchasing services to several jurisdictions, while also adding resources for contract compliance. Several personnel changes were made to help the department achieve those goals. Two vacant positions were eliminated freeing up resources to add 0.5 FTE of a Contract Compliance Supervisor, a Management Assistant III, and a Research Analyst to focus on the City's mobile phone policy.</p>				
Personnel additions and vacancy reductions	9,052		0.5	
Subtotal	<u>9,052</u>	-	<u>0.5</u>	-
<b>Fund 124 Budget Changes Total</b>	<b>67,817</b>	<b>67,817</b>	<b>0.5</b>	-

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	18,626	5,348	-	-
Subtotal	<u>18,626</u>	<u>5,348</u>	-	-
<b>Personnel Changes</b>				
Several personnel changes were made in the Equal Opportunity and Economic Development fund, including, adding 0.5 FTE of a Contract Compliance Supervisor, adding a Grants Specialist to ensure compliance with federal labor and equal economic opportunity standards, and shifting 0.5 FTE of the deputy director the General Fund.				
Personnel additions and shifts	51,121		0.9	
Subtotal	<u>51,121</u>	-	<u>0.9</u>	-
<b>Minority Business Development and Retention Program</b>				
The Equal Opportunity and Economic Development fund includes staff and payments to outside organizations for the City's Minority Business Development and Retention (MBDR) program. Personnel and program work are funded through a transfer from the City's Planning and Economic Development (PED) department. Due to staffing changes in this fund, payments to outside organizations will decrease as part of the 2010 budget proposal.				
Increase in transfer from PED to cover costs		21,224	-	-
Reduction in transfer to outside organizations	(43,175)	-	-	-
Subtotal	<u>(43,175)</u>	<u>21,224</u>	-	-
<b>Fund 820 Budget Changes Total</b>	<b>26,572</b>	<b>26,572</b>	<b>0.9</b>	-



# Spending Reports

# Human Rights And Equal Economic Opportunity

Department/Office Director:

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>Spending By Unit</b>					
001 GENERAL FUND		0	1,353,742	1,370,164	16,422
124 CONTRACT AND ANALYSIS SERVICES	1,102,129	1,060,700	1,064,495	1,132,312	67,817
127 ST PAUL/RAMSEY COUNTY PRINT CENTRAL	1,414,039	1,432,519	1,742,121	1,723,571	-18,550
820 EQUAL OPPORTUNITY & ECONOMIC DEVELOPMENT			692,161	718,733	26,572
Total Spending by Uni	<b>2,516,169</b>	<b>2,493,219</b>	<b>4,852,519</b>	<b>4,944,780</b>	<b>92,261</b>
<b>Spending By Major Object</b>					
SALARIES	977,934	1,000,231	1,940,166	2,077,350	137,184
SERVICES	589,981	604,381	1,115,355	1,182,175	66,820
MATERIALS AND SUPPLIES	520,825	486,571	641,320	631,020	-10,300
EMPLOYER FRINGE BENEFITS	350,221	394,285	619,152	696,612	77,460
MISC TRANSFER CONTINGENCY ETC	66,855	7,751	461,526	307,623	-153,903
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS	10,353		75,000	50,000	-25,000
Total Spending by Object	<b>2,516,169</b>	<b>2,493,219</b>	<b>4,852,519</b>	<b>4,944,780</b>	<b>92,261</b>
Percent Change from Previous Year		<b>-0.9%</b>	<b>94.6%</b>	<b>1.9%</b>	
<b>Financing By Major Object</b>					
GENERAL FUND		0	1,353,742	1,370,164	16,422
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE			51,252	56,600	5,348
FEES, SALES AND SERVICES	2,305,804	2,477,314	2,667,992	2,805,883	137,891
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	14,278				
TRANSFERS			640,909	662,133	21,224
FUND BALANCES			138,624	50,000	-88,624
Total Financing by Object	<b>2,320,082</b>	<b>2,477,314</b>	<b>4,852,519</b>	<b>4,944,780</b>	<b>92,261</b>
Percent Change from Previous Year		<b>6.8%</b>	<b>95.9%</b>	<b>1.9%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

Division: **1610 CONTRACT ANALYSIS AND PRINTING**

Division Manager:

Division Mission:

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2007	2008	2009	2010		2007	2008	2009	2010	Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount		
<b>by Type of Expenditure</b>												
SALARIES			160,210	51,633	-108,577	-67.8%						
SERVICES			419,519	543,813	124,294	29.6%						
MATERIALS AND SUPPLIES			3,100	3,100								
EMPLOYER FRINGE BENEFITS			50,567	17,204	-33,363	-66.0%						
MISC TRANSFER CONTINGENCY ETC			0	0								
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Division Total	<b>0</b>	<b>0</b>	<b>633,396</b>	<b>615,750</b>	<b>-17,646</b>	<b>-2.8%</b>						
<b>by Activity</b>												
08030 PURCHASING SERVICES CITY			404,544	530,801	126,257	31.2%						
08035 VENDOR OUTREACH PROGRAM			228,852	84,949	-143,903	-62.9%	1.8	160,210	0.8	51,633	-1.0	-108,577
Division Total	<b>0</b>	<b>0</b>	<b>633,396</b>	<b>615,750</b>	<b>-17,646</b>	<b>-2.8%</b>	<b>1.8</b>	<b>160,210</b>	<b>0.8</b>	<b>51,633</b>	<b>-1.0</b>	<b>-108,577</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>							<b>-55.6%</b>	<b>-67.8%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

Division: **1620 HUMAN RIGHTS**

Division Manager:

Division Mission:

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2007	2008	2009	2010		2007	2008	2009	2010	Change from 2009		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount			
<b>by Type of Expenditure</b>												
SALARIES			407,954	528,407	120,453	29.5%						
SERVICES		0	81,808	36,847	-44,961	-55.0%						
MATERIALS AND SUPPLIES			7,300	7,300								
EMPLOYER FRINGE BENEFITS			137,484	181,060	43,576	31.7%						
MISC TRANSFER CONTINGENCY ETC			85,800	800	-85,000	-99.1%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Division Total	<b>0</b>	<b>0</b>	<b>720,346</b>	<b>754,414</b>	<b>34,068</b>	<b>4.7%</b>						
<b>by Activity</b>												
08050 HUMAN RIGHTS		0	720,346	754,414	34,068	4.7%	7.8	407,954	8.1	528,407	0.3	120,453
Division Total	<b>0</b>	<b>0</b>	<b>720,346</b>	<b>754,414</b>	<b>34,068</b>	<b>4.7%</b>	<b>7.8</b>	<b>407,954</b>	<b>8.1</b>	<b>528,407</b>	<b>0.3</b>	<b>120,453</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>								<b>3.8%</b>	<b>29.5%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **124 CONTRACT AND ANALYSIS SERVICES**

Fund Manager: **SUSAN E FEUERHERM**

Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

Department Director:

Fund Purpose:

TO PROVIDE CONSULTING AND CENTRALIZED PURCHASING SERVICES FOR CITY AND COUNTY DEPARTMENTS, GOVERNMENTAL AGENCIES AND NON-PROFIT ORGANIZATIONS. TO HELP CUSTOMERS SECURE GREATER VALUE WHEN MAKING ACQUISITIONS BY PERFORMING PRODUCT RESEARCH, LIFE CYCLE COSTING, AND STANDARDIZATION OF SPECIFICATIONS. TO SUPPORT CITY AND COUNTY ECONOMIC DEVELOPMENT GOALS BY HELPING SMALL, FEMALE, HANDICAPPED AND MINORITY BUSINESSES TO PARTICIPATE IN THE BIDDING PROCESS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2007	2008	2009	2010		2007	2008	2009	2010	Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount			
<b>by Type of Expenditure</b>												
SALARIES	639,331	653,689	723,290	757,324	34,034	4.7%						
SERVICES	208,570	123,061	87,793	97,485	9,692	11.0%						
MATERIALS AND SUPPLIES	9,179	8,990	25,720	25,170	-550	-2.1%						
EMPLOYER FRINGE BENEFITS	232,841	270,711	227,692	252,333	24,641	10.8%						
MISC TRANSFER CONTINGENCY ETC	1,855	4,249	0	0								
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMEN												
EQUIPMENT LAND AND BUILDINGS	10,353		0	0								
Spending Total	<b>1,102,129</b>	<b>1,060,700</b>	<b>1,064,495</b>	<b>1,132,312</b>	<b>67,817</b>	<b>6.4%</b>						
<b>by Activity</b>												
11250CONTRACT AND ANALYSIS SERVICES	841,322	956,187	1,000,912	1,063,545	62,633	6.3%	12.0	684,452	12.5	715,994	0.5	31,542
11254VENDOR OUTREACH/INTERGOV. INITIATIVES	50,455	55,976	63,583	68,767	5,184	8.2%	0.8	38,838	0.8	41,330		2,492
11255ST PAUL RAMSEY CNTY SURPLUS DISPOS	57,774	61	0	0								
11256ELECTRONIC GOVERNMENT SERVICES	1,855		0	0								
112592007 DISPARITY STUDY	150,724	48,477	0	0								
Fund Total	<b>1,102,129</b>	<b>1,060,700</b>	<b>1,064,495</b>	<b>1,132,312</b>	<b>67,817</b>	<b>6.4%</b>	<b>12.8</b>	<b>723,290</b>	<b>13.3</b>	<b>757,324</b>	<b>0.5</b>	<b>34,034</b>
Percent Change from Previous Year		<b>-3.8%</b>	<b>0.4%</b>								<b>3.9%</b>	<b>4.7%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **127 ST PAUL/RAMSEY COUNTY PRINT CENTRAL**

Fund Manager: **JEFFREY PLUFF**

Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

Department Director:

Fund Purpose:  
TO RECORD REVENUE AND EXPENSES FOR PRINTING, PAPER SUPPLIES AND MAILING SERVICES TO CITY DEPARTMENTS, RAMSEY COUNTY, OUTSIDE AGENCIES AND COMMUNITY ORGANIZATIONS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2007	2008	2009	2010		2007	2008	2009	2010	Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount			
<b>by Type of Expenditure</b>												
SALARIES	338,603	346,541	391,476	433,932	42,456	10.8%						
SERVICES	381,411	481,320	522,501	500,148	-22,353	-4.3%						
MATERIALS AND SUPPLIES	511,646	477,581	605,200	595,450	-9,750	-1.6%						
EMPLOYER FRINGE BENEFITS	117,379	123,574	122,218	144,041	21,823	17.9%						
MISC TRANSFER CONTINGENCY ETC	65,000	3,503	25,726	0	-25,726	-100.0%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMEN			75,000	50,000	-25,000	-33.3%						
EQUIPMENT LAND AND BUILDINGS												
Spending Total	<b>1,414,039</b>	<b>1,432,519</b>	<b>1,742,121</b>	<b>1,723,571</b>	<b>-18,550</b>	<b>-1.1%</b>						
<b>by Activity</b>												
16002RIVERPRINT SERVICES	1,196,322	1,211,228	1,490,193	1,461,880	-28,313	-1.9%	7.5	356,878	7.2	381,096	-0.3	24,218
16003PAPER SALES & DELIVERY	217,717	221,291	251,928	261,691	9,763	3.9%	1.0	34,598	1.3	52,836	0.3	18,238
Fund Total	<b>1,414,039</b>	<b>1,432,519</b>	<b>1,742,121</b>	<b>1,723,571</b>	<b>-18,550</b>	<b>-1.1%</b>	<b>8.5</b>	<b>391,476</b>	<b>8.5</b>	<b>433,932</b>	<b>0.0</b>	<b>42,456</b>
Percent Change from Previous Year		<b>1.3%</b>	<b>21.6%</b>								<b>0.0%</b>	<b>10.8%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **820 EQUAL OPPORTUNITY & ECONOMIC DEVELOPMENT**  
 Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**  
 Fund Purpose:

Fund Manager:  
 Department Director:

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from 2009	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount		
<b>by Type of Expenditure</b>											
SALARIES			257,236	306,054	48,818	19.0%					
SERVICES			3,734	3,882	148	4.0%					
MATERIALS AND SUPPLIES											
EMPLOYER FRINGE BENEFITS			81,191	101,974	20,783	25.6%					
MISC TRANSFER CONTINGENCY ETC			350,000	306,823	-43,177	-12.3%					
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMEN											
EQUIPMENT LAND AND BUILDINGS											
Spending Total	<b>0</b>	<b>0</b>	<b>692,161</b>	<b>718,733</b>	<b>26,572</b>	<b>3.8%</b>					
<b>by Activity</b>											
38500EQUAL EMPLOYMENT OPPORTUNITY			51,252	56,600	5,348	10.4%	0.7	36,118	0.7	39,543	3,425
38550PLANNING AND ECONOMIC DEVELOPMENT			640,909	662,133	21,224	3.3%	3.0	221,118	4.0	266,511	45,393
Fund Total	<b>0</b>	<b>0</b>	<b>692,161</b>	<b>718,733</b>	<b>26,572</b>	<b>3.8%</b>	<b>3.7</b>	<b>257,236</b>	<b>4.7</b>	<b>306,054</b>	<b>48,818</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>							<b>27.0%</b>	<b>19.0%</b>

	Spending Amount				Personnel FTE/Amount (salary+allowance+Negotiated Increase)					
	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor	2007 Adopted FTE	2008 Adopted FTE/Amount	2009 Adopted FTE/Amount	2010 Mayor FTE/Amount		
<b>Report Total</b>	<b>2,516,169</b>	<b>2,493,219</b>	<b>3,498,777</b>	<b>3,574,616</b>			<b>25.0</b>	<b>1,372,002</b>	<b>26.5</b>	<b>1,497,310</b>





# Financing Reports

## Financing by Major Object Code

Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3019 EQUAL EMP OPPORTUNITY GRANT			51,252	56,600	5,348
<b>INTERGOVERNMENTAL REVENUE</b>	0	0	51,252	56,600	5,348
4095 ADMINISTRATION			42,000	42,000	
4099 FEES - N.O.C.	2,308	665	3,200	3,200	
4215 SURPLUS - PURCHASING		3,979			
4216 PAPER SALES & DELIVERY - CITY	90,581	111,943	113,368	122,995	9,627
4217 PAPER SALES & DELIVERY - COUNTY	113,699	126,076	138,560	138,696	136
4299 SALES N.O.C.	3,109	1,664			
4301 NORMAL ACTIVITY SERVICES	1,107,939	1,158,138	955,671	1,087,112	131,441
4332 PRINTING-CITY	393,997	398,216	578,003	546,540	-31,463
4333 GRAPHICS	2,334	27,373	20,000	36,255	16,255
4334 PRINTING-OUTSIDE AGENCIES	141,933	124,998	189,187	203,028	13,841
4335 MAILING SERVICES	100	54,563	50,000	72,510	22,510
4337 PRINTING-COUNTY	390,425	469,699	578,003	553,547	-24,456
4398 SERVICES - SPECIAL PROJECTS	30,000				
4399 SERVICES N.O.C.	29,379				
<b>FEES, SALES AND SERVICES</b>	2,305,804	2,477,314	2,667,992	2,805,883	137,891
6915 REFUNDS - NOT OTHERWISE CLASSIFIED	118				
6919 REFUNDS - RETURN OF PURCHASE	14,160				
<b>MISCELLANEOUS REVENUE</b>	14,278	0	0	0	0
7301 TRANSFER FROM SEWER REPAIR FUND					
7305 TRANSFER FROM SPECIAL REVENUE FUND			640,909	662,133	21,224
7604 ADJUSTMENT TO RE/FND BAL.					
<b>TRANSFERS</b>	0	0	640,909	662,133	21,224
9830 USE OF FUND BALANCE					
9831 CONTRIBUTION TO FUND BALANCE					
9925 USE OF NET ASSETS			138,624	50,000	-88,624
9926 CONTRIBUTION TO NET ASSETS					

## Financing by Major Object Code

Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>FUND BALANCES</b>	0	0	138,624	50,000	-88,624
Fund Total	2,320,082	2,477,314	3,498,777	3,574,616	75,839

<b><u>Department Total</u></b>	<u>2,320,082</u>	<u>2,477,314</u>	<u>3,498,777</u>	<u>3,574,616</u>	<u>75,839</u>
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## City of Saint Paul Financing Plan by Department and Activity

Fund: **124 CONTRACT AND ANALYSIS SERVICES**

Fund Manager: SUSAN E FEUERHERM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES IN THIS FUND ARE FROM SEVERAL SOURCES: A TRANSFER FROM THE CITY'S GENERAL FUND; CITY DEFERRED REVENUE; SERVICE CHARGES TO RAMSEY COUNTY AND THE WATER UTILITY; AND FEES FROM RAMSEY COUNTY, HENNEPIN COUNTY AND THE CITY OF MINNEAPOLIS FOR VENDOR CERTIFICATION SERVICES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>16</b>	<b>HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY</b>					
11250	CONTRACT AND ANALYSIS SERVICES	835,721	1,012,265	1,000,912	1,063,545	62,633
11254	VENDOR OUTREACH/INTERGOV. INITIATIVES	45,000	42,000	63,583	68,767	5,184
11255	ST PAUL RAMSEY CNTY SURPLUS DISPOSAL	51,911	181			0
11259	2007 DISPARITY STUDY	210,724	110,000			0
	<b>Department Total</b>	<b>1,143,356</b>	<b>1,164,446</b>	<b>1,064,495</b>	<b>1,132,312</b>	<b>67,817</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	1,143,356	1,164,446	1,000,871	1,132,312	131,441
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS					0
	FUND BALANCES			63,624		-63,624
	<b>Total Financing by Object</b>	<b>1,143,356</b>	<b>1,164,446</b>	<b>1,064,495</b>	<b>1,132,312</b>	<b>67,817</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: 127 ST PAUL/RAMSEY COUNTY PRINT CENTRAL

Fund Manager: JEFFREY PLUFF

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES ARE DERIVED FROM PRINTING AND MAILING SERVICES AND PAPER SALES TO CITY DEPARTMENTS, RAMSEY COUNTY, AND NON-CITY AGENCIES. BASED ON PAST EXPERIENCE, THE REVENUE ESTIMATES HAVE BEEN TO ADJUSTED TO REFLECT THE DEMAND FOR PRINT CENTRAL'S SERVICES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>16</b>	<b>HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY</b>					
16002	RIVERPRINT SERVICES	928,717	1,031,819	1,301,006	1,461,880	160,874
16003	PAPER SALES & DELIVERY	248,009	281,049	441,115	261,691	-179,424
	<b>Department Total</b>	<b>1,176,726</b>	<b>1,312,868</b>	<b>1,742,121</b>	<b>1,723,571</b>	<b>-18,550</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	1,162,448	1,312,868	1,667,121	1,673,571	6,450
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	14,278				0
	TRANSFERS					0
	FUND BALANCES			75,000	50,000	-25,000
	<b>Total Financing by Object</b>	<b>1,176,726</b>	<b>1,312,868</b>	<b>1,742,121</b>	<b>1,723,571</b>	<b>-18,550</b>

**City of Saint Paul**  
**Financing Plan by Department and Activity**

Fund: **820 EQUAL OPPORTUNITY & ECONOMIC DEVELOPMENT**

Fund Manager:

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>16</b>	<b>HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY</b>					
38500	EQUAL EMPLOYMENT OPPORTUNITY			51,252	56,600	5,348
38550	PLANNING AND ECONOMIC DEVELOPMENT			640,909	662,133	21,224
	<b>Department Total</b>	<b>0</b>	<b>0</b>	<b>692,161</b>	<b>718,733</b>	<b>26,572</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE			51,252	56,600	5,348
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS			640,909	662,133	21,224
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>0</b>	<b>0</b>	<b>692,161</b>	<b>718,733</b>	<b>26,572</b>

# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

<b>Department</b>		<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Change from</b>
<b>Division</b>	<b>Activity</b>	<b>Adopted</b>	<b>Adopted</b>	<b>Adopted</b>	<b>Mayor's Proposed</b>	<b>2009</b>
		<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>	<b>Adopted</b>
16	<b>HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY</b>					
1610	<b>CONTRACT ANALYSIS AND PRINTING</b>					
	08035			1.7	0.7	-1.0
		<b>0.0</b>	<b>0.0</b>	<b>1.7</b>	<b>0.7</b>	<b>-1.0</b>
1620	<b>HUMAN RIGHTS</b>					
	08050			7.8	8.1	0.3
		<b>0.0</b>	<b>0.0</b>	<b>7.8</b>	<b>8.1</b>	<b>0.3</b>
		<b>0.0</b>	<b>0.0</b>	<b>9.5</b>	<b>8.8</b>	<b>-0.7</b>



**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

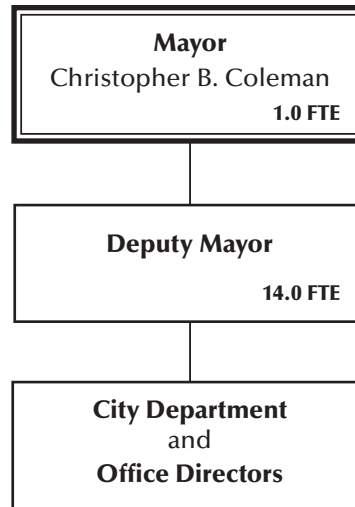
**SPECIAL FUNDS**

Department	Activity	2007 Adopted FTE	2008 Adopted FTE	2009 Adopted FTE	2010 Mayor's Proposed FTE	Change from 2009 Adopted
16	HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY					
1610	CONTRACT ANALYSIS AND PRINTING					
	11250 CONTRACT AND ANALYSIS SERVICES	11.0	12.0	12.0	12.5	0.5
	11254 VENDOR OUTREACH/INTERGOV. INITIATIVES	0.8	0.8	0.8	0.8	0.0
	11255 ST PAUL RAMSEY CNTY SURPLUS DISPOSAL	1.0				0.0
	16002 RIVERPRINT SERVICES	7.0	7.0	7.5	7.2	-0.3
	16003 PAPER SALES & DELIVERY	1.0	1.0	1.0	1.3	0.3
	<b>Division Total</b>	<b>20.8</b>	<b>20.8</b>	<b>21.3</b>	<b>21.8</b>	<b>0.5</b>
1620	HUMAN RIGHTS					
	38500 EQUAL EMPLOYMENT OPPORTUNITY			0.7	0.6	-0.1
	<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.7</b>	<b>0.6</b>	<b>-0.1</b>
1630	PLANNING AND ECONOMIC DEVELOPMENT					
	38550 PLANNING AND ECONOMIC DEVELOPMENT			3.0	4.0	1.0
	<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>3.0</b>	<b>4.0</b>	<b>1.0</b>
	<b>Department Total</b>	<b>20.8</b>	<b>20.8</b>	<b>25.0</b>	<b>26.4</b>	<b>1.4</b>



# Mayor's Office

*To direct the operation of the city and assure that city government is effective and accessible for all Saint Paul 's residents, businesses and visitors*



**(Total 15.0 FTE)**

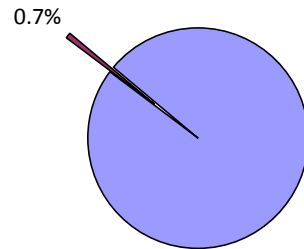
**Mayor's 2010 Proposed Budget**  
**Mayor's Office**

**Department Description:**

The mission of the Mayor's Office is to provide leadership and vision that makes Saint Paul the Most Livable City in America. The Mayor's Office oversees the operations of all City Departments and Offices to meet the needs of our residents, businesses and visitors.

- Provides high quality services for the best value to residents, businesses and visitors.
- Sets strategic vision for the City and directs departments and offices to meet goals accordingly.
- Represents the City before external public and private organizations such as the U.S. Congress, Minnesota Legislature, Ramsey County Board, Saint Paul Schools, etc.
- Pursues public and private partnerships to enhance service delivery to residents, businesses and visitors.
- Works to ensure that all residents, businesses and visitors are safe in Saint Paul.

**Mayor's Office Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$1,434,754
- Total Special Fund Budget: \$456,890
- Total FTEs: 15.0
- Minnesota's Capital City has a population of approximately 287,151.
- Saint Paul is Minnesota's second most populous city.
- Saint Paul features more than 170 parks and open spaces.
- Saint Paul has more city shoreline on the Mississippi River than any other city.
- The MN Wild's "Stadium Experience" ranks 2<sup>nd</sup> out of 122 major league sports teams.
- The City has 52,000+ theater seats, 3 world class museums, & vibrant grass roots arts.

**Department Goals**

- Ready for School, Ready for Life - Strive to eliminate the achievement gap by ensuring that learning opportunities are accessible for all and quality-driven.
- Safe Streets, Safe Homes - Increase public safety by fostering a strong sense of community and confidence in our world-class public safety system.
- Expanding Economic Opportunity - Build our economic future on our strong foundation.
- Quality Way of Life - Saint Paul will set high standards for healthy urban living.

**Recent Accomplishments**

- Hosted several Invest Saint Paul Community Days events to provide citizens with information on all of the services the City has to offer.
- Saint Paul recently launched its Emergency Medical Services Academy, a first-in-the-state program to attract minority youth to EMS and firefighting careers
- Assisted with the lobbying and marketing of COMET, a new enterprise resource planning system that will upgrade and improve the city's business operations.
- Continued to provide foreclosure prevention services to Saint Paul residents, and applied for \$46 million in Neighborhood Stabilization Program funds to help families reoccupy vacant homes.
- Together with mayors across the state, created the ThankLGA campaign, a lobbying and grassroots effort aimed at educating the public and legislators about the value of local government aid.

## Mayor's 2010 Proposed Budget

### Mayor's Office

#### Fiscal Summary

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	\$ 1,470,286	\$ 1,577,488	\$ 1,434,754	\$ (142,734)	-9.0%	14.0	13.0
Fund 050: Special Projects	\$ 1,129,819	\$ 2,569,763	\$ 456,890	\$ (2,112,873)	-82.2%	3.0	2.0
<b>Financing</b>							
General Fund	\$ 36,467	141,507	\$ 145,422	\$ 3,915	2.8%		
Fund 050: Special Projects	\$ 1,762,745	\$ 2,569,763	\$ 456,890	\$ (2,112,873)	-82.2%		

#### Budget Changes Summary

In 2010, the Mayor's Office proposes to realize budget savings through two primary methods. First, savings will be realized by continuing to forego cost of living increases and leaving in place a 5% wage reduction. In addition, other vacancy and personnel savings will be realized in 2010.

In the Mayor's Office special fund activities, changes are the result of changing grant financing and adjustments to grant and private donations revenues. Staffing levels are program contingent, and so are adjusted based on work load, program needs, and financing availability.

**General Fund Budget Changes**

**Mayor's Office**

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	\$ 96,645	\$ 3,915	-	-
Subtotal	<u>\$ 96,645</u>	<u>\$ 3,915</u>	<u>-</u>	<u>-</u>
<b>Salary and Personnel Savings</b>				
<p>In 2010, the Mayor's Office will realize \$114,792 in continued savings by permanently foregoing the 2009 cost of living increases, and by continuing to leave a 5% wage reduction for Mayor's Office staff in place. Additionally, eliminating one vacant position and filling a higher level vacancy with an entry level position will reduce the Mayor's Office budget by another \$124,587.</p>				
Continued savings from wage reductions	\$ (114,792)	\$ -	-	-
Other vacancy and personnel savings	\$ (124,587)	\$ -	(1.0)	-
Subtotal	<u>\$ (239,379)</u>	<u>\$ -</u>	<u>(1.0)</u>	<u>-</u>
<b>General Fund Budget Changes Total</b>	<b>\$ (142,734)</b>	<b>\$ 3,915</b>	<b>(1.0)</b>	<b>-</b>

**Fund 050 Budget Changes**

**Mayor's Office**

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	\$ 3,298	\$ -	-	-
Subtotal	<u>\$ 3,298</u>	<u>\$ -</u>	<u>-</u>	<u>-</u>
<b>One Time Adjustments</b>				
<p>In 2009, the City's grant funding for the Pre-K Allowance Program (Activity 30119) was cut by the State of Minnesota . In activities 30114: Capital City Education Initiative, and 30118: Early Childhood Initiative, staffing levels were adjusted to better reflect current program activities and priorities of the Mayor's Office.</p>				
<p>While staffing levels for grant funded activities in the Mayor's Office have decreased due to funding constraints, dollars allocated to be spent directly on program activities and grants to nonprofit organizations are not expected to change significantly in 2010.</p>				
Funding discontinued for Pre-K Allowance Project	\$ (2,081,188)	\$ (2,080,000)	(0.5)	-
Adjusted program activities, staffing levels, and revenue assumptions	\$ (34,983)	\$ (32,873)	(0.5)	-
Subtotal	<u>\$ (2,116,171)</u>	<u>\$ (2,112,873)</u>	<u>(1.0)</u>	<u>-</u>
<b>Fund 050 Budget Changes Total</b>	<b>\$ (2,112,873)</b>	<b>\$ (2,112,873)</b>	<b>(1.0)</b>	<b>-</b>

# Spending Reports

# Mayor's Office

Department/Office Director: **SARA R GREWING**

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Change from</b>
	<b>2nd Prior</b>	<b>Last Year</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2009</b>
	<b>Exp. &amp; Enc.</b>	<b>Exp. &amp; Enc.</b>		<b>Proposed</b>	<b>Adopted</b>
<b>Spending By Unit</b>					
001 GENERAL FUND	1,421,091	1,470,286	1,577,488	1,434,754	-142,734
050 SPECIAL PROJECTS:GEN GOV ACCTS FUND	438,672	1,744,844	2,569,763	456,890	-2,112,873
Total Spending by Uni	<b>1,859,763</b>	<b>3,215,131</b>	<b>4,147,251</b>	<b>1,891,644</b>	<b>-2,255,607</b>
<b>Spending By Major Object</b>					
SALARIES	1,285,999	1,384,348	1,481,996	1,282,685	-199,311
SERVICES	165,272	151,380	178,095	161,895	-16,200
MATERIALS AND SUPPLIES	32,980	23,364	58,692	54,993	-3,699
EMPLOYER FRINGE BENEFITS	370,859	410,413	412,398	384,571	-27,827
MISC TRANSFER CONTINGENCY ETC	4,654	1,245,626	2,016,070	7,500	-2,008,570
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS					
Total Spending by Object	<b>1,859,763</b>	<b>3,215,131</b>	<b>4,147,251</b>	<b>1,891,644</b>	<b>-2,255,607</b>
Percent Change from Previous Year		<b>72.9%</b>	<b>29.0%</b>	<b>-54.4%</b>	
<b>Financing By Major Object</b>					
GENERAL FUND	1,421,091	1,470,286	1,577,488	1,434,754	-142,734
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE	219,815	1,520,708	2,325,243	245,243	-2,080,000
FEES, SALES AND SERVICES					
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	246,000	242,037	244,520	211,647	-32,873
TRANSFERS					
FUND BALANCES					
Total Financing by Object	<b>1,886,906</b>	<b>3,233,031</b>	<b>4,147,251</b>	<b>1,891,644</b>	<b>-2,255,607</b>
Percent Change from Previous Year		<b>71.3%</b>	<b>28.3%</b>	<b>-54.4%</b>	



## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **03 EXECUTIVE ADMINISTRATION**  
 Division: **0301 MAYOR'S OFFICE**

Fund Manager: LORI J LEE  
 Division Manager: SARA R GREWING

**Division Mission:**

TO SUPPORT, DIRECT, AND MANAGE THE EMPLOYEES OF THE CITY OF SAINT PAUL TO SERVE WITH THE HIGHEST QUALITY OF EFFORT AND RESULT: PROVIDE LEADERSHIP FOR COMMUNITY COMMITMENT TO INITIATIVE AND INVOLVEMENT SO THAT THE PEOPLE IN AND OF THE SAINT PAUL COMMUNITY CAN LIVE WITH TRUST IN THE CONSISTENT AND EVEN-HANDED ENFORCEMENT OF THE LAW, A SENSE OF COMMUNITY AND ECONOMIC OPPORTUNITY, AND A HEALTHY AND SECURE ENVIRONMENT, RESULTING IN A SPIRIT OF PRIDE IN THE EXCELLENCE OF THE CITY, THEREBY CONTRIBUTING TO AND DRAWING UPON THE LARGER COMMUNITIES OF REGION, STATE AND NATION.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	956,058	1,000,162	1,097,424	973,552	-123,872	-11.3%								
SERVICES	121,225	108,270	98,843	101,808	2,965	3.0%								
MATERIALS AND SUPPLIES	25,524	15,136	26,714	27,515	801	3.0%								
EMPLOYER FRINGE BENEFITS	313,630	344,075	347,007	324,379	-22,628	-6.5%								
MISC TRANSFER CONTINGENCY ETC	4,654	2,644	7,500	7,500										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS														
Division Total	<b>1,421,091</b>	<b>1,470,286</b>	<b>1,577,488</b>	<b>1,434,754</b>	<b>-142,734</b>	<b>-9.0%</b>								
<b>by Activity</b>														
00100 MAYOR'S OFFICE	1,421,091	1,470,286	1,577,488	1,434,754	-142,734	-9.0%	14.8	13.2	14.0	1,097,424	13.0	973,552	-1.0	-123,872
Division Total	<b>1,421,091</b>	<b>1,470,286</b>	<b>1,577,488</b>	<b>1,434,754</b>	<b>-142,734</b>	<b>-9.0%</b>	<b>14.8</b>	<b>13.2</b>	<b>14.0</b>	<b>1,097,424</b>	<b>13.0</b>	<b>973,552</b>	<b>-1.0</b>	<b>-123,872</b>
Percent Change from Previous Year		3.5%	7.3%				-10.8%	6.1%					-7.1%	-11.3%

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **050 SPECIAL PROJECTS:GEN GOV ACCTS FUND**

Fund Manager: **LORI J LEE**

Department: **0301 MAYOR'S OFFICE**

Department Director: **SARA R GREWING**

Fund Purpose:

TO ENABLE STAFF TO UNDERTAKE SPECIAL PROJECTS, ACTIVITIES AND STUDIES, OR EXECUTE GRANTS BENEFICIAL TO THE CITY AND THE ORGANIZATION. SPECIFICALLY, FOR THE NEXT BUDGET YEAR, TO PROVIDE FOR: 1) THE DISTRIBUTION OF THE HOTEL MOTEL TAX, 2) THE MAYOR'S SPECIAL EVENTS AND THE WINTER CARNIVAL DINNER, 3) THE ENFORCEMENT OF LOCAL AND FEDERAL EQUAL EMPLOYMENT OPPORTUNITY LAWS, 4) THE CITY'S "PREJUDICE ISN'T WELCOME" STRATEGY, 5) PROCESSING THE RECOVERY OF CENTRAL OVER HEAD COSTS FROM THE CITY'S SPECIAL FUNDS, 6) ASSESSING THE CDBG GRANT FOR ACCOUNTING SERVICES, 7) CASH MANAGEMENT SERVICE AND REPORTING, AND 8) THE ADMINISTRATION OF EMPLOYEE FLEXIBLE SPENDING ACCOUNTS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	FTE/Amount	FTE/Amount	2009	
<b>by Type of Expenditure</b>													
SALARIES	329,941	384,186	384,572	309,133	-75,439	-19.6%							
SERVICES	44,047	43,111	79,252	60,087	-19,165	-24.2%							
MATERIALS AND SUPPLIES	7,455	8,229	31,978	27,478	-4,500	-14.1%							
EMPLOYER FRINGE BENEFITS	57,229	66,338	65,391	60,192	-5,199	-8.0%							
MISC TRANSFER CONTINGENCY ETC		1,242,982	2,008,570	0	-2,008,570	-100.0%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS													
Spending Total	<b>438,672</b>	<b>1,744,844</b>	<b>2,569,763</b>	<b>456,890</b>	<b>-2,112,873</b>	<b>-82.2%</b>							
<b>by Activity</b>													
30107PILOT IMMIGRATION SEMINARS		2,027											
30113MAYOR'S SPECIAL EVENTS	2,100		20,000	20,000									
30114AMERICORPS VISTA	269,284	271,827	266,338	328,734	62,396	23.4%	1.5	1.1	0.3	216,276	1.2	250,236	0.9 33,960
30118EDUCATION INITIATIVE	167,289	174,632	203,425	108,156	-95,269	-46.8%	1.5	1.9	2.2	131,775	0.8	58,897	-1.4 -72,878
30119PRE-K ALLOWANCE PROJECT		1,296,359	2,080,000	0	-2,080,000	-100.0%			0.5	36,521			-0.5 -36,521
Fund Total	<b>438,672</b>	<b>1,744,844</b>	<b>2,569,763</b>	<b>456,890</b>	<b>-2,112,873</b>	<b>-82.2%</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>384,572</b>	<b>2.0</b>	<b>309,133</b>	<b>-1.0 -75,439</b>
Percent Change from Previous Year		<b>297.8%</b>	<b>47.3%</b>				<b>0.0%</b>	<b>0.0%</b>				<b>-33.3%</b>	<b>-19.6%</b>

# Financing Reports

## Financing by Major Object Code

Department: **0301MAYOR'S OFFICE**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
4204	MAPS, PUBLICATIONS & REPORTS		6,000			
4299	SALES N.O.C.					
<b>FEES, SALES AND SERVICES</b>		0	6,000	0	0	0
6905	CONTRIB. & DONATIONS - OUTSIDE	624		40,000	40,000	
6914	REFUNDS - JURY DUTY PAY		45			
6915	REFUNDS - NOT OTHERWISE CLASSIFIED	5				
<b>MISCELLANEOUS REVENUE</b>		629	45	40,000	40,000	0
7302	TRANSFER FROM ENTERPRISE FUND			71,085	75,000	3,915
7303	TRANSFER FROM INTERNAL SERVICE FUND		30,422			
7305	TRANSFER FROM SPECIAL REVENUE FUND			30,422	30,422	
<b>TRANSFERS</b>		0	30,422	101,507	105,422	3,915
Fund Total		629	36,467	141,507	145,422	3,915

## Financing by Major Object Code

Department: **0301MAYOR'S OFFICE**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3099 OTHER FED DIRECT GRANTS-IN-AID	218,556	208,560	245,243	245,243	
3199 OTHER FED DIRECT GRANTS-STATE ADMIN					
3400 STATE DIRECT GRANTS-IN-AID		1,296,359	2,080,000		-2,080,000
3699 OTHER MISCELLANEOUS GRANTS	1,259	15,789			
<b>INTERGOVERNMENTAL REVENUE</b>	219,815	1,520,708	2,325,243	245,243	-2,080,000
6602 INTEREST ON INVESTMENTS		7,277			
6611 INC(DEC) FMV OF INVESTMENT		2,760			
6905 CONTRIB. & DONATIONS - OUTSIDE			41,095	20,000	-21,095
6970 PRIVATE GRANTS	246,000	222,000	203,425	191,647	-11,778
6999 OTHER MISCELLANEOUS REVENUE N.O.C.		10,000			
<b>MISCELLANEOUS REVENUE</b>	246,000	242,037	244,520	211,647	-32,873
9830 USE OF FUND BALANCE					
<b>FUND BALANCES</b>	0	0	0	0	0
Fund Total	465,815	1,762,745	2,569,763	456,890	-2,112,873

<b><u>Department Total</u></b>	<b><u>466,444</u></b>	<b><u>1,799,212</u></b>	<b><u>2,711,270</u></b>	<b><u>602,312</u></b>	<b><u>-2,108,958</u></b>
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## City of Saint Paul Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>0301</b>	<b>MAYOR'S OFFICE</b>					
00100	MAYOR'S OFFICE	629	36,467	141,507	145,422	3,915
	<b>Department Total</b>	<b>629</b>	<b>36,467</b>	<b>141,507</b>	<b>145,422</b>	<b>3,915</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES		6,000			0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	629	45	40,000	40,000	0
	TRANSFERS		30,422	101,507	105,422	3,915
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>629</b>	<b>36,467</b>	<b>141,507</b>	<b>145,422</b>	<b>3,915</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **050 SPECIAL PROJECTS:GEN GOV ACCTS FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

1) HOTEL MOTEL TAX PROJECTIONS ARE ESTIMATED AT 3% GROWTH OVER THE CURRENT YEAR (30108). 2) PRIVATE CONTRIBUTIONS ARE USED TO SUPPORT THE CHILDREN'S HOLIDAY PARTY, WINTER CARNIVAL DINNER AND OTHER EVENTS (AT NO COST TO THE GENERAL FUND) (30113). 3) FEDERAL GRANTS AND CORPORATE DONATIONS SUPPORT THE CAPITAL CITY EDUCATION INITIATIVE (30114). 4) "CENTRAL SERVICE" CHARGES ARE PAID BY SPECIAL FUNDS TO COVER THE COSTS OF SERVICES FINANCED BY THE GENERAL FUND. EXAMPLES WOULD BE SUPPORT SERVICES FOR RECRUITING APPLICANTS FOR HIRING, OR CENTRAL ACCOUNTING SERVICES. THESE AMOUNTS, NET OF THE PLAN'S ADMINISTRATIVE COSTS, ARE TRANSFERRED BACK TO THE GENERAL FUND (30117). 5) THE COST OF .3 CLERK TYPIST III FTE WILL BE FINANCED, AS IT HAS BEEN IN THE PAST, WITH CDBG REVENUE, IN LIEU OF CDBG PAYING CENTRAL SERVICE COSTS (30116). 6) THE COST OF INVESTING CASH AND PRODUCING INTEREST EARNINGS IS ASSESSED ON A "BASIS POINT" METHOD ON POSITIVE CASH BALANCES (30120). 7) PROJECTED EEOC GRANT REVENUES SUPPORT THE ENFORCEMENT OF LOCAL AND FEDERAL EQUAL EMPLOYMENT OPPORTUNITY LAWS (30150). 8) UNUSED CONTRIBUTIONS FROM PRIOR YEARS ARE APPLIED AS FUND BALANCE FINANCING TO HELP PAY FOR ADMINISTRATION COSTS OF EMPLOYEE FLEXIBLE SPENDING ACCOUNTS. (30164)

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>0301</b>	<b>MAYOR'S OFFICE</b>					
30113	MAYOR'S SPECIAL EVENTS			20,000	20,000	0
30114	AMERICORPS VISTA	279,815	269,049	266,338	328,734	62,396
30118	EDUCATION INITIATIVE	186,000	187,300	203,425	108,156	-95,269
30119	PRE-K ALLOWANCE PROJECT		1,306,396	2,080,000		-2,080,000
	<b>Department Total</b>	<b>465,815</b>	<b>1,762,745</b>	<b>2,569,763</b>	<b>456,890</b>	<b>-2,112,873</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	219,815	1,520,708	2,325,243	245,243	-2,080,000
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	246,000	242,037	244,520	211,647	-32,873
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>465,815</b>	<b>1,762,745</b>	<b>2,569,763</b>	<b>456,890</b>	<b>-2,112,873</b>





# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
0301	MAYORS OFFICE					
0301	MAYORS OFFICE					
	00100 MAYOR'S OFFICE	14.8	13.2	14.0	13.0	-1.0
	<b>Division Total</b>	<b>14.8</b>	<b>13.2</b>	<b>14.0</b>	<b>13.0</b>	<b>-1.0</b>
	<b>Department Total</b>	<b>14.8</b>	<b>13.2</b>	<b>14.0</b>	<b>13.0</b>	<b>-1.0</b>

**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
0301	MAYORS OFFICE					
0301	MAYORS OFFICE					
	30114 AMERICORPS VISTA	1.5	1.1	0.3	1.2	0.9
	30118 EDUCATION INITIATIVE	1.5	1.9	2.2	0.8	-1.4
	30119 PRE-K ALLOWANCE PROJECT			0.5		-0.5
	<b>Division Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>2.0</b>	<b>-1.0</b>
	<b>Department Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>2.0</b>	<b>-1.0</b>



# Parks and Recreation

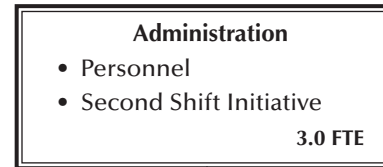
## Mission Statement

*To help make Saint Paul the most livable city in America, Saint Paul Parks and Recreation will facilitate the creation of active lifestyles, vibrant places and a vital environment.*

## Vision Statement

*Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by:*

- *Responding creatively to change*
- *Innovating with every decision, and*
- *Connecting the entire city.*



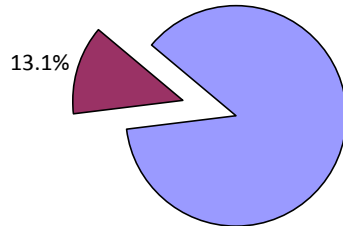
**(Total 553.9 FTE)**

**Mayor's 2010 Proposed Budget  
Parks and Recreation**

**Department Description:**

The Department of Parks and Recreation is committed to helping make Saint Paul the most livable city in America by facilitating the creation of active lifestyles, vibrant places and a vital environment. To help achieve this commitment, Parks and Recreation will respond creatively to change, innovate with every decision and connect the entire city. Saint Paul Parks and Recreation is a national gold medal award winning department that features more than 170 parks and open spaces, an AZA accredited zoo (Como Zoo), a world class botanical garden at Marjorie McNeely Conservatory, 33 city-operated recreation centers, 4 golf courses, more than 100 miles of trails, indoor and outdoor aquatic facilities, a public beach, sports facilities and a wide range of environmental and forestry services that help shape Saint Paul's beautiful landscape.

**Parks and Recreation's Portion of General Fund Spending**



**Department Goals**

- Make Saint Paul a Beautiful City
- Prepare Young People for Careers and Post-Secondary Options
- Create Active Lifestyle Opportunities for Saint Paul Residents

**Department Facts**

- Total General Fund Budget: \$25,498,896
- Total Special Fund Budget: \$28,314,144
- Total FTEs: 553.9
- Nationally accredited Parks & Recreation agency and AZA accredited Zoo
- Hosted more than 250,000 visitors at the indoor & outdoor aquatic facilities & beach
- Partner with more than 115 different non-city agencies
- Issued more than 1,900 picnic and park use permits
- Offered more than 2,750 recreation classes
- Volunteers contributed more than 90,000 hours

**Recent Accomplishments**

- Parks & Recreation received National Re-Accreditation from the Commission for Accreditation of Parks and Recreation Agencies (CAPRA) - Saint Paul is 1 of only 3 accredited agencies in Minnesota.
- Raspberry Island, Two Rivers Overlook Park and the Parks & Recreation Vision Plan received awards from Minnesota Association of Design Landscape Architects.
- The Star of the North Games, Minnesota's largest multi-sport amateur event, was hosted in Saint Paul during the summer of 2008. The event featured more than 7,000 visitors for 2 straight weekends.
- Como Park Zoo & Conservatory received record voluntary donations by collecting \$1,128,700.
- Holiday Lights in the Park opened in Phalen Park and surpassed expectations hosting more than 40,000 visitors - The event resulted in more than \$50,000 in total donations to area charities.
- Ice Rink usage during the 2008-2009 season increased 25% to almost 90,000 visitors.

**Mayor's 2010 Proposed Budget**

**Parks and Recreation**

**Fiscal Summary**

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	26,450,817	27,189,480	25,498,896	(1,690,584)	-6.2%	309.9	270.1
Fund 325: Special Services*	5,644,619	5,519,239	5,743,384	224,145	4.1%	51.3	51.1
Fund 330: Watergate Marina*	10,817	7,550	7,550	-	0.0%	-	-
Fund 334: Midway Stadium	480,562	453,561	463,763	10,202	2.2%	4.7	4.7
Fund 361: Japanese Garden Trust Fund*	1,259	1,700	1,700	-	0.0%	-	-
Fund 365: Special Projects (Design)*	1,418,484	1,531,528	1,611,287	79,759	5.2%	13.5	13.5
Fund 370: Supply & Maintenance	2,696,115	3,248,362	4,139,784	891,422	27.4%	21.4	24.4
Fund 375: Street Tree Maintenance	2,506,602	2,566,829	3,903,640	1,336,811	52.1%	24.1	36.9
Fund 380: Como Campus*	5,834,361	5,567,900	5,727,102	159,202	2.9%	60.0	60.0
Fund 391: Special Recreation*	2,402,554	2,474,185	2,555,785	81,600	3.3%	22.3	22.1
Fund 399: Youth Programs*	-	25,000	25,000	-	0.0%	-	-
Fund 729: Parks Opportunity*	141,334	218,000	218,000	-	0.0%	0.3	0.3
Fund 742: Hiller and Lois Hoffman Memorial Fund*	-	300	300	-	0.0%	-	-
Fund 860: Grants*	3,578,910	3,808,403	3,916,849	108,446	2.8%	73.2	70.8
<b>Financing</b>							
General Fund	2,150,788	2,846,804	2,472,997	(373,807)	-13.1%		
Fund 325: Special Services*	5,045,306	5,519,239	5,743,384	224,145	4.1%		
Fund 330: Watergate Marina*	15,111	7,550	7,550	-	0.0%		
Fund 334: Midway Stadium	426,270	453,561	463,763	10,202	2.2%		
Fund 361: Japanese Garden Trust Fund*	3,409	1,700	1,700	-	0.0%		
Fund 365: Special Projects (Design)*	1,452,640	1,531,528	1,611,287	79,759	5.2%		
Fund 370: Supply & Maintenance	3,180,532	3,248,362	4,139,784	891,422	27.4%		
Fund 375: Street Tree Maintenance	2,178,136	2,566,829	3,903,640	1,336,811	52.1%		
Fund 380: Como Campus*	5,470,667	5,567,900	5,727,102	159,202	2.9%		
Fund 391: Special Recreation*	2,504,180	2,474,185	2,555,785	81,600	3.3%		
Fund 399: Youth Programs*	19,487	25,000	25,000	-	0.0%		
Fund 729: Parks Opportunity*	158,317	218,000	218,000	-	0.0%		
Fund 742: Hiller and Lois Hoffman Memorial Fund*	635	300	300	-	0.0%		
Fund 860: Grants*	3,765,607	3,808,403	3,916,849	108,446	2.8%		

\* The spending and financing changes in this fund are the result of inflationary adjustments to current service levels only. For this reason, additional detail is not provided on the following pages.

## Budget Changes Summary

Using the Saint Paul Parks and Recreation Vision Plan as a guide, Parks is committed to making Saint Paul the most livable City in America despite current resource challenges. This will be achieved by responding creatively to change, innovating with every decision and connecting the entire city. The Parks budget reflects quality over quantity and reinvestment into remaining resources by proactively seeking new revenue streams, strategically supplementing stressed budget areas and investing in key infrastructure. Important components of this budget include removing three recreation centers from the system and partnering with community organizations on five others. Supervision and management of the golf and aquatics programs are being evaluated for reorganization, and efficiencies in operations are being implemented in areas where opportunities exist. Despite the challenging circumstances, the budget maintains core Parks services through innovation and reevaluation of service delivery.

## General Fund Budget Changes

## Parks and Recreation

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>				
	1,372,127	25,059	-	-
Subtotal	<u>1,372,127</u>	<u>25,059</u>	<u>-</u>	<u>-</u>
<b>One Time Adjustments</b>				
Reverse one-time spending for field and other capital improvements.				
Field improvements	(600,000)	(600,000)	-	-
Miscellaneous capital expenses	(58,896)	(58,866)	-	-
Subtotal	<u>(658,896)</u>	<u>(658,866)</u>	<u>-</u>	<u>-</u>
<b>Como Zoo Polar Bear Exhibit</b>				
The Como Zoo Polar Bear Exhibit will officially open in 2010. The increased resources reflect the staff complement necessary to operate and maintain this \$15 million asset.				
Staffing	278,500	-	3.5	-
Subtotal	<u>278,500</u>	<u>-</u>	<u>3.5</u>	<u>-</u>



	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**Close or Reprogram 8 Recreation Centers**

Parks proposes to remove Front, Sylvan and Prosperity buildings from the system completely and re-partner Wilder, South Saint Anthony, Griggs, Baker and Margaret. This has budget implications throughout the system including allowing the department to collapse a service area and reinvest some of those resources into the remaining centers. Removing the three buildings will eliminate long term capital liabilities, while the overall reprogramming effort will enable the department to concentrate on providing better service and amenities that are consistent with department and community objectives.

Management staff reductions (Coordinator, Directors, Asst. Directors)	(382,403)	-	(5.0)	-
Management staff shift (to special fund)	(82,406)	-	(1.0)	-
Rec Leader/Assistant reductions	(262,477)	-	(7.6)	-
Operations support reductions	(141,310)	-	(3.0)	-
Utilities	(120,000)	-		-
Subtotal	<u>(988,596)</u>	<u>-</u>	<u>(16.6)</u>	<u>-</u>

**Other Recreation Services Adjustments**

In addition to the recreation center reprogramming initiative, a plan to have consistent hours at all centers will be initiated, where larger centers with more activities and amenities will be available to the public morning, afternoon and evening, while less attended centers will have public hours concentrated on high traffic after and out of school times. Also, recognizing the changes in demographics and best practices on how recreation services are offered to the public, the departments seeks to add a Youth Community Worker title to supplement youth services in the community and to work with youth that fall through the cracks of current services including liaison communication with the Police Department.

Management staff reductions	(267,622)	-	(3.7)	-
Recreation Leader/Assistant reductions	(75,598)	-	(2.5)	-
Add "Community Youth Workers" (new title)	165,090	-	3.0	-
Reduce operations support to Mount Airy Boys & Girls Club	(10,000)	-		-
Subtotal	<u>(188,130)</u>	<u>-</u>	<u>(3.2)</u>	<u>-</u>

**Golf and Aquatics Adjustments**

Parks will review and assess the management and supervision of both the golf and aquatics programs. The circumstances of attrition and budget reductions make this an opportunity to review these two functions and move towards best practices, which may involve new operating relationships with neighboring agencies.

Aquatics staff reductions	(128,952)		(4.2)	(1.0)
Golf staff reductions	(95,560)		(1.0)	(1.0)
Seasonal and Oxford pool revenue		63,000		
Subtotal	<u>(224,512)</u>	<u>-</u>	<u>(5.2)</u>	<u>(1.0)</u>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**Parks Security Reductions**

Parks proposes to reduce the overall security team by 2.8 FTEs. Although this is a challenging reduction to an important component of the parks operation, services will be balanced throughout the system to maintain the best coverage model possible given limited resources.

Staff reductions	(99,716)	-	(2.8)	(2.8)
Subtotal	<u>(99,716)</u>	<u>-</u>	<u>(2.8)</u>	<u>(2.8)</u>

**Other Special Services Reductions**

The general fund subsidy to Midway Stadium will be reduced, with plans to offset the reduction through increased parking revenues. The safety coordinator position will also be reduced due to attrition, with those responsibilities being shifted to other staff.

Reduce general fund support of Midway Stadium	(30,000)	-	-	-
Staff reductions	(59,220)	-	(1.0)	-
Subtotal	<u>(89,220)</u>	<u>-</u>	<u>(1.0)</u>	<u>-</u>

**Administration, Finance and Planning Adjustments**

The Youth Job Corps Coordinator and Research Analyst will be shifted to the Parks Grants special fund to align the budget with the administrative support provided to grant activities.

Shift positions to special funds	(96,079)	-	(1.0)	-
Utilities reduction	(134,486)	-	-	-
Subtotal	<u>(230,565)</u>	<u>-</u>	<u>(1.0)</u>	<u>-</u>

**Como Campus Reductions**

Como Campus will reduce three vacant positions: Volunteer Coordinator, Zookeeper and Horticulturist II. Although not filling these positions will strain campus resources, the related service responsibilities will be distributed to other staff.

Staff reductions	(199,123)	-	(3.0)	-
Subtotal	<u>(199,123)</u>	<u>-</u>	<u>(3.0)</u>	<u>-</u>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**Holiday Lights Program Adjustments**

Although the dollars allocated to this activity are increasing, the program may see a reduction in the scope of services. Parks has historically supplemented the resources for this activity by diverting resources from other parts of Parks operations. The department proposes to continue the service with the allocated resources but seeks to expand partnerships to facilitate service provision.

City staff and supplies	(64,775)	-	-	-
Contribution to external partner	100,000	-	-	-
Subtotal	<u>35,225</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Switch Building Cleaning Schedules to Nights-Only**

Over the past 3 years Parks has reduced the number of buildings but not the number of people we serve. However, the reduction in the number of facilities has reached a point where night cleaning has become a possibility. This makes it easier for staff to do their work faster and more efficiently, resulting in the savings of 3.0 FTE's.

Staff reductions	(138,176)	-	(3.0)	-
Subtotal	<u>(138,176)</u>	<u>-</u>	<u>(3.0)</u>	<u>-</u>

**Arts & Gardening Program Adjustments**

Parks has historically looked to work with community partners to help keep Saint Paul beautiful. Although Parks will still maintain leadership in these endeavors, processes will be reorganized to efficiently provide services with limited change in the final product.

Staff reduction	(31,243)	-	(0.7)	(0.7)
Subtotal	<u>(31,243)</u>	<u>-</u>	<u>(0.7)</u>	<u>(0.7)</u>

**Other Operations Adjustments**

Parks will eliminate Welder, Office Assistant, Parks Maintenance Supervisor II, Parks Greeter and Parks Worker III positions, and shift a Heavy Equipment Operator and an Office Assistant to the Supply & Maintenance special fund. Most positions are open due to attrition and can be reduced because of other reductions in the system. The ongoing transfer from the Supply & Maintenance special fund will also be appropriately increased consistent with overhead services provided by the General Fund to support special fund operations.

Staff reductions	(299,015)	-	(4.8)	(1.0)
Staff shifts (to special fund)	(145,244)	-	(2.0)	-
Fleet reductions	(84,000)	-	-	-
Increase ongoing overhead transfer from Fund 370	-	260,000	-	-
Subtotal	<u>(528,259)</u>	<u>260,000</u>	<u>(6.8)</u>	<u>(1.0)</u>

<b>General Fund Budget Changes Total</b>	<b>(1,690,584)</b>	<b>(373,807)</b>	<b>(39.8)</b>	<b>(5.5)</b>
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	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	\$ 10,202	\$ -	-	-
Subtotal	<u>\$ 10,202</u>	<u>\$ -</u>	<u>-</u>	<u>-</u>
<b>Revenue Adjustments</b>				
The general fund subsidy will be reduced by \$30,000 and be offset by increasing parking revenues through raising the per car price. New opportunities for stadium rentals will also continue to be pursued.				
Parking Revenues	-	30,000	-	-
General Fund Subsidy	-	(30,000)	-	-
Stadium Rentals	-	10,202	-	-
Subtotal	<u>-</u>	<u>10,202</u>	<u>-</u>	<u>-</u>
<b>Fund 334 Budget Changes Total</b>	<b>10,202</b>	<b>10,202</b>	<b>-</b>	<b>-</b>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	419,633	-	1.0	-
Subtotal	<u>419,633</u>	<u>-</u>	<u>1.0</u>	<u>-</u>

**One Time Adjustments**

One time shifts of resources to invest in Parks field improvements and upgrade maintenance vehicles were included in the 2009 budget and are reversed in this budget.

Capital projects transfer	(658,896)	(658,896)	-	-
Capital equipment purchases	(310,615)	(310,615)	-	-
Subtotal	<u>(969,511)</u>	<u>(969,511)</u>	<u>-</u>	<u>-</u>

**Ongoing General Fund Contribution for Department-wide Overhead**

This is part of the ongoing effort to transfer the appropriate amount of resources to the general fund for overhead services provided to this fund. The transfer amount is based on a per hour/per person rate of services delivered.

Transfer to General Fund	260,000	-	-	-
Subtotal	<u>260,000</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Staff Shifts from General Fund**

As this fund has grown, it's staffing needs have also grown. Shifting a Heavy Equipment Operator and Office Assistant appropriately align those resources with the source of service delivery.

Staffing Changes	145,244	-	2.0	-
Subtotal	<u>145,244</u>	<u>-</u>	<u>2.0</u>	<u>-</u>

**Eliminate Showmobile Rent Subsidies**

Parks has historically provided a series of showmobile subsidies that inhibit full cost recovery to the budget. The proposed budget anticipates charging and collecting for all showmobile uses.

Revenue Adjustment	-	5,111	-	-
Subtotal	<u>-</u>	<u>5,111</u>	<u>-</u>	<u>-</u>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Capital Equipment Purchases</b>				
Parks has diverged from its equipment replacement schedule over the last few years. One-time investments in the 2009 and 2010 budget will provide an opportunity to align purchases with the replacement schedule.				
Capital Equipment	396,056	-	-	-
Use of Net Assets	-	<u>396,056</u>	-	-
Subtotal	<u>396,056</u>	<u>396,056</u>	-	-
<b>Shift to Capital Improvement Budget</b>				
This shift will enable Parks to construct a support facility at Como Park that will provide changing and restroom facilities for the Woodland Classroom, McMurray Fields and a future aquatic facility.				
Transfer to CIB	640,000	-	-	-
Use of Net Assets	-	<u>640,000</u>	-	-
Subtotal	<u>640,000</u>	<u>640,000</u>	-	-
<b>Align Revenue with Historical Trend</b>				
These adjustments will reflect the historical trend of the activity in this budget over the last three years.				
Summary Abatement fees	-	341,170	-	-
PED Maintenance fees	-	248,596	-	-
Storeroom fees	-	205,000	-	-
Other Fees	-	<u>25,000</u>	-	-
Subtotal	-	<u>819,766</u>	-	-
<b>Fund 370 Budget Changes Total</b>	<b>891,422</b>	<b>891,422</b>	<b>3.0</b>	-

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	85,777	85,777	-	-
Subtotal	<u>85,777</u>	<u>85,777</u>	-	-

**Emerald Ash Borer Management: Right-of-Way**

This budget reflects the assembly of resources to fight the emerald ash borer (EAB) in Saint Paul's Right of Way areas, including potential revenues that have been requested from the State that have been designated for EAB response from the Outdoor Legacy Fund and a 1% increase the Right of Way assessment.

Staffing	514,111	-	-	-
Supplies, equipment and overhead	236,407	-	-	-
Plant materials for replanting	132,650	-	-	-
State grant (application submitted)	-	632,568	-	-
ROW maintenance revenue	-	<u>250,600</u>	-	-
Subtotal	<u>883,168</u>	<u>883,168</u>	-	-

**Emerald Ash Borer Management: City Parks**

This budget reflects the assembly of resources to fight emerald ash borer infestation in our City Parks, including potential revenues that have been requested from the State that have been designated for EAB response from the Outdoor Legacy Fund.

Staffing	220,275	-	-	-
Supplies, equipment and overhead	90,741	-	-	-
Plant materials for replanting	56,850	-	-	-
State grant (application submitted)	-	<u>367,866</u>	-	-
Subtotal	<u>367,866</u>	<u>367,866</u>	-	-

**Fund 375 Budget Changes Total**

Subtotal	<b>1,336,811</b>	<b>1,336,811</b>	-	-
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# Spending Reports

# Parks And Recreation

Department/Office Director: **MICHAEL A HAHM**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>Spending By Unit</b>					
001 GENERAL FUND	24,635,610	26,450,817	27,189,480	25,498,896	-1,690,584
325 P&R SPECIAL SERVICES ENTERP FUND	6,045,185	5,644,619	5,519,239	5,743,384	224,145
330 WATERGATE MARINA ENTERP FUND	2,737	10,817	7,550	7,550	
334 MIDWAY STADIUM	426,802	480,562	453,561	463,763	10,202
361 JAPANESE GARDEN TRUST FUND		1,259	1,700	1,700	
365 PARKS & REC SPEC. PROJECTS FUND	1,304,862	1,418,484	1,531,528	1,611,287	79,759
370 PARKS & REC SUPPLY & MAINTENANCE	1,343,795	2,696,115	3,248,362	4,139,784	891,422
375 STREET TREE MAINTENANCE	2,452,054	2,506,602	2,566,829	3,903,640	1,336,811
380 COMO CAMPUS	4,769,895	5,834,361	5,567,900	5,727,102	159,202
391 SPECIAL RECREATION FUND	2,617,986	2,402,554	2,474,185	2,555,785	81,600
394 MUNICIPAL ATHLETIC ASSOCIATIONS' FD	766	4,577			
399 YOUTH PROGRAM FUND			25,000	25,000	
729 PARKS' OPPORTUNITY FUND	21,488	141,334	218,000	218,000	
742 HILLER & LOIS HOFFMAN MEMORIAL			300	300	
860 PARKS & REC GRANT FUND	2,538,817	3,578,910	3,808,403	3,916,849	108,446
Total Spending by Uni	<b>46,159,995</b>	<b>51,171,012</b>	<b>52,612,037</b>	<b>53,813,040</b>	<b>1,201,003</b>
<b>Spending By Major Object</b>					
SALARIES	21,628,786	22,919,628	23,542,472	23,896,658	354,186
SERVICES	5,696,739	6,612,185	5,731,368	6,470,671	739,303
MATERIALS AND SUPPLIES	6,022,203	6,869,315	6,085,899	6,348,839	262,940
EMPLOYER FRINGE BENEFITS	7,352,238	7,895,843	7,899,502	8,573,396	673,894
MISC TRANSFER CONTINGENCY ETC	1,411,369	2,427,780	3,954,484	3,109,782	-844,702
DEBT	805,667	598,956	608,459	608,459	
STREET SEWER BRIDGE ETC IMPROVEMENT	3,035,502	3,203,411	3,360,411	3,444,613	84,202
EQUIPMENT LAND AND BUILDINGS	185,934	632,885	1,429,442	1,360,622	-68,820
Total Spending by Object	<b>46,138,438</b>	<b>51,160,003</b>	<b>52,612,037</b>	<b>53,813,040</b>	<b>1,201,003</b>
Percent Change from Previous Year		<b>10.9%</b>	<b>2.8%</b>	<b>2.3%</b>	
<b>Financing By Major Object</b>					
GENERAL FUND	24,635,610	26,450,817	27,189,480	25,498,896	-1,690,584
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE	2,057,395	2,778,662	3,093,589	4,190,455	1,096,866
FEES, SALES AND SERVICES	4,326,098	4,980,738	4,335,130	5,214,473	879,343
ENTERPRISE AND UTILITY REVENUES	7,112,991	7,182,951	7,759,593	8,287,060	527,467
MISCELLANEOUS REVENUE	2,356,357	2,506,624	2,127,769	2,127,769	
TRANSFERS	6,601,060	6,771,322	7,312,565	7,576,034	263,469
FUND BALANCES			793,911	918,353	124,442
Total Financing by Object	<b>47,089,511</b>	<b>50,671,114</b>	<b>52,612,037</b>	<b>53,813,040</b>	<b>1,201,003</b>
Percent Change from Previous Year		<b>7.6%</b>	<b>3.8%</b>	<b>2.3%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **08 PARKS AND RECREATION**

Division: **0810 PARKS AND RECREATION ADMINISTRATION**

Division Manager: MICHAEL A HAHM

Division Mission:

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from	2009			
	2nd Prior	Last Year	Adopted	Mayor's Proposed					Authorized	Adopted					Mayor's Proposed
Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount						
<b>by Type of Expenditure</b>															
SALARIES	980,152	1,184,593	1,091,687	930,072	-161,615	-14.8%									
SERVICES	1,047,367	1,280,722	965,711	1,063,623	97,912	10.1%									
MATERIALS AND SUPPLIES	2,589,283	3,235,414	3,172,286	3,106,550	-65,736	-2.1%									
EMPLOYER FRINGE BENEFITS	600,531	730,647	955,153	926,144	-29,009	-3.0%									
MISC TRANSFER CONTINGENCY ETC	17,599	86,860	714,456	90,000	-624,456	-87.4%									
DEBT															
STREET SEWER BRIDGE ETC IMPROVEMENT															
EQUIPMENT LAND AND BUILDINGS		12,000	0	7,930	7,930										
Division Total	<b>5,234,933</b>	<b>6,530,237</b>	<b>6,899,293</b>	<b>6,124,319</b>	<b>-774,974</b>	<b>-11.2%</b>									
<b>by Activity</b>															
03100 PARKS & RECREATION ADMINISTRATION	1,568,779	1,746,317	2,707,284	2,144,474	-562,810	-20.8%	10.8	11.8	12.8	850,797	11.5	749,313	-1.3	-101,484	
03103 PARK COMMISSION	4,524	3,500	5,043	5,043											
03104 PARKS & REC. GIS SUPPORT	123,194	133,471	79,159	47,529	-31,630	-40.0%			0.9	50,588	0.5	30,472	-0.4	-20,116	
03126 FREE CONCERTS IN CITY PARKS	27,029	11,952	0	0			0.1								
03131 PARK SECURITY	251,633	522,431	269,838	219,790	-50,048	-18.5%	3.0	4.4	4.4	190,302	2.6	150,287	-1.8	-40,015	
03140 PARKS AND RECREATION UTILITIES	3,011,970	3,800,408	3,538,969	3,408,483	-130,486	-3.7%									
03167 REC CNTR SHARED COSTS (WELLST CNTR)	247,804	312,158	299,000	299,000											
Division Total	<b>5,234,933</b>	<b>6,530,237</b>	<b>6,899,293</b>	<b>6,124,319</b>	<b>-774,974</b>	<b>-11.2%</b>	<b>13.9</b>	<b>16.2</b>	<b>18.1</b>	<b>1,091,687</b>	<b>14.6</b>	<b>930,072</b>	<b>-3.5</b>	<b>-161,615</b>	
Percent Change from Previous Year		<b>24.7%</b>	<b>5.7%</b>				<b>16.5%</b>	<b>11.7%</b>					<b>-19.3%</b>	<b>-14.8%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **08 PARKS AND RECREATION**

Division: **0820 COMO CAMPUS**

Division Manager: MICHAEL A HAHM

Division Mission:

TO ENHANCE THE LIVES OF ITS CITIZENS AND VISITORS, SAINT PAUL PARKS AND RECREATION WILL, WITHIN AVAILABLE RESOURCES, PROVIDE AND FACILITATE SAFE, QUALITY LEISURE SERVICES, PROGRAMS AND FACILITIES WHILE PRESERVING AND ENHANCING NATURAL RESOURCES AND STIMULATING THE ECONOMIC VITALITY OF THE COMMUNITY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	1,271,183	1,346,359	1,450,523	1,516,362	65,839	4.5%								
SERVICES	126,238	113,184	105,575	105,575										
MATERIALS AND SUPPLIES	189,496	155,459	103,740	178,330	74,590	71.9%								
EMPLOYER FRINGE BENEFITS	431,612	453,587	462,838	508,136	45,298	9.8%								
MISC TRANSFER CONTINGENCY ETC			14,677	0	-14,677	-100.0%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS			80,000	80,000										
Division Total	<b>2,018,530</b>	<b>2,068,589</b>	<b>2,217,353</b>	<b>2,388,403</b>	<b>171,050</b>	<b>7.7%</b>								
<b>by Activity</b>														
03120 MARJORIE MCNEELY CONSERVATORY-COMO	428,212	438,568	498,722	489,395	-9,327	-1.9%	6.7	6.7	6.7	364,195	5.9	353,800	-0.8	-10,395
03121 COMO CIRCULATOR			150,000	150,000										
03122 COMO ZOO	1,093,345	1,129,578	1,124,537	1,379,476	254,939	22.7%	14.0	14.0	14.2	791,193	16.5	927,267	2.3	136,074
03194 COMO PARK ZOO & CONSERVATORY CAMPUS	496,973	500,443	444,094	369,532	-74,562	-16.8%	4.7	4.7	4.7	295,135	3.7	235,295	-1.0	-59,840
Division Total	<b>2,018,530</b>	<b>2,068,589</b>	<b>2,217,353</b>	<b>2,388,403</b>	<b>171,050</b>	<b>7.7%</b>	<b>25.4</b>	<b>25.4</b>	<b>25.6</b>	<b>1,450,523</b>	<b>26.1</b>	<b>1,516,362</b>	<b>0.5</b>	<b>65,839</b>
Percent Change from Previous Year		<b>2.5%</b>	<b>7.2%</b>				<b>0.0%</b>	<b>0.8%</b>					<b>2.0%</b>	<b>4.5%</b>

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **08 PARKS AND RECREATION**  
 Division: **0830 DESIGN**

Fund Manager: LORI J LEE

Division Manager: JODY L MARTINEZ

Division Mission:

THE MISSION OF THE SAINT PAUL DIVISION OF PUBLIC HEALTH IS TO PROTECT AND PROMOTE THE HEALTH OF THE COMMUNITY WITH VISION AND LEADERSHIP, ENSURING OR PROVIDING QUALITY SERVICES THAT ADDRESS PUBLIC HEALTH NEEDS. KEY PROGRAM AREAS INCLUDE DISEASE CONTROL, ENVIRONMENTAL HEALTH REGULATION AND ENFORCEMENT, NUTRITION SERVICES AND MEDICAL SERVICES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2007	2008	2009	2010		2007	2008	2009	2010	Change from 2009		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount				
<b>by Type of Expenditure</b>												
SALARIES	5,463	5,809	7,227		-7,227	-100.0%						
SERVICES	157,771	203,946	160,559	170,586	10,027	6.2%						
MATERIALS AND SUPPLIES	1,774	10,422	8,637	8,637								
EMPLOYER FRINGE BENEFITS	1,766	2,036	2,281		-2,281	-100.0%						
MISC TRANSFER CONTINGENCY ETC												
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Division Total	<b>166,775</b>	<b>222,214</b>	<b>178,704</b>	<b>179,223</b>	<b>519</b>	<b>0.3%</b>						
<b>by Activity</b>												
03134 DESIGN CENTER	166,775	222,214	178,704	179,223	519	0.3%	0.1	0.1	0.1	7,227	-0.1	-7,227
Division Total	<b>166,775</b>	<b>222,214</b>	<b>178,704</b>	<b>179,223</b>	<b>519</b>	<b>0.3%</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	<b>7,227</b>	<b>-0.1</b>	<b>-7,227</b>
Percent Change from Previous Year		<b>33.2%</b>	<b>-19.6%</b>				<b>0.0%</b>	<b>0.0%</b>			<b>-100.0%</b>	<b>-100.0%</b>

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **08 PARKS AND RECREATION**

Division: **0840 OPERATIONS**

Division Manager: RICHARD E LALLIER

Division Mission:

(1) ISSUE PERMITS AND MONITOR (INSPECT) CONSTRUCTION PROJECTS IN THE CITY TO PROVIDE CITIZENS REASONABLE ASSURANCE THAT MINIMUM STANDARDS OF FIRE, STRUCTURAL AND LIFE SAFETY ARE MET. (2) DESIGN, CONSULT AND SUPERVISE CONSTRUCTION AND REMODELING OF CITY OWNED STRUCTURES. (3) INSURE ORDERLY DEVELOPMENT AND MAINTENANCE OF THE CITY'S NEIGHBORHOODS THROUGH ENFORCEMENT OF ZONING REQUIREMENTS. (4) TO REMAIN FINANCIALLY INDEPENDENT FROM THE FLUCTUATIONS OF GENERAL FUNDING BY SPECIAL FUND FINANCING OF THE DIVISION'S BUDGET.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior	Last Year	Adopted	Mayor's Proposed					Authorized	Adopted		Mayor's Proposed		2009
Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount					
<b>by Type of Expenditure</b>														
SALARIES	5,438,717	5,334,786	5,614,884	5,148,397	-466,487	-8.3%								
SERVICES	1,079,190	1,142,252	1,072,044	1,086,044	14,000	1.3%								
MATERIALS AND SUPPLIES	958,999	995,815	909,577	899,796	-9,781	-1.1%								
EMPLOYER FRINGE BENEFITS	2,109,706	2,068,220	1,983,500	2,091,800	108,300	5.5%								
MISC TRANSFER CONTINGENCY ETC	25,000	25,085	28,040	25,000	-3,040	-10.8%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS	22,371	91,085	184,333	184,333										
Division Total	<b>9,633,983</b>	<b>9,657,243</b>	<b>9,792,378</b>	<b>9,435,370</b>	<b>-357,008</b>	<b>-3.6%</b>								
<b>by Activity</b>														
03102 PARKS BUILDING TRADES MTCE	1,948,486	2,068,557	2,110,956	2,205,761	94,805	4.5%	15.1	16.1	16.1	1,183,477	16.1	1,136,647	-46,830	
03105 HARRIET IS / DWNTN PK SUBSIDY TRNSF	449,231	453,726	390,037	406,497	16,460	4.2%	3.4	4.4	4.4	226,301	4.4	237,520	11,219	
03106 WINTER ACTIVS-BRGHT LGHTS/CTY NGHTS	118,851	102,641	59,901	100,000	40,099	66.9%			0.0	40,500			-40,500	
03124 Z00/CONSERVATORY HVAC & POOLS	684,940	535,883	442,264	482,837	40,573	9.2%	5.6	3.5	3.5	260,698	3.5	253,805	-6,893	
03132 PARKS GROUND MAINTENANCE	2,113,063	2,087,322	1,955,480	2,001,258	45,778	2.3%	30.4	29.9	27.3	1,151,582	27.3	1,204,532	52,950	
03133 PARKS PERMITS MANAGEMENT	269,871	315,380	341,925	231,593	-110,332	-32.3%	5.7	4.8	4.8	234,761	2.0	143,164	-2.8	
03135 SMALL/SPECIALIZED EQUIP MNTC/MGMT	892,286	1,029,800	1,015,906	975,492	-40,414	-4.0%	9.2	9.2	9.2	485,056	8.2	456,185	-1.0	
03171 PARKS AND RECREATION MAINT SUPPORT	902,166	909,506	1,050,822	949,824	-100,998	-9.6%	7.1	7.1	9.7	473,449	7.7	393,415	-2.0	
03172 RECREATION CENTERS MAINTENANCE	1,770,795	1,745,192	1,808,871	1,475,873	-332,998	-18.4%	33.7	32.5	32.5	1,194,006	25.5	962,593	-7.0	
03190 ARTS AND GARDENING GF SUPPORT	103,790	61,570	96,634	68,142	-28,492	-29.5%	1.9	1.4	1.4	54,826	0.7	33,181	-0.7	
03195 FORESTRY MANAGEMENT & SUPPORT	151,517	129,495	230,817	232,713	1,896	0.8%	1.4	1.4	1.9	108,031	1.9	115,359	7,328	
03196 CITY PARKS TREE MAINTENANCE	141,621	127,878	195,274	206,836	11,562	5.9%	3.0	3.0	3.2	148,426	3.2	155,143	6,717	
03198 TREE PLANTING AND INVENTORY	87,365	90,292	93,491	98,544	5,053	5.4%	1.2	1.2	1.2	53,771	1.2	56,853	3,082	
Division Total	<b>9,633,983</b>	<b>9,657,243</b>	<b>9,792,378</b>	<b>9,435,370</b>	<b>-357,008</b>	<b>-3.6%</b>	<b>117.7</b>	<b>114.5</b>	<b>115.2</b>	<b>5,614,884</b>	<b>101.7</b>	<b>5,148,397</b>	<b>-13.5</b>	
Percent Change from Previous Year		<b>0.2%</b>	<b>1.4%</b>				<b>-2.7%</b>	<b>0.6%</b>				<b>-11.7%</b>	<b>-8.3%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **08 PARKS AND RECREATION**  
 Division: **0850 RECREATION SERVICES**

Fund Manager: LORI J LEE

Division Manager: KATHRYN M KORUM

Division Mission:

TO ENHANCE THE LIVES OF ITS CITIZENS AND VISITORS, SAINT PAUL PARKS AND RECREATION WILL, WITHIN AVAILABLE RESOURCES, PROVIDE AND FACILITATE SAFE, QUALITY LEISURE SERVICES, PROGRAMS AND FACILITIES WHILE PRESERVING AND ENHANCING NATURAL RESOURCES AND STIMULATING THE ECONOMIC VITALITY OF THE COMMUNITY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount	2009 FTE/Amount	2009 FTE/Amount		
<b>by Type of Expenditure</b>														
SALARIES	5,133,608	5,144,131	4,644,295	4,952,130	307,835	6.6%								
SERVICES	284,199	334,636	219,106	248,615	29,509	13.5%								
MATERIALS AND SUPPLIES	146,800	204,663	51,776	114,458	62,682	121.1%								
EMPLOYER FRINGE BENEFITS	1,534,508	1,560,764	1,400,141	1,478,881	78,740	5.6%								
MISC TRANSFER CONTINGENCY ETC	268,000	200,000	255,000	255,565	565	0.2%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS		19,390												
Division Total	<b>7,367,115</b>	<b>7,463,584</b>	<b>6,570,318</b>	<b>7,049,649</b>	<b>479,331</b>	<b>7.3%</b>								
<b>by Activity</b>														
03107 RICE/ARLINGTON DOME SUBSIDY	200,000	200,000	200,000	200,000										
03159 COMMUNITY EDUCAT/RECREATION PTNSHP	452,937	230,669	0	0			6.0	5.0						
03160 RECREATION SERVICES ADMINISTRATION	503,655	748,785	981,877	761,532	-220,345	-22.4%	3.7	6.0	10.5	652,420	7.5	474,538	-3.0	-177,882
03161 WEST SERVICE AREA	839,790	942,694	971,933	1,140,716	168,783	17.4%	16.3	18.5	17.7	734,686	18.7	849,798	1.0	115,112
03162 CENTRAL SERVICE AREA	925,590	1,138,164	1,204,324	1,462,929	258,605	21.5%	15.7	22.0	23.0	914,940	26.0	1,095,339	3.0	180,399
03163 NORTH SERVICE AREA	867,960	873,826	934,944	1,161,026	226,082	24.2%	18.7	18.1	17.6	707,060	20.8	866,163	3.2	159,103
03164 EAST SERVICE AREA	973,931	1,144,592	983,747	0	-983,747	-100.0%	16.0	20.1	18.1	746,477			-18.1	-746,477
03165 CITYWIDE SERVICE AREA	893,253	413,037	535,099	519,269	-15,830	-3.0%	13.9	10.9	10.9	406,727	8.5	390,203	-2.4	-16,524
03166 REC SERVICE AREA - ELIMINATED 2008	313,837	-9,654	0	0			9.9							
03168 SENIOR CITIZEN PROGRAMS	206,675	169,930	182,995	189,940	6,945	3.8%	2.4	2.4	2.4	115,227	2.4	118,918		3,691
03169 ADAPTIVE RECREATION PROGRAMS	268,469	235,861	263,466	279,284	15,818	6.0%	3.6	3.6	3.7	182,725	3.7	192,183		9,458
03170 RECREATION CENTER PROGRMS		50,598												
03174 MUNICIPAL ATHLETICS	225,202	218,764	209,011	153,603	-55,408	-26.5%	1.6	2.9	2.9	97,109	2.2	54,823	-0.7	-42,286
03176 REC CHECK PROGRAM	84,221	103,170	102,922	110,099	7,177	7.0%	6.4	6.4	6.4	86,924	6.4	93,313		6,389
03180 SEASONAL SWIMMING	437,086	487,362		350,874	350,874						8.9	241,904	8.9	241,904
03181 OXFORD POOL	174,509	515,785		720,377	720,377						19.0	574,948	19.0	574,948
Division Total	<b>7,367,115</b>	<b>7,463,584</b>	<b>6,570,318</b>	<b>7,049,649</b>	<b>479,331</b>	<b>7.3%</b>	<b>114.2</b>	<b>115.9</b>	<b>113.2</b>	<b>4,644,295</b>	<b>124.1</b>	<b>4,952,130</b>	<b>10.9</b>	<b>307,835</b>
Percent Change from Previous Year		<b>1.3%</b>	<b>-12.0%</b>				<b>1.5%</b>	<b>-2.3%</b>					<b>9.6%</b>	<b>6.6%</b>

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **08 PARKS AND RECREATION**  
 Division: **0860 SPECIAL SERVICES**  
 Division Mission:

Fund Manager: LORI J LEE  
 Division Manager: GARY A KORUM

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010			2007	2008	2009	2010		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2009 FTE/Amount		
<b>by Type of Expenditure</b>														
SALARIES	118,309	270,658	832,125	162,865	-669,260	-80.4%								
SERVICES	8,174	22,399	56,785	27,276	-29,509	-52.0%								
MATERIALS AND SUPPLIES	5,249	66,535	101,404	38,722	-62,682	-61.8%								
EMPLOYER FRINGE BENEFITS	39,282	75,831	149,293	48,808	-100,485	-67.3%								
MISC TRANSFER CONTINGENCY ETC	43,261	73,528	391,827	44,261	-347,566	-88.7%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS														
Division Total	<b>214,274</b>	<b>508,951</b>	<b>1,531,434</b>	<b>321,932</b>	<b>-1,209,502</b>	<b>-79.0%</b>								
<b>by Activity</b>														
03130 PARKS SAFETY	165,055	187,105	164,167	91,640	-72,527	-44.2%	1.8	1.8	1.8	109,906	0.8	54,057	-1.0	-55,849
03175 SKI PROGRAM	593	244,273	173,657	180,217	6,560	3.8%		2.9	2.8	104,269	2.8	108,808		4,539
03180 SEASONAL SWIMMING			407,251		-407,251	-100.0%	12.5	12.5	12.7	296,276			-12.7	-296,276
03181 OXFORD POOL			706,284		-706,284	-100.0%	5.7	13.6	20.4	321,674			-20.4	-321,674
03192 MIDWAY STADIUM SUBSIDY TRANSFER	48,626	77,573	80,075	50,075	-30,000	-37.5%								
Division Total	<b>214,274</b>	<b>508,951</b>	<b>1,531,434</b>	<b>321,932</b>	<b>-1,209,502</b>	<b>-79.0%</b>	<b>20.0</b>	<b>30.8</b>	<b>37.7</b>	<b>832,125</b>	<b>3.6</b>	<b>162,865</b>	<b>-34.1</b>	<b>-669,260</b>
Percent Change from Previous Year		<b>137.5%</b>	<b>200.9%</b>				<b>54.0%</b>	<b>22.4%</b>					<b>-90.5%</b>	<b>-80.4%</b>



## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **325 P&R SPECIAL SERVICES ENTERP FUND**

Fund Manager: **GARY A KORUM**

Department: **08 PARKS AND RECREATION**

Department Director: **MICHAEL A HAHM**

Fund Purpose:

THIS ENTERPRISE FUND PROVIDES RECREATIONAL AND CONCESSION SERVICES TO SAINT PAUL CITIZENS, FINANCED BY USER FEES. INCLUDED ARE THE OPERATION AND MAINTENANCE OF FOUR GOLF COURSES, ONE DOWNHILL AND TWO CROSS COUNTRY SKI FACILITIES, SPECIAL EVENTS, AND SEVERAL REFECTORIES AND CONCESSIONS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	2008 FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2009 FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	2,114,506	2,020,157	1,981,285	2,089,121	107,836	5.4%								
SERVICES	532,712	516,743	458,746	463,176	4,430	1.0%								
MATERIALS AND SUPPLIES	635,108	685,311	561,560	551,441	-10,119	-1.8%								
EMPLOYER FRINGE BENEFITS	560,797	623,836	560,573	598,504	37,931	6.8%								
MISC TRANSFER CONTINGENCY ETC	68,170	92,799	258,728	255,593	-3,135	-1.2%								
DEBT	805,667	598,956	608,459	608,459										
STREET SEWER BRIDGE ETC IMPROVEMEN	1,287,604	991,000	935,000	1,022,202	87,202	9.3%								
EQUIPMENT LAND AND BUILDINGS	40,621	115,816	154,888	154,888										
Spending Total	<b>6,045,185</b>	<b>5,644,619</b>	<b>5,519,239</b>	<b>5,743,384</b>	<b>224,145</b>	<b>4.1%</b>								
<b>by Activity</b>														
23102S'MORE FUN PROGRAMS	1,337	-1,995												
23104FORESTRY SUPPORT	269,689	283,002	321,793	338,186	16,393	5.1%	4.3	4.3	4.3	217,355	4.3	228,142	10,787	
23109HIGHLAND NATIONAL/DOME DEBT SERVICE	521,266	528,959	547,937	547,937										
23111SPECIAL SERVICES-ADMINISTRATION	357,732	238,369	221,568	229,544	7,976	3.6%	3.5	1.7	1.7	109,102	1.7	113,648	4,546	
23112SPECIAL SERVICES-GOLF		461												
23114SPECIAL SERVICES-SKI	178,780	3,634	0	0					2.9					
23117COMO GOLF COURSE	811,360	936,949	905,858	979,641	73,783	8.1%	13.9	10.8	10.6	397,374	10.4	420,902	-0.2	
23118HIGHLAND 18 GOLF COURSE	1,532,251	1,665,212	1,401,884	1,451,200	49,316	3.5%	19.0	14.3	14.3	462,108	14.3	483,824	21,716	
23119HIGHLAND 9 GOLF COURSE	394,195	337,284	454,905	471,949	17,044	3.7%	8.1	6.4	6.4	221,697	6.4	233,202	11,505	
23120PHALEN GOLF COURSE	950,155	1,030,733	939,565	985,649	46,084	4.9%	13.3	10.7	10.7	387,694	10.7	406,881	19,187	
23121GOLF ADMINISTRATION	525,276	390,070	449,731	450,915	1,184	0.3%	1.5	1.5	1.5	85,720	1.5	89,303	3,583	
23122SPECIAL SERVICES CONCESSION-O'NEIL	242,815								0.4					
23123SPECIAL SERVICES-CONCESSION-OTHER	127,019	104,519	130,539	142,643	12,104	9.3%	1.8	1.8	1.8	55,594	1.8	65,628	10,034	
23124PARKS REFECTORIES	18,356								0.1					
23125COMO LAKESIDE		26												
23141CITYWIDE SPECIAL EVENTS	82,723	104,336	145,459	145,720	261	0.2%			0.0	44,641	0.0	47,591	2,950	
23144SHOWMOBILE SUPPORT	32,231	23,058							0.1					
Fund Total	<b>6,045,185</b>	<b>5,644,619</b>	<b>5,519,239</b>	<b>5,743,384</b>	<b>224,145</b>	<b>4.1%</b>	<b>68.9</b>	<b>51.5</b>	<b>51.3</b>	<b>1,981,285</b>	<b>51.1</b>	<b>2,089,121</b>	<b>-0.2</b>	<b>107,836</b>
Percent Change from Previous Year		<b>-6.6%</b>	<b>-2.2%</b>				<b>-25.3%</b>	<b>-0.4%</b>					<b>-0.4%</b>	<b>5.4%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **330 WATERGATE MARINA ENTERP FUND**

Fund Manager: **GARY A KORUM**

Department: **08 PARKS AND RECREATION**

Department Director: **MICHAEL A HAHM**

Fund Purpose:

TO PROVIDE RECREATIONAL BOATING OPPORTUNITIES FOR THE PUBLIC BY OPERATING A SELF-SUPPORTING AND POTENTIALLY REVENUE-PRODUCING PUBLIC MARINA ON THE MISSISSIPPI RIVER. THIS FACILITY IS LOCATED IN CROSBY LAKE-HIDDEN FALLS REGIONAL PARK, ONE OF THE LARGEST MULTI-USE PARK AREAS IN THE METRO AREA.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2007	2008	2009	2010		2007	2008	2009	2010		Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Mayor's Proposed Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>											
SALARIES											
SERVICES	2,737	7,445	2,550	2,550							
MATERIALS AND SUPPLIES		3,373	5,000	5,000							
EMPLOYER FRINGE BENEFITS											
MISC TRANSFER CONTINGENCY ETC											
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMEN											
EQUIPMENT LAND AND BUILDINGS											
Spending Total	<b>2,737</b>	<b>10,817</b>	<b>7,550</b>	<b>7,550</b>	<b>0</b>	<b>0.0%</b>					
<b>by Activity</b>											
23160WATERGATE MARINA OPERATIONS	2,737	10,817	7,550	7,550							
Fund Total	<b>2,737</b>	<b>10,817</b>	<b>7,550</b>	<b>7,550</b>	<b>0</b>	<b>0.0%</b>				<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>295.3%</b>	<b>-30.2%</b>								

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **334 MIDWAY STADIUM**  
 Department: **08 PARKS AND RECREATION**  
 Fund Purpose:

Fund Manager: **GARY A KORUM**  
 Department Director: **MICHAEL A HAHM**

THE FUNCTION OF THIS MUNICIPAL STADIUM IS TO BE THE BEST OUTDOOR FACILITY IN MINNESOTA FOR ATHLETIC AND NON-ATHLETIC EVENTS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
			Amount	Change/Percent										
<b>by Type of Expenditure</b>														
SALARIES	195,224	201,201	175,669	182,611	6,942	4.0%								
SERVICES	56,779	71,308	88,104	88,987	883	1.0%								
MATERIALS AND SUPPLIES	134,557	143,934	128,968	128,968										
EMPLOYER FRINGE BENEFITS	39,100	42,462	44,420	46,797	2,377	5.4%								
MISC TRANSFER CONTINGENCY ETC	1,143	1,405	1,500	1,500										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS		20,253	14,900	14,900										
Spending Total	<b>426,802</b>	<b>480,562</b>	<b>453,561</b>	<b>463,763</b>	<b>10,202</b>	<b>2.2%</b>								
<b>by Activity</b>														
33182MIDWAY STADIUM	426,802	480,562	453,561	463,763	10,202	2.2%	4.4	4.7	4.7	175,669	4.7	182,611	6,942	
Fund Total	<b>426,802</b>	<b>480,562</b>	<b>453,561</b>	<b>463,763</b>	<b>10,202</b>	<b>2.2%</b>	<b>4.4</b>	<b>4.7</b>	<b>4.7</b>	<b>175,669</b>	<b>4.7</b>	<b>182,611</b>	<b>0.0</b>	<b>6,942</b>
Percent Change from Previous Year		<b>12.6%</b>	<b>-5.6%</b>				<b>6.8%</b>	<b>0.0%</b>				<b>0.0%</b>	<b>4.0%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **361 JAPANESE GARDEN TRUST FUND**

Fund Manager: **MICHAEL A HAHM**

Department: **08 PARKS AND RECREATION**

Department Director: **MICHAEL A HAHM**

Fund Purpose:

INTEREST FROM A MAINTENANCE TRUST ACCOUNT FINANCES SERVICES AND SUPPLIES FOR THE JAPANESE GARDEN, ADJACENT TO THE CONSERVATORY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES		1,259								
MATERIALS AND SUPPLIES			1,700	1,700						
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>0</b>	<b>1,259</b>	<b>1,700</b>	<b>1,700</b>	<b>0</b>	<b>0.0%</b>				
<b>by Activity</b>										
53115JAPANESE GARDEN		1,259	1,700	1,700						
Fund Total	<b>0</b>	<b>1,259</b>	<b>1,700</b>	<b>1,700</b>	<b>0</b>	<b>0.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>35.0%</b>							

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **365 PARKS & REC SPEC. PROJECTS FUND**

Fund Manager: **JODY L MARTINEZ**

Department: **08 PARKS AND RECREATION**

Department Director: **MICHAEL A HAHM**

Fund Purpose:

AN INTERNAL SERVICE FUND TO ACCOUNT FOR PLANNING AND DESIGN, ARCHITECTURE, LANDSCAPE ARCHITECTURE, AND ENGINEERING SERVICES IN THE AREA OF DEVELOPMENT IN THE PARKS AND RECREATION SYSTEM. ADMINISTRATIVE SERVICES FOR THE ACQUISITION OF REAL PROPERTY ARE INCLUDED. COSTS INCURRED ARE CHARGED TO THE PROPER ACTIVITIES AND FUNDING SOURCES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	837,486	890,682	997,556	1,046,128	48,572	4.9%								
SERVICES	135,790	149,152	158,443	162,398	3,955	2.5%								
MATERIALS AND SUPPLIES	7,285	24,506	32,670	26,200	-6,470	-19.8%								
EMPLOYER FRINGE BENEFITS	324,300	354,144	342,859	376,561	33,702	9.8%								
MISC TRANSFER CONTINGENCY ETC			0	0										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>1,304,862</b>	<b>1,418,484</b>	<b>1,531,528</b>	<b>1,611,287</b>	<b>79,759</b>	<b>5.2%</b>								
<b>by Activity</b>														
13100PARKS & REC SPECIAL PROJECTS	1,304,862	1,418,484	1,531,528	1,611,287	79,759	5.2%	15.5	13.5	13.5	997,556	13.5	1,046,128	48,572	
Fund Total	<b>1,304,862</b>	<b>1,418,484</b>	<b>1,531,528</b>	<b>1,611,287</b>	<b>79,759</b>	<b>5.2%</b>	<b>15.5</b>	<b>13.5</b>	<b>13.5</b>	<b>997,556</b>	<b>13.5</b>	<b>1,046,128</b>	<b>0.0</b>	<b>48,572</b>
Percent Change from Previous Year		<b>8.7%</b>	<b>8.0%</b>				<b>-12.9%</b>	<b>0.0%</b>				<b>0.0%</b>	<b>4.9%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **370 PARKS & REC SUPPLY & MAINTENANCE**

Fund Manager: **JOHN L HALL**

Department: **08 PARKS AND RECREATION**

Department Director: **MICHAEL A HAHM**

Fund Purpose:  
TO PROVIDE CONTRACT MAINTENANCE OF PROPERTIES UNDER THE JURISDICTION OF THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT, OFFICE OF LICENSE, INSPECTION & ENVIRONMENTAL PROTECTION, RAMSEY COUNTY, AND PUBLIC WORKS SEWER UTILITY. TO PROCURE, DISBURSE AND ALLOCATE COSTS OF SUPPLIES AND EQUIPMENT TO THE MAINTENANCE SECTIONS WITH THE DIVISION. TO PROVIDE BASE RADIO AND DISPATCH OPERATIONS FOR THE DIVISION AS PER FCC GUIDELINES. TO ADHERE TO REGULATORY COMPLIANCE SET BY THE STATE AUDITOR AND DIVISION POLICY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010	Change from 2009			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount					
<b>by Type of Expenditure</b>													
SALARIES	594,918	745,484	885,401	1,145,707	260,306	29.4%							
SERVICES	239,623	322,487	295,990	357,234	61,244	20.7%							
MATERIALS AND SUPPLIES	145,769	94,473	94,100	128,280	34,180	36.3%							
EMPLOYER FRINGE BENEFITS	261,789	286,974	300,552	406,637	106,085	35.3%							
MISC TRANSFER CONTINGENCY ETC	14,100	880,171	1,386,319	1,533,926	147,607	10.6%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN	45,000	45,000	48,000	45,000	-3,000	-6.3%							
EQUIPMENT LAND AND BUILDINGS	42,596	321,525	238,000	523,000	285,000	119.7%							
Spending Total	<b>1,343,795</b>	<b>2,696,115</b>	<b>3,248,362</b>	<b>4,139,784</b>	<b>891,422</b>	<b>27.4%</b>							
<b>by Activity</b>													
13105SERVICE FACILITY:PARKS & REC	132,432	145,751	637,283	647,702	10,419	1.6%	3.0	3.0	3.0	115,958	3.0	121,984	6,026
13110PED PROPERTY MAINTENANCE	373,513	450,815	436,770	672,052	235,282	53.9%	5.3	5.3	5.7	241,369	7.7	375,775	2.0 134,406
13120SUMMARY ABATEMENT MAINTENANCE	746,283	1,948,640	1,938,419	2,194,739	256,320	13.2%	4.5	8.9	10.1	393,056	11.1	512,188	1.0 119,132
13125CONTRACTED SERVICES	70,720	89,244	114,331	117,725	3,394	3.0%	1.4	1.8	1.8	71,338	1.8	70,463	-875
13126REFUSE HAULING & EQUIP REPLACEMENT	20,713	21,637	76,467	455,955	379,488	496.3%	0.6	0.7	0.7	31,964	0.7	33,255	1,291
13127SHOWMOBILE SUPPORT	134	40,028	45,092	51,611	6,519	14.5%		0.1	0.1	31,716	0.1	32,042	326
Fund Total	<b>1,343,795</b>	<b>2,696,115</b>	<b>3,248,362</b>	<b>4,139,784</b>	<b>891,422</b>	<b>27.4%</b>	<b>14.8</b>	<b>19.8</b>	<b>21.4</b>	<b>885,401</b>	<b>24.4</b>	<b>1,145,707</b>	<b>3.0 260,306</b>
Percent Change from Previous Year		<b>100.6%</b>	<b>20.5%</b>				<b>33.8%</b>	<b>8.1%</b>				<b>14.0%</b>	<b>29.4%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **375 STREET TREE MAINTENANCE**

Fund Manager: **CYRIL F JR KOSEL**

Department: **08 PARKS AND RECREATION**

Department Director: **MICHAEL A HAHM**

Fund Purpose:

THE FUNCTION OF THIS SERVICE CHARGE BASED FUND IS TO PROVIDE THE MAINTENANCE AND UPKEEP OF THE TREES AND OTHER VEGETATION GROWING IN THE PUBLIC RIGHT-OF-WAY, WHICH HELPS TO MAINTAIN A SAFE TRAFFIC CORRIDOR FOR PEDESTRIANS AND VEHICLES. SERVICE LEVELS WILL BE MAINTAINED FOR THE 2007 BUDGET.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Authorized FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	1,182,447	1,098,937	1,191,801	1,794,721	602,920	50.6%								
SERVICES	737,687	766,002	868,108	1,199,651	331,543	38.2%								
MATERIALS AND SUPPLIES	62,850	75,572	48,373	237,873	189,500	391.7%								
EMPLOYER FRINGE BENEFITS	464,696	564,875	458,547	671,395	212,848	46.4%								
MISC TRANSFER CONTINGENCY ETC			0	0										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	4,374	1,217												
Spending Total	<b>2,452,054</b>	<b>2,506,602</b>	<b>2,566,829</b>	<b>3,903,640</b>	<b>1,336,811</b>	<b>52.1%</b>								
<b>by Activity</b>														
33121STREET TREE MAINTENANCE	2,390,887	2,361,809	2,366,829	2,452,606	85,777	3.6%	23.9	23.9	24.1	1,191,801	24.1	1,243,871	52,070	
33122EAB MANAGEMENT - ROW				883,168	883,168						8.9	385,625	8.9	385,625
33124TREE TRIMMING	61,167	144,793	200,000	200,000										
33125EAB MANAGEMENT - PARKS				367,866	367,866						3.9	165,225	3.9	165,225
Fund Total	<b>2,452,054</b>	<b>2,506,602</b>	<b>2,566,829</b>	<b>3,903,640</b>	<b>1,336,811</b>	<b>52.1%</b>	<b>23.9</b>	<b>23.9</b>	<b>24.1</b>	<b>1,191,801</b>	<b>36.9</b>	<b>1,794,721</b>	<b>12.8</b>	<b>602,920</b>
Percent Change from Previous Year		<b>2.2%</b>	<b>2.4%</b>				<b>0.0%</b>	<b>0.8%</b>				<b>53.1%</b>	<b>50.6%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **380 COMO CAMPUS**

Fund Manager: **MICHAEL A HAHM**

Department: **08 PARKS AND RECREATION**

Department Director: **MICHAEL A HAHM**

Fund Purpose:

THIS FUNDS PLANT COLLECTIONS AND DISPLAYS, LANDSCAPE INSTALLATION AND MAINTENANCE, ANIMAL EXHIBITS AND QUALITY ANIMAL MANAGEMENT AND TRAINING, ANIMAL PURCHASES, EDUCATIONAL PROGRAMS FOR SCHOOL GROUPS AND FAMILIES, ON-GOING MAINTENANCE, VOLUNTEER RECRUITMENT AND TRAINING, AND CUSTOMER SERVICE AT THE COMO ZOO AND CONSERVATORY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	1,992,963	2,293,058	2,295,930	2,421,479	125,549	5.5%								
SERVICES	345,572	340,602	187,125	164,182	-22,943	-12.3%								
MATERIALS AND SUPPLIES	523,330	499,617	386,991	373,013	-13,978	-3.6%								
EMPLOYER FRINGE BENEFITS	537,321	659,214	714,516	785,090	70,574	9.9%								
MISC TRANSFER CONTINGENCY ETC	153,996	153,996	106,832	106,832										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN	1,180,672	1,855,185	1,855,185	1,855,185										
EQUIPMENT LAND AND BUILDINGS	14,484	21,680	21,321	21,321										
Spending Total	<b>4,748,338</b>	<b>5,823,352</b>	<b>5,567,900</b>	<b>5,727,102</b>	<b>159,202</b>	<b>2.9%</b>								
<b>by Activity</b>														
33135COMO CAMPUS CONSERVATION			16,759	16,870	111	0.7%	1.0	0.3	8,944	0.3	9,015	71		
33136COMO CAMPUS GUEST SERVICES	1,049,665	1,189,023	1,040,515	1,088,644	48,129	4.6%	20.7	25.1	752,659	25.1	782,534	29,875		
33137COMO CAMPUS	2,276,998	2,490,546	2,428,989	2,457,338	28,349	1.2%	18.0	5.3	312,984	5.3	329,498	16,514		
33138COMO CONSERVATORY SUPPORT	456,289	663,529	600,028	621,462	21,434	3.6%	5.9	8.7	356,863	8.4	384,365	27,502		
33139COMO ZOO SUPPORT	458,745	764,507	734,840	763,802	28,962	3.9%	4.0	8.5	403,108	8.5	429,946	26,838		
33140ZOO ANIMAL FUND	3,315	5,414	30,523	30,523										
33141ZOO/CONSERVATORY EDUCATION PRGMG	391,083	613,303	576,246	607,422	31,176	5.4%	8.5	10.7	424,380	11.4	448,835	24,455		
33142COMO CAMPUS MN LOTTERY	112,243	97,030	140,000	141,041	1,041	0.7%	1.0	1.0	36,992	1.0	37,286	294		
Fund Total	<b>4,748,338</b>	<b>5,823,352</b>	<b>5,567,900</b>	<b>5,727,102</b>	<b>159,202</b>	<b>2.9%</b>	<b>58.1</b>	<b>60.3</b>	<b>60.0</b>	<b>2,295,930</b>	<b>60.0</b>	<b>2,421,479</b>	<b>0.0</b>	<b>125,549</b>
Percent Change from Previous Year		<b>22.6%</b>	<b>-4.4%</b>				<b>3.8%</b>	<b>-0.5%</b>			<b>0.0%</b>	<b>5.5%</b>		



## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **391 SPECIAL RECREATION FUND**

Fund Manager: **KATHRYN M KORUM**

Department: **08 PARKS AND RECREATION**

Department Director: **MICHAEL A HAHM**

Fund Purpose:

THE PURPOSE OF THIS FUND IS TO PARTIALLY SUPPORT PROGRAMS FOR SENIOR CITIZENS, PERSONS WITH DISABILITIES AND GENERAL RECREATION PROGRAMS CITYWIDE. THE FUND HAS BEEN SUBDIVIDED BY SERVICE AREA AND GIVES THE SERVICE AREA COORDINATORS A TOOL WITH WHICH TO BE RESPONSIVE TO THE PROGRAMMING NEEDS. IT WILL HELP SUPPORT CONCERTS, FIELD TRIPS, SPECIAL EVENTS, DAY CAMPS, IN-SERVICE TRAINING, ETC.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount	FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	656,508	712,026	848,396	888,373	39,977	4.7%								
SERVICES	780,579	874,979	646,835	646,154	-681	-0.1%								
MATERIALS AND SUPPLIES	497,971	398,928	304,001	321,505	17,504	5.8%								
EMPLOYER FRINGE BENEFITS	224,383	193,283	264,628	289,428	24,800	9.4%								
MISC TRANSFER CONTINGENCY ETC	57,377	33,487	34,395	34,395										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN	375,930	165,930	375,930	375,930										
EQUIPMENT LAND AND BUILDINGS	25,238	23,922												
Spending Total	<b>2,617,986</b>	<b>2,402,554</b>	<b>2,474,185</b>	<b>2,555,785</b>	<b>81,600</b>	<b>3.3%</b>								
<b>by Activity</b>														
23178S'MORE FUN	35,369	4,101								5.9				
23179YMCA PARTNERSHIP	19,623	235	50,000	50,000										
23181WEST SERVICE AREA- SP FUND	764,472	640,992	613,974	711,934	97,960	16.0%	1.6	6.1	6.1	230,836	7.1	300,626	1.0	69,790
23182CENTRAL SERVICE AREA - SP FUND	371,684	385,358	342,895	348,879	5,984	1.7%	1.6	2.1	2.1	74,738	2.1	77,780		3,042
23183NORTH SERVICE AREA -SP FUND	322,913	330,349	373,309	346,364	-26,945	-7.2%	4.6	5.5	5.9	215,161	4.9	182,355	-1.0	-32,806
23184EAST SERVICE AREA - SP FUND	186,550	282,996	238,569	235,125	-3,444	-1.4%	1.0	2.1	2.1	70,526	2.0	66,955	-0.1	-3,571
23185CITYWIDE SERVICE AREA - SP FUND	192,471	36,836	159,707	155,424	-4,283	-2.7%	1.6	2.6	2.6	90,553	2.5	85,576	-0.1	-4,977
23186REC SERVICE AREA 6 - ELIMINATED 2008	52,512	1,391	0	0						1.6				
23189HARDING AREA FOOTBALL	5,749	6,469	6,500	6,500										
23190ADAPTIVE RECREATION ACTIVITIES	43,332	37,601	45,426	45,946	520	1.1%	0.3	0.3	0.2	12,642	0.2	13,156		514
23191SENIOR CITIZEN ACTIVITIES	19,567	16,302	33,120	33,503	383	1.2%	0.2	0.2	0.2	2,877	0.2	3,132		255
23193CITYWIDE ACTIVITIES (DAY CAMPS ETC)	7,005	8,493												
23194BASEBALL ATHLETIC ASSOCIATION	109													
33143MUNICIPAL ATHLETICS PROG FACILIT	151,146	73,387	169,627	178,474	8,847	5.2%				2.3	115,774	2.3	121,635	5,861
33144BASEBALL ATHLETIC ASSOCIATION	43,088	46,783	50,000	50,000										
33145FOOTBALL ATHLETIC ASSOCIATION	22,821	22,267	23,000	23,000										
33146SOFTBALL ATHLETIC ASSOCIATION	264,697	252,152	246,872	246,872										
33147BASKETBALL ATHLETIC ASSOCIATION	19,856	17,184	17,000	17,000										
33148HOCKEY ATHLETIC ASSOCIATION	39,046	41,812	35,000	35,000										
33149R&A BATTING CAGES	55,901	57,546	69,186	71,764	2,578	3.7%				0.8	35,289	0.8	37,158	1,869
33150STAR OF THE NORTH SUMMER GAMES		140,302												
33171SPECIAL RECREATION ACTIVITIES	73													
Fund Total	<b>2,617,986</b>	<b>2,402,554</b>	<b>2,474,185</b>	<b>2,555,785</b>	<b>81,600</b>	<b>3.3%</b>	<b>18.4</b>	<b>18.9</b>	<b>22.3</b>	<b>848,396</b>	<b>22.1</b>	<b>888,373</b>	<b>-0.2</b>	<b>39,977</b>

## City of Saint Paul

### 2010 Budget Fund Spending Plan Summary

#### Mayor's Proposed Budget

Fund: **391 SPECIAL RECREATION FUND**  
 Department: **08 PARKS AND RECREATION**

Fund Manager: **KATHRYN M KORUM**  
 Department Director: **MICHAEL A HAHM**

	Spending Amount				Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
Percent Change from Previous Year		-8.2%	3.0%			2.7%	18.0%			-0.9% 4.7%

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **394 MUNICIPAL ATHLETIC ASSOCIATIONS' FD**

Fund Manager: **KATHRYN M KORUM**

Department: **08 PARKS AND RECREATION**

Department Director: **MICHAEL A HAHM**

Fund Purpose:

PROGRAM FACILITATION FOR USER-FEE BASED FUND FOR ADULT AND YOUTH ATHLETIC PROGRAMS FOR BASEBALL, SOFTBALL, SOCCER, FOOTBALL/BROOMBALL, AND VOLLEYBALL PRIMARILY AT RICE AND ARLINGTON, MCMURRAY, DUNNING, AND VARIOUS RECREATION CENTER SITES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount	
<b>by Type of Expenditure</b>										
SALARIES		2,822								
SERVICES	99									
MATERIALS AND SUPPLIES	667									
EMPLOYER FRINGE BENEFITS		1,755								
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>766</b>	<b>4,577</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>				
<b>by Activity</b>										
33173FOOTBALL ATHLETIC ASSOCIATION		4,298								
33174SOFTBALL ATHLETIC ASSOCIATION	766									
33176HOCKEY ATHLETIC ASSOCIATION		279								
Fund Total	<b>766</b>	<b>4,577</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>497.3%</b>	<b>-100.0%</b>							

## City of Saint Paul

### 2010 Budget Fund Spending Plan Summary

#### Mayor's Proposed Budget

Fund: **399 YOUTH PROGRAM FUND**

Fund Manager: **KATHRYN M KORUM**

Department: **08 PARKS AND RECREATION**

Department Director: **MICHAEL A HAHM**

Fund Purpose:  
 THIS FUND ADMINISTERS THE YOUTH, ATHLETIC AND SPORTS FUND ESTABLISHED TO PROVIDE MONIES FOR FEE WAIVERS FOR YOUTH PARTICIPATION IN PARKS AND RECREATION'S FEE BASED ACTIVITIES. REVENUES ARE AUTHORIZED BY MINNESOTA STATE STATUTE 349.213 SUBD 1A, REQUIRING ORGANIZATIONS TO CONTRIBUTE 10% OF THEIR NET PROFITS DERIVED FROM LAWFUL GAMBLING TO THE RESPONSIBLE LOCAL GOVERNMENT.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES			25,000	25,000						
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>0.0%</b>				
<b>by Activity</b>										
33179YOUTH PROGRAM FUND			25,000	25,000						
Fund Total	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>0.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>							

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **729 PARKS' OPPORTUNITY FUND**  
 Department: **08 PARKS AND RECREATION**  
 Fund Purpose:

Fund Manager: **MICHAEL A HAHM**  
 Department Director: **MICHAEL A HAHM**

TO MANAGE DONATIONS AND FEES COLLECTED FOR SERVICES, SUPPLIES, EQUIPMENT, AND/OR FACILITIES IN PARKS AND RECREATION.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2009 FTE/Amount			
			Amount	Change/Percent										
<b>by Type of Expenditure</b>														
SALARIES		2,706	18,735	19,801	1,066	5.7%								
SERVICES	8,319	83,061	110,797	106,855	-3,942	-3.6%								
MATERIALS AND SUPPLIES	3,170	50,336	75,673	75,673										
EMPLOYER FRINGE BENEFITS		-768	2,795	5,671	2,876	102.9%								
MISC TRANSFER CONTINGENCY ETC														
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	10,000	5,998	10,000	10,000										
Spending Total	<b>21,488</b>	<b>141,334</b>	<b>218,000</b>	<b>218,000</b>	<b>0</b>	<b>0.0%</b>								
<b>by Activity</b>														
53101LANDMARK PLAZA	456	201	5,000	5,160	160	3.2%	0.2	0.2	0.2	3,389	0.2	3,526	137	
53102PARKS & REC PRIVATE DONATIONS	10,535	65	10,000	10,000										
53105SCHULTZ SCULPTURE MAINT. FUND	7,500	9,185	10,000	10,000										
53106AMENITY DONATION FUND	2,997	10,161	27,888	27,488	-400	-1.4%			0.0	12,000	0.0	12,793	793	
53108MAX METZGER MEMORIAL POPS FUND		36,120	25,112	25,352	240	1.0%		0.1	0.1	3,346	0.1	3,482	136	
53109SPONSORSHIPS		85,601	140,000	140,000										
Fund Total	<b>21,488</b>	<b>141,334</b>	<b>218,000</b>	<b>218,000</b>	<b>0</b>	<b>0.0%</b>	<b>0.2</b>	<b>0.3</b>	<b>0.3</b>	<b>18,735</b>	<b>0.3</b>	<b>19,801</b>	<b>0.0</b>	<b>1,066</b>
Percent Change from Previous Year		<b>557.7%</b>	<b>54.2%</b>					<b>50.0%</b>	<b>0.0%</b>			<b>0.0%</b>	<b>5.7%</b>	

## City of Saint Paul

### 2010 Budget Fund Spending Plan Summary

#### Mayor's Proposed Budget

Fund: **742 HILLER & LOIS HOFFMAN MEMORIAL**

Fund Manager: **MICHAEL A HAHM**

Department: **08 PARKS AND RECREATION**

Department Director: **MICHAEL A HAHM**

Fund Purpose:

TO PROVIDE FOR THE MAINTENANCE OF THE MEMORIAL LOCATED AT THE MARJORIE MCNEELY CONSERVATORY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES			300	300						
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	0	0	300	300	0	0.0%				
<b>by Activity</b>										
53150HILLER & LOIS HOFFMAN MEMORIAL			300	300						
Fund Total	0	0	300	300	0	0.0%			0.0	0
Percent Change from Previous Year		0.0%	0.0%							

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **860 PARKS & REC GRANT FUND**  
 Department: **08 PARKS AND RECREATION**  
 Fund Purpose:

Fund Manager: **MICHAEL A HAHM**  
 Department Director: **MICHAEL A HAHM**

THIS FUND IS USED FOR GRANTS FROM THE STATE OF MINNESOTA, THE FEDERAL GOVERNMENT, AND OTHER AGENCIES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2009 FTE/Amount			
			Amount	Change/Percent										
<b>by Type of Expenditure</b>														
SALARIES	1,107,300	1,666,216	1,506,958	1,598,891	91,933	6.1%								
SERVICES	153,905	382,009	309,890	552,765	242,875	78.4%								
MATERIALS AND SUPPLIES	119,896	224,955	99,143	152,393	53,250	53.7%								
EMPLOYER FRINGE BENEFITS	222,447	278,984	257,406	339,544	82,138	31.9%								
MISC TRANSFER CONTINGENCY ETC	762,724	880,449	762,710	762,710										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN	146,296	146,296	146,296	146,296										
EQUIPMENT LAND AND BUILDINGS	26,250		726,000	364,250	-361,750	-49.8%								
Spending Total	<b>2,538,817</b>	<b>3,578,910</b>	<b>3,808,403</b>	<b>3,916,849</b>	<b>108,446</b>	<b>2.8%</b>								
<b>by Activity</b>														
33184SURDNA GRANT	31,114	23,324	40,000	41,489	1,489	3.7%			0.5	20,739	0.5	21,583	844	
33185YOUTH JOB CORP	700,305	1,277,198	1,000,000	1,069,915	69,915	7.0%	25.9	56.2	56.2	860,725	53.3	908,951	-2.9	48,226
33186TWINS	76,606	93,145	80,000	80,316	316	0.4%	0.2	0.2	0.2	4,386	0.2	4,565	179	
33187COMO STREETCAR STATION		83,000	75,000	0	-75,000	-100.0%								
33190ARTS AND GARDENING GRANTS MANAGEMNT	155,675	231,574	102,562	107,562	5,000	4.9%	0.8	0.8	0.8	57,636	0.8	60,744	3,108	
33191ZOO & CONSERVATORY EDUCATION PRGMG	150													
33193REGIONAL PARK MAINTENANCE	1,336,722	1,408,595	1,436,865	1,485,337	48,472	3.4%	8.5	10.5	10.5	402,746	10.5	406,745	3,999	
33194NIGHT MOVES	42,307	11,528	45,000	45,000										
33195AFTER SCHOOL ENRICHMENT PROGRAM	5,040	207,486	197,940	199,608	1,668	0.8%			3.7	84,906	3.7	85,920	1,014	
33196ENVIRONMENTAL STEWARDSHIP	190,900	243,060	171,036	177,622	6,586	3.9%	0.8	0.8	1.3	75,820	1.3	79,911	4,091	
33198COMO CIRCULATOR GRANTS			660,000	710,000	50,000	7.6%					0.5	30,472	0.5	30,472
Fund Total	<b>2,538,817</b>	<b>3,578,910</b>	<b>3,808,403</b>	<b>3,916,849</b>	<b>108,446</b>	<b>2.8%</b>	<b>36.2</b>	<b>68.5</b>	<b>73.2</b>	<b>1,506,958</b>	<b>70.8</b>	<b>1,598,891</b>	<b>-2.4</b>	<b>91,933</b>
Percent Change from Previous Year		<b>41.0%</b>	<b>6.4%</b>				<b>89.2%</b>	<b>6.9%</b>				<b>-3.3%</b>	<b>6.1%</b>	

**City of Saint Paul**  
**2010 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

	Spending Amount				Personnel FTE/Amount (salary+allowance+Negotiated Increase)					
	<u>2007</u> 2nd Prior Exp. & Enc.	<u>2008</u> Last Year Exp. & Enc.	<u>2009</u> Adopted	<u>2010</u> Mayor	<u>2007</u> Adopted FTE	<u>2008</u> Adopted FTE	<u>2009</u> Adopted FTE/Amount	<u>2009</u> Adopted FTE/Amount	<u>2010</u> Mayor FTE/Amount	<u>2010</u> Mayor FTE/Amount
Report Total	21,502,829	24,709,185	25,422,557	28,314,144	240.4	261.4	270.8	9,901,731	283.8	11,186,832



# Financing Reports

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3408	STATE NATURAL RESOURCE FUNDS		37,168			
	<b>INTERGOVERNMENTAL REVENUE</b>	0	37,168	0	0	0
4084	FEES - PICNIC PERMITS	154,391	210,294	184,000	192,400	8,400
4206	GAIN ON SALE OF ASSETS			1,000	1,000	
4299	SALES N.O.C.		135			
4301	NORMAL ACTIVITY SERVICES	321,199	178,312	92,000	92,000	
4399	SERVICES N.O.C.		9,274			
	<b>FEES, SALES AND SERVICES</b>	475,590	398,015	277,000	285,400	8,400
5018	CONSESSIONS - VENDINGS	2,828	1,679	52,500	52,500	
5028	COMMISSIONS - ADVERTISING		200			
5099	COMMISSIONS - MISCELLANEOUS	15,864	24,961	35,000	35,000	
5106	JONATHAN PADDLEFORD	50,197	37,914	60,000	60,000	
5109	NATIONAL AMUSEMENT			79,000	79,000	
5203	GOLF - STUDENT & SENIOR		44,937			
5204	GOLF - SEASON TICKET - UNLIMITED		12,870			
5207	GOLF - PERMIT/SENIOR NON-RESIDENT		10,120			
5208	GOLF - SEASON TICKET/SINGLE COURSE		4,883			
5209	GOLF - SEASON TICKET - ALL COURSE		32,848			
5214	SKIING - ROPE TOW - ADULT		1,321	1,200	1,200	
5215	SKIING - ROPE TOW - CHILDREN		1,499	2,882	2,882	
5217	SWIMMING - ADULT	76,690	50,211	134,400	134,400	
5218	SWIMMING - CHILD	61,286	53,983	212,200	222,200	10,000
5219	TENNIS - FEE	4,119	4,068			
5220	ADMISSIONS INCL, TENNIS, BSBLL, SFT	677	24,538	6,500	6,500	
5221	SWIMMING - PUNCH PASS	4,204	2,397	7,600	7,600	
5222	OTHER USE/ADMISSION FEES	9,117	3,934	18,000	18,000	
5223	INSTRUCTION FEES	105,250	139,235	181,812	244,812	63,000
5234	GOLF - SEASON TICKET - SENIOR	16,541	10,567			
5235	SEASON TICKET - REGULAR ROUNDS	1,694	9,324			

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### GENERAL FUND

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
5236 SEASON TICKET - SENIOR ROUNDS	591	3,464			
5238 GOLF - 9-HOLE/GUEST/SR NON-RESIDENT	1,839	1,582			
5240 SEASON TICKET - WIFE AND HUSBAND	247	360			
5241 SEASON TICKET - DRIVING RANGE	4,219	46,865			
5246 X-COUNTRY SKI LESSONS		1,117	2,100	2,100	
5248 ADULT 20 SWIM PASS	60		3,005	3,005	
5251 XC PRIVATE LESSONS			100	100	
5297 CASH OVER OR SHORT	1,047	-772			
5298 RMBSMNT FR MANDATORY SALARY PD.	1,436				
5299 FEES N.O.C.	52,974	71,860	115,989	115,989	
5399 OTHER REVENUE N.O.C.	7,611	15,158	3,000	3,000	
5403 GOLF LEAGUES		2,806	4,400	4,400	
5404 PACKAGE -INCLUDES SKI & CROSS CO-		57,038	25,000	25,000	
5405 EQUIPMENT -INCL-SKI, CROSS CO, SAIL		19,330	7,500	7,500	
5406 X-COUNTRY RENTAL - PACKAGE		3,281	2,000	2,000	
5407 XC JR RENTAL PACKAGE		759	2,550	2,550	
5408 XC CHILD RENTAL PACKAGE		528	500	500	
5410 SWIMMING - POOL		1,233			
5412 CART RENTAL-18 HOLE SENIOR		2,328			
5414 CART RENTAL-9 HOLE SENIOR		464			
5417 FACILITY	198,833	240,888	121,000	121,000	
5418 BUILDING RENTAL	561	300			
5499 RENTALS N.O.C.	40,762	40,969	59,500	59,500	
5501 FOOD SALES - INC. REF. GOLF, SKI &		30,636	5,500	5,500	
5502 MERCH. SALES - INCL REF. GOLF & SKI	66	1,245	750	750	
5599 SALES N.O.C.	375	65	150	150	
<b>ENTERPRISE AND UTILITY REVENUES</b>	<b>659,088</b>	<b>1,012,993</b>	<b>1,144,138</b>	<b>1,217,138</b>	<b>73,000</b>
6831 COMMISSIONS - TELEPHONE					
6839 COMMISSIONS - N.O.C.			10,000	10,000	
6905 CONTRIB. & DONATIONS - OUTSIDE	60,241	42,476	72,000	9,000	-63,000

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
6908	DAMAGE CLAIM RECOVERY FROM OTHERS	2,500	199			
6914	REFUNDS - JURY DUTY PAY	451	401			
6917	REFUNDS - OVERPAYMENTS	2,299	161			
6927	OTHER AGENCY SHARE OF COST	3,200	25,706			
6952	GOLF COURSE GIFT CERTIFICATES		-45			
6970	PRIVATE GRANTS	73,060				
6999	OTHER MISCELLANEOUS REVENUE N.O.C.	7,186	175			
<b>MISCELLANEOUS REVENUE</b>		148,937	69,073	82,000	19,000	-63,000
7302	TRANSFER FROM ENTERPRISE FUND	70,552	70,552	63,863	70,552	6,689
7303	TRANSFER FROM INTERNAL SERVICE FUND	14,100	14,100	848,655	449,759	-398,896
7305	TRANSFER FROM SPECIAL REVENUE FUND	444,279	548,887	431,148	431,148	
<b>TRANSFERS</b>		528,931	633,539	1,343,666	951,459	-392,207
9831	CONTRIBUTION TO FUND BALANCE					
<b>FUND BALANCES</b>		0	0	0	0	0
Fund Total		1,812,546	2,150,788	2,846,804	2,472,997	-373,807

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3099 OTHER FED DIRECT GRANTS-IN-AID			660,000	660,000	
3400 STATE DIRECT GRANTS-IN-AID	300,295	1,058,510	797,940	1,798,374	1,000,434
3408 STATE NATURAL RESOURCE FUNDS	143,340	179,000	165,000	165,000	
3600 OTHER GRANTS-IN-AID		17,760			
3699 OTHER MISCELLANEOUS GRANTS		10,606			
3802 METROPOLITAN COUNCIL	1,613,760	1,512,786	1,470,649	1,567,081	96,432
<b>INTERGOVERNMENTAL REVENUE</b>	<b>2,057,395</b>	<b>2,778,662</b>	<b>3,093,589</b>	<b>4,190,455</b>	<b>1,096,866</b>
4084 FEES - PICNIC PERMITS			3,000	3,000	
4110 EXAMINATION FEE- M-CF	11,351	12,186	20,000	20,000	
4201 ANIMALS	17,072	5,203	15,000	15,000	
4215 SURPLUS - PURCHASING		2,080			
4299 SALES N.O.C.	4,152	8,131			
4301 NORMAL ACTIVITY SERVICES	4,136,023	4,812,705	4,218,130	5,097,473	879,343
4316 SPEAKING ENGAGEMENTS	100	100			
4398 SERVICES - SPECIAL PROJECTS	140,849	115,805	69,000	69,000	
4399 SERVICES N.O.C.	16,551	24,528	10,000	10,000	
<b>FEES, SALES AND SERVICES</b>	<b>4,326,098</b>	<b>4,980,738</b>	<b>4,335,130</b>	<b>5,214,473</b>	<b>879,343</b>
5001 SPEC SERV VEND MACH CO-MISS					
5018 CONCESSIONS - VENDINGS	39,764	31,892	59,200	59,200	
5028 COMMISSIONS - ADVERTISING	7,075	6,915			
5099 COMMISSIONS - MISCELLANEOUS	162,147	167,836	226,800	226,800	
5100 CONCESSIONS	40,000	60,000	40,000	40,000	
5101 ONEIL - FOOD	193,996	241,443	250,000	250,000	
5104 ONEIL - RIDES	169,645	175,000	175,000	175,000	
5111 MINIATURE GOLF	5,000	5,000	5,000	5,000	
5199 CONCESSIONS N.O.C.	291,096	280,277	146,440	146,440	
5201 GOLF - DAYLIGHT	2,135,562	1,805,058	1,687,833	1,916,495	228,662
5202 GOLF - TWILIGHT	-4,954	-1,646	285,000	285,000	
5203 GOLF - STUDENT & SENIOR		3,016	15,000	15,000	

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
5204 GOLF - SEASON TICKET - UNLIMITED	-676	175,537	240,000	240,000	
5205 GOLF - RESERVATION	-491		6,000	6,000	
5212 GOLF - FALL RATE	70		210,000	210,000	
5213 PRIMATE HOUSE	238				
5214 SKIING - ROPE TOW - ADULT	3,161				
5215 SKIING - ROPE TOW - CHILDREN	2,612				
5216 GOLF - PERMIT - STUDENT	2,933	4,415	15,000	15,000	
5217 SWIMMING - ADULT		-112			
5220 ADMISSIONS INCL, TENNIS, BSBL, SFT	61,295	77,676	59,000	59,000	
5222 OTHER USE/ADMISSION FEES	41,158	27,810	32,000	32,000	
5223 INSTRUCTION FEES	721,628	821,589	805,305	1,065,049	259,744
5231 MIDWAY STADIUM PARKING	179,986	156,736	183,788	213,788	30,000
5233 GOLF - EVENING	589		54,000	54,000	
5235 SEASON TICKET - REGULAR ROUNDS	4,490				
5236 SEASON TICKET - SENIOR ROUNDS	990				
5240 SEASON TICKET - WIFE AND HUSBAND	3,458				
5242 GOLF DRIVING RANGE	235,362	234,036	225,000	225,000	
5246 X-COUNTRY SKI LESSONS	120				
5251 XC PRIVATE LESSONS	275				
5252 S'MORE FUN FEES	536,232	514,869	630,000	630,000	
5297 CASH OVER OR SHORT	5,835	8,597			
5298 RMBSMNT FR MANDATORY SALARY PD.		1,866	22,500	22,500	
5299 FEES N.O.C.	280,240	262,850	391,252	385,000	-6,252
5303 RENTS	5,000		2,500	2,500	
5399 OTHER REVENUE N.O.C.	10,717	13,810			
5402 LOCKERS (INCLUDES GOLF, SWIM, SKI)			10,000	10,000	
5403 GOLF LEAGUES	382				
5404 PACKAGE -INCLUDES SKI & CROSS CO-	38,185				
5405 EQUIPMENT -INCL-SKI, CROSS CO, SAIL	12,799				
5406 X-COUNTRY RENTAL - PACKAGE	8,143				
5407 XC JR RENTAL PACKAGE	1,319				

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### SPECIAL FUNDS

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
5408	XC CHILD RENTAL PACKAGE	772				
5410	SWIMMING - POOL	1,056				
5412	CART RENTAL-18 HOLE SENIOR	1,261				
5414	CART RENTAL-9 HOLE SENIOR	907				
5417	FACILITY	740,031	801,618	847,675	852,786	5,111
5437	MIDWAY STADIUM RENTALS	156,027	185,701	165,000	175,202	10,202
5438	GOLF CART - 9 HOLE	504,429	555,205	427,000	427,000	
5439	PULL CART	-238		19,000	19,000	
5499	RENTALS N.O.C.	9,610	15,274			
5501	FOOD SALES - INC. REF. GOLF, SKI &	358,890	397,449	306,300	306,300	
5502	MERCH. SALES - INCL REF. GOLF & SKI	101,544	112,933	142,000	142,000	
5511	FOOD SALES - GOLF SHELTER			45,000	45,000	
5599	SALES N.O.C.	43,321	40,301	31,000	31,000	
<b>ENTERPRISE AND UTILITY REVENUES</b>		7,112,991	7,182,951	7,759,593	8,287,060	527,467
6602	INTEREST ON INVESTMENTS	53,472	41,476	2,000	2,000	
6611	INC(DEC) FMV OF INVESTMENT	4,602	6,646			
6839	COMMISSIONS - N.O.C.	104,563	141,380	64,000	64,000	
6900	OTHER MISCELLANEOUS REVENUE			10,000	10,000	
6905	CONTRIB. & DONATIONS - OUTSIDE	1,519,931	1,619,971	1,696,983	1,696,983	
6910	DEPOSITS	1,200				
6912	REFUNDS - GAS TAX			10,786	10,786	
6914	REFUNDS - JURY DUTY PAY	288	109			
6917	REFUNDS - OVERPAYMENTS	101	639			
6927	OTHER AGENCY SHARE OF COST	666,943	624,979	319,000	319,000	
6951	GOLF COURSE CLUB ACCOUNTS	-4,170	28,015			
6952	GOLF COURSE GIFT CERTIFICATES	9,427	13,354			
6969	CAPTAL ASSET CONTRIBUTION		30,055			
6970	PRIVATE GRANTS					
6999	OTHER MISCELLANEOUS REVENUE N.O.C.			25,000	25,000	
<b>MISCELLANEOUS REVENUE</b>						

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### SPECIAL FUNDS

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>MISCELLANEOUS REVENUE</b>		2,356,357	2,506,624	2,127,769	2,127,769	0
7199	TRANSFER F/COMM DEVEL BLK GR/ENT	400,000	400,000	400,000	400,000	
7299	TRANSFER FROM GENERAL FUND	336,261	348,261	408,261	363,261	-45,000
7302	TRANSFER FROM ENTERPRISE FUND	31,465	31,465	31,465	31,465	
7303	TRANSFER FROM INTERNAL SERVICE FUND		150,000			
7305	TRANSFER FROM SPECIAL REVENUE FUND	2,735,603	2,560,587	2,804,318	3,140,695	336,377
7306	TRANSFER FROM CAP PROJ FUND-OTHER	62,229	77,598	200,000	200,000	
7499	TRANSFER IN - INTRAFUND - OTHER	3,035,502	3,203,411	3,468,521	3,440,613	-27,908
<b>TRANSFERS</b>		6,601,060	6,771,322	7,312,565	7,576,034	263,469
9830	USE OF FUND BALANCE			105,000	80,000	-25,000
9831	CONTRIBUTION TO FUND BALANCE			-113,365	-54,307	59,058
9925	USE OF NET ASSETS			978,725	1,036,056	57,331
9926	CONTRIBUTION TO NET ASSETS			-176,449	-143,396	33,053
<b>FUND BALANCES</b>		0	0	793,911	918,353	124,442
Fund Total		22,453,901	24,220,297	25,422,557	28,314,144	2,891,587
<b>Department Total</b>		<b><u>24,266,447</u></b>	<b><u>26,371,085</u></b>	<b><u>28,269,361</u></b>	<b><u>30,787,141</u></b>	<b><u>2,517,780</u></b>



## City of Saint Paul Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
03100	PARKS & RECREATION ADMINISTRATION	154,796	64,411	891,291	492,395	-398,896
03104	PARKS & REC. GIS SUPPORT	11,000	11,000	11,000	11,000	0
03126	FREE CONCERTS IN CITY PARKS	30,777	9,009	9,009	9,009	0
03131	PARK SECURITY	83,612	151,531	32,261	32,261	0
03140	PARKS AND RECREATION UTILITIES	1,650	1,800			0
03167	REC CNTR SHARED COSTS (WELLST CNTR)	33,095	33,095	33,095	33,095	0
03120	MARJORIE MCNEELY CONSERVATORY-COMO	34,351	34,000	34,000	34,000	0
03122	COMO ZOO	113	161			0
03194	COMO PARK ZOO & CONSERVATORY CAMPUS		7,000			0
03102	PARKS BUILDING TRADES MTCE	47,000	46,519	46,000	46,000	0
03105	HARRIET IS / DWNTN PK SUBSIDY TRNSF	334,240	343,417	362,374	362,374	0
03106	WINTER ACTIVS-BRGHT LGHTS/CTY NGHTS	26,241	23,565	63,000		-63,000
03124	ZOO/CONSERVATORY HVAC & POOLS	72,832	72,832	72,832	72,832	0
03132	PARKS GROUND MAINTENANCE	60,800	61,026	60,538	60,538	0
03133	PARKS PERMITS MANAGEMENT	245,631	325,982	271,600	280,000	8,400
03135	SMALL/SPECIALIZED EQUIP MNTC/MGMT	39,219	80,985	31,863	31,863	0
03171	PARKS AND RECREATION MAINT SUPPORT		40	20,000	20,000	0
03172	RECREATION CENTERS MAINTENANCE	7,387	6,270			0
03195	FORESTRY MANAGEMENT & SUPPORT	13,875	6,689	6,000	12,689	6,689
03196	CITY PARKS TREE MAINTENANCE		3,090			0
03198	TREE PLANTING AND INVENTORY	34,803	34,811	34,803	34,803	0
03159	COMMUNITY EDUCAT/RECREATION PTNSHP	229,369	73,695			0
03160	RECREATION SERVICES ADMINISTRATION	1,075	20,706			0
03161	WEST SERVICE AREA	76	93			0
03162	CENTRAL SERVICE AREA	40		20,000	20,000	0
03163	NORTH SERVICE AREA	40	60			0
03165	CITYWIDE SERVICE AREA	16				0
03174	MUNICIPAL ATHLETICS	52,974	84,340	100,000	100,000	0
03180	SEASONAL SWIMMING	293,499	314,941	200,400	235,400	35,000
03181	OXFORD POOL	3,970	170,242	376,117	414,117	38,000
03175	SKI PROGRAM	65	169,478	170,621	170,621	0
	<b>Department Total</b>	<b>1,812,546</b>	<b>2,150,788</b>	<b>2,846,804</b>	<b>2,472,997</b>	<b>-373,807</b>
<b>Financing by Major Object</b>						
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE		37,168			0
	FEES, SALES AND SERVICES	475,590	398,015	277,000	285,400	8,400
	ENTERPRISE AND UTILITY REVENUES	659,088	1,012,993	1,144,138	1,217,138	73,000
	MISCELLANEOUS REVENUE	148,937	69,073	82,000	19,000	-63,000
	TRANSFERS	528,931	633,539	1,343,666	951,459	-392,207
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>1,812,546</b>	<b>2,150,788</b>	<b>2,846,804</b>	<b>2,472,997</b>	<b>-373,807</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **325 P&R SPECIAL SERVICES ENTERP FUND**

Fund Manager: GARY A KORUM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

BASED ON HISTORICAL TRENDS, THESE REVENUE PROJECTIONS WILL COVER ANTICIPATED COSTS OF THE VARIOUS ENTERPRISE ACTIVITIES. AS IN ALL OUTDOOR ACTIVITIES THAT ARE WEATHER SENSITIVE, SUCH AS GOLF AND SKIING, THE ESTIMATES ARE BASED ON AN AVERAGE TO GOOD YEAR. IF REVENUES DO NOT MEET EXPECTATIONS, THE MANAGER WILL MAKE A CORRESPONDING ADJUSTMENT IN SPENDING PATTERNS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
23141	CITYWIDE SPECIAL EVENTS	82,900	158,133	233,000	233,000	0
23104	FORESTRY SUPPORT	240,724	183,029	353,788	353,788	0
23144	SHOWMOBILE SUPPORT	62,276	14,018			0
23109	HIGHLAND NATIONAL/DOME DEBT SERVICE	578,373	565,337	540,299	554,125	13,826
23111	SPECIAL SERVICES-ADMINISTRATION	387,200	218,000	221,568	221,568	0
23114	SPECIAL SERVICES-SKI	154,623				0
23117	COMO GOLF COURSE	750,942	736,908	915,682	994,344	78,662
23118	HIGHLAND 18 GOLF COURSE	1,316,076	1,350,461	1,289,472	1,343,129	53,657
23119	HIGHLAND 9 GOLF COURSE	405,435	383,666	451,894	501,894	50,000
23120	PHALEN GOLF COURSE	842,696	831,772	930,682	980,682	50,000
23121	GOLF ADMINISTRATION	545,591	468,155	442,509	442,509	0
23122	SPECIAL SERVICES CONCESSION-O'NEIL	193,996				0
23123	SPECIAL SERVICES-CONCESSION-OTHER	140,345	91,441	140,345	118,345	-22,000
23124	PARKS REFECTORIES	34,743	44,386			0
23105	HARRIET ISLD REG'L PK / DWTN PRKS	-25				0
	<b>Department Total</b>	<b>5,735,895</b>	<b>5,045,306</b>	<b>5,519,239</b>	<b>5,743,384</b>	<b>224,145</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	260,724	186,209	471,788	471,788	0
	ENTERPRISE AND UTILITY REVENUES	3,839,053	3,482,146	3,834,178	4,062,840	228,662
	MISCELLANEOUS REVENUE	52,514	80,951			0
	TRANSFERS	1,583,604	1,296,000	1,331,376	1,323,202	-8,174
	FUND BALANCES			-118,103	-114,446	3,657
	<b>Total Financing by Object</b>	<b>5,735,895</b>	<b>5,045,306</b>	<b>5,519,239</b>	<b>5,743,384</b>	<b>224,145</b>

**City of Saint Paul**  
**Financing Plan by Department and Activity**

Fund: **330 WATERGATE MARINA ENTERP FUND**

Fund Manager: GARY A KORUM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

BASED ON HISTORICAL TRENDS AND PROJECTED USE OF THE FACILITY, REVENUE FOR THIS FUND COMES FROM THE MANAGEMENT AGREEMENT WITH ALLIED MANAGEMENT.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
23160	WATERGATE MARINA OPERATIONS	29,687	15,111	7,550	7,550	0
	<b>Department Total</b>	<b>29,687</b>	<b>15,111</b>	<b>7,550</b>	<b>7,550</b>	<b>0</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES	29,687	15,111	36,500	36,500	0
	MISCELLANEOUS REVENUE					0
	TRANSFERS					0
	FUND BALANCES			-28,950	-28,950	0
	<b>Total Financing by Object</b>	<b>29,687</b>	<b>15,111</b>	<b>7,550</b>	<b>7,550</b>	<b>0</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **334 MIDWAY STADIUM**

Fund Manager: GARY A KORUM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

STADIUM REVENUE IS FROM FEES AND RENTAL ACTIVITY FROM THE EXPECTED USE OF THE FACILITY BASED ON ACTUAL REVENUE AND POTENTIAL CONTRACTS NEGOTIATED. NORMALLY, SEVENTEEN PERCENT OF THE FINANCING PLAN IS THE CITY OPERATING SUBSIDY FROM THE GENERAL FUND. A ONE-TIME ADJUSTMENT HAS BEEN MADE FOR THE 2007 BUDGET, SO THE PERCENTAGE IS ONLY 10%.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
33182	MIDWAY STADIUM	389,174	426,270	453,561	463,763	10,202
	<b>Department Total</b>	<b>389,174</b>	<b>426,270</b>	<b>453,561</b>	<b>463,763</b>	<b>10,202</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES		1,260			0
	ENTERPRISE AND UTILITY REVENUES	345,913	351,749	384,088	424,290	40,202
	MISCELLANEOUS REVENUE					0
	TRANSFERS	43,261	73,261	73,261	43,261	-30,000
	FUND BALANCES			-3,788	-3,788	0
	<b>Total Financing by Object</b>	<b>389,174</b>	<b>426,270</b>	<b>453,561</b>	<b>463,763</b>	<b>10,202</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **361 JAPANESE GARDEN TRUST FUND**

Fund Manager: MICHAEL A HAHM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE IS DERIVED FROM INTEREST EARNINGS AND TEA CEREMONY FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
53115	JAPANESE GARDEN	3,449	3,409	1,700	1,700	0
	<b>Department Total</b>	<b>3,449</b>	<b>3,409</b>	<b>1,700</b>	<b>1,700</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	3,449	3,409	1,700	1,700	0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>3,449</b>	<b>3,409</b>	<b>1,700</b>	<b>1,700</b>	<b>0</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **365 PARKS & REC SPEC. PROJECTS FUND**

Fund Manager: JODY L MARTINEZ

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE FOR THIS INTERNAL SERVICE FUND IS DERIVED FROM PROVIDING DESIGN, ENGINEERING, AND PROJECT MANAGEMENT SERVICES FOR CAPITAL CONSTRUCTION, REPAIR AND REMODELING PROJECTS IN THE PARK SYSTEM. REVENUE IS EXPENDITURE DRIVEN BASED ON ALLOWABLE BILLINGS TO THE BENEFITING ACTIVITIES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
13100	PARKS & REC SPECIAL PROJECTS	1,292,814	1,452,640	1,531,528	1,611,287	79,759
	<b>Department Total</b>	<b>1,292,814</b>	<b>1,452,640</b>	<b>1,531,528</b>	<b>1,611,287</b>	<b>79,759</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	1,285,794	1,438,977	1,551,710	1,611,287	59,577
	ENTERPRISE AND UTILITY REVENUES	7,020	13,663			0
	MISCELLANEOUS REVENUE					0
	TRANSFERS					0
	FUND BALANCES			-20,182		20,182
	<b>Total Financing by Object</b>	<b>1,292,814</b>	<b>1,452,640</b>	<b>1,531,528</b>	<b>1,611,287</b>	<b>79,759</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **370** **PARKS & REC SUPPLY & MAINTENANCE**

Fund Manager: JOHN L HALL

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE REVENUE FOR THIS INTERNAL SERVICE FUND IS DERIVED FROM ALLOWABLE BILLINGS TO THE BENEFITING ACTIVITIES. THIS FUND PROVIDES SUPPLIES AND EQUIPMENT FOR THE PARKS AND RECREATION DIVISION AND PROVIDES GROUND MAINTENANCE SERVICES FOR OTHER AGENCIES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
13105	SERVICE FACILITY:PARKS & REC	657,276	876,917	479,999	684,999	205,000
13110	PED PROPERTY MAINTENANCE	398,572	419,179	436,770	692,118	255,348
13120	SUMMARY ABATEMENT MAINTENANCE	1,364,595	1,653,540	2,087,555	2,486,056	398,501
13125	CONTRACTED SERVICES	93,095	90,988	117,538	120,000	2,462
13126	REFUSE HAULING & EQUIP REPLACEMENT	114,229	116,853	80,000	105,000	25,000
13127	SHOWMOBILE SUPPORT		23,055	46,500	51,611	5,111
	<b>Department Total</b>	<b>2,627,767</b>	<b>3,180,532</b>	<b>3,248,362</b>	<b>4,139,784</b>	<b>891,422</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	2,582,567	3,112,477	2,176,565	2,996,331	819,766
	ENTERPRISE AND UTILITY REVENUES			46,500	51,611	5,111
	MISCELLANEOUS REVENUE	200	23,055	10,786	10,786	0
	TRANSFERS	45,000	45,000	45,000	45,000	0
	FUND BALANCES			969,511	1,036,056	66,545
	<b>Total Financing by Object</b>	<b>2,627,767</b>	<b>3,180,532</b>	<b>3,248,362</b>	<b>4,139,784</b>	<b>891,422</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **375 STREET TREE MAINTENANCE**

Fund Manager: CYRIL F JR KOSEL

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES ARE TRANSFERRED FROM PUBLIC WORKS FUND 225. REVENUES ARE GENERATED FROM RIGHT-OF-WAY MAINTENANCE SERVICE CHARGES TO PROPERTY OWNERS IN THE CITY OF SAINT PAUL.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
33121	STREET TREE MAINTENANCE	2,241,095	2,100,538	2,366,829	2,452,606	85,777
33122	EAB MANAGEMENT - ROW				883,168	883,168
33124	TREE TRIMMING	62,229	77,598	200,000	200,000	0
33125	EAB MANAGEMENT - PARKS				367,866	367,866
	<b>Department Total</b>	<b>2,303,324</b>	<b>2,178,136</b>	<b>2,566,829</b>	<b>3,903,640</b>	<b>1,336,811</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE				1,000,434	1,000,434
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	101	60			0
	TRANSFERS	2,303,223	2,178,076	2,566,829	2,903,206	336,377
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>2,303,324</b>	<b>2,178,136</b>	<b>2,566,829</b>	<b>3,903,640</b>	<b>1,336,811</b>



## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **380 COMO CAMPUS**

Fund Manager: MICHAEL A HAHM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES FOR THIS FUND ARE GENERATED BY STATE GRANTS; RENTAL AND SPECIAL EVENT FEES; ANIMAL SALES; CONCESSION REVENUE; VOLUNTARY PATRON DONATIONS TO THE ZOO AND CONSERVATORY; AND CONTRIBUTIONS AND GRANTS FROM THE COMO ZOO AND CONSERVATORY SOCIETY AND OTHERS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
33135	COMO CAMPUS CONSERVATION			16,759	16,759	0
33136	COMO CAMPUS GUEST SERVICES	1,149,380	1,041,661	1,040,515	1,037,379	-3,136
33137	COMO CAMPUS	2,169,114	2,329,687	2,428,989	2,428,989	0
33138	COMO CONSERVATORY SUPPORT	241,731	633,560	600,028	600,028	0
33139	COMO ZOO SUPPORT	403,400	723,336	734,840	734,840	0
33140	ZOO ANIMAL FUND	27,592	15,703	30,523	30,523	0
33141	ZOO/CONSERVATORY EDUCATION PRGMG	365,407	522,776	576,246	738,584	162,338
33142	COMO CAMPUS MN LOTTERY	135,000	203,944	140,000	140,000	0
	<b>Department Total</b>	<b>4,491,624</b>	<b>5,470,667</b>	<b>5,567,900</b>	<b>5,727,102</b>	<b>159,202</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	135,000	135,000	140,000	140,000	0
	FEES, SALES AND SERVICES	17,172	5,303	15,000	15,000	0
	ENTERPRISE AND UTILITY REVENUES	965,643	1,271,615	1,417,075	1,579,413	162,338
	MISCELLANEOUS REVENUE	1,785,648	1,796,075	1,753,983	1,753,983	0
	TRANSFERS	1,588,161	2,262,674	2,262,674	2,262,674	0
	FUND BALANCES			-20,832	-23,968	-3,136
	<b>Total Financing by Object</b>	<b>4,491,624</b>	<b>5,470,667</b>	<b>5,567,900</b>	<b>5,727,102</b>	<b>159,202</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **391 SPECIAL RECREATION FUND**

Fund Manager: KATHRYN M KORUM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS SUPPORTED BY USER FEES, DONATIONS AND RENTAL REVENUES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
23178	S'MORE FUN	1,404				0
23179	YMCA PARTNERSHIP	200		50,000	50,000	0
23181	WEST SERVICE AREA- SP FUND	594,272	673,175	588,000	670,406	82,406
23182	CENTRAL SERVICE AREA - SP FUND	299,329	363,420	288,000	288,000	0
23183	NORTH SERVICE AREA -SP FUND	360,723	361,710	335,000	350,000	15,000
23184	EAST SERVICE AREA - SP FUND	249,650	236,902	255,000	255,000	0
23185	CITYWIDE SERVICE AREA - SP FUND	250,021	2,168	255,000	239,194	-15,806
23186	REC SERVICE AREA 6 - ELIMINATED 2008	71,000	18			0
23189	HARDING AREA FOOTBALL	5,137	5,925	6,500	6,500	0
23190	ADAPTIVE RECREATION ACTIVITIES	39,453	34,220	53,000	53,000	0
23191	SENIOR CITIZEN ACTIVITIES	19,417	15,812	33,000	33,000	0
23193	CITYWIDE ACTIVITIES (DAY CAMPS ETC)	4,767	18,834			0
33143	MUNICIPAL ATHLETICS PROG FACILIT	177,205	174,730	157,185	157,185	0
33144	BASEBALL ATHLETIC ASSOCIATION	37,720	38,966	50,000	50,000	0
33145	FOOTBALL ATHLETIC ASSOCIATION	33,308	100,154	23,000	23,000	0
33146	SOFTBALL ATHLETIC ASSOCIATION	265,681	249,051	260,000	260,000	0
33147	BASKETBALL ATHLETIC ASSOCIATION	15,472	8,755	17,000	17,000	0
33148	HOCKEY ATHLETIC ASSOCIATION	41,717	48,212	35,000	35,000	0
33149	R&A BATTING CAGES	60,808	56,145	68,500	68,500	0
33150	STAR OF THE NORTH SUMMER GAMES		115,983			0
	<b>Department Total</b>	<b>2,527,284</b>	<b>2,504,180</b>	<b>2,474,185</b>	<b>2,555,785</b>	<b>81,600</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE		29,035			0
	FEES, SALES AND SERVICES	159,685	153,085	79,000	79,000	0
	ENTERPRISE AND UTILITY REVENUES	1,920,876	2,042,328	2,022,000	2,119,406	97,406
	MISCELLANEOUS REVENUE	70,793	113,802	8,000	8,000	0
	TRANSFERS	375,930	165,930	375,930	375,930	0
	FUND BALANCES			-10,745	-26,551	-15,806
	<b>Total Financing by Object</b>	<b>2,527,284</b>	<b>2,504,180</b>	<b>2,474,185</b>	<b>2,555,785</b>	<b>81,600</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **399 YOUTH PROGRAM FUND**

Fund Manager: KATHRYN M KORUM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES ARE ESTIMATED BASED ON HISTORICAL TRENDS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
33179	YOUTH PROGRAM FUND	17,829	19,487	25,000	25,000	0
	<b>Department Total</b>	<b>17,829</b>	<b>19,487</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	11,351	12,186	20,000	20,000	0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	6,478	7,301			0
	TRANSFERS					0
	FUND BALANCES			5,000	5,000	0
	<b>Total Financing by Object</b>	<b>17,829</b>	<b>19,487</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **729 PARKS' OPPORTUNITY FUND**

Fund Manager: MICHAEL A HAHM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS SPECIAL FUND IS SUPPORTED BY PRIVATE DONATIONS AND RENTAL FEES FOR LANDMARK PLAZA.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
53102	PARKS & REC PRIVATE DONATIONS		500	10,000	10,000	0
53108	MAX METZGER MEMORIAL POPS FUND	72,777	9,440	25,000	25,000	0
53109	SPONSORSHIPS		110,000	140,000	140,000	0
53101	LANDMARK PLAZA	4,534		5,000	5,000	0
53105	SCHULTZ SCULPTURE MAINT. FUND	9,713	10,317	10,000	10,000	0
53106	AMENITY DONATION FUND	28,983	28,060	28,000	28,000	0
	<b>Department Total</b>	<b>116,007</b>	<b>158,317</b>	<b>218,000</b>	<b>218,000</b>	<b>0</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	5,534		5,000	5,000	0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	110,473	158,317	188,000	188,000	0
	TRANSFERS					0
	FUND BALANCES			25,000	25,000	0
	<b>Total Financing by Object</b>	<b>116,007</b>	<b>158,317</b>	<b>218,000</b>	<b>218,000</b>	<b>0</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **742 HILLER & LOIS HOFFMAN MEMORIAL**

Fund Manager: MICHAEL A HAHM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE IS DERIVED FROM INTEREST EARNINGS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
53150	HILLER & LOIS HOFFMAN MEMORIAL	642	635	300	300	0
	<b>Department Total</b>	<b>642</b>	<b>635</b>	<b>300</b>	<b>300</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	642	635	300	300	0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>642</b>	<b>635</b>	<b>300</b>	<b>300</b>	<b>0</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **860 PARKS & REC GRANT FUND**

Fund Manager: MICHAEL A HAHM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS SPECIAL REVENUE FUND IS FINANCED BY GRANTS FROM STATE GOVERNMENT AND OTHER GRANTORS. IF ALLOCATIONS VARY FROM OUR ESTIMATES, MANAGERS WILL ALTER SPENDING PLANS ACCORDINGLY.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>08</b>	<b>PARKS AND RECREATION</b>					
33185	YOUTH JOB CORP	700,295	1,239,705	1,000,000	1,000,000	0
33193	REGIONAL PARK MAINTENANCE	1,740,660	1,512,786	1,467,649	1,567,081	99,432
33198	COMO CIRCULATOR GRANTS		150,000	660,000	710,000	50,000
33187	COMO STREETCAR STATION		150,000			0
33190	ARTS AND GARDENING GRANTS MANAGEMNT	122,762	157,320	102,562	102,562	0
33196	ENVIRONMENTAL STEWARDSHIP	186,688	227,171	200,252	174,266	-25,986
33195	AFTER SCHOOL ENRICHMENT PROGRAM		218,136	197,940	197,940	0
33184	SURDNA GRANT	40,000	40,000	40,000	40,000	0
33186	TWINS	60,000	60,000	80,000	80,000	0
33194	NIGHT MOVES	68,000	10,489	60,000	45,000	-15,000
	<b>Department Total</b>	<b>2,918,405</b>	<b>3,765,607</b>	<b>3,808,403</b>	<b>3,916,849</b>	<b>108,446</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	1,922,395	2,614,627	2,953,589	3,050,021	96,432
	FEES, SALES AND SERVICES	3,271	71,241	16,067	16,067	0
	ENTERPRISE AND UTILITY REVENUES	4,799	6,339	19,252	13,000	-6,252
	MISCELLANEOUS REVENUE	326,059	323,019	165,000	165,000	0
	TRANSFERS	661,881	750,381	657,495	622,761	-34,734
	FUND BALANCES			-3,000	50,000	53,000
	<b>Total Financing by Object</b>	<b>2,918,405</b>	<b>3,765,607</b>	<b>3,808,403</b>	<b>3,916,849</b>	<b>108,446</b>

# Personnel Reports

**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department	Activity	2007 Adopted FTE	2008 Adopted FTE	2009 Adopted FTE	2010 Mayor's Proposed FTE	Change from 2009 Adopted
<b>08</b>	<b>PARKS AND RECREATION</b>					
0810	PARKS AND RECREATION ADMINISTRATION					
	03100 PARKS & RECREATION ADMINISTRATION	10.8	11.8	12.8	11.5	-1.3
	03104 PARKS & REC. GIS SUPPORT	1.9	1.9	0.9	0.5	-0.4
	03126 FREE CONCERTS IN CITY PARKS	0.1				0.0
	03131 PARK SECURITY	3.0	4.4	4.4	2.6	-1.8
	<b>Division Total</b>	<b>15.8</b>	<b>18.1</b>	<b>18.1</b>	<b>14.6</b>	<b>-3.5</b>
0820	COMO CAMPUS					
	03120 MARJORIE MCNEELY CONSERVATORY-COMO	6.7	6.7	6.7	5.9	-0.8
	03122 COMO ZOO	14.0	14.0	14.2	16.5	2.3
	03194 COMO PARK ZOO & CONSERVATORY CAMPUS	4.7	4.7	4.7	3.7	-1.0
	<b>Division Total</b>	<b>25.4</b>	<b>25.4</b>	<b>25.6</b>	<b>26.1</b>	<b>0.5</b>
0830	DESIGN					
	03134 DESIGN CENTER	0.1	0.1	0.1		-0.1
	<b>Division Total</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	<b>0.0</b>	<b>-0.1</b>
0840	OPERATIONS					
	03102 PARKS BUILDING TRADES MTCE	15.1	16.1	16.1	16.1	0.0
	03105 HARRIET IS / DWNTN PK SUBSIDY TRNSF	3.4	4.4	4.4	4.4	0.0
	03124 ZOO/CONSERVATORY HVAC & POOLS	5.6	3.5	3.5	3.5	0.0
	03132 PARKS GROUND MAINTENANCE	30.4	29.9	27.3	27.3	0.0
	03133 PARKS PERMITS MANAGEMENT	5.7	4.8	4.8	2.0	-2.8
	03135 SMALL/SPECIALIZED EQUIP MNTC/MGMT	9.2	9.2	9.2	8.2	-1.0
	03171 PARKS AND RECREATION MAINT SUPPORT	7.1	7.1	9.7	7.7	-2.0
	03172 RECREATION CENTERS MAINTENANCE	33.7	32.5	32.5	25.5	-7.0
	03190 ARTS AND GARDENING GF SUPPORT	1.9	1.4	1.4	0.7	-0.7
	03195 FORESTRY MANAGEMENT & SUPPORT	1.4	1.4	1.9	1.9	0.0
	03196 CITY PARKS TREE MAINTENANCE	3.0	3.0	3.2	3.2	0.0
	03198 TREE PLANTING AND INVENTORY	1.2	1.2	1.2	1.2	0.0
	<b>Division Total</b>	<b>117.7</b>	<b>114.5</b>	<b>115.2</b>	<b>101.7</b>	<b>-13.5</b>
0850	RECREATION SERVICES					
	03159 COMMUNITY EDUCAT/RECREATION PTNSHP	6.0	5.0			0.0
	03160 RECREATION SERVICES ADMINISTRATION	3.7	6.0	10.5	7.5	-3.0
	03161 WEST SERVICE AREA	16.3	18.5	17.7	18.7	1.0
					<b>326</b>	



**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department	Activity	2007 Adopted FTE	2008 Adopted FTE	2009 Adopted FTE	2010 Mayor's Proposed FTE	Change from 2009 Adopted
08	PARKS AND RECREATION					
0850	RECREATION SERVICES					
	03162 CENTRAL SERVICE AREA	15.7	22.0	23.0	26.0	3.0
	03163 NORTH SERVICE AREA	18.7	18.1	17.6	20.8	3.2
	03164 EAST SERVICE AREA	16.0	20.1	18.1		-18.1
	03165 CITYWIDE SERVICE AREA	13.9	10.9	10.9	8.5	-2.4
	03166 REC SERVICE AREA - ELIMINATED 2008	9.9				0.0
	03168 SENIOR CITIZEN PROGRAMS	2.4	2.4	2.4	2.4	0.0
	03169 ADAPTIVE RECREATION PROGRAMS	3.6	3.6	3.7	3.7	0.0
	03174 MUNICIPAL ATHLETICS	1.6	2.9	2.9	2.2	-0.7
	03176 REC CHECK PROGRAM	6.4	6.4	6.4	6.4	0.0
	03180 SEASONAL SWIMMING	12.5	12.5	12.7	8.9	-3.8
	03181 OXFORD POOL	5.7	13.6	20.4	19.0	-1.4
	<b>Division Total</b>	<b>132.4</b>	<b>142.0</b>	<b>146.3</b>	<b>124.1</b>	<b>-22.2</b>
0860	SPECIAL SERVICES					
	03130 PARKS SAFETY	1.8	1.8	1.8	0.8	-1.0
	03175 SKI PROGRAM		2.9	2.8	2.8	0.0
	<b>Division Total</b>	<b>1.8</b>	<b>4.7</b>	<b>4.6</b>	<b>3.6</b>	<b>-1.0</b>
	<b>Department Total</b>	<b>293.2</b>	<b>304.8</b>	<b>309.9</b>	<b>270.1</b>	<b>-39.8</b>

**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
08	<b>PARKS AND RECREATION</b>					
0810	<b>PARKS AND RECREATION ADMINISTRATION</b>					
	33185 YOUTH JOB CORP	25.9	56.2	56.2	53.3	-2.9
	33193 REGIONAL PARK MAINTENANCE	8.5	10.5	10.5	10.5	0.0
	53108 MAX METZGER MEMORIAL POPS FUND		0.1	0.1	0.1	0.0
	<b>Division Total</b>	<b>34.4</b>	<b>66.8</b>	<b>66.8</b>	<b>63.9</b>	<b>-2.9</b>
0820	<b>COMO CAMPUS</b>					
	33135 COMO CAMPUS CONSERVATION		1.0	0.3	0.3	0.0
	33136 COMO CAMPUS GUEST SERVICES	20.7	25.1	25.1	25.1	0.0
	33137 COMO CAMPUS	18.0	5.3	5.3	5.3	0.0
	33138 COMO CONSERVATORY SUPPORT	5.9	8.7	8.4	8.4	0.0
	33139 COMO ZOO SUPPORT	4.0	8.5	8.5	8.5	0.0
	33141 ZOO/CONSERVATORY EDUCATION PRGMG	8.5	10.7	11.4	11.4	0.0
	33142 COMO CAMPUS MN LOTTERY	1.0	1.0	1.0	1.0	0.0
	33198 COMO CIRCULATOR GRANTS				0.5	0.5
	<b>Division Total</b>	<b>58.1</b>	<b>60.3</b>	<b>60.0</b>	<b>60.5</b>	<b>0.5</b>
0830	<b>DESIGN</b>					
	13100 PARKS & REC SPECIAL PROJECTS	15.5	13.5	13.5	13.5	0.0
	<b>Division Total</b>	<b>15.5</b>	<b>13.5</b>	<b>13.5</b>	<b>13.5</b>	<b>0.0</b>
0840	<b>OPERATIONS</b>					
	13105 SERVICE FACILITY:PARKS & REC	3.0	3.0	3.0	3.0	0.0
	13110 PED PROPERTY MAINTENANCE	5.3	5.3	5.7	7.7	2.0
	13120 SUMMARY ABATEMENT MAINTENANCE	4.5	8.9	10.1	11.1	1.0
	13125 CONTRACTED SERVICES	1.4	1.8	1.8	1.8	0.0
	13126 REFUSE HAULING & EQUIP REPLACEMENT	0.6	0.7	0.7	0.7	0.0
	13127 SHOWMOBILE SUPPORT		0.1	0.1	0.1	0.0
	23104 FORESTRY SUPPORT	4.3	4.3	4.3	4.3	0.0
	23144 SHOWMOBILE SUPPORT	0.1				0.0
	33121 STREET TREE MAINTENANCE	23.9	23.9	24.1	24.1	0.0
	33122 EAB MANAGEMENT - ROW				8.9	8.9
	33125 EAB MANAGEMENT - PARKS				3.9	3.9
	33190 ARTS AND GARDENING GRANTS MANAGEMNT	0.8	0.8	0.8	0.8	0.0
	33196 ENVIRONMENTAL STEWARDSHIP	0.8	0.8	1.3	1.3	328 0.0

**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department	Activity	2007 Adopted FTE	2008 Adopted FTE	2009 Adopted FTE	2010 Mayor's Proposed FTE	Change from 2009 Adopted
08	PARKS AND RECREATION					
0840	OPERATIONS					
	53101 LANDMARK PLAZA	0.2	0.2	0.2	0.2	0.0
	<b>Division Total</b>	<b>44.9</b>	<b>49.8</b>	<b>52.1</b>	<b>67.9</b>	<b>15.8</b>
0845	PARKS & RECREATION DIVISION					
	33195 AFTER SCHOOL ENRICHMENT PROGRAM			3.7	3.7	0.0
	<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>3.7</b>	<b>3.7</b>	<b>0.0</b>
0850	RECREATION SERVICES					
	23178 S'MORE FUN	5.9				0.0
	23181 WEST SERVICE AREA- SP FUND	1.6	6.1	6.1	7.1	1.0
	23182 CENTRAL SERVICE AREA - SP FUND	1.6	2.1	2.1	2.1	0.0
	23183 NORTH SERVICE AREA -SP FUND	4.6	5.5	5.9	4.9	-1.0
	23184 EAST SERVICE AREA - SP FUND	1.0	2.1	2.1	2.0	-0.1
	23185 CITYWIDE SERVICE AREA - SP FUND	1.6	2.6	2.6	2.5	-0.1
	23186 REC SERVICE AREA 6 - ELIMINATED 2008	1.6				0.0
	23190 ADAPTIVE RECREATION ACTIVITIES	0.3	0.3	0.2	0.2	0.0
	23191 SENIOR CITIZEN ACTIVITIES	0.2	0.2	0.2	0.2	0.0
	33143 MUNICIPAL ATHLETICS PROG FACILIT	2.3	2.3	2.3	2.3	0.0
	33149 R&A BATTING CAGES	0.8	0.8	0.8	0.8	0.0
	33150 STAR OF THE NORTH SUMMER GAMES	0.0	0.5			0.0
	33184 SURDNA GRANT			0.5	0.5	0.0
	33186 TWINS	0.2	0.2	0.2	0.2	0.0
	<b>Division Total</b>	<b>21.7</b>	<b>22.7</b>	<b>23.0</b>	<b>22.8</b>	<b>-0.2</b>
0860	SPECIAL SERVICES					
	23111 SPECIAL SERVICES-ADMINISTRATION	3.5	1.7	1.7	1.7	0.0
	23114 SPECIAL SERVICES-SKI	2.9				0.0
	23117 COMO GOLF COURSE	13.9	10.8	10.6	10.4	-0.2
	23118 HIGHLAND 18 GOLF COURSE	19.0	14.3	14.3	14.3	0.0
	23119 HIGHLAND 9 GOLF COURSE	8.1	6.4	6.4	6.4	0.0
	23120 PHALEN GOLF COURSE	13.3	10.7	10.7	10.7	0.0
	23121 GOLF ADMINISTRATION	1.5	1.5	1.5	1.5	0.0
	23122 SPECIAL SERVICES CONCESSION-O'NEIL	0.4				0.0
	23123 SPECIAL SERVICES-CONCESSION-OTHER	1.8	1.8	1.8	1.8	329 0.0

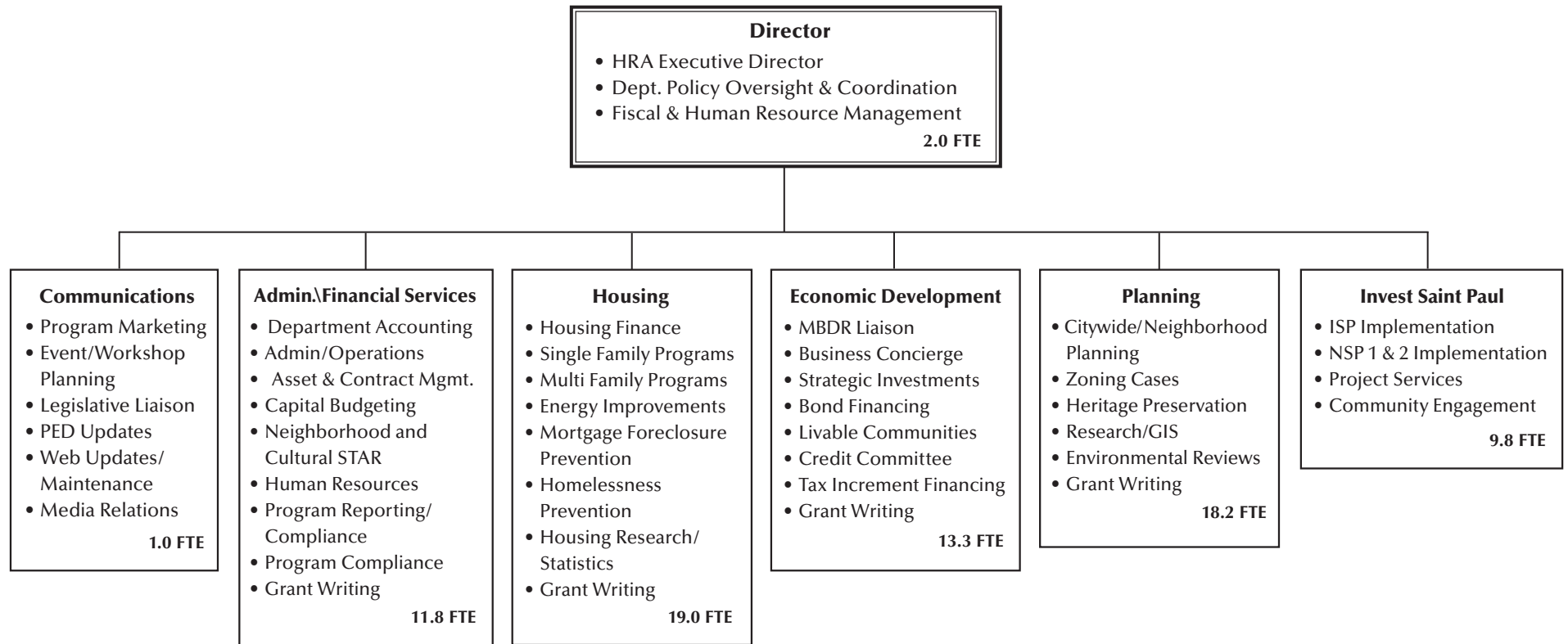
**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
08	PARKS AND RECREATION					
0860	SPECIAL SERVICES					
	23124 PARKS REFECTORIES	0.1				0.0
	33182 MIDWAY STADIUM	4.4	4.7	4.7	4.7	0.0
	<b>Division Total</b>	<b>68.9</b>	<b>51.9</b>	<b>51.7</b>	<b>51.5</b>	<b>-0.2</b>
	<b>Department Total</b>	<b>243.5</b>	<b>265.0</b>	<b>270.8</b>	<b>283.8</b>	<b>13.0</b>

# Planning and Economic Development

*To actively create opportunities and encourage investment for the benefit of Saint Paul residents and businesses, which preserve, sustain, and grow the city's diverse neighborhoods.*



**(Total 73.1 FTE)**

**Mayor's 2010 Proposed Budget**  
**Planning and Economic Development (PED)**

**Department Description:**

PED's mission is "to actively create opportunities and encourage investment for the benefit of Saint Paul residents and business, which preserve, sustain, and grow the city's diverse neighborhoods." We accomplish this by assisting in the production of new, and the rehabilitation and preservation of existing, housing, providing mortgage financing to existing homeowners and new homebuyers, and strategic commercial and economic development investment. These actions are guided by careful neighborhood planning by professional planning staff, community collaboration, and inclusiveness. PED continues to build upon its past accomplishments, while looking forward to help establish Saint Paul as the Most Livable City in America.

**Department Facts**

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$17,977,902
- Total FTEs: 75.2
- Administers in excess of \$80 million annually in Federal, State, and local resources.
- 2010 operations budget is \$8.6 million, with 75.6 FTEs
- Provides management and contracting for 200+ economic development activities.
- Provides housing and economic development products as a public lending institution
- Administers a combined City/HRA loan portfolio of 1,300 loans valued at \$125M

**Department Goals**

- To take full advantage of economic development opportunities created by the Central Corridor LRT by completing Penfield, 4th and Cedar, and Frogtown Square projects.
- To mitigate residential and commercial foreclosure in Saint Paul.
- Improve and reoccupy strategically located vacant residential properties.
- To work with Economic Development Partners to beautify the public realm on 5th and 6th Streets between Wabasha and Jackson.

**Recent Accomplishments**

- Completed the 56-unit affordable Winnipeg Apartment project on Rice and the Carlton First Phase I 169-unit on University.
- Celebrated the grand openings of several new businesses and housing developments including the new Cub in Phalen Village, Trader Joe's, Shalom Home, Mississippi Market, The Bull Dog, Barrio Tequila Bar, American Burger Bar, Pop!! Restaurant.
- Recruited Microsoft to open a new division in the Wells Fargo Place building in downtown Saint Paul.
- Counseled 915 families from October - March through the Mortgage Foreclosure Prevention Program (Currently working with 485 families).
- Completed and implemented Economic Development Strategic Plan including a pro-active business retention visits, a Rapid Response Team, annual business surveys, a redesigned Business Resource Center, and industry cluster strategies for "back streets" businesses (e.g. manufacturing and service) and health care.
- Completed a 10-year Comprehensive Plan that included six chapters on Land Use, Transportation, Parks, Housing, Historic Preservation, and Water.
- Completed the Central Corridor Development Strategy and 7 Station Area Plans.

**Mayor's 2010 Proposed Budget**  
**Planning and Economic Development (PED)**

**Fiscal Summary**

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
Fund 100: Community Development Block Grant	6,905,114	10,100,000	9,350,000	(750,000)	-7.4%	79.8	75.2
Fund 101: Neighborhood Revitalization Program	3,211,356	250,000	-	(250,000)	-100.0%	-	-
Fund 126: PED Operations	8,576,900	9,370,043	8,627,902	(742,141)	-7.9%	-	-
Fund 149: City Downtown Capital Projs Note Repay*	3,794,090	-	-	-	-	-	-
<b>Financing</b>							
Fund 100: Community Development Block Grant	6,721,582	10,100,000	9,350,000	(750,000)	-7.4%		
Fund 101: Neighborhood Revitalization Program	4,004,058	250,000	-	(250,000)	-100.0%		
Fund 126: PED Operations	8,043,085	9,370,043	8,627,902	(742,141)	-7.9%		
Fund 149: City Downtown Capital Projs Note Repay*	3,769,579	-	-	-	-		

\* The spending and financing changes in this fund are the result of inflationary adjustments to current service levels only. For this reason, additional detail is not provided on the following pages.

**Budget Changes Summary**

The Mayor's 2010 budget for PED's Operations is proposed to be reduced by \$742,141 . PED has made adjustments to various spending line items in order to reach this reduction, including position reductions of 7.9 FTEs.

PED programs have also been adjusted based on revenue predictions for 2010. CDBG spending has been adjusted to reflect next year's funding estimates. Because PED does not expect revenues to continue to be available, the Neighborhood Revitalization Program is also proposed to end in 2010.

**Fund 100: Community Development Block Grant****Planning and Economic Development**

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**One Time Adjustments**

In 2010, CDBG financing is expected to increase by \$250,000. Program revenues in this fund are expected to decrease by \$1,000,000. PED staff are forecasting that CDBG program income collections, which are derived primarily from loan repayments, will continue to decrease. This results in less funds being available for all CDBG activities. The above changes result in a net decrease of \$750,000 in CDBG fund available. Payments to outside organizations will be reduced in 2010 by this amount.

Community Development Block Grant (CDBG)	-	250,000	-	-
Other Financing Revenue	-	(1,000,000)	-	-
Payment to Outside Organizations	<u>(750,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	(750,000)	(750,000)	-	-
<b>Fund 100 Budget Changes Total</b>	<b>(750,000)</b>	<b>(750,000)</b>	-	-

**Fund 101: Neighborhood Revitalization Program****Planning and Economic Development**

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**One Time Adjustments**

PED is not currently anticipating any additional revenue sources for this activity in 2010. If any additional financing becomes available, staff will bring forward a budget amendment for the Mayor and Council to review.

Private Grants	<u>(250,000)</u>	<u>(250,000)</u>	<u>-</u>	<u>-</u>
Subtotal	(250,000)	(250,000)	-	-
<b>Fund 101 Budget Changes Total</b>	<b>(250,000)</b>	<b>(250,000)</b>	-	-



	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	359,624	-	-	-
Subtotal	<u>359,624</u>	<u>-</u>	<u>-</u>	<u>-</u>

**One Time Adjustments**

The Revitalization of Smith Avenue Transit Corridor project was originally recommended by the CIB committee, but was found to be ineligible for capital funds. Because the project remains a priority, staff in PED will be assigned to move the project forward in 2010. This revenue helps fund the community process that will take place around Smith Avenue Transit Corridor planning in 2010.

Revitalization of Smith Avenue Transit Corridor	30,000	30,000	-	-
Subtotal	<u>30,000</u>	<u>30,000</u>	<u>-</u>	<u>-</u>

**Shift Historic Preservation Function to DSI**

In 2009, the city's Historic Preservation staff was transferred from the Department of Safety and Inspections to PED. These positions and the Historic Preservation function will remain in PED in 2010.

Shifted staff from DSI to PED	138,857	-	1.8	-
Subtotal	<u>138,857</u>	<u>-</u>	<u>1.8</u>	<u>-</u>

**Realign PED Organization**

PED's organizational structure has been re-aligned to reflect a more traditional functional basis. New teams include: Planning, Housing, Economic Development, Communications, Invest Saint Paul, and Administration. This reorganization will better allow PED to continue to perform all of the critical functions identified in its mission statement.

PED is reducing 7.9 FTE's as part of its 2010 budget. These position reductions include 1.0 FTE supervisory positions, 2.2 FTEs professional positions, 1.7 technical positions, and 3.0 clerical positions. The personnel changes have come after a full review and analysis of the PED budget. The reductions are strategic, and are recommended in an effort to minimize service level impact while reducing overall expenditures.

Staff Reduction	(658,429)	-	(6.4)	(3.9)
Operational Changes	(317,131)	-	-	-
Fringe Benefit Expenditure Credits	(350,000)	-	-	-
Other Fringes and Other Post Employment Benefits (OPEB) Adjustments	54,938	-	-	-
Reduce PED General Operations Funding	-	(772,141)	-	-
Subtotal	<u>(1,270,622)</u>	<u>(772,141)</u>	<u>(6.4)</u>	<u>(3.9)</u>

<b>Fund 126 Budget Changes Total</b>	<b>(742,141)</b>	<b>(742,141)</b>	<b>(4.6)</b>	<b>(3.9)</b>
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# Spending Reports

# Planning & Economic Development

Department/Office Director: **CECILE M BEDOR**

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Change from</b>
	<b>2nd Prior</b>	<b>Last Year</b>	<b>Adopted</b>	<b>Mayor's</b>	<b>2009</b>
	<b>Exp. &amp; Enc.</b>	<b>Exp. &amp; Enc.</b>		<b>Proposed</b>	<b>Adopted</b>
<b>Spending By Unit</b>					
100 COMMUNITY DEVELOPMENT BLOCK GRANT	9,180,462	6,721,344	10,100,000	9,350,000	-750,000
101 NEIGHBORHOOD REVITALIZATION PROG	1,959,999	3,211,356	250,000	0	-250,000
126 PED OPERATIONS FUND	8,782,492	8,576,900	9,370,043	8,627,902	-742,141
149 CITY DWTN CAPT'L PROJ'S NOTE REPAY F	950,313	3,794,090			
Total Spending by Uni	<b>20,873,266</b>	<b>22,303,690</b>	<b>19,720,043</b>	<b>17,977,902</b>	<b>-1,742,141</b>
<b>Spending By Major Object</b>					
SALARIES	5,052,659	5,262,979	5,428,717	5,238,756	-189,961
SERVICES	4,285,938	4,173,577	1,470,968	1,201,739	-269,229
MATERIALS AND SUPPLIES	73,947	92,619	73,350	78,996	5,646
EMPLOYER FRINGE BENEFITS	1,917,904	2,023,767	1,964,459	1,704,430	-260,029
MISC TRANSFER CONTINGENCY ETC	9,451,324	10,750,746	10,761,549	9,743,981	-1,017,568
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT	75,888				
EQUIPMENT LAND AND BUILDINGS	15,606		21,000	10,000	-11,000
Total Spending by Object	<b>20,873,266</b>	<b>22,303,690</b>	<b>19,720,043</b>	<b>17,977,902</b>	<b>-1,742,141</b>
Percent Change from Previous Year		<b>6.9%</b>	<b>-11.6%</b>	<b>-8.8%</b>	
<b>Financing By Major Object</b>					
GENERAL FUND					
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE	9,386,112	9,311,379	8,100,000	8,350,000	250,000
FEES, SALES AND SERVICES	8,302,532	7,704,678	9,375,343	8,597,902	-777,441
ENTERPRISE AND UTILITY REVENUES	26,008	69,412	2,000,000	1,000,000	-1,000,000
MISCELLANEOUS REVENUE	1,327,498	1,251,306	250,000		-250,000
TRANSFERS	1,434,435	4,201,529			
FUND BALANCES			-5,300	30,000	35,300
Total Financing by Object	<b>20,476,585</b>	<b>22,538,304</b>	<b>19,720,043</b>	<b>17,977,902</b>	<b>-1,742,141</b>
Percent Change from Previous Year		<b>10.1%</b>	<b>-12.5%</b>	<b>-8.8%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **100 COMMUNITY DEVELOPMENT BLOCK GRANT**

Fund Manager: **ROBERT J HAMMER**

Department: **13 PLANNING & ECONOMIC DEVELOPMENT**

Department Director: **CECILE M BEDOR**

Fund Purpose:  
TO ACCOUNT FOR MONIES RECEIVED FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT UNDER THEIR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, ALSO OTHER MISCELLANEOUS REVENUES DERIVED FROM PROJECTS OPERATED UNDER THIS PROGRAM, THESE MONIES ALL TO BE EXPENDED FOR THE DEVELOPMENT OF A VIABLE URBAN COMMUNITY, BY PROVIDING DECENT HOUSING AND A SUITABLE LIVING ENVIRONMENT AND EXPANDED ECONOMIC OPPORTUNITIES, PRINCIPALLY FOR PERSONS OF LOW AND MODERATE INCOME.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount		
<b>by Type of Expenditure</b>											
SALARIES											
SERVICES	1,982,228	1,757,740									
MATERIALS AND SUPPLIES											
EMPLOYER FRINGE BENEFITS											
MISC TRANSFER CONTINGENCY ETC	7,198,233	4,963,604	10,100,000	9,350,000	-750,000	-7.4%					
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMEN											
EQUIPMENT LAND AND BUILDINGS											
Spending Total	<b>9,180,462</b>	<b>6,721,344</b>	<b>10,100,000</b>	<b>9,350,000</b>	<b>-750,000</b>	<b>-7.4%</b>					
<b>by Activity</b>											
37803CD YEAR 18 PUBLIC IMPROVEMENTS			9,750,000	9,000,000	-750,000	-7.7%					
39290HUD EMERGENCY SHELTER PROGRAM	241,166	338,726	350,000	350,000							
39294FED GRANT-ROSE HILL PROJECT		148,500									
94002CONVERTED CDBG PROJ.	4,494,375	3,851,230									
96004RENTAL REHABILITATION	2,850,823	1,235,201									
96007COMMERCIAL REHABILITATION	225,636	390,789									
96011WEST SIDE NHS RLF	410,920	164,870									
96027HOMEOWNER REHAB MATCHING GRANT	303,732	143,333									
96028PAYNE-ARCADE COMM. IMP.	85,573	248,694									
96029ECON. DEV. LOAN LEVERAGE FUND	200,000	200,000									
96040NEIGHBORHOOD HEALTH CLINICS	188,238										
97001BLOCK NURSE PROGRAM	180,000										
Fund Total	<b>9,180,462</b>	<b>6,721,344</b>	<b>10,100,000</b>	<b>9,350,000</b>	<b>-750,000</b>	<b>-7.4%</b>			<b>0.0</b>	<b>0</b>	
Percent Change from Previous Year		<b>-26.8%</b>	<b>50.3%</b>								

**City of Saint Paul**  
**2010 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **101 NEIGHBORHOOD REVITALIZATION PROG**Fund Manager: **ROBERT J HAMMER**Department: **13 PLANNING & ECONOMIC DEVELOPMENT**Department Director: **CECILE M BEDOR**

Fund Purpose:

TO ACCOUNT FOR VARIOUS GRANTS RECEIVED PRIMARILY FROM THE STATE OF MINNESOTA AND THE METROPOLITAN COUNCIL TO BE USED FOR URBAN DEVELOPMENT

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES		35,912								
SERVICES		410,601	250,000	0	-250,000	-100.0%				
MATERIALS AND SUPPLIES		21,866								
EMPLOYER FRINGE BENEFITS		12,040								
MISC TRANSFER CONTINGENCY ETC	1,884,111	2,730,937								
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN	75,888									
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>1,959,999</b>	<b>3,211,356</b>	<b>250,000</b>	<b>0</b>	<b>-250,000</b>	<b>-100.0%</b>				
<b>by Activity</b>										
36200URBAN REVITALIZATION ACT. PROGRAM	213,587	47,285								
36303MET COUNCIL STATE GRANT	1,746,412	2,679,290								
36321CENTRAL CORRIDOR		484,781	250,000	0	-250,000	-100.0%				
Fund Total	<b>1,959,999</b>	<b>3,211,356</b>	<b>250,000</b>	<b>0</b>	<b>-250,000</b>	<b>-100.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>63.8%</b>	<b>-92.2%</b>							

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **126 PED OPERATIONS FUND**

Fund Manager: **CECILE M BEDOR**

Department: **13 PLANNING & ECONOMIC DEVELOPMENT**

Department Director: **CECILE M BEDOR**

Fund Purpose:

TO ACCOUNT FOR THE OPERATIONAL EXPENDITURES WITHIN THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT WHICH ARE FINANCED BY A VARIETY OF FUNDING SOURCES. TO MAINTAIN THE CURRENT AND REFINE FOR THE FUTURE A CITYWIDE PROGRAM FOR PLANNING AND ECONOMIC DEVELOPMENT WHICH WILL CONTINUE THE FAVORABLE CLIMATE FOR DEVELOPMENT IN THE CITY AND PROVIDE AN ORDERLY FRAMEWORK FOR PLANNED DEVELOPMENT IN THE YEARS TO COME.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from FTE/Amount	2009 FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	5,052,659	5,227,067	5,428,717	5,238,756	-189,961	-3.5%								
SERVICES	1,470,444	996,737	1,220,968	1,201,739	-19,229	-1.6%								
MATERIALS AND SUPPLIES	73,947	70,753	73,350	78,996	5,646	7.7%								
EMPLOYER FRINGE BENEFITS	1,917,904	2,011,727	1,964,459	1,704,430	-260,029	-13.2%								
MISC TRANSFER CONTINGENCY ETC	251,931	270,615	661,549	393,981	-267,568	-40.4%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	15,606		21,000	10,000	-11,000	-52.4%								
Spending Total	<b>8,782,492</b>	<b>8,576,900</b>	<b>9,370,043</b>	<b>8,627,902</b>	<b>-742,141</b>	<b>-7.9%</b>								
<b>by Activity</b>														
36010DIRECTORS OFFICE - ADMINISTRATION	5,520	7,432	1,500	13,825	12,325	821.7%								
36012CENTRAL CORRIDOR GRANT	557,072	3,254	0	0			0.8							
36023HERITAGE PRESEVATION COMMISSION				11,516	11,516									
36075DEPT.WIDE PED	8,219,900	8,566,214	9,368,543	8,602,561	-765,982	-8.2%	83.3	82.8	79.8	5,428,717	75.2	5,238,756	-4.6	-189,961
Fund Total	<b>8,782,492</b>	<b>8,576,900</b>	<b>9,370,043</b>	<b>8,627,902</b>	<b>-742,141</b>	<b>-7.9%</b>	<b>83.3</b>	<b>83.6</b>	<b>79.8</b>	<b>5,428,717</b>	<b>75.2</b>	<b>5,238,756</b>	<b>-4.6</b>	<b>-189,961</b>
Percent Change from Previous Year		<b>-2.3%</b>	<b>9.2%</b>				<b>0.4%</b>	<b>-4.5%</b>					<b>-5.8%</b>	<b>-3.5%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **149 CITY DWTN CAPT'L PROJS NOTE REPAY F**  
 Department: **13 PLANNING & ECONOMIC DEVELOPMENT**  
 Fund Purpose:

Fund Manager: **ROBERT B GEURS**  
 Department Director: **CECILE M BEDOR**

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b><u>by Type of Expenditure</u></b>										
SALARIES										
SERVICES	833,265	1,008,500								
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC	117,048	2,785,590								
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>950,313</b>	<b>3,794,090</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>				
<b><u>by Activity</u></b>										
76901CAPITAL PROJECTS NON TIF ELIGIBLE	950,313	1,100,011								
76902PENDING CAPITAL PROJECTS		2,694,079								
Fund Total	<b>950,313</b>	<b>3,794,090</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>299.2%</b>	<b>-100.0%</b>							



# Financing Reports

## Financing by Major Object Code

Department: **13 PLANNING & ECONOMIC DEVELOPMENT**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
6602	INTEREST ON INVESTMENTS	97,219				
6928	RECOVERABLE ADVANCE FR GENERAL FUND					
	<b>MISCELLANEOUS REVENUE</b>	97,219	0	0	0	0
7302	TRANSFER FROM ENTERPRISE FUND					
7303	TRANSFER FROM INTERNAL SERVICE FUND					
7306	TRANSFER FROM CAP PROJ FUND-OTHER					
	<b>TRANSFERS</b>	0	0	0	0	0
	Fund Total	97,219	0	0	0	0

## Financing by Major Object Code

Department: **13 PLANNING & ECONOMIC DEVELOPMENT**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3099 OTHER FED DIRECT GRANTS-IN-AID		148,500			
3199 OTHER FED DIRECT GRANTS-STATE ADMIN		17,409			
3399 COMMUNITY DEV. BLOCK GRANT	7,628,901	6,094,763	8,100,000	8,350,000	250,000
3490 OTHER STATE AIDS	843,408	1,932,464			
3600 OTHER GRANTS-IN-AID		316,450			
3802 METROPOLITAN COUNCIL	913,803	801,793			
<b>INTERGOVERNMENTAL REVENUE</b>	<b>9,386,112</b>	<b>9,311,379</b>	<b>8,100,000</b>	<b>8,350,000</b>	<b>250,000</b>
4034 COLLECTION - FEES	1,649	13			
4080 ZONING APPEALS - REZONING PETITION	71,080	52,823	64,658	50,000	-14,658
4090 HOUSING FEES	13,161	21,717	21,600	18,900	-2,700
4095 ADMINISTRATION	7,877,675	7,501,369	9,121,740	8,440,102	-681,638
4096 LOAN ORIGATION FEE	130,356	80,291	90,900	70,900	-20,000
4097 REAL ESTATE CLOSING FEE					
4098 APPLICATION FEE	163,350	38,300	67,900	12,500	-55,400
4099 FEES - N.O.C.	4,513	9,545	5,545	5,000	-545
4204 MAPS, PUBLICATIONS & REPORTS	3,012	620	3,000	500	-2,500
4208 SALES OF LAND FOR RESALE - PED	36,388				
4399 SERVICES N.O.C.	1,348				
<b>FEES, SALES AND SERVICES</b>	<b>8,302,532</b>	<b>7,704,678</b>	<b>9,375,343</b>	<b>8,597,902</b>	<b>-777,441</b>
5399 OTHER REVENUE N.O.C.	26,008	69,412	2,000,000	1,000,000	-1,000,000
<b>ENTERPRISE AND UTILITY REVENUES</b>	<b>26,008</b>	<b>69,412</b>	<b>2,000,000</b>	<b>1,000,000</b>	<b>-1,000,000</b>
6602 INTEREST ON INVESTMENTS	28,393	28,856			
6604 INTEREST ON ADVANCE OR LOAN	75,110	63,111			
6611 INC(DEC) FMV OF INVESTMENT	8,765	18,536			
6801 RENTS	100	100			
6914 REFUNDS - JURY DUTY PAY		20			
6920 REFUNDS - UNUSED LOANS	475,253	132,669			
6922 REPAYMENT OF ADVANCE OR LOAN	478,033	274,116			
6966	-413,754	-471,608			

## Financing by Major Object Code

Department: **13 PLANNING & ECONOMIC DEVELOPMENT**

### SPECIAL FUNDS

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
6970	PRIVATE GRANTS	675,000	1,205,000	250,000		-250,000
6999	OTHER MISCELLANEOUS REVENUE N.O.C.	598	506			
<b>MISCELLANEOUS REVENUE</b>		1,327,498	1,251,306	250,000	0	-250,000
7304	TRANSFER FROM DEBT SERVICE FUND	1,378,387	4,179,579			
7306	TRANSFER FROM CAP PROJ FUND-OTHER	56,048	21,950			
<b>TRANSFERS</b>		1,434,435	4,201,529	0	0	0
9830	USE OF FUND BALANCE				30,000	30,000
9831	CONTRIBUTION TO FUND BALANCE			-5,300		5,300
<b>FUND BALANCES</b>		0	0	-5,300	30,000	35,300
Fund Total		20,476,585	22,538,304	19,720,043	17,977,902	-1,742,141

<b><u>Department Total</u></b>	<b><u>20,573,804</u></b>	<b><u>22,538,304</u></b>	<b><u>19,720,043</u></b>	<b><u>17,977,902</u></b>	<b><u>-1,742,141</u></b>
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## City of Saint Paul Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
06000	PLANNING & ECON DEV CONTRIBUTION	97,219				0
	<b>Department Total</b>	<b>97,219</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	97,219				0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>97,219</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **100 COMMUNITY DEVELOPMENT BLOCK GRANT**

Fund Manager: ROBERT J HAMMER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

CDBG GRANT YEAR IS DIFFERENT THAN THE CITY'S FISCAL YEAR. IT STARTS JUNE 1 AND ENDS MAY 31 OF THE FOLLOWING YEAR. ALSO THE CDBG FUND IS A MULTI-YEAR FUND. FINANCING AND SPENDING PLANS ARE THE BEST ESTIMATES AVAILABLE AT THE TIME OF COMPLETING BUDGET DOCUMENTS. HOWEVER, ACTUAL NUMBERS WILL BE AVAILABLE WHEN THE CITY'S PROPOSAL IS APPROVED BY HUD ON JUNE 1. AT THAT TIME THE CDBG BUDGET WILL BE AMENDED TO INCORPORATE HUD-APPROVED BUDGET.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
39294	FED GRANT-ROSE HILL PROJECT		148,500			0
39000	CDBG I RECEIPTS AND DEPOSITS	-1,386,993		9,750,000	9,000,000	-750,000
39290	HUD EMERGENCY SHELTER PROGRAM	241,166	338,726	350,000	350,000	0
94002	CONVERTED CDBG PROJ.	5,454,431	3,851,467			0
96004	RENTAL REHABILITATION	2,850,823	1,235,202			0
96007	COMMERCIAL REHABILITATION	225,636	390,790			0
96011	WEST SIDE NHS RLF	410,920	164,870			0
96027	HOMEOWNER REHAB MATCHING GRANT	323,197	143,333			0
96028	PAYNE-ARCADE COMM. IMP.	88,264	248,694			0
96029	ECON. DEV. LOAN LEVERAGE FUND	200,000	200,000			0
96040	NEIGHBORHOOD HEALTH CLINICS	188,238				0
97001	BLOCK NURSE PROGRAM	180,000				0
	<b>Department Total</b>	<b>8,775,682</b>	<b>6,721,582</b>	<b>10,100,000</b>	<b>9,350,000</b>	<b>-750,000</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	7,628,901	6,243,263	8,100,000	8,350,000	250,000
	FEES, SALES AND SERVICES	39,385	13			0
	ENTERPRISE AND UTILITY REVENUES	26,008	69,412	2,000,000	1,000,000	-1,000,000
	MISCELLANEOUS REVENUE	615,340	-1,106			0
	TRANSFERS	466,048	410,000			0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>8,775,682</b>	<b>6,721,582</b>	<b>10,100,000</b>	<b>9,350,000</b>	<b>-750,000</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **101 NEIGHBORHOOD REVITALIZATION PROG**

Fund Manager: ROBERT J HAMMER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

URBAN REVITALIZATION ACTION PROGRAM (URAP) WAS NOT FUNDED IN STATE OF MINNESOTA BUDGET FOR 1992-93 BIENNIUM. COMMUNITY RESOURCES PROGRAM (CRP) WAS FUNDED WITH \$1,135,639 FOR EACH YEAR OF 1993-93 BIENNIUM. INTEREST ON THE UNEXPANDED CASH BALANCE AND ANY OTHER PROGRAM INCOME EARNED MUST BE USED FOR PROJECTS. THESE ARE MULTI-YEAR BUDGETS; UNEXPENDED BALANCES AT YEAR-END ARE AVAILABLE FOR SPENDING IN FUTURE YEARS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
36200	URBAN REVITALIZATION ACT. PROGRAM	37,158	47,392			0
36303	MET COUNCIL STATE GRANT	1,757,211	2,734,257			0
36321	CENTRAL CORRIDOR		1,222,409	250,000		-250,000
	<b>Department Total</b>	<b>1,794,369</b>	<b>4,004,058</b>	<b>250,000</b>	<b>0</b>	<b>-250,000</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	1,757,211	2,751,666			0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	37,158	1,252,392	250,000		-250,000
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>1,794,369</b>	<b>4,004,058</b>	<b>250,000</b>	<b>0</b>	<b>-250,000</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: 103 HRA FEDERAL AND STATE PROGRAMS

Fund Manager: RONALD C ROSS

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

HOME PROGRAM: THE CITY OF SAINT PAUL HAS RECEIVED A HOME GRANT FROM HUD EVERY YEAR SINCE 1992. THE ESTIMATED GRANT AMOUNT IS BASED ON THE PRIOR YEAR'S GRANT AMOUNT RECEIVED. MHFA GRANT PROGRAM: THE HRA PROCESSES LOANS FOR REHABILITATION WORK AND GETS REIMBURSED BY MHFA. THE ESTIMATED AMOUNTS ARE BASED ON THE NUMBER AND AMOUNT OF LOANS EXPECTED TO BE ISSUED.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
37001	HOME CITYWIDE SINGLE FAMILY REHAB	924,759	236,798	2,300,000	2,400,000	100,000
37003	HOME COMMUNITY HOUSING DEV ORGH	241,348	665,113			0
37004	HOME - ADMINISTRATION	162,227	156,681			0
37005	HOME PROGRAM INCOME	36,641				0
37006	ADDI GRANT FROM HUD	56,000	30,000	17,500		-17,500
38101	THE GREAT MN FIX-UP FUND	529,891	281,496			0
38104	MHFA LOAN ADMINISTRATION	22,600	20,493	4,500		-4,500
38107	RAMSEY CITY SINGLE FAMILY REHAB	3,205				0
	<b>Department Total</b>	<b>1,976,671</b>	<b>1,390,581</b>	<b>2,322,000</b>	<b>2,400,000</b>	<b>78,000</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	1,406,656	1,253,113	2,117,500	2,400,000	282,500
	FEES, SALES AND SERVICES	22,600	20,493	4,500		-4,500
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	462,988	86,108	200,000		-200,000
	TRANSFERS	84,427	30,867			0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>1,976,671</b>	<b>1,390,581</b>	<b>2,322,000</b>	<b>2,400,000</b>	<b>78,000</b>



## City of Saint Paul Financing Plan by Department and Activity

Fund: 117 HRA LOAN ENTERPRISE FUND

Fund Manager: GARY A PELTIER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

MAJOR REVENUE SOURCES ARE LOAN REPAYMENTS, FEES FROM THE HOME MORTGAGE PROGRAM AND OTHER LOAN PROGRAMS, GRANT REVENUES FROM LOCAL SOURCES, BOND PROCEEDS, AND INVESTMENT EARNINGS. LOAN REPAYMENT PROJECTIONS ARE BASED ON SCHEDULED PRINCIPAL AND INTEREST PAYMENTS ON HRA LOANS RECEIVABLE AS ADJUSTED FOR CREDIT COMMITTEE APPROVED RISK.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
26501	CAPITAL CITY BUSINESS PARTNERSHIP	669,068	261,701	2,782,000	150,000	-2,632,000
26502	COMMERCIAL REAL ESTATE	275,119	294,384			0
26503	HOME PURCHASE AND REHAB	38,739	663			0
26504	HOME OWNERSHIP OPPORTUNITIES	57,647	1,747,816	200,000		-200,000
26505	HOUSING REAL ESTATE	129,277	247,537			0
26506	MIXED-INCOME HOUSING	126,469	645,844			0
26510	STRATEGIC INVESTMENT PROGRAM	31,092	35,618			0
26511	BUSINESS - UDAG	17,912	10,924			0
26512	MHFA PURCHASE DISCOUNT PROGRAM	2,676	2,660			0
26514	UDAG LOANS - RIVERFRONT DEBT	-581,065				0
26515	DOWNTOWN TAX INCREMENT-TI DEBT	69,584	57,389			0
26516	NGHBRHOOD DEVELOPMENT TAX INCREMENT	48,000	72,108			0
26519	RENTAL REHAB - HUD PROGRAM	37,400	62,359			0
26520	HLF REHAB RECORDING & TITLE EXPENSE	6,130	4,502	15,000	15,000	0
26522	HLF MORTGAGE BANKING PROC EXPENSES	303,609	2,128,946	130,000	488,000	358,000
26523	MORTGAGE FORECLOSURE PREVENTION	142,193	84,539	225,000	440,600	215,600
26528	PED OPERATIONS				632,000	632,000
26537	HOUSING 500 LAND ASSEMBLY BONDS/STAR	4,224,675	2,791,568		54,000	54,000
26538	LAND ASSEMBLY BONDS-RESERVE ACCOUNT	197,284				0
26542	LAND ASSEMBLY BOND REDEMPTION ACCOUNT		129,168			0
26545	AFFORDABLE HOUSING	1,564,985				0
	<b>Department Total</b>	<b>7,360,794</b>	<b>8,577,726</b>	<b>3,352,000</b>	<b>1,779,600</b>	<b>-1,572,400</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	134,746	84,539	425,000	440,600	15,600
	FEES, SALES AND SERVICES	184,561	384,698	2,380,580	135,000	-2,245,580
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	1,733,984	5,030,773	246,420	518,000	271,580
	TRANSFERS	5,307,503	3,077,716	300,000	632,000	332,000
	FUND BALANCES				54,000	54,000
	<b>Total Financing by Object</b>	<b>7,360,794</b>	<b>8,577,726</b>	<b>3,352,000</b>	<b>1,779,600</b>	<b>-1,572,400</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: 118

Fund Manager:

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
76905	HRA FUNDED PROJECTS	2,517,548				0
	<b>Department Total</b>	<b>2,517,548</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS	2,517,548				0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>2,517,548</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: 119 HRA PARKING FUND

Fund Manager: GARRETT GRABKO

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

PARKING REVENUE ASSUMPTIONS ARE BASED ON THE PRIOR YEAR ADJUSTED BY ANY KNOWN MARKET CHANGES. INVESTMENT EARNINGS ARE ESTIMATED USING CITY TREASURY PROJECTED RATES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
26101	FARMERS MARKET	271,178	278,777	268,000	276,465	8,465
26102	7A RAMP	942,753	1,015,628	1,001,894	961,415	-40,479
26103	WTC RAMP	183,227	158,017	162,700	149,700	-13,000
26104	ROBERT ST RAMP	1,130,831	1,142,381	1,130,841	1,112,637	-18,204
26105	KELLOGG RAMP	980,206	924,210	1,008,311	997,671	-10,640
26106	SPRUCE TREE RAMP	30,000	30,000	30,000	30,000	0
26108	LOWERTOWN RAMP	1,206,050	1,278,358	1,183,715	1,203,580	19,865
26109	SMITH AVE. TRANSIT OPERATIONS	8,055,110	824,582	1,532,000	820,426	-711,574
26110	GENERAL PARKING	3,962,652	2,122,699	1,322,762	2,963,911	1,641,149
26111	BLOCK 19 RAMP	688,451	963,400	817,757	1,858,937	1,041,180
26112	LAWSON RAMP	2,843,916	3,091,948	2,801,680	2,901,718	100,038
26113	PKG REV BONDS, SERIES 1995A-DEB	66,897	2,277	1,020,962	1,013,713	-7,249
26115	PRK REV BDS,SERIES 2001A-DEBT S	42,951	9,844	574,960	573,020	-1,940
26117	RIVERCENTRE EXH HALL PRKG RAMP	547	-7,619	133,100	128,600	-4,500
26118	PRK REV BDS,SERIES 1997A-7TH ST	1,092,468	1,076,662	1,087,813	1,075,875	-11,938
26119	BLK 39 T.I.BDS,SERIES 1998A-BLK	2,569,302	1,162,590	590,505	964,126	373,621
26120	BLK 39 TI BDS,SERIES1998B-BLK	2,173,703	169,174	644,794	2,349,341	1,704,547
26121	BLK 39 PARKING RAMP NOTES BLK	10,198	601	500	234	-266
26122	PARKING REV BDS,SERIES 2002ALK	10,399	-33,155	751,485	751,485	0
26123	PRK REV BONDS,SERIES 2002B ALK	6,711	-22,990	633,290	631,010	-2,280
26124	LAWSON RETAIL CENTER	92,563	222,545	90,000	148,017	58,017
26126	SMITH AVE. DEBT SERVICE	131,066	124,154	739,525	739,675	150
26128	BORROWING FOR PLEDGED RAMPS			166,496		-166,496
	<b>Department Total</b>	<b>26,491,179</b>	<b>14,534,083</b>	<b>17,693,090</b>	<b>21,651,556</b>	<b>3,958,466</b>
	<b>Financing by Major Object</b>					
	TAXES	1,276,002	1,193,870	1,098,299	928,349	-169,950
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES		1,336,484			0
	ENTERPRISE AND UTILITY REVENUES	10,666,859	11,779,689	11,546,416	11,225,644	-320,772
	MISCELLANEOUS REVENUE	11,340,184	224,040	3,984,545	132,159	-3,852,386
	TRANSFERS	3,208,134		3,851,722	7,189,061	3,337,339
	FUND BALANCES			-2,787,892	2,176,343	4,964,235
	<b>Total Financing by Object</b>	<b>26,491,179</b>	<b>14,534,083</b>	<b>17,693,090</b>	<b>21,651,556</b>	<b>3,958,466</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: 126 PED OPERATIONS FUND

Fund Manager: CECILE M BEDOR

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

MAJOR REVENUE SOURCES ARE THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), SERVICE REVENUE FROM SEVERAL HRA FUNDS - HRA GENERAL FUND (145), HRA LOAN ENTERPRISE FUND (117), HRA PARKING FUND (119), HRA TAX INCREMENT CAPITAL PROJECTS FUND (148), HRA FEDERAL & STATE PROGRAMS FUND (103), AND VARIOUS GRANTS AND SERVICE FEES. 20% OF TOTAL CDBG FUNDS IS AVAILABLE FOR GENERAL ADMINISTRATION. REVENUE FROM THE HRA IS BASED ON SERVICES PROVIDED TO HRA FUNDS. SERVICE FEE REVENUE HAS INCREASED OVER THE PAST SEVERAL YEARS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
36000	PED ADM - RECEIPTS AND MISC	8,263,147	8,043,065	9,375,343	8,597,902	-777,441
36012	CENTRAL CORRIDOR GRANT	675,000				0
36075	DEPT.WIDE PED		20	-5,300	30,000	35,300
	<b>Department Total</b>	<b>8,938,147</b>	<b>8,043,085</b>	<b>9,370,043</b>	<b>8,627,902</b>	<b>-742,141</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE		316,450			0
	FEES, SALES AND SERVICES	8,263,147	7,704,665	9,375,343	8,597,902	-777,441
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	675,000	20			0
	TRANSFERS		21,950			0
	FUND BALANCES			-5,300	30,000	35,300
	<b>Total Financing by Object</b>	<b>8,938,147</b>	<b>8,043,085</b>	<b>9,370,043</b>	<b>8,627,902</b>	<b>-742,141</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **139 HRA DEBT SERVICE**

Fund Manager: JEROME P FALKSEN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

MAJOR REVENUE SOURCES TO FINANCE HRA DEBT PAYMENTS ARE PROPERTY TAX INCREMENTS (INCLUDING INCREMENTS TRANSFERRED FROM THE HRA TAX INCREMENT CAPITAL PROJECTS FUND), THE 0.5% CITY SALES TAX TRANSFERRED FROM THE CITY, LEASE PAYMENTS FROM THE CITY, AND INVESTMENT EARNINGS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
86308	NW HSING & BLTD LANDS-T.I.R.B. DEBT	2,635	984			0
86315	RIVERFRONT TIRB 1987A	820,842	986,274	1,001,462	995,494	-5,968
86316	RIVERFRONT TIRB 1987B	505,746	364,068	304,128	310,405	6,277
86317	SPRUCE TREE TIRB	473,598	471,695	262,907	262,908	1
86323	SALES TAX REVENUE BONDS	16,516,486	16,844,197	18,500,000	17,200,000	-1,300,000
86326	CDBG FLOAT NOTE	410,000	410,000			0
86327	MIDWAY MRKTPLACE BONDS, SERIES 1995	1,526,781	1,578,946	567,463	930,580	363,117
86334	DWNTN TI REV REFNDING BONDS 1998	5,993,853	3,595,394			0
86342	PARKING FACILITY LEASE REV BONDS	770,287	840,965	965,337	635,727	-329,610
86343	DOWNTOWN SUBORDINATED REVENUE NOTE	968,195	3,769,553			0
86344	NORTH QUADRANT TAX INCREMENT BONDS	110,017	98,303	97,950	96,688	-1,262
86348	US BANK TIF BONDS, SERIES 2001	1,035,093	1,191,196	1,005,949	1,009,129	3,180
86355	HUD SECTION 108 NOTE, SERIES 2003	1,703,375	319,152	419,321	300,640	-118,681
86356	GATEWAY TAX INCREMENT BONDS, SERIES 2003	500,990	498,200	494,088	481,853	-12,235
86357	KOCH MOBIL TAX INCREMENT BONDS, SERIES 2004	4,133,797	280,526	165,538	4,060,538	3,895,000
86358	9TH STREET LOFTS TAX INCREMENT BONDS, SERIES 2004	126,175	109,712	114,102	112,882	-1,220
86359	JJ HILL TAX INCREMENT BONDS, SERIES 2004	219,031	270,115	278,407	289,750	11,343
86360	NEIGHBORHOOD SCATTERED SITE TIF BONDS, SERIES 2005	1,992,309	2,309,783	777,700	779,762	2,062
86362	JIMMY LEE REC: FACILITY LEASE BONDS		838,675		537,900	537,900
86352	UPPER LANDING TIRB SERIES 2002	1,857,973	2,042,009	1,678,644	1,677,249	-1,395
86353	DRAKE MARBLE-TIRB,SERIES 2002	182,277	181,781	113,130	108,000	-5,130
86354	N.QUADRANT PHASE II T.I.BONDSK	112,170	109,338	100,815	103,550	2,735
	<b>Department Total</b>	<b>39,961,630</b>	<b>37,110,866</b>	<b>26,846,941</b>	<b>29,893,055</b>	<b>3,046,114</b>
	<b>Financing by Major Object</b>					
	TAXES	13,156,340	11,900,163	9,151,118	9,794,314	643,196
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	139,542	141,670	20,774	23,592	2,818
	FEES, SALES AND SERVICES	12,871				0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	6,897,449	2,792,802	1,908,659	5,204,890	3,296,231
	TRANSFERS	19,755,428	22,276,231	18,987,487	18,216,439	-771,048
	FUND BALANCES			-3,221,097	-3,346,180	-125,083
	<b>Total Financing by Object</b>	<b>39,961,630</b>	<b>37,110,866</b>	<b>26,846,941</b>	<b>29,893,055</b>	<b>3,046,114</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: 145 HRA GENERAL

Fund Manager: ROBERT J HAMMER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

MAJOR REVENUE SOURCES ARE THE ANNUAL HRA PROPERTY TAX LEVY, REVENUE BOND FEES, PROPERTY RENTALS, REAL ESTATE SALES, AND INVESTMENT EARNINGS. THE ANNUAL PROPERTY TAX LEVY HAS REMAINED STABLE OVER THE PAST SEVERAL YEARS - CURRENTLY AT \$0.85 MILLION. BOND FEES ARE BASED ON SCHEDULES OF ANNUAL FEES FOR HRA ISSUED CONDUIT REVENUE BONDS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
36600	TAX LEVY RECEIPTS	1,659,607	2,069,347	3,549,338	7,189,029	3,639,691
36602	PED OPERATIONS		2,694,079			0
36606	INDUSTRIAL DEV REV BOND PROGRAMS	760,973	954,611	606,468	625,768	19,300
36607	NEIGHBORHOOD ECON DEV	105,713				0
36609	HRA PROPERTY SERVICES		53,816			0
36610	GENERAL ACCOUNTS AND SERVICES	482,989	19,050			0
36614	MORTGAGE HOUSING REVENUE BONDS	152,324	240,388	42,900	35,000	-7,900
36615	RENTAL HOUSING REVENUE BONDS	605,600	317,844	270,360	266,861	-3,499
	<b>Department Total</b>	<b>3,767,206</b>	<b>6,349,135</b>	<b>4,469,066</b>	<b>8,116,658</b>	<b>3,647,592</b>
	<b>Financing by Major Object</b>					
	TAXES	997,821	1,157,506	2,232,585	3,114,585	882,000
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	44,056	44,437	49,130	50,000	870
	FEES, SALES AND SERVICES	1,571,552	1,898,722	919,728	927,629	7,901
	ENTERPRISE AND UTILITY REVENUES	134,096				0
	MISCELLANEOUS REVENUE	541,692	554,391	318,000	350,000	32,000
	TRANSFERS	477,989	2,694,079		350,000	350,000
	FUND BALANCES			949,623	3,324,444	2,374,821
	<b>Total Financing by Object</b>	<b>3,767,206</b>	<b>6,349,135</b>	<b>4,469,066</b>	<b>8,116,658</b>	<b>3,647,592</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **148 HRA TAX INCREMENT**

Fund Manager: PATRICIA A LILLEDAHL

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

MAJOR REVENUE SOURCES ARE PROPERTY TAX INCREMENTS, BOND PROCEEDS, AND INVESTMENT EARNINGS. TAX INCREMENT PROJECTIONS ARE BASED ON CURRENT TAX RATES AND CAPTURED VALUES FOR HRA TAX INCREMENT FINANCING DISTRICTS (INFORMATION PROVIDED BY RAMSEY COUNTY). BOND PROCEEDS ARE BASED ON BOND FINANCING FOR CAPITAL PROJECTS (NORMALLY APPROVED THROUGH A BUDGET AMENDMENT DURING THE YEAR).

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
76205	TI FIN DIST1 NO QUADRANT PHASE II	4,345	4,014			0
76211	N.QUADRANT PUBLIC IMP/ACQ/DEMOV	4,091	3,772			0
76708	EMERALD PARK TIF-OWNER OCCUPIED	455,222	691,147			0
76202	POST 1982 SUBDISTRICT	2,461				0
76203	TI FINANCING DIST NO 1 (NORTH QUAD)	-159	-139			0
76204	NEW HOUSING & BLIGHTED LAND	1,946	3,159			0
76206	SUPERIOR STREET COTTAGES	21,029	18,117			0
76207	JJ HILL TIF DISTRICT	2,892	2,621			0
76208	SIBLEY PARK RENTAL (NORTH QUADRANT)	132,956	134,459			0
76209	PHASE II SIBLEY CT. RENTAL	126,528	125,122			0
76210	STRAUS PARK TIF DISTRICT	47,882	50,118			0
76213	BRIDGECREEK TIF DISTRICT	184,921	120,669			0
76214	PHALEN VILLAGE TIF DISTRICT	14,066	26,204			0
76215	NORTH QUADRANT PHASE III	183,721	162,261			0
76216	PHALEN VILLAGE-UNCOMMITTED	194,973	243,690			0
76304	SCATTERED SITES DISTRICT	121,239	96,043			0
76306	SNELLING UNIV TI DISTRICT	142,621	125,680			0
76307	SNELLING UNIV HAZARD SUBSTANCE	7,004				0
76310	HUBBARD TI DISTRICT	167,415	149,455			0
76311	1919 UNIVERSITY T.I. DISTRICT	127,241	143,394			0
76312	METZ BAKERY AREA	24	22			0
76314	SCATTERED SITE TI REVENUE BONDS	87,704	44,027			0
76702	DRAKE MARBLE PROJECT	25,451	21,428			0
76703	CORPORATE WEST SIDE CAMPUS PROJECT	16,507	20,377			0
76704	UPPER LANDING	9,654	2			0
76705	UPPER LANDING INTER FUND LOAN	357,866	332,885			0
76706	OSCEOLA PARK TIF DISTRICT	55,436	58,124			0
76707	BLOCK 4 TAX INCREMENT DISTRICT	1,579,155	1,839,222			0
76709	EMERALD PARK RENTAL	311,028	306,653			0
76710	EMERALD PARK COMMERCIAL	75,066	166,476			0
76711	LLEWELLYN PROJECT	15,688	2,989			0
76712	RIVERFRONT RENAISSANCE-W.SIDE F	78,405	48,548			0
76713	UPPER LANDING 2002 BOND, SERIES A	-18				0
76714	UPPER LANDING 2002 BOND, SERIES B	-2,543	2,235			0
76715	SHEPARD DAVERN # 1 DISTRICT	487,815	384,737			0
76716	SHEPARD DAVERN # 2 DISTRICT	-388	-506			0
76717	SHEPARD DAVERN # 3 DISTRICT	78,636	83,441			0
76813	ARMSTRONG QUINLAN HOUSE	2,144	1,083			0
76818	SMITH AVE TRANSIT CENTER BLK	233	215			0
76819	KOCH MOBIL TIF DISTRICT	42,070	35,319			0
76820	TIF DISTRICT ADMIN ADVANCE ACCOUNT	607	-1,547	198,000		-198,000
76822	PAYNE/PHALEN SR LOFTS	37,652	36,862			0
76823	CARLSON LOFTS TIF DISTRICT	4,545	94,865			0

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: 148 HRA TAX INCREMENT

Fund Manager: PATRICIA A LILLEDAHL

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

MAJOR REVENUE SOURCES ARE PROPERTY TAX INCREMENTS, BOND PROCEEDS, AND INVESTMENT EARNINGS. TAX INCREMENT PROJECTIONS ARE BASED ON CURRENT TAX RATES AND CAPTURED VALUES FOR HRA TAX INCREMENT FINANCING DISTRICTS (INFORMATION PROVIDED BY RAMSEY COUNTY). BOND PROCEEDS ARE BASED ON BOND FINANCING FOR CAPITAL PROJECTS (NORMALLY APPROVED THROUGH A BUDGET AMENDMENT DURING THE YEAR).

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
	<b>Department Total</b>	<b>5,205,131</b>	<b>5,577,243</b>	<b>198,000</b>	<b>0</b>	<b>-198,000</b>
	<b>Financing by Major Object</b>					
	TAXES	4,104,003	4,695,298	4,196,689		-4,196,689
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	49,218	60,689			0
	FEES, SALES AND SERVICES	97,903				0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	572,605	468,263	678,201		-678,201
	TRANSFERS	381,402	352,993			0
	FUND BALANCES			-4,676,890		4,676,890
	<b>Total Financing by Object</b>	<b>5,205,131</b>	<b>5,577,243</b>	<b>198,000</b>	<b>0</b>	<b>-198,000</b>



## City of Saint Paul Financing Plan by Department and Activity

Fund: **149 CITY DWTN CAPT'L PROJS NOTE REPAY F**

Fund Manager: ROBERT B GEURS

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
76901	CAPITAL PROJECTS NON TIF ELIGIBLE	968,387	1,075,500			0
76902	PENDING CAPITAL PROJECTS		2,694,079			0
	<b>Department Total</b>	<b>968,387</b>	<b>3,769,579</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS	968,387	3,769,579			0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>968,387</b>	<b>3,769,579</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Personnel Reports

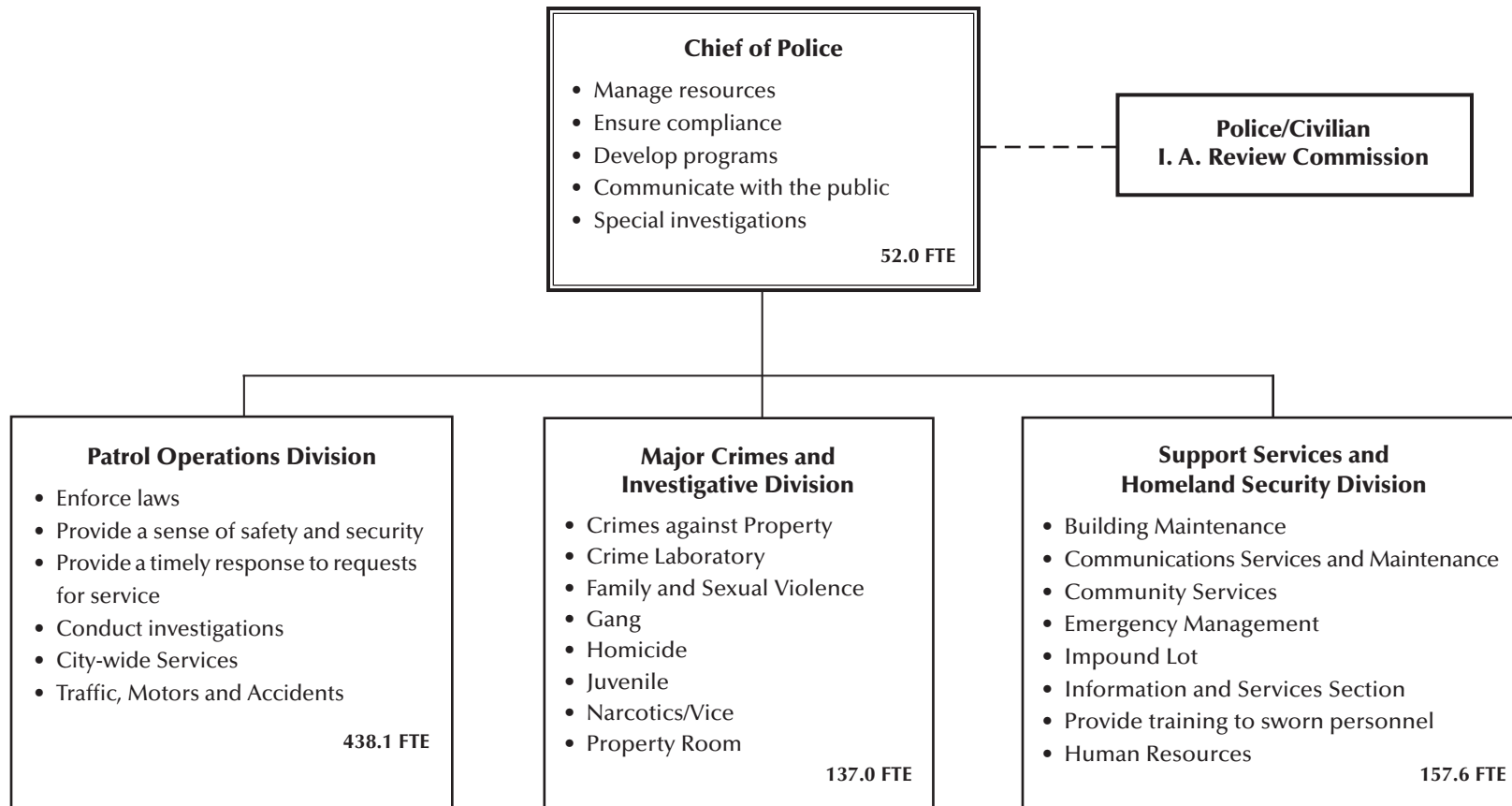
**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
13	PLANNING & ECONOMIC DEVELOPMENT					
1305	P.E.D. ADMINISTRATION					
	36012 CENTRAL CORRIDOR GRANT		0.8			0.0
	36075 DEPT.WIDE PED	83.3	82.8	79.8	75.2	-4.6
	<b>Division Total</b>	<b>83.3</b>	<b>83.6</b>	<b>79.8</b>	<b>75.2</b>	<b>-4.6</b>
	<b>Department Total</b>	<b>83.3</b>	<b>83.6</b>	<b>79.8</b>	<b>75.2</b>	<b>-4.6</b>

# Saint Paul Police

*The Saint Paul Police Department's mission is to maintain a climate of safety and security throughout the city. The Police Department will effectively manage its resources to deliver quality services within an atmosphere of individual integrity and mutual respect. Emphasis will be placed on: strong community relations, active assessment of citizen needs for police service, and modifying services, as feasible, to meet the needs of each neighborhood.*



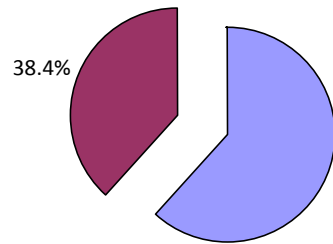
**(Total 784.7 FTE)**

**Mayor's 2010 Proposed Budget  
Saint Paul Police Department**

**Department Description:**

The Saint Paul Police Department 's mission is to maintain a climate of safety and security throughout the city. The police department will effectively manage its resources to deliver quality services within an atmosphere of individual integrity and mutual respect. Emphasis will be placed on: strong community relations, active assessment of citizen needs for police service, and modifying services, as feasible, to meet the needs of each neighborhood.

**St Paul Police Department's  
Portion of General Fund  
Spending**



**Department Facts**

- Total General Fund Budget: \$74,793,286
- Total Special Fund Budget: \$24,758,415
- Total FTEs: 784.7
- The SPPD was awarded approximately \$3.9 million grants from the Federal, State governments and others in 2008.
- 2008 arrests -- 11,914
- 2008 calls for service -- 252,034
- 2008 total part I offenses --13,895
- 2010 Proposed budget includes 610 sworn officers, a decrease of 20 from 2009
- With population of 287,151, the number of full-time sworn employees per 1,000 inhabitants based on 610 sworn full-time positions-2.13

**Department Goals**

- Reduce gang, gun, & drug violence.
- Reduce family violence
- Identify, remediate, & decrease problem property crime
- Celebrate & grow our culture of excellence in service

**Recent Accomplishments**

- Controlled crime (1.3% decrease YTD June 2009) while facing a 15% reduction in personnel
- The license plate recognition program begun in 2008 resulted in the recovery of 69 vehicles stolen in St Paul, the recovery of 40 vehicles stolen from other jurisdictions, and the towing of 301 vehicles with 5 or more unpaid citations.
- Domestic Violence Framework grant completed.
- Operation Red Zone was concluded and resulted in over 135 cases of felony-level drug charges on over 100 suspects.
- No domestic homicides reported for 2008 & year-to-date 2009.

## Mayor's 2010 Proposed Budget

### Police Department

#### Fiscal Summary

	2008 Actual	2009 Adopted	2010 Proposed	Change	% Change	2009 Adopted FTEs	2010 Proposed FTEs
<b>Spending</b>							
General Fund	74,016,611	76,256,271	74,793,286	(1,462,985)	-1.9%	686.3	629.4
Fund 400: Police Services (Pension Assets)	118,994	750,326	-	(750,326)	-100.0%	0.6	-
Fund 405: Crime Laboratory Special Revenue Fund*	76,275	73,891	81,201	7,310	9.9%	1.0	1.0
Fund 411: Emergency Communication Center	4,931,583	4,914,510	5,305,876	391,366	8.0%	60.0	61.0
Fund 420: Parking Enforcement*	1,415,570	1,554,855	1,548,967	(5,888)	-0.4%	20.0	20.0
Fund 435: Vehicle Impounding: Police	2,952,959	3,250,994	3,028,707	(222,287)	-6.8%	18.1	18.1
Fund 436: Police-Special Projects	8,547,107	11,991,832	14,206,297	2,214,465	18.5%	23.7	55.2
Fund 733: Police Officers Clothing Trust Fund*	616,848	591,168	587,367	(3,801)	-0.6%	-	-
<b>Financing</b>							
General Fund	4,727,021	4,116,993	3,359,047	(757,946)	-18.4%		
Fund 400: Police Services (Pension Assets)	39,799	750,326	-	(750,326)	-100.0%		
Fund 405: Crime Laboratory Special Revenue Fund*	87,559	73,891	81,201	7,310	9.9%		
Fund 411: Emergency Communication Center	4,897,012	4,914,510	5,305,876	391,366	8.0%		
Fund 420: Parking Enforcement*	1,415,570	1,554,855	1,548,967	(5,888)	-0.4%		
Fund 435: Vehicle Impounding: Police	2,541,780	3,250,994	3,028,707	(222,287)	-6.8%		
Fund 436: Police-Special Projects	7,604,263	11,991,832	14,206,297	2,214,465	18.5%		
Fund 733: Police Officers Clothing Trust Fund*	577,821	591,168	587,367	(3,801)	-0.6%		

\* The spending and financing changes in this fund are the result of inflationary adjustments to current service levels only. For this reason, additional detail is not provided on the following pages.

## Budget Changes Summary

In 2010, the police department is reduced funding for 54 sworn staff and 6 non-sworn positions. As part of the American Recovery and Reinvestment Act (ARRA) COPS Hiring Recovery Program (CHRP), the police department will receive funding for 28 police officers. In addition, funds from the United States Department of Justice Programs' Bureau of Justice Assistance (DOJ BJA) will provide funding for 6 additional officers. The net change in sworn police staff is a decrease of 20 positions.

The department has been operating in 2009 with nearly 50 vacancies due to the uncertainty surrounding the city budget. The ARRA funding will allow the department to return to a staffing level that provides resources to several areas that have seen reduced service levels. In addition, the CHRP and DOJ BJA funding will allow for the enhancement or expansion of our community policing strategies. Investigations in areas such as property crimes and other quality of life issues will be enhanced as a result of receiving these funds.

## General Fund Budget Changes

## Police Department

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	<u>3,269,006</u>	<u>-</u>	<u>0.6</u>	<u>-</u>
Subtotal	<u>3,269,006</u>	<u>-</u>	<u>0.6</u>	<u>-</u>

### Revenue Changes

As part of the 2009 budget, the City increased the Impound Lot's budgeted contribution to the General Fund by \$150,000 on a one-time basis. This is not sustainable and has been removed from the 2010 proposal. Further, decreasing revenues in the Impound Lot, largely in salvage and sales, have reduced ongoing revenue by an additional \$250,000. Other one-time revenue sources that have been removed include a federal grant to help with security at the presidential inauguration, seizure funds included in the 2009 budget (these are assessed annually), and a fund balance transfer from the Pension Assets fund of \$688,500 (explained in detail below). Finally, several smaller one-time sources of revenue that have been included total \$172,514.

Reduce federal grant for presidential inauguration support	-	(105,200)	-	-
Removed one-time increase in transfer from Impound Lot to General Fund	-	(150,000)	-	-
Reduced ongoing revenues from Impound Lot to General Fund	-	(250,000)	-	-
Removed one-time transfer from Pension assets fund balance to General Fund	-	(688,500)	-	-
Removed other one-time fund balances used in 2009 budget	-	(336,760)	-	-
Added one time use of fund balance from several activities	-	<u>172,514</u>	-	-
Subtotal	-	<u>(1,357,946)</u>	-	-



	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**Staffing Impact**

The City has reduced local funding for 54 law enforcement positions, plus 6 civilian positions. Federal funding will allow the department to add back 34 sworn positions, as well as one position for accounting support. These positions and the accompanying revenue will be shown in a special fund activity.

Other adjustments include reducing ongoing salary expenses have been reduced by nearly \$80,000 by reducing the number of officers eligible for premium pay in various units. The St. Paul school district reduced its contract with the department to provide patrols around city schools. This change required the transfer of one officer from a special fund activity to the general fund. Finally, when the State of MN eliminated the Gang Strike Force, the department lost \$300,000 of funding for six officers that were assigned to the unit.

Reduced City Funding for sworn staff	(4,614,998)	-	(51.5)	-
Lost Gang Strike Force revenue from State of MN	-	(300,000)	-	-
Reduced City Funding for non-sworn staff	(396,816)	-	(6.0)	-
Subtotal	<u>(5,011,814)</u>	<u>(300,000)</u>	<u>(57.5)</u>	<u>-</u>

**Operations changes**

The department has made every effort to reduce non-personnel expenditures to limit the financial situation's impact on sworn staffing, and consequently, public safety. As a result, several new policies have been implemented to limit fuel consumption, supply and equipment purchases, and to reduce utility costs where possible. The result is over \$620,000 in savings. STAR funding has been identified to fund the purchase of approximately 40 new squad cars. The fleet is aging and repair bills in recent years have been increasing considerably.

Non-personnel reductions	(620,177)	-	-	-
Squad Cars	900,000	900,000	-	-
Subtotal	<u>279,823</u>	<u>900,000</u>	<u>-</u>	<u>-</u>

**General Fund Total**

<b>(1,462,985)</b>	<b>(757,946)</b>	<b>(56.9)</b>	<b>-</b>
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	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**One Time Adjustments**

This fund was created to track the receipt and use of the Police Public Employee Retirement Association (PERA) pension assets returned to the City under 1999 State legislation. 2009 is the final year of a ten-year plan the City of St. Paul will have resources from this fund to utilize. All expenses budgeted in 2009 have been eliminated, including a fund balance transfer of \$688,500 that was used to support the General Fund. Costs allowed in this fund were related to direct police services, including police officer compensation.

Eliminated Transfer

	<u>(688,500)</u>	<u>(688,500)</u>	<u>-</u>	<u>-</u>
Subtotal	(688,500)	(688,500)	-	-

**Staffing Impact**

2009 is the final year the City of St. Paul will have resources from this fund to utilize. All expenses budgeted in 2009 have been eliminated, including funding for the final portion of a sworn FTE. Over the past several years, the number of FTE supported by this fund has been systematically reduced. Beginning in 2010, there will be no additional expenditures for this fund.

Final staff support eliminated

	<u>(61,826)</u>	<u>(61,826)</u>	<u>(0.6)</u>	<u>-</u>
Subtotal	(61,826)	(61,826)	(0.6)	-

**Fund 400: Pension Assets Total**

	<b>(750,326)</b>	<b>(750,326)</b>	<b>(0.6)</b>	<b>-</b>
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		<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>		314,752	314,752	-	-
	Subtotal	<u>314,752</u>	<u>314,752</u>	<u>-</u>	<u>-</u>
<b>One Time Adjustments</b>					
<p>In 2007, the City's Emergency Communications Center (ECC) merged with Ramsey County. The City pays Ramsey County a fee to support operations. In return, the County reimburses the City for any costs associated with ECC employees that elected to retain City benefits. The number of employees in this fund will decrease over time. However, for 2010 there is an increase because an employee that had taken a leave of absence is returning.</p>					
Returning Employee		76,614	76,614	1.0	-
	Subtotal	<u>76,614</u>	<u>76,614</u>	<u>1.0</u>	<u>-</u>
<b>Fund 411: Emergency Communications Center Total</b>		<b>391,366</b>	<b>391,366</b>	<b>1.0</b>	<b>-</b>

		<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>		177,713	177,713	-	-
	Subtotal	<u>177,713</u>	<u>177,713</u>	-	-
<b>One Time Adjustments</b>					
As part of the 2009 budget, the City increased the Impound Lot's budgeted contribution to the General Fund by \$150,000. This is not sustainable and has been removed from the 2010 proposal.					
Eliminated Transfer		(150,000)	(150,000)	-	-
	Subtotal	<u>(150,000)</u>	<u>(150,000)</u>	-	-
<b>Reduced General Fund Support</b>					
Due to significantly reduced revenues, the annual transfer to the General Fund has been reduced by \$250,000. The revenue sources that have been lagging are from selling cars and salvage value for those vehicles not in good enough condition to sell.					
Reduced transfer to General Fund		(250,000)	(250,000)	-	-
	Subtotal	<u>(250,000)</u>	<u>(250,000)</u>	-	-
<b>Fund 435: Vehicle Impounding-Police Total</b>		<b>(222,287)</b>	<b>(222,287)</b>	-	-

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**Federal grants (non-stimulus)**

The department has received a new 2008 Buffer Zone Protection grant for \$193,000. This will be used for computers, cameras and other communications equipment. This fund shows the loss of 1.0 sworn staff from the School Resource Officer program and another grant funded sworn position. In addition, there are other grants that have expired.

Net impact of new grants received and others expiring

	\$ (267,159)	\$ (267,159)	(3.5)	-
Subtotal	<u>\$ (267,159)</u>	<u>\$ (267,159)</u>	<u>(3.5)</u>	<u>-</u>

**ARRA Grants**

The American Recovery and Reinvestment Act (ARRA) will provide the City funding for law enforcement personnel through two grants. The COPS Hiring Recovery Grant will provide funding for 28 police officers. In addition, a grant from the Department of Justice (DOJ) will provide funding for 6 additional officers and one position for accounting support.

Federal funding for staffing

	2,481,624	2,481,624	35.0	-
Subtotal	<u>2,481,624</u>	<u>2,481,624</u>	<u>35.0</u>	<u>-</u>

**Fund 436: Police-Special Projects Total**

	<b>2,214,465</b>	<b>2,214,465</b>	<b>31.5</b>	<b>-</b>
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# Spending Reports

# Police Department

Department/Office Director: **JOHN M HARRINGTON**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>Spending By Unit</b>					
001 GENERAL FUND	68,618,039	74,016,611	76,256,271	74,793,286	-1,462,985
400 POLICE SERVICES (PENSION ASSETS)	151,302	118,994	750,326	0	-750,326
405 CRIME LABORATORY SPECIAL REV FUND	67,365	76,275	73,891	81,201	7,310
411 EMERGENCY COMMUNICATION CENTER	3,275,626	4,931,583	4,914,510	5,305,876	391,366
420 PARKING ENFORCEMENT	1,392,211	1,415,570	1,554,855	1,548,967	-5,888
435 VEHICLE IMPOUNDING: POLICE LOT	3,246,911	2,952,959	3,250,994	3,028,707	-222,287
436 POLICE-SPECIAL PROJECTS	6,620,527	8,547,107	11,991,832	14,206,297	2,214,465
733 POLICE OFFICERS CLOTHING TRUST FUND	532,260	616,848	591,168	587,367	-3,801
Total Spending by Uni	<b>83,904,242</b>	<b>92,675,948</b>	<b>99,383,847</b>	<b>99,551,701</b>	<b>167,854</b>
<b>Spending By Major Object</b>					
SALARIES	51,047,483	53,491,707	56,326,430	57,501,614	1,175,184
SERVICES	7,928,697	9,735,825	9,038,326	8,818,587	-219,739
MATERIALS AND SUPPLIES	4,129,899	4,736,835	4,318,294	3,961,382	-356,912
EMPLOYER FRINGE BENEFITS	17,314,008	19,498,699	20,986,915	21,854,864	867,949
MISC TRANSFER CONTINGENCY ETC	2,099,108	1,857,506	4,289,733	1,859,744	-2,429,989
DEBT	1,099,283	1,048,368	53,066	0	-53,066
STREET SEWER BRIDGE ETC IMPROVEMENT	32,791		33,453		-33,453
EQUIPMENT LAND AND BUILDINGS	252,973	2,305,508	4,337,630	5,555,510	1,217,880
Total Spending by Object	<b>83,904,242</b>	<b>92,674,448</b>	<b>99,383,847</b>	<b>99,551,701</b>	<b>167,854</b>
Percent Change from Previous Year		10.5%	7.2%	0.2%	
<b>Financing By Major Object</b>					
GENERAL FUND	68,618,039	74,016,611	76,256,271	74,793,286	-1,462,985
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS	215,987	204,627	283,345	200,000	-83,345
INTERGOVERNMENTAL REVENUE	2,886,497	4,201,874	7,476,880	9,616,914	2,140,034
FEES, SALES AND SERVICES	7,701,506	9,789,680	10,557,011	10,129,782	-427,229
ENTERPRISE AND UTILITY REVENUES	45,420	41,634	52,369	41,700	-10,669
MISCELLANEOUS REVENUE	1,270,864	816,250	1,377,432	1,380,975	3,543
TRANSFERS	2,240,701	2,109,739	2,256,976	2,260,246	3,270
FUND BALANCES			1,123,563	1,128,798	5,235
Total Financing by Object	<b>82,979,014</b>	<b>91,180,415</b>	<b>99,383,847</b>	<b>99,551,701</b>	<b>167,854</b>
Percent Change from Previous Year		9.9%	9.0%	0.2%	



## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **09 POLICE DEPARTMENT**  
 Division: **0901 OFFICE OF THE CHIEF**

Fund Manager: LORI J LEE

Division Manager: JOHN M HARRINGTON

**Division Mission:**

THE CHIEF OF POLICE IS RESPONSIBLE FOR SETTING DIRECTION FOR THE DEPARTMENT, ESTABLISHING PRIORITIES, & ENSURING COMPLIANCE WITH DEPARTMENT VALUES. HE SHALL COMMUNICATE THE DEPARTMENT'S DIRECTION, VALUES, AND PRIORITIES, AND ENSURE THAT THE DEPARTMENT REMAINS ACCESSIBLE TO THE PUBLIC, ELECTED OFFICIALS, NEIGHBORHOODS, BUSINESSES, AND CIVIC GROUPS. THE CHIEF SHALL MANAGE THE AFFAIRS AND RESOURCES OF THE DEPARTMENT TO PROVIDE UNITY OF ACTION IN PURSUIT OF A COMMON PURPOSE & TO DEVELOP PROGRAMS THAT EFFICIENTLY PROVIDE MORE RESPONSIVE SERVICES TO SAINT PAUL CITIZENS. THE MISSION OF THE OFFICE OF THE CHIEF WILL BE TO EFFECTIVELY ASSIST THE CHIEF OF POLICE IN ACCOMPLISHING THE DIVISION'S MISSION AND THE MISSION OF THE DEPARTMENT.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Authorized FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	6,375,986	5,993,392	7,215,509	3,997,571	-3,217,938	-44.6%								
SERVICES	317,349	520,884	270,495	360,861	90,366	33.4%								
MATERIALS AND SUPPLIES	245,381	128,354	479,081	266,429	-212,652	-44.4%								
EMPLOYER FRINGE BENEFITS	2,140,644	2,325,092	2,438,970	1,363,749	-1,075,221	-44.1%								
MISC TRANSFER CONTINGENCY ETC	278,087	154,431	228,272	203,483	-24,789	-10.9%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS			0	2,700	2,700									
Division Total	<b>9,357,447</b>	<b>9,122,154</b>	<b>10,632,327</b>	<b>6,194,793</b>	<b>-4,437,534</b>	<b>-41.7%</b>								
<b>by Activity</b>														
04000 OFFICE OF THE CHIEF	9,168,397	9,047,306	10,532,327	6,094,793	-4,437,534	-42.1%	55.5	68.5	101.0	7,215,509	49.0	3,997,571	-52.0	-3,217,938
04001 TRANSPORTATION - POLICE	68		0	0										
04010 PUBLIC SAFETY SUPPORT (SPEC FUNDS)	188,982	74,848	100,000	100,000										
Division Total	<b>9,357,447</b>	<b>9,122,154</b>	<b>10,632,327</b>	<b>6,194,793</b>	<b>-4,437,534</b>	<b>-41.7%</b>	<b>55.5</b>	<b>68.5</b>	<b>101.0</b>	<b>7,215,509</b>	<b>49.0</b>	<b>3,997,571</b>	<b>-52.0</b>	<b>-3,217,938</b>
Percent Change from Previous Year		<b>-2.5%</b>	<b>16.6%</b>				<b>23.4%</b>	<b>47.4%</b>				<b>-51.5%</b>	<b>-44.6%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **09 POLICE DEPARTMENT**  
 Division: **0905 PATROL OPERATIONS**

Fund Manager: LORI J LEE

Division Manager: THOMAS E SMITH

Division Mission:

TO PROVIDE THE INITIAL RESPONSE TO ALL CITIZEN CALLS FOR SERVICE, CONDUCT PRELIMINARY INVESTIGATIONS, ENFORCE THE LAWS, MAINTAIN ORDER, AND TO INSTILL A SENSE OF SAFETY AND SECURITY IN THE CITY THROUGH OUR PRESENCE.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	24,948,475	26,929,138	28,980,569	29,492,111	511,542	1.8%								
SERVICES	142,661	94,989	98,252	86,254	-11,998	-12.2%								
MATERIALS AND SUPPLIES	164,715	122,405	210,722	180,645	-30,077	-14.3%								
EMPLOYER FRINGE BENEFITS	9,059,601	10,214,593	11,826,213	12,180,211	353,998	3.0%								
MISC TRANSFER CONTINGENCY ETC	461,083	426,766	1,489,540	460,595	-1,028,945	-69.1%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS			5,000	5,000										
Division Total	<b>34,776,535</b>	<b>37,787,890</b>	<b>42,610,296</b>	<b>42,404,816</b>	<b>-205,480</b>	<b>-0.5%</b>								
<b>by Activity</b>														
04100 PATROL OPERATIONS	34,776,535	37,787,837	42,610,296	42,404,816	-205,480	-0.5%	465.2	429.8	410.4	28,980,569	389.5	29,492,111	-20.9	511,542
04101 EMERGENCY COMMUNICATIONS CENTER		53	0	0			73.0							
Division Total	<b>34,776,535</b>	<b>37,787,890</b>	<b>42,610,296</b>	<b>42,404,816</b>	<b>-205,480</b>	<b>-0.5%</b>	<b>538.2</b>	<b>429.8</b>	<b>410.4</b>	<b>28,980,569</b>	<b>389.5</b>	<b>29,492,111</b>	<b>-20.9</b>	<b>511,542</b>
Percent Change from Previous Year		<b>8.7%</b>	<b>12.8%</b>				<b>-20.1%</b>	<b>-4.5%</b>				<b>-5.1%</b>	<b>1.8%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **09 POLICE DEPARTMENT**

Division: **0910 MAJOR CRIMES & INVESTIGATIONS**

Division Manager: NANCY E DIPERNA

Division Mission:

TO PREVENT AND REDUCE CRIMES COMMITTED IN THE CITY OF SAINT PAUL BY ACTIVELY INVESTIGATING MAJOR CRIMES, ENSURING VICTIMS REPARATIONS AND HOLDING OFFENDERS ACCOUNTABLE THROUGH PROSECUTION.  
 TO BE COMMITTED TO THE PUBLIC WHO EXPECT EXCELLENCE IN THE INVESTIGATIONS OF MAJOR CRIMES COMMITTED IN THE CITY OF SAINT PAUL.  
 TO REMAIN DILIGENT AND ETHNICAL WHILE ENSURING THE RIGHTS OF ALL CITIZENS ARE PROTECTED.  
 TO REMAIN EMPATHETIC TO ALL IN UNDERSTANDING THE IMPACT OF THE CRIMINAL OFFENSE HAS HAD ON THEIR LIVES.  
 TO EDUCATE THE PUBLIC AND POLICE PERSONNEL IN CRIME PREVENTION METHODS AND OFFENDER ACCOUNTABILITY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount	2009 FTE/Amount	2009 FTE/Amount	
<b>by Type of Expenditure</b>													
SALARIES	7,927,909	9,204,612	8,443,552	9,111,435	667,883	7.9%							
SERVICES	75,577	70,492	82,989	80,202	-2,787	-3.4%							
MATERIALS AND SUPPLIES	140,044	122,575	130,821	123,608	-7,213	-5.5%							
EMPLOYER FRINGE BENEFITS	2,370,189	3,047,274	2,911,546	3,248,235	336,689	11.6%							
MISC TRANSFER CONTINGENCY ETC	2,808	92,664	93,524	99,880	6,356	6.8%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMENT													
EQUIPMENT LAND AND BUILDINGS	11,155	9,184											
Division Total	<b>10,527,682</b>	<b>12,546,801</b>	<b>11,662,432</b>	<b>12,663,360</b>	<b>1,000,928</b>	<b>8.6%</b>							
<b>by Activity</b>													
04200 MAJOR CRIMES INVESTIGATIONS	9,864,842	11,797,817	10,916,971	11,897,588	980,617	9.0%	103.0	107.0	8,000,112	111.0	8,653,803	4.0	653,691
04205 PROPERTY ROOM	216,414	208,927	232,073	234,890	2,817	1.2%	3.0	3.0	110,449	3.0	114,858		4,409
04206 CRIME LAB	446,427	540,057	513,388	530,882	17,494	3.4%	5.0	5.0	332,991	5.0	342,774		9,783
Division Total	<b>10,527,682</b>	<b>12,546,801</b>	<b>11,662,432</b>	<b>12,663,360</b>	<b>1,000,928</b>	<b>8.6%</b>	<b>111.0</b>	<b>115.0</b>	<b>8,443,552</b>	<b>119.0</b>	<b>9,111,435</b>	<b>4.0</b>	<b>667,883</b>
Percent Change from Previous Year		<b>19.2%</b>	<b>-7.0%</b>					<b>3.6%</b>				<b>3.5%</b>	<b>7.9%</b>

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **09 POLICE DEPARTMENT**

Division: **0915 SUPPORT SERVICES & HOMELAND SECURITY**

Division Manager: MATTHEW D BOSTROM

Division Mission:

THE MISSION OF THE SUPPORT SERVICES AND HOMELAND SECURITY DIVISION IS TO DELIVER QUALITY TECHNICAL SUPPORT TO OPERATIONS AND ADMINISTRATIVE FUNCTIONS AND PROTECT OUR COMMUNITY FROM ACTS OF TERRORISM.

by Type of Expenditure	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from	2009	2009	
	2nd Prior	Last Year	Adopted	Mayor's Proposed	Change/Percent				Authorized	Adopted				Mayor's Proposed
Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount					
SALARIES	4,679,747	2,902,978	3,076,182	4,163,203	1,087,021	35.3%								
SERVICES	3,862,039	4,837,634	4,896,287	5,227,606	331,319	6.8%								
MATERIALS AND SUPPLIES	2,189,743	2,528,226	2,261,756	1,798,620	-463,136	-20.5%								
EMPLOYER FRINGE BENEFITS	1,526,355	1,095,519	1,022,003	1,417,804	395,801	38.7%								
MISC TRANSFER CONTINGENCY ETC	629,432	40,027	9,988	23,084	13,096	131.1%								
DEBT	1,046,218	1,048,368	0	0										
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS	22,842	2,105,515	85,000	900,000	815,000	958.8%								
Division Total	<b>13,956,375</b>	<b>14,558,266</b>	<b>11,351,216</b>	<b>13,530,317</b>	<b>2,179,101</b>	<b>19.2%</b>								
<b>by Activity</b>														
04300 SUPPORT SERVICES & HOMELAND SECURITY	2,210,739	1,333,376	999,147	1,135,183	136,036	13.6%	71.0	6.0	10.0	646,829	11.0	773,045	1.0	126,216
04301 INFORMATION & SERVICES SECTION	1,329,296	1,312,451	1,419,216	1,505,216	86,000	6.1%	22.1	22.1	22.1	983,337	22.1	1,028,850		45,513
04302 EMERGENCY COMMUNICATIONS - POLICE	3,428,412	2,758,755	2,785,218	3,112,828	327,610	11.8%								
04303 TRAINING - POLICE	1,858			1,051,104	1,051,104						9.0	689,008	9.0	689,008
04304 PERSONNEL		3,072		421,429	421,429						5.0	302,406	5.0	302,406
04307 FLEET- POLICE	2,298,579	4,482,461	2,069,028	2,537,854	468,826	22.7%								
04308 COMMUNICATION SERV & MTC - POLICE	780,949	714,495	982,340	898,274	-84,066	-8.6%	10.2	10.2	10.2	558,671	8.2	481,040	-2.0	-77,631
04309 COMMUNITY SERVICES	447,708	506,134	495,462	506,385	10,923	2.2%		5.0	5.0	322,896	5.0	336,994		14,098
04310 SYSTEMS PROGRAMMING - POLICE	554,489	440,212	595,399	530,399	-65,000	-10.9%								
04340 BUILDINGS MAINTENANCE - POLICE	1,257,360	1,305,572	1,350,725	1,226,964	-123,761	-9.2%	10.2	10.2	12.6	564,449	11.6	551,860	-1.0	-12,589
04342 COMMUNICATION SERVICES MAINTENANCE	448,562	451,119	454,681	404,681	-50,000	-11.0%								
04345 GRIFFIN BUILDING LEASE	1,198,424	1,250,618	200,000	200,000										
Division Total	<b>13,956,375</b>	<b>14,558,266</b>	<b>11,351,216</b>	<b>13,530,317</b>	<b>2,179,101</b>	<b>19.2%</b>	<b>113.5</b>	<b>53.5</b>	<b>59.9</b>	<b>3,076,182</b>	<b>71.9</b>	<b>4,163,203</b>	<b>12.0</b>	<b>1,087,021</b>
Percent Change from Previous Year		<b>4.3%</b>	<b>-22.0%</b>				<b>-52.9%</b>	<b>12.0%</b>				<b>20.0%</b>	<b>35.3%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **400 POLICE SERVICES (PENSION ASSETS)**

Fund Manager: **JOHN M HARRINGTON**

Department: **09 POLICE DEPARTMENT**

Department Director: **JOHN M HARRINGTON**

Fund Purpose:

STATE LEGISLATION COMBINED THE CITY'S POLICE PENSION FUNDS. 1999 LAWS RETURNED THE OVERFUNDED PORTION OF THE CITY'S PENSION ASSETS TO THE CITY. THIS FUND EXISTS TO COMPLY WITH THE LAW BY ISOLATING THE ACCOUNTING FOR THE SPENDING OF THOSE ASSETS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2007	2008	2009	2010		2007	2008	2009	2010	Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount		
<b>by Type of Expenditure</b>												
SALARIES	111,820	81,330	40,003	-40,003	-100.0%							
SERVICES		155	155	0	-155	-100.0%						
MATERIALS AND SUPPLIES												
EMPLOYER FRINGE BENEFITS	37,797	36,386	21,123	0	-21,123	-100.0%						
MISC TRANSFER CONTINGENCY ETC	1,685	1,123	689,045	0	-689,045	-100.0%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMEN												
EQUIPMENT LAND AND BUILDINGS			0	0								
Spending Total	<b>151,302</b>	<b>118,994</b>	<b>750,326</b>	<b>0</b>	<b>-750,326</b>	<b>-100.0%</b>						
<b>by Activity</b>												
34080COMMUNITY POLICING OFFICERS (2000)	151,302	118,994	750,326	0	-750,326	-100.0%	1.8	1.2	0.6	40,003	-0.6	-40,003
Fund Total	<b>151,302</b>	<b>118,994</b>	<b>750,326</b>	<b>0</b>	<b>-750,326</b>	<b>-100.0%</b>	<b>1.8</b>	<b>1.2</b>	<b>0.6</b>	<b>40,003</b>	<b>-0.6</b>	<b>-40,003</b>
Percent Change from Previous Year		<b>-21.4%</b>	<b>530.6%</b>				<b>-33.3%</b>	<b>-50.0%</b>			<b>-100.0%</b>	<b>-100.0%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **405 CRIME LABORATORY SPECIAL REV FUND**

Fund Manager: **NANCY E DIPERNA**

Department: **09 POLICE DEPARTMENT**

Department Director: **JOHN M HARRINGTON**

Fund Purpose:

THE FUNDS ARE DERIVED FROM THE GENERAL FUND AND OUTSIDE AGENCIES BILLED FOR SERVICES PROVIDED AND ARE USED TO SUPPORT THE POLICE CRIME LABORATORY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	44,428	48,253	50,684	55,499	4,815	9.5%								
SERVICES	7,959	11,317	7,210	7,210										
MATERIALS AND SUPPLIES														
EMPLOYER FRINGE BENEFITS	14,978	16,704	15,997	18,492	2,495	15.6%								
MISC TRANSFER CONTINGENCY ETC														
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>67,365</b>	<b>76,275</b>	<b>73,891</b>	<b>81,201</b>	<b>7,310</b>	<b>9.9%</b>								
<b>by Activity</b>														
34055CRIME LABORATORY	67,365	76,275	73,891	81,201	7,310	9.9%	1.0	1.0	1.0	50,684	1.0	55,499	4,815	
Fund Total	<b>67,365</b>	<b>76,275</b>	<b>73,891</b>	<b>81,201</b>	<b>7,310</b>	<b>9.9%</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>50,684</b>	<b>1.0</b>	<b>55,499</b>	<b>0.0</b>	<b>4,815</b>
Percent Change from Previous Year		<b>13.2%</b>	<b>-3.1%</b>				<b>0.0%</b>	<b>0.0%</b>				<b>0.0%</b>	<b>9.5%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **411 EMERGENCY COMMUNICATION CENTER**  
 Department: **09 POLICE DEPARTMENT**  
 Fund Purpose:  
 TO RECEIVE AND DISTRIBUTE PERSONNEL EXPENSES FOR COMM CENTER

Fund Manager: **MATTHEW D BOSTROM**  
 Department Director: **JOHN M HARRINGTON**

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010	Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount			
<b>by Type of Expenditure</b>													
SALARIES	2,518,933	3,673,511	3,607,929	3,867,104	259,175	7.2%							
SERVICES		9,187	7,575	7,575									
MATERIALS AND SUPPLIES													
EMPLOYER FRINGE BENEFITS	739,780	1,229,085	1,282,506	1,414,422	131,916	10.3%							
MISC TRANSFER CONTINGENCY ETC	16,913	19,800	16,500	16,775	275	1.7%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS													
Spending Total	<b>3,275,626</b>	<b>4,931,583</b>	<b>4,914,510</b>	<b>5,305,876</b>	<b>391,366</b>	<b>8.0%</b>							
<b>by Activity</b>													
34011EMERGENCY COMMUNICATIONS CENTER	3,275,626	4,931,583	4,914,510	5,305,876	391,366	8.0%	72.0	60.0	3,607,929	61.0	3,867,104	1.0	259,175
Fund Total	<b>3,275,626</b>	<b>4,931,583</b>	<b>4,914,510</b>	<b>5,305,876</b>	<b>391,366</b>	<b>8.0%</b>	<b>72.0</b>	<b>60.0</b>	<b>3,607,929</b>	<b>61.0</b>	<b>3,867,104</b>	<b>1.0</b>	<b>259,175</b>
Percent Change from Previous Year		<b>50.6%</b>	<b>-0.3%</b>					<b>-16.7%</b>				<b>1.7%</b>	<b>7.2%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **420 PARKING ENFORCEMENT**  
 Department: **09 POLICE DEPARTMENT**  
 Fund Purpose:

Fund Manager: **THOMAS E SMITH**  
 Department Director: **JOHN M HARRINGTON**

EFFECTIVELY UTILIZE THE PARKING ENFORCEMENT OFFICERS TO RESPOND TO CITIZEN COMPLAINTS FOR PARKING VIOLATIONS AND TO ISSUE PARKING CITATIONS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010	Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount			
<b>by Type of Expenditure</b>													
SALARIES	782,913	814,154	881,458	916,718	35,260	4.0%							
SERVICES	215,556	219,699	249,618	206,632	-42,986	-17.2%							
MATERIALS AND SUPPLIES	58,782	73,189	45,088	73,611	28,523	63.3%							
EMPLOYER FRINGE BENEFITS	277,216	303,848	321,085	347,466	26,381	8.2%							
MISC TRANSFER CONTINGENCY ETC	4,680	4,680	4,540	4,540									
DEBT	53,066		53,066	0	-53,066	-100.0%							
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS			0	0									
Spending Total	<b>1,392,211</b>	<b>1,415,570</b>	<b>1,554,855</b>	<b>1,548,967</b>	<b>-5,888</b>	<b>-0.4%</b>							
<b>by Activity</b>													
34013PARKING ENFORCEMENT	1,392,211	1,415,570	1,554,855	1,548,967	-5,888	-0.4%	20.0	20.0	20.0	881,458	20.0	916,718	35,260
Fund Total	<b>1,392,211</b>	<b>1,415,570</b>	<b>1,554,855</b>	<b>1,548,967</b>	<b>-5,888</b>	<b>-0.4%</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>	<b>881,458</b>	<b>20.0</b>	<b>916,718</b>	<b>0.0</b>
Percent Change from Previous Year		<b>1.7%</b>	<b>9.8%</b>				<b>0.0%</b>	<b>0.0%</b>				<b>0.0%</b>	<b>4.0%</b>



## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **435 VEHICLE IMPOUNDING: POLICE LOT**

Fund Manager: **MATTHEW D BOSTROM**

Department: **09 POLICE DEPARTMENT**

Department Director: **JOHN M HARRINGTON**

Fund Purpose:

THIS IS AN ENTERPRISE FUND WHICH HANDLES THE REVENUES AND EXPENSES OF OUR POLICE IMPOUNDING LOT. THE LOT IS INTENDED FOR THE STORAGE OF VEHICLES WHICH HAVE BEEN REMOVED FROM THE CITY OF SAINT PAUL STREETS IN ORDER TO PRESERVE THE PUBLIC'S SAFETY OR FOR PURPOSES OF INVESTIGATIONS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	FTE/Amount	2009			
<b>by Type of Expenditure</b>														
SALARIES	907,289	951,746	883,689	996,593	112,904	12.8%								
SERVICES	1,520,585	1,178,861	1,357,208	1,357,208										
MATERIALS AND SUPPLIES	68,884	61,645	165,050	165,050										
EMPLOYER FRINGE BENEFITS	353,458	364,011	285,700	350,509	64,809	22.7%								
MISC TRANSFER CONTINGENCY ETC	396,696	396,696	549,347	149,347	-400,000	-72.8%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS			10,000	10,000										
Spending Total	<b>3,246,911</b>	<b>2,952,959</b>	<b>3,250,994</b>	<b>3,028,707</b>	<b>-222,287</b>	<b>-6.8%</b>								
<b>by Activity</b>														
24050VEHICLE IMPOUNDING: POLICE LOT	2,446,603	2,680,430	2,772,903	2,504,360	-268,543	-9.7%	14.5	14.5	14.5	747,728	14.5	839,763	92,035	
24051SNOW LOT	800,308	272,529	478,091	524,347	46,256	9.7%	3.6	3.6	3.6	135,961	3.6	156,830	20,869	
Fund Total	<b>3,246,911</b>	<b>2,952,959</b>	<b>3,250,994</b>	<b>3,028,707</b>	<b>-222,287</b>	<b>-6.8%</b>	<b>18.1</b>	<b>18.1</b>	<b>18.1</b>	<b>883,689</b>	<b>18.1</b>	<b>996,593</b>	<b>0.0</b>	<b>112,904</b>
Percent Change from Previous Year		<b>-9.1%</b>	<b>10.1%</b>				<b>0.0%</b>	<b>0.0%</b>				<b>0.0%</b>	<b>12.8%</b>	

**City of Saint Paul**  
**2010 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **436 POLICE-SPECIAL PROJECTS**Fund Manager: **AMELIA M JENSEN**Department: **09 POLICE DEPARTMENT**Department Director: **JOHN M HARRINGTON**

Fund Purpose:

A VARIETY OF PROJECTS WILL BE HANDLED THROUGH SEPARATE ACTIVITIES WHICH WILL BE FINANCED FROM GRANTS, SALES OF ASSETS, AND CHARGES FOR SERVICES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2009 FTE/Amount			
			Amount	Change/Percent										
<b>by Type of Expenditure</b>														
SALARIES	2,749,982	2,892,594	3,146,855	4,901,380	1,754,525	55.8%								
SERVICES	1,786,971	2,792,606	2,068,537	1,485,039	-583,498	-28.2%								
MATERIALS AND SUPPLIES	730,091	1,083,593	448,510	766,052	317,542	70.8%								
EMPLOYER FRINGE BENEFITS	793,991	866,187	861,772	1,513,976	652,204	75.7%								
MISC TRANSFER CONTINGENCY ETC	307,724	721,319	1,195,075	902,040	-293,035	-24.5%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN	32,791		33,453		-33,453	-100.0%								
EQUIPMENT LAND AND BUILDINGS	218,977	190,809	4,237,630	4,637,810	400,180	9.4%								
Spending Total	<b>6,620,527</b>	<b>8,547,107</b>	<b>11,991,832</b>	<b>14,206,297</b>	<b>2,214,465</b>	<b>18.5%</b>								
<b>by Activity</b>														
34056INTERNET CRIMES AGAINST CHILDREN	305,418	395,375	456,789	100,000	-356,789	-78.1%	2.0	2.0	1.0	105,442	0.5	56,172	-0.5	-49,270
34060COPS TECHNOLOGY 2002	99,451		0	0										
34063COPS MORE 2002	2,472		0	0										
34065INTERGOVERNMENTAL MOBILITY TRANSFER	136,879	85,704	148,807	0	-148,807	-100.0%	1.0	1.0	1.0	107,267			-1.0	-107,267
34067JUVENILE ACCOUNTABILITY	9,802	23,462	35,293	35,740	447	1.3%			0.0	31,340	0.0	31,589		249
34073FALSE ALARMS	120,965	334,325	283,345	286,740	3,395	1.2%	1.0	1.0	1.0	45,697	1.0	47,641		1,944
34078AUTO THEFT/RECOVERY GRANT - SIU	594													
34094COLD CASE UNIT	2,644						1.0							
340962005 1 LAW ENFORCEMENT TERRORISM PREVENTION GRANT	3,744		0	0										
340972005 2 LAW ENFORCEMENT TERRORISM PREVENTION GRANT	27,341		0	0				0.0	0					
340992005 BUFFER ZONE PROTECTION GRANT	152,358		0	0										
34107SCHOOL RESOURCE OFFICER PROGRAM	1,023,146	953,999	883,341	829,876	-53,465	-6.1%	12.0	12.0	9.0	629,766	8.0	585,372	-1.0	-44,394
34109MULTI HOUSING CRIME PROGRAM	936	116	1,000	450	-550	-55.0%								
34114911 EMERGENCY COMMUNICATION CENTER				67,127	67,127									
34117CHIEF'S TRAINING ACTIVITY	840,555	737,710	475,593	512,249	36,656	7.7%	4.0	4.0	3.0	195,467	3.0	219,212		23,745
34119PAWN SHOP AUTOMATION SYSTEM	153,353	149,526	141,000	141,000										
34120NARCOTICS/SPECIAL INVESTIGATIONS	437,181	639,933	360,213	487,448	127,235	35.3%	1.0	2.0	0.0	0				
34127NARCOTICS CONTROL GRANT SURVEILLANC	139,013	84,529	85,000	85,000					0.0	18,648	0.0	18,796		148
34129POLICE PARKING LOT	35,538	41,184	56,034	56,452	418	0.7%	0.7	0.7	0.7	32,580	0.7	32,464		-116
34131OMBUDSMAN IMPLEMENTATION/EVALUATION				23,853	23,853									

**City of Saint Paul**  
**2010 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **436 POLICE-SPECIAL PROJECTS**  
 Department: **09 POLICE DEPARTMENT**

Fund Manager: **AMELIA M JENSEN**  
 Department Director: **JOHN M HARRINGTON**

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010			2007	2008	2009	2010		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2009 FTE/Amount		
34132COMMUNICATIONS SERVICES	5,182	59,676	58,689	77,280	18,591	31.7%	1.0	1.0	1.0	44,368		-1.0	-44,368	
34135VICE FORFEITURES			80,000	4,254	-75,746	-94.7%								
34146NIGHT CAP GRANT	11,145	10,807	8,000	18,094	10,094	126.2%			0.0	7,104	0.0	15,992	8,888	
34147SAFE & SOBER GRANT	52,119	48,409	50,000	50,634	634	1.3%			0.0	44,400	0.0	44,753	353	
34148UNDERAGE COMPLIANCE CHECK GRANT		5,169	2,700	2,887	187	6.9%			0.0	2,327	0.0	2,481	154	
34150COP DEMONSTRATION CENTER		676												
34152RMS WIRELESS SERVICES	308,072	264,943	262,000	262,000										
34155STATE GANG STRIKE TASK FORCE GRANT	393,097	238,315	0	0			1.0	1.0	0.0	0				
34160AUTO THEFT GRANTS	76,499	129,365	114,397	287,985	173,588	151.7%			0.0	79,328	0.0	79,958	630	
34164MINNESOTA FINANCIAL CRIMES TASK FORCE	114,540						1.0	1.0						
34166FLARE GRANT	168,891	75,638	246,363	362,231	115,868	47.0%	1.0		0.0	52,413	1.0	133,169	1.0	80,756
34168RAMSEY COUNTY INTERGOVERNMENTAL AGREEMENT	72,126	74,439	76,760	80,773	4,013	5.2%	1.0	1.0	1.0	57,124	1.0	59,333	2,209	
34169SPEED LIMIT ENFORCEMENT	9,233													
34170SECURE OUR SCHOOLS	14,983	210,370	228,000	0	-228,000	-100.0%								
34172HUMAN TRAFFICKING GRANT	163,567	164,978					1.0	1.0						
341732006 JUSTICE ASSISTANCE GRANT	95,985	202,212	276,674	0	-276,674	-100.0%			0.0	156,215			-156,215	
34174ST. PAUL POLICE FOUNDATION	208,182	0	0	0										
34175JUVENILE DELINQUENCY PREVENTION GRANT	60,000	59,256	60,000	0	-60,000	-100.0%			0.0	1,750	0.0	0	-1,750	
34176RC INTERGOV. MOBILITY TRANSFER- CANINE	109,154	120,553	114,993	120,030	5,037	4.4%	1.0	1.0	1.0	83,774	1.0	86,838	3,064	
34177AFRICAN AMERICAN/MUSLIM HEALING INITIATIVE	61,919	137,503												
34178MINNESOTA MILITARY AFFAIRS SERVICES	62,308		0	0										
34199JUSTICE ASSISTANCE GRANT	153,363	239,031												
34200WILD SECURITY SERVICES	384,793	437,442	485,984	491,992	6,008	1.2%			0.0	420,895	0.0	424,237	3,342	
342022005 URBAN AREA SECURITY INITIATIVE	119,693		0	0					0.0	0				
34203PORT SECURITY: 2006 INFRASTRUCTURE PROTECTION			2,958,200	2,960,333	2,133	0.1%			0.0	26,640	0.0	28,401	1,761	
342052006 HOMELAND SECURITY GRANT (FUSION CENTER)	37,351	64,512	100,000	100,000										
342062006 HOMELAND SECURITY GRANT (BOMB TECH'S)	9,609	65,391												
34208CENTRAL CORRIDOR	181,529	1,276,794												
342092006 BUFFER ZONE PROTECTION GRANT	12,990	103,289	144,600	0	-144,600	-100.0%								
34210BREAKING FREE	9,849	22,151												
34211GANG RESISTANCE EDUCATION AND	7,964	80,595	85,653	0	-85,653	-100.0%			0.0	35,800	0.0	0	385	-35,800

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **436 POLICE-SPECIAL PROJECTS**  
Department: **09 POLICE DEPARTMENT**

Fund Manager: **AMELIA M JENSEN**  
Department Director: **JOHN M HARRINGTON**

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
TRAINING (GREAT)														
342122007 JUSTICE ASSISTANCE GRANT (JAG)		49,752	304,942	318,573	13,631	4.5%	0.0	123,816	0.0	132,001	8,185			
34213CRIME LAB BACKLOG REDUCTION GRANT		46,418	72,500	83,371	10,871	15.0%	1.0	51,328	1.0	58,155	6,827			
34214STOP ARMED GANG ACTIVITY (SAGA)		116,089	357,395	166,881	-190,514	-53.3%	0.0	229,078	0.0	103,305	-125,773			
34215PEACE OFFICER OVERTIME (GRID)		4,241	50,012	94,594	44,582	89.1%	0.0	36,800	0.0	76,032	39,232			
34216HIRE NEW OFFICERS GRANT		54,023	65,084	40,357	-24,727	-38.0%	1.0	1.0	48,089	0.5	29,690	-0.5	-18,399	
34218SQUAD CAR TECH GRANT			50,000	50,000										
34219COLD CASE UNIT FEDERAL GRANT		89,382	105,945		-105,945	-100.0%	1.0	78,574			-1.0	-78,574		
34220HOMELAND SECURITY BOMB SQUAD GRANT-2007		70,863	75,000	4,000	-71,000	-94.7%								
34221INTEGRATED DOMESTIC VIOLENCE FRAMEWORK GRANT		96,975	487,500	0	-487,500	-100.0%								
34222ANOKA TASK FORCE		54,327	85,681	0	-85,681	-100.0%	1.0	57,140	0.0	0	-1.0	-57,140		
342242008 GREAT GRANT		35,356	134,898	230,179	95,281	70.6%	0.0	55,543	1.0	125,194	1.0	69,651		
342252008 JAG GRANT			139,617	140,894	1,277	0.9%	0.0	58,808	0.0	59,275		467		
342262008 HUMAN TRAFFICKING GRANT		47,042	250,000	261,393	11,393	4.6%	1.0	158,521	1.0	166,030		7,509		
34227COPS TECH GRANT-RADIO EQUIPMENT			561,180	561,180										
34228COPS TECH GRANT-CAMERA SYSTEM			467,650	467,650										
34229IRS CRIMINAL INVESTIGATION			20,000	0	-20,000	-100.0%	0.0	10,736	0.0	0		-10,736		
34230ORG CRIME DRUG ENFORCEMENT TASK FORCE PRGM			10,000	72,759	62,759	627.6%	0.0	7,192	0.0	53,305		46,113		
342312007 BUFFER ZONE PROTECTION				365,750	365,750									
34232ICAC RECOVERY GRANT				262,668	262,668				0.5	53,461	0.5	53,461		
342332009 JAG				354,540	354,540				0.0	270,789		270,789		
34234JAG RECOVERY GRANT				578,604	578,604				7.0	353,122	7.0	353,122		
342352009 COLD CASE				71,066	71,066				0.0	53,305		53,305		
34238COPS GRANT-FED STIMULUS				1,903,020	1,903,020				28.0	1,400,028	28.0	1,400,028		
342392008 BUFFER ZONE PROTECTION GRANT				193,030	193,030									
34274ST PAUL POLICE FOUNDATION	30,267	322,040	275,000	341,360	66,360	24.1%	0.0	52,885	0.0	101,280		48,395		
34911ENHANCED 911 SYSTEM	194,728	23,222	200,000	200,000										
Fund Total	<b>6,620,527</b>	<b>8,547,107</b>	<b>11,991,832</b>	<b>14,206,297</b>	<b>2,214,465</b>	<b>18.5%</b>	<b>29.7</b>	<b>29.7</b>	<b>23.7</b>	<b>3,146,855</b>	<b>55.2</b>	<b>4,901,380</b>	<b>31.5</b>	<b>1,754,525</b>
Percent Change from Previous Year		<b>29.1%</b>	<b>40.3%</b>				<b>0.0%</b>	<b>-20.2%</b>				<b>132.9%</b>	<b>55.8%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **733 POLICE OFFICERS CLOTHING TRUST FUND**

Fund Manager: **THOMAS E SMITH**

Department: **09 POLICE DEPARTMENT**

Department Director: **JOHN M HARRINGTON**

Fund Purpose:

TO ACCOUNT FOR FUNDS SET ASIDE FOR POLICE OFFICERS, EMERGENCY COMMUNICATION CENTER EMPLOYEES, AND RADIO PERSONNEL CLOTHING ALLOWANCES PER LABOR CONTRACT. THESE ALLOWANCES ARE BASED ON CONTRACT PRICES FOR UNIFORM ITEMS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES	532,260	616,848	577,266	587,367	10,101	1.7%				
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC			13,902	0	-13,902	-100.0%				
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>532,260</b>	<b>616,848</b>	<b>591,168</b>	<b>587,367</b>	<b>-3,801</b>	<b>-0.6%</b>				
<b>by Activity</b>										
54007POLICE OFFICERS CLOTHING FUND	532,260	616,848	591,168	587,367	-3,801	-0.6%				
Fund Total	<b>532,260</b>	<b>616,848</b>	<b>591,168</b>	<b>587,367</b>	<b>-3,801</b>	<b>-0.6%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>15.9%</b>	<b>-4.2%</b>							



# Financing Reports

## Financing by Major Object Code

Department: **09 POLICE DEPARTMENT**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
4076	SUBPOENA	594	294		700	700
4099	FEES - N.O.C.	32,314	44,043	28,000	28,000	
4204	MAPS, PUBLICATIONS & REPORTS	4,835	5,891	4,500	5,000	500
4206	GAIN ON SALE OF ASSETS	5,390	8,070	40,000	40,000	
4211	SALE OF SPECIAL BADGES	2	1			
4213	ACCIDENT REPORTS	10,557	11,235	10,000	10,000	
4299	SALES N.O.C.		229			
4301	NORMAL ACTIVITY SERVICES	222,552	184,271	159,000	508,297	349,297
4311	PHOTOGRAPHIC	250	33			
4327	SERVICES TO I. S. D. #625	57,904	45,355	44,062	42,412	-1,650
4339	RADIO MAINTENANCE	238,026	264,673	269,500	269,500	
4344	BOMB SQUAD	5,175	35,838	6,000	6,000	
4349	INTERVIEWS					
4398	SERVICES - SPECIAL PROJECTS	110,500	118,171	215,700	126,342	-89,358
4399	SERVICES N.O.C.	845,759	1,087,526	1,314,500	833,815	-480,685
	<b>FEES, SALES AND SERVICES</b>	1,533,858	1,805,630	2,091,262	1,870,066	-221,196
6205	CAPITAL LEASE FINANCING		2,091,000		900,000	900,000
6605	OTHER INTEREST EARNED	33,667	258			
6832	COMMISSIONS - VENDING MACHINES	138	52			
6905	CONTRIB. & DONATIONS - OUTSIDE	10,030	1,143			
6908	DAMAGE CLAIM RECOVERY FROM OTHERS	12,443	60,186	25,000	25,000	
6914	REFUNDS - JURY DUTY PAY	327	408			
6916	REFUNDS - OUTSTANDING CKS. UNCLAI ME		450			
6917	REFUNDS - OVERPAYMENTS	19,547	1,487			
6919	REFUNDS - RETURN OF PURCHASE		1,778			
6999	OTHER MISCELLANEOUS REVENUE N.O.C.	150	146			
	<b>MISCELLANEOUS REVENUE</b>	76,302	2,156,908	25,000	925,000	900,000
7302	TRANSFER FROM ENTERPRISE FUND	393,888	393,888	543,888	316,402	-227,486
7305	TRANSFER FROM SPECIAL REVENUE FUND	91,579	160,595	1,246,843	97,579	-1,149,264



## Financing by Major Object Code

Department: **09 POLICE DEPARTMENT**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
7399	TRANSFER FROM SPECIAL FUND	60,000	210,000	210,000	150,000	-60,000
<b>TRANSFERS</b>		545,467	764,483	2,000,731	563,981	-1,436,750
Fund Total		2,155,627	4,727,021	4,116,993	3,359,047	-757,946

## City of Saint Paul Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>09</b>	<b>POLICE DEPARTMENT</b>					
04000	OFFICE OF THE CHIEF	624,423	751,601	1,130,648	716,402	-414,246
04001	TRANSPORTATION - POLICE	8,842				0
04100	PATROL OPERATIONS	976,236	921,487	2,037,204	873,154	-1,164,050
04109	VOLUNTEER SERVICES	2,570				0
04200	MAJOR CRIMES INVESTIGATIONS	39,934	226,612	139,991	139,991	0
04300	SUPPORT SERVICES & HOMELAND SECURITY	5,183	78,773	6,000	6,000	0
04301	INFORMATION & SERVICES SECTION	15,636	17,160	14,500	15,000	500
04302	EMERGENCY COMMUNICATIONS - POLICE	163,586	252,782	265,000	341,000	76,000
04307	FLEET- POLICE	10,848	2,161,825	151,650	965,000	813,350
04308	COMMUNICATION SERV & MTC - POLICE	244,820	272,178	279,000	274,500	-4,500
04309	COMMUNITY SERVICES	29,744	44,293	28,000	28,000	0
04310	SYSTEMS PROGRAMMING - POLICE			65,000		-65,000
04340	BUILDINGS MAINTENANCE - POLICE	138	52			0
04345	GRIFFIN BUILDING LEASE	33,667	258			0
	<b>Department Total</b>	<b>2,155,627</b>	<b>4,727,021</b>	<b>4,116,993</b>	<b>3,359,047</b>	<b>-757,946</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	1,533,858	1,805,630	2,091,262	1,870,066	-221,196
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	76,302	2,156,908	25,000	925,000	900,000
	TRANSFERS	545,467	764,483	2,000,731	563,981	-1,436,750
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>2,155,627</b>	<b>4,727,021</b>	<b>4,116,993</b>	<b>3,359,047</b>	<b>-757,946</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **400 POLICE SERVICES (PENSION ASSETS)**

Fund Manager: JOHN M HARRINGTON

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

OVER \$5 MILLION OF OVERFUNDED PENSION ASSETS WERE RETURNED AS CASH TO THE CITY FROM THE STATE IN 1999. EACH YEAR A PORTION OF THOSE FUNDS, ALONG WITH ANY ACCUMULATED INTEREST, IS USED TO FINANCE PROPOSED SPENDING.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>09</b>	<b>POLICE DEPARTMENT</b>					
34080	COMMUNITY POLICING OFFICERS (2000)	273,140	39,799	750,326		-750,326
	<b>Department Total</b>	<b>273,140</b>	<b>39,799</b>	<b>750,326</b>	<b>0</b>	<b>-750,326</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	273,140	39,799	61,826		-61,826
	TRANSFERS					0
	FUND BALANCES			688,500		-688,500
	<b>Total Financing by Object</b>	<b>273,140</b>	<b>39,799</b>	<b>750,326</b>	<b>0</b>	<b>-750,326</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **405 CRIME LABORATORY SPECIAL REV FUND**

Fund Manager: NANCY E DIPERNA

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

A TRANSFER FROM THE GENERAL FUND AND SERVICE CHARGES FOR CHEMICAL AND FINGERPRINT ANALYSES FINANCE THIS BUDGET.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>09</b>	<b>POLICE DEPARTMENT</b>					
34055	CRIME LABORATORY	100,608	87,559	73,891	81,201	7,310
	<b>Department Total</b>	<b>100,608</b>	<b>87,559</b>	<b>73,891</b>	<b>81,201</b>	<b>7,310</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	56,337	52,200	38,100	50,800	12,700
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	13,271	4,359		4,359	4,359
	TRANSFERS	31,000	31,000			0
	FUND BALANCES			35,791	26,042	-9,749
	<b>Total Financing by Object</b>	<b>100,608</b>	<b>87,559</b>	<b>73,891</b>	<b>81,201</b>	<b>7,310</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **411 EMERGENCY COMMUNICATION CENTER**

Fund Manager: MATTHEW D BOSTROM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

IN 2007 RAMSEY COUNTY AND THE CITY OF SAINT PAUL MERGED THEIR RESPECTIVE EMERGENCY COMMUNICATIONS OPERATIONS. SALARY AND BENEFIT COSTS FOR CITY EMPLOYEES THAT WORK IN THE EMERGENCY COMMUNICATIONS CENTER WILL BE REIMBURSED BY RAMSEY COUNTY. THE COUNTY IS RESPONSIBLE FOR THE PORTION OF THE TAX LEVY THAT COVERS THESE EXPENSES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>09</b>	<b>POLICE DEPARTMENT</b>					
34011	EMERGENCY COMMUNICATIONS CENTER	2,595,349	4,897,012	4,914,510	5,305,876	391,366
	<b>Department Total</b>	<b>2,595,349</b>	<b>4,897,012</b>	<b>4,914,510</b>	<b>5,305,876</b>	<b>391,366</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	2,595,349	4,897,012	4,914,510	5,305,876	391,366
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>2,595,349</b>	<b>4,897,012</b>	<b>4,914,510</b>	<b>5,305,876</b>	<b>391,366</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **420 PARKING ENFORCEMENT**

Fund Manager: THOMAS E SMITH

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

FINANCING FOR THIS FUND IS DERIVED FROM A DIRECT TRANSFER FROM THE CITY'S PARKING AND TRANSIT FUND (FUND 230 IN PUBLIC WORKS). THE REVENUE SOURCE IS FROM PARKING TICKETS AND PARKING METER COLLECTIONS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>09</b>	<b>POLICE DEPARTMENT</b>					
	34013 PARKING ENFORCEMENT	1,392,211	1,415,570	1,554,855	1,548,967	-5,888
	<b>Department Total</b>	<b>1,392,211</b>	<b>1,415,570</b>	<b>1,554,855</b>	<b>1,548,967</b>	<b>-5,888</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS	1,392,211	1,415,570	1,554,855	1,548,967	-5,888
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>1,392,211</b>	<b>1,415,570</b>	<b>1,554,855</b>	<b>1,548,967</b>	<b>-5,888</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: 435 VEHICLE IMPOUNDING: POLICE LOT

Fund Manager: MATTHEW D BOSTROM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

TOWING FEES CHARGED ARE DETERMINED BY TOWING CONTRACTS AND INCLUDE A SURCHARGE FOR OVER-SIZED VEHICLES. THERE IS AN ADMINISTRATIVE FEE OF \$55.00 PER RELEASED TOW. THE DAILY STORAGE FEE IS ESTIMATED TO BE \$60.00 PER VEHICLE. REVENUE IS ALSO RECEIVED FROM IMPOUNDED CAR SALES, UNCLAIMED PROPERTY SALES, AND SALVAGED VEHICLES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>09</b>	<b>POLICE DEPARTMENT</b>					
24050	VEHICLE IMPOUNDING: POLICE LOT	2,331,555	2,224,592	2,772,903	2,579,207	-193,696
24051	SNOW LOT	881,318	317,188	478,091	449,500	-28,591
	<b>Department Total</b>	<b>3,212,873</b>	<b>2,541,780</b>	<b>3,250,994</b>	<b>3,028,707</b>	<b>-222,287</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	3,212,873	2,540,132	3,397,400	2,811,000	-586,400
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE		1,648			0
	TRANSFERS					0
	FUND BALANCES			-146,406	217,707	364,113
	<b>Total Financing by Object</b>	<b>3,212,873</b>	<b>2,541,780</b>	<b>3,250,994</b>	<b>3,028,707</b>	<b>-222,287</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: 436 POLICE-SPECIAL PROJECTS

Fund Manager: AMELIA M JENSEN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

A CITY GENERAL FUND TRANSFER AND SCHOOL DISTRICT FINANCING WILL SUPPORT THE SCHOOL RESOURCE OFFICER PROGRAM (ACTIVITY 34107). ALARM PERMITS AND FALSE ALARM REVENUE IS RECEIVED AND MANAGED BY THE POLICE DEPARTMENT ACCORDING TO SAINT PAUL LEGISLATIVE CODE CHAPTER 329 (ACTIVITY 34073). THE STATE PROVIDES A FIXED AMOUNT PER SWORN OFFICER FOR TRAINING TO MAINTAIN STANDARDS AND TRAINING LICENSES (POST), AND THE SAINT PAUL POLICE DEPARTMENT'S PROFESSIONAL DEVELOPMENT INSTITUTE RAISES REVENUE BY TRAINING NON-CITY OFFICERS TO OFFSET THE COST OF TRAINING SAINT PAUL POLICE OFFICERS (ACTIVITY 34117). A FEE IS LEVIED FOR EACH PAWN TRANSACTION IN THE CITY TO SUPPORT AN AUTOMATED AREA WIDE TRACKING SYSTEM (ACTIVITY 34119). REVENUE RECEIVED FROM OUTSIDE AGENCIES FOR RECORDS MANAGEMENT SERVICES (RMS) PROVIDED SUPPORT THE RMS SYSTEM (ACTIVITY 34152). AGENCIES RESIDENT TELEPHONE SUBSCRIBERS PAY A FEE FOR THE SUPPORT OF THE 911 SYSTEM (ACTIVITY 34911). IF SERVICES ARE DEMANDED FROM SURROUNDING COMMUNITIES, FEES WILL BE CHARGED FOR RADIO REPAIRS (ACTIVITY 34132). FEDERAL, STATE, AND OTHER GRANTS ARE PROJECTED FOR 2007 AND CARRIED FORWARD FROM 2006 INTO 2007.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>09</b>	<b>POLICE DEPARTMENT</b>					
34056	INTERNET CRIMES AGAINST CHILDREN	305,418	395,375	456,789	100,000	-356,789
34060	COPS TECHNOLOGY 2002	99,451				0
34063	COPS MORE 2002	1,854				0
34065	INTERGOVERNMENTAL MOBILITY TRANSFER	136,879	76,234	148,807		-148,807
34067	JUVENILE ACCOUNTABILITY	12,306	23,462	35,293	35,740	447
34073	FALSE ALARMS	215,987	204,627	283,345	286,740	3,395
34096	2005 1 LAW ENFORCEMENT TERRORISM PREVENTION GRANT	3,744				0
34097	2005 2 LAW ENFORCEMENT TERRORISM PREVENTION GRANT	27,341				0
34099	2005 BUFFER ZONE PROTECTION GRANT	152,358				0
34107	SCHOOL RESOURCE OFFICER PROGRAM	549,845	1,034,231	883,341	829,876	-53,465
34109	MULTI HOUSING CRIME PROGRAM	3,873	4,155	1,000	450	-550
34114	911 EMERGENCY COMMUNICATION CENTER				67,127	67,127
34117	CHIEF'S TRAINING ACTIVITY	427,561	397,447	475,593	512,249	36,656
34119	PAWN SHOP AUTOMATION SYSTEM	147,588	181,202	141,000	141,000	0
34120	NARCOTICS/SPECIAL INVESTIGATIONS	394,718	343,867	360,213	487,448	127,235
34127	NARCOTICS CONTROL GRANT SURVEILLANC	134,227	85,000	85,000	85,000	0
34129	POLICE PARKING LOT	45,420	41,634	56,034	56,452	418
34131	OMBUDSMAN IMPLEMENTATION/EVALUATION				23,853	23,853
34132	COMMUNICATIONS SERVICES	17,280	17,280	58,689	77,280	18,591
34135	VICE FORFEITURES			80,000	4,254	-75,746
34146	NIGHT CAP GRANT	11,145	12,835	8,000	18,094	10,094
34147	SAFE & SOBER GRANT	52,119	48,409	50,000	50,634	634
34148	UNDERAGE COMPLIANCE CHECK GRANT		2,500	2,700	2,887	187
34152	RMS WIRELESS SERVICES	289,033	271,349	262,000	262,000	0
34155	STATE GANG STRIKE TASK FORCE GRANT	394,134	240,000			0
34160	AUTO THEFT GRANTS	76,799	129,277	114,397	287,985	173,588
34164	MINNESOTA FINANCIAL CRIMES TASK FORCE	114,540				0
34166	FLARE GRANT	168,891	74,687	246,363	362,231	115,868
34168	RAMSEY COUNTY INTERGOVERNMENTAL AGREEMENT	72,126	73,256	76,760	80,773	4,013
34169	SPEED LIMIT ENFORCEMENT	9,233				0
34170	SECURE OUR SCHOOLS	14,983	210,370	228,000		-228,000
34172	HUMAN TRAFFICKING GRANT	163,567	164,978			0
34173	2006 JUSTICE ASSISTANCE GRANT	112,355	183,763	276,674		-276,674
34174	ST. PAUL POLICE FOUNDATION	203,388				0
34175	JUVENILE DELINQUENCY PREVENTION GRANT	60,000	60,000	60,000		-60,000
34176	RC INTERGOV. MOBILITY TRANSFER-CANINE	109,154	118,282	114,993	120,030	5,037
34177	AFRICAN AMERICAN/MUSLIM HEALING INITIATIVE	65,919	137,503			0
34178	MINNESOTA MILITARY AFFAIRS SERVICES	62,308				0
34194	LLEBG V	-4				0
34199	JUSTICE ASSISTANCE GRANT	175,808	200,689			0
						398



# City of Saint Paul

## Financing Plan by Department and Activity

Fund: 436 POLICE-SPECIAL PROJECTS

Fund Manager: AMELIA M JENSEN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

A CITY GENERAL FUND TRANSFER AND SCHOOL DISTRICT FINANCING WILL SUPPORT THE SCHOOL RESOURCE OFFICER PROGRAM (ACTIVITY 34107). ALARM PERMITS AND FALSE ALARM REVENUE IS RECEIVED AND MANAGED BY THE POLICE DEPARTMENT ACCORDING TO SAINT PAUL LEGISLATIVE CODE CHAPTER 329 (ACTIVITY 34073). THE STATE PROVIDES A FIXED AMOUNT PER SWORN OFFICER FOR TRAINING TO MAINTAIN STANDARDS AND TRAINING LICENSES (POST), AND THE SAINT PAUL POLICE DEPARTMENT'S PROFESSIONAL DEVELOPMENT INSTITUTE RAISES REVENUE BY TRAINING NON-CITY OFFICERS TO OFFSET THE COST OF TRAINING SAINT PAUL POLICE OFFICERS (ACTIVITY 34117). A FEE IS LEVIED FOR EACH PAWN TRANSACTION IN THE CITY TO SUPPORT AN AUTOMATED AREA WIDE TRACKING SYSTEM (ACTIVITY 34119). REVENUE RECEIVED FROM OUTSIDE AGENCIES FOR RECORDS MANAGEMENT SERVICES (RMS) PROVIDED SUPPORT THE RMS SYSTEM (ACTIVITY 34152). AGENCIES RESIDENT TELEPHONE SUBSCRIBERS PAY A FEE FOR THE SUPPORT OF THE 911 SYSTEM (ACTIVITY 34911). IF SERVICES ARE DEMANDED FROM SURROUNDING COMMUNITIES, FEES WILL BE CHARGED FOR RADIO REPAIRS (ACTIVITY 34132). FEDERAL, STATE, AND OTHER GRANTS ARE PROJECTED FOR 2007 AND CARRIED FORWARD FROM 2006 INTO 2007.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>09</b>	<b>POLICE DEPARTMENT</b>					
34200	WILD SECURITY SERVICES	314,680	468,223	485,984	491,992	6,008
34202	2005 URBAN AREA SECURITY INITIATIVE	119,693				0
34203	PORT SECURITY: 2006 INFRASTRUCTURE PROTECTION			2,958,200	2,960,333	2,133
34205	2006 HOMELAND SECURITY GRANT (FUSION CENTER)	37,351	64,512	100,000	100,000	0
34206	2006 HOMELAND SECURITY GRANT (BOMB TECH'S)	9,609	65,391			0
34208	CENTRAL CORRIDOR	445,223	1,021,436			0
34209	2006 BUFFER ZONE PROTECTION GRANT	12,990	103,289	144,600		-144,600
34210	BREAKING FREE	9,849	13,488			0
34211	GANG RESISTANCE EDUCATION AND TRAINING (GREAT)	6,158	80,595	85,653		-85,653
34212	2007 JUSTICE ASSISTANCE GRANT (JAG)		80,508	304,942	318,573	13,631
34213	CRIME LAB BACKLOG REDUCTION GRANT		46,418	72,500	83,371	10,871
34214	STOP ARMED GANG ACTIVITY (SAGA)		116,089	357,395	166,881	-190,514
34215	PEACE OFFICER OVERTIME (GRID)		4,241	50,012	94,594	44,582
34216	HIRE NEW OFFICERS GRANT		54,200	65,084	40,357	-24,727
34218	SQUAD CAR TECH GRANT			50,000	50,000	0
34219	COLD CASE UNIT FEDERAL GRANT		89,382	105,945		-105,945
34220	HOMELAND SECURITY BOMB SQUAD GRANT-2007		70,863	75,000	4,000	-71,000
34221	INTEGRATED DOMESTIC VIOLENCE FRAMEWORK GRANT		96,975	487,500		-487,500
34222	ANOKA TASK FORCE		54,327	85,681		-85,681
34224	2008 GREAT GRANT		35,966	134,898	230,179	95,281
34225	2008 JAG GRANT			139,617	140,894	1,277
34226	2008 HUMAN TRAFFICKING GRANT		47,042	250,000	261,393	11,393
34227	COPS TECH GRANT-RADIO EQUIPMENT			561,180	561,180	0
34228	COPS TECH GRANT-CAMERA SYSTEM			467,650	467,650	0
34229	IRS CRIMINAL INVESTIGATION			20,000		-20,000
34230	ORG CRIME DRUG ENFORCEMENT TASK FORCE PRGM			10,000	72,759	62,759
34231	2007 BUFFER ZONE PROTECTION				365,750	365,750
34232	ICAC RECOVERY GRANT				262,668	262,668
34233	2009 JAG				354,540	354,540
34234	JAG RECOVERY GRANT				578,604	578,604
34235	2009 COLD CASE				71,066	71,066
34238	COPS GRANT-FED STIMULUS				1,903,020	1,903,020
34239	2008 BUFFER ZONE PROTECTION GRANT				193,030	193,030
34274	ST PAUL POLICE FOUNDATION	19,390	324,116	275,000	341,360	66,360
34911	ENHANCED 911 SYSTEM	395,286	34,790	200,000	200,000	0
	<b>Department Total</b>	<b>6,201,577</b>	<b>7,604,263</b>	<b>11,991,832</b>	<b>14,206,297</b>	<b>2,214,465</b>
<b>Financing by Major Object</b>						
	TAXES					0
	LICENSES AND PERMITS	215,987	204,627	283,345	200,000	399,833,345

## City of Saint Paul Financing Plan by Department and Activity

Fund: **436 POLICE-SPECIAL PROJECTS**

Fund Manager: AMELIA M JENSEN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

A CITY GENERAL FUND TRANSFER AND SCHOOL DISTRICT FINANCING WILL SUPPORT THE SCHOOL RESOURCE OFFICER PROGRAM (ACTIVITY 34107). ALARM PERMITS AND FALSE ALARM REVENUE IS RECEIVED AND MANAGED BY THE POLICE DEPARTMENT ACCORDING TO SAINT PAUL LEGISLATIVE CODE CHAPTER 329 (ACTIVITY 34073). THE STATE PROVIDES A FIXED AMOUNT PER SWORN OFFICER FOR TRAINING TO MAINTAIN STANDARDS AND TRAINING LICENSES (POST), AND THE SAINT PAUL POLICE DEPARTMENT'S PROFESSIONAL DEVELOPMENT INSTITUTE RAISES REVENUE BY TRAINING NON-CITY OFFICERS TO OFFSET THE COST OF TRAINING SAINT PAUL POLICE OFFICERS (ACTIVITY 34117). A FEE IS LEVIED FOR EACH PAWN TRANSACTION IN THE CITY TO SUPPORT AN AUTOMATED AREA WIDE TRACKING SYSTEM (ACTIVITY 34119). REVENUE RECEIVED FROM OUTSIDE AGENCIES FOR RECORDS MANAGEMENT SERVICES (RMS) PROVIDED SUPPORT THE RMS SYSTEM (ACTIVITY 34152). AGENCIES RESIDENT TELEPHONE SUBSCRIBERS PAY A FEE FOR THE SUPPORT OF THE 911 SYSTEM (ACTIVITY 34911). IF SERVICES ARE DEMANDED FROM SURROUNDING COMMUNITIES, FEES WILL BE CHARGED FOR RADIO REPAIRS (ACTIVITY 34132). FEDERAL, STATE, AND OTHER GRANTS ARE PROJECTED FOR 2007 AND CARRIED FORWARD FROM 2006 INTO 2007.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>09</b>	<b>POLICE DEPARTMENT</b>					
	INTERGOVERNMENTAL REVENUE	2,886,497	4,201,874	7,476,880	9,616,914	2,140,034
	FEES, SALES AND SERVICES	1,836,947	2,300,336	2,207,001	1,962,106	-244,895
	ENTERPRISE AND UTILITY REVENUES	45,420	41,634	52,369	41,700	-10,669
	MISCELLANEOUS REVENUE	984,453	770,444	1,315,606	1,376,616	61,010
	TRANSFERS	232,273	85,348	110,953	107,500	-3,453
	FUND BALANCES			545,678	901,461	355,783
	<b>Total Financing by Object</b>	<b>6,201,577</b>	<b>7,604,263</b>	<b>11,991,832</b>	<b>14,206,297</b>	<b>2,214,465</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **733 POLICE OFFICERS CLOTHING TRUST FUND**

Fund Manager: THOMAS E SMITH

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE IS DERIVED THROUGH TRANSFERS FROM BUDGETED ACTIVITIES. THE BUDGETED AMOUNT FOR EACH SWORN OFFICER IS \$936 AND THE BUDGETED AMOUNT FOR EACH RADIO TECHNICIAN AND NON-SWORN EMERGENCY COMMUNICATION CENTER EMPLOYEE IS \$275. ESTIMATES ARE BASED ON THE NUMBER OF BUDGETED FTE'S FOR SWORN OFFICERS, RADIO TECHNICIANS AND NON-SWORN EMERGENCY COMMUNICATION CENTER EMPLOYEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>09</b>	<b>POLICE DEPARTMENT</b>					
54007	POLICE OFFICERS CLOTHING FUND	585,217	577,821	591,168	587,367	-3,801
	<b>Department Total</b>	<b>585,217</b>	<b>577,821</b>	<b>591,168</b>	<b>587,367</b>	<b>-3,801</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS	585,217	577,821	591,168	603,779	12,611
	FUND BALANCES				-16,412	-16,412
	<b>Total Financing by Object</b>	<b>585,217</b>	<b>577,821</b>	<b>591,168</b>	<b>587,367</b>	<b>-3,801</b>



# Personnel Reports

**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department	Activity	2007 Adopted FTE	2008 Adopted FTE	2009 Adopted FTE	2010 Mayor's Proposed FTE	Change from 2009 Adopted
09	POLICE DEPARTMENT					
0901	OFFICE OF THE CHIEF					
	04000 OFFICE OF THE CHIEF	55.5	68.5	101.0	49.0	-52.0
	<b>Division Total</b>	<b>55.5</b>	<b>68.5</b>	<b>101.0</b>	<b>49.0</b>	<b>-52.0</b>
0905	PATROL OPERATIONS					
	04100 PATROL OPERATIONS	465.2	429.8	410.4	389.5	-20.9
	04101 EMERGENCY COMMUNICATIONS CENTER	73.0				0.0
	04109 VOLUNTEER SERVICES	4.0				0.0
	<b>Division Total</b>	<b>542.2</b>	<b>429.8</b>	<b>410.4</b>	<b>389.5</b>	<b>-20.9</b>
0910	MAJOR CRIMES & INVESTIGATIONS					
	04200 MAJOR CRIMES INVESTIGATIONS		103.0	107.0	111.0	4.0
	04205 PROPERTY ROOM		3.0	3.0	3.0	0.0
	04206 CRIME LAB		5.0	5.0	5.0	0.0
	<b>Division Total</b>	<b>0.0</b>	<b>111.0</b>	<b>115.0</b>	<b>119.0</b>	<b>4.0</b>
0915	SUPPORT SERVICES & HOMELAND SECURITY					
	04300 SUPPORT SERVICES & HOMELAND SECURITY	71.0	6.0	10.0	11.0	1.0
	04301 INFORMATION & SERVICES SECTION	22.1	22.1	22.1	22.1	0.0
	04303 TRAINING - POLICE				9.0	9.0
	04304 PERSONNEL				5.0	5.0
	04305 PROPERTY ROOM - POLICE	3.0				0.0
	04306 CRIME LABORATORY - POLICE	4.0				0.0
	04308 COMMUNICATION SERV & MTC - POLICE	10.2	10.2	10.2	8.2	-2.0
	04309 COMMUNITY SERVICES		5.0	5.0	5.0	0.0
	04340 BUILDINGS MAINTENANCE - POLICE	10.2	10.2	12.6	11.6	-1.0
	<b>Division Total</b>	<b>120.5</b>	<b>53.5</b>	<b>59.9</b>	<b>71.9</b>	<b>12.0</b>
	<b>Department Total</b>	<b>718.2</b>	<b>662.8</b>	<b>686.3</b>	<b>629.4</b>	<b>-56.9</b>



**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

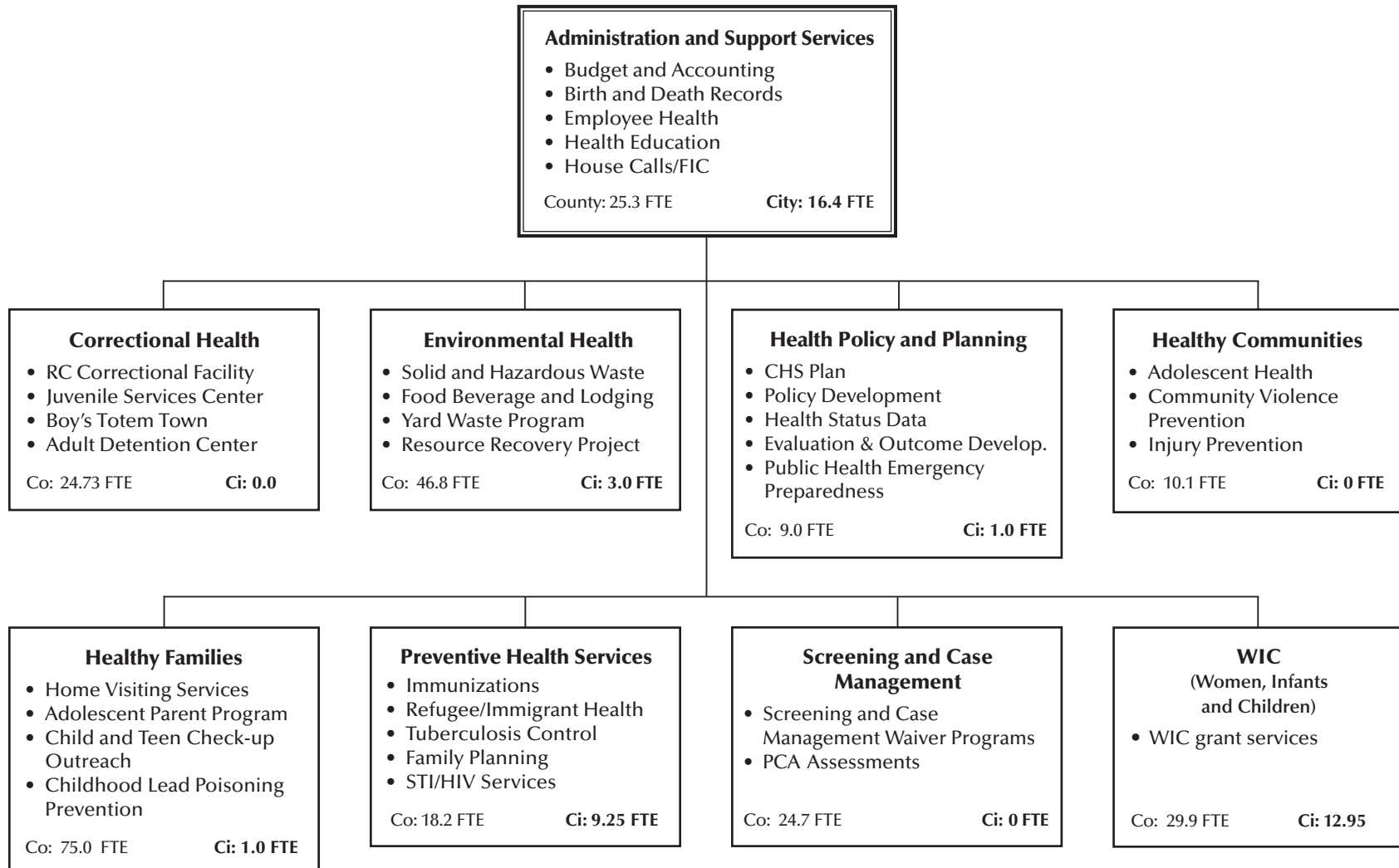
**SPECIAL FUNDS**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
09	POLICE DEPARTMENT					
0934	POLICE-SPECIAL PROJECTS					
	34224 2008 GREAT GRANT				1.0	1.0
	34226 2008 HUMAN TRAFFICKING GRANT			1.0	1.0	0.0
	34232 ICAC RECOVERY GRANT				0.5	0.5
	34234 JAG RECOVERY GRANT				7.0	7.0
	34238 COPS GRANT-FED STIMULUS				28.0	28.0
	<b>Division Total</b>	<b>31.5</b>	<b>30.9</b>	<b>24.3</b>	<b>55.2</b>	<b>30.9</b>
	<b>Department Total</b>	<b>70.6</b>	<b>142.0</b>	<b>123.4</b>	<b>155.3</b>	<b>31.9</b>



# Saint Paul-Ramsey County Public Health

*To improve, protect, and promote the health, the environment, and the well being of people in the community.*



**(Total 307.33 FTE)**  
**City = 43.6    County = 263.73**

## Mayor's 2010 Proposed Budget

### Public Health

#### Department Description:

The Mission of the Saint Paul - Ramsey County Department of Public Health is to improve, protect, and promote the health, environment and the well-being of people in our community. In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses.

#### Department Facts

- Total General Fund Budget: \$0
- Total Special Fund Budget: \$3,777,352
- Total FTEs (City): 43.6
- Additional Information can be found on our website at <http://www.co.ramsey.mn.us/ph>
- The Proposed budget for 2010 represents a decrease of \$338,476 and 5.6 FTE.
- The Saint Paul - Ramsey County Community Health Services Advisory Committee is a citizen advisory committee composed of Mayoral and County Board representatives that review the work of the Department of Public Health.

#### Department Goals

- Prevent communicable diseases
- Promote the health of children, youth and their families
- Protect the environment and reduce environmental health hazards
- Reduce chronic disease
- Prepare for and provide a public health response to disasters

#### Recent Accomplishments

In 2008:

- Nutrition education and vouchers for free, nutritious foods was provided to over 31,000 eligible pregnant, breastfeeding, and postpartum women and infants and children up to the fifth birthday through the WIC program.
- Over one million pounds of household hazardous waste was collected and processed.
- Birth and death records were provided to almost 70,000 persons
- Programs on violence prevention were provided to the Saint Paul Public Schools, Saint Paul and Ramsey County libraries, Children's Home Society and Women's Advocates.
- Emergency Preparedness training was completed for Ramsey County Medical Reserve Corp volunteers, which now number over 700.
- Almost 20,000 home visits were made to families in Ramsey County, approximately 1/3 of which are headed by teen parents.
- At the Ramsey County Correctional Facility and the Juvenile Detention Center over 70,000 nursing contacts occurred with inmates.
- Over 8,000 immunizations for vaccine preventable diseases were given.
- Personal Care Assistant (PCA) assessments were completed for over 2,000 Ramsey County residents.

**Mayor's 2010 Proposed Budget**

**Public Health Department**

**Fiscal Summary**

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	-	-	-	-	-	-	-
Fund 305: Public Health Special Fund	3,664,531	4,115,828	3,777,352	(338,476)	-8.2%	49.2	43.6
<b>Financing</b>							
General Fund	-	-	-	-	-		
Fund 305: Public Health Special Fund	3,664,531	4,115,828	3,777,352	(338,476)	-8.2%		

**Budget Changes Summary**

In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses.

**Fund 305: Public Health Special Revenue Fund**

**Public Health Department**

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	<u>(338,476)</u>	<u>(338,476)</u>	<u>(5.6)</u>	-
Subtotal	(338,476)	(338,476)	(5.6)	-
<b>Fund 305: Public Health Special Fund Total</b>	<b>(338,476)</b>	<b>(338,476)</b>	<b>(5.6)</b>	-



# Spending Reports

# Public Health

Department/Office Director: **DIANE C HOLMGREN**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>Spending By Unit</b>					
305 PUBLIC HEALTH SPEC REV FUND	3,789,730	3,664,531	4,115,828	3,777,352	-338,476
Total Spending by Uni	<b>3,789,730</b>	<b>3,664,531</b>	<b>4,115,828</b>	<b>3,777,352</b>	<b>-338,476</b>
<b>Spending By Major Object</b>					
SALARIES	2,848,842	2,700,475	3,074,219	2,781,924	-292,295
SERVICES	11,185	11,507	11,295	11,295	
MATERIALS AND SUPPLIES	225	300			
EMPLOYER FRINGE BENEFITS	929,477	952,248	1,030,314	984,133	-46,181
MISC TRANSFER CONTINGENCY ETC					
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS					
Total Spending by Object	<b>3,789,730</b>	<b>3,664,531</b>	<b>4,115,828</b>	<b>3,777,352</b>	<b>-338,476</b>
Percent Change from Previous Year		-3.3%	12.3%	-8.2%	
<b>Financing By Major Object</b>					
GENERAL FUND					
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE					
FEES, SALES AND SERVICES	3,789,730	3,664,531	4,115,828	3,777,352	-338,476
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE					
TRANSFERS					
FUND BALANCES					
Total Financing by Object	<b>3,789,730</b>	<b>3,664,531</b>	<b>4,115,828</b>	<b>3,777,352</b>	<b>-338,476</b>
Percent Change from Previous Year		-3.3%	12.3%	-8.2%	

# City of Saint Paul

## 2010 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **305 PUBLIC HEALTH SPEC REV FUND**Fund Manager: **DIANE C HOLMGREN**Department: **12 PUBLIC HEALTH**Department Director: **DIANE C HOLMGREN**

Fund Purpose:

TO ACCOUNT FOR SALARY AND FRINGE BENEFIT COSTS OF CITY EMPLOYEES WORKING FOR THE SAINT PAUL/RAMSEY COUNTY PUBLIC HEALTH DEPARTMENT.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior	Last Year	Adopted	Mayor's Proposed	Change/Percent				Authorized	Adopted		Mayor's Proposed	2009	
Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount					
<b>by Type of Expenditure</b>														
SALARIES	2,848,842	2,700,475	3,074,219	2,781,924	-292,295	-9.5%								
SERVICES	11,185	11,507	11,295	11,295										
MATERIALS AND SUPPLIES	225	300												
EMPLOYER FRINGE BENEFITS	929,477	952,248	1,030,314	984,133	-46,181	-4.5%								
MISC TRANSFER CONTINGENCY ETC														
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>3,789,730</b>	<b>3,664,531</b>	<b>4,115,828</b>	<b>3,777,352</b>	<b>-338,476</b>	<b>-8.2%</b>								
<b>by Activity</b>														
33220PUBLIC HEALTH SUPPORT SERVICES	630,341	590,992	547,194	573,053	25,859	4.7%	7.5	7.5	5.5	397,510	5.5	412,328	14,818	
33221HEALTH BUILDING MAINTENANCE	191,208	203,504	227,906	238,849	10,943	4.8%	3.0	3.0	3.0	177,801	3.0	183,997	6,196	
33222HEALTH LABORATORY	294,897	305,296	339,416	360,780	21,364	6.3%	3.9	3.9	3.9	257,987	3.9	270,614	12,627	
33223BIRTH AND DEATH RECORDS	94,019	49,751	103,456	110,287	6,831	6.6%	2.5	2.5	1.5	78,636	1.5	82,724	4,088	
33224COMPUTERIZED INFORMATION SERVICES	195,783	210,504	209,377	105,295	-104,082	-49.7%	2.0	2.0	2.0	162,010	1.0	82,013	-1.0	-79,997
33225DISEASE INVESTIGATION AND CONTROL	145,512	151,832	244,636	150,663	-93,973	-38.4%	2.0	2.0	2.0	185,946	1.0	113,010	-1.0	-72,936
33226COMMUNICABLE DISEASE CONTROL	220,384	177,289	147,202	175,183	27,981	19.0%	2.4	3.4	2.2	114,440	2.4	134,141	0.2	19,701
33227FAMILIES IN CRISIS	89,527	93,994	92,610	112,547	19,937	21.5%	1.0	1.0	1.0	69,727	1.0	83,763		14,036
33231CHS GRANT ADMINISTRATION	55,020	59,188	109,351	113,406	4,055	3.7%	0.5	0.5	0.5	36,751	0.5	39,309		2,558
33232HEALTH RECORDS	7,550	53,123	56,021	2,898	2,898	5.5%	0.5	0.5	0.5	40,378	0.5	42,020		1,642
33233FAMILY PLANNING PROGRAM	269,017	250,518	366,808	263,348	-103,460	-28.2%	4.7	4.7	4.7	284,197	3.6	203,259	-1.1	-80,938
33234IMMUNIZATION PROGRAM	103,040	102,667	108,022	102,560	-5,462	-5.1%	1.7	1.8	1.6	81,784	1.3	76,610	-0.3	-5,174
33236PUBLIC HEALTH NUTRITION	1,927													
33238WOMEN'S HEALTH CLINIC	25,429	17,589												
33239HEALTH LABORATORY-SPECIAL	84,132	94,192	97,430	103,441	6,011	6.2%	1.0	1.0	1.0	73,387	1.0	76,929		3,542
33240LEAD BASED PAINT HAZ CNTRL PROG	180,567	179,646	212,622	223,563	10,941	5.1%	3.0	2.0	2.0	161,745	2.0	168,078		6,333
33242SEXUALLY TRANSMITTED DISEASE CONT'L	48,449	33,232	50,020		-50,020	-100.0%	0.4	0.4	0.4	38,020			-0.4	-38,020
33243AIDS SCREENING & PREVENTION PROGRAM	104,759	95,700	102,412	1,100	-101,312	-98.9%	1.1	1.1	1.1	77,006			-1.1	-77,006
33244PREVENTIVE MEDICINE	137,117	138,675	124,262	130,292	6,030	4.9%	2.3	2.3	2.1	94,450	2.2	97,729	0.1	3,279
33247SUPPLEMENTAL FOOD (W.I.C.)	853,343	873,445	903,206	956,414	53,208	5.9%	14.2	13.2	13.2	684,506	13.2	715,400		30,894
33249CHILDHOOD LEAD POISONING PREVENTION	57,709	36,516	76,775	550	-76,225	-99.3%	1.0	1.0	1.0	57,938			-1.0	-57,938
Fund Total	<b>3,789,730</b>	<b>3,664,531</b>	<b>4,115,828</b>	<b>3,777,352</b>	<b>-338,476</b>	<b>-8.2%</b>	<b>54.7</b>	<b>53.8</b>	<b>49.2</b>	<b>3,074,219</b>	<b>43.6</b>	<b>2,781,924</b>	<b>-5.6</b>	<b>-292,295</b>





# Financing Reports

## Financing by Major Object Code

Department: **12 PUBLIC HEALTH**

### SPECIAL FUNDS

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
4301	NORMAL ACTIVITY SERVICES	3,789,730	3,664,531	4,115,828	3,777,352	-338,476
	<b>FEES, SALES AND SERVICES</b>	3,789,730	3,664,531	4,115,828	3,777,352	-338,476
	Fund Total	3,789,730	3,664,531	4,115,828	3,777,352	-338,476

<b><u>Department Total</u></b>	<b><u>3,789,730</u></b>	<b><u>3,664,531</u></b>	<b><u>4,115,828</u></b>	<b><u>3,777,352</u></b>	<b><u>-338,476</u></b>
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## City of Saint Paul Financing Plan by Department and Activity

Fund: **305 PUBLIC HEALTH SPEC REV FUND**

Fund Manager: DIANE C HOLMGREN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

SALARY AND BENEFIT COSTS OF CITY EMPLOYEES WORKING FOR THE SAINT PAUL/RAMSEY COUNTY PUBLIC HEALTH DEPARTMENT ARE REIMBURSED BY RAMSEY COUNTY, AND THE COUNTY IS RESPONSIBLE FOR THE PORTION OF THE TAX LEVY THAT COVERS THESE EXPENSES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>12</b>	<b>PUBLIC HEALTH</b>					
33220	PUBLIC HEALTH SUPPORT SERVICES	630,341	607,178	547,194	573,053	25,859
33221	HEALTH BUILDING MAINTENANCE	191,208	187,319	227,906	238,849	10,943
33222	HEALTH LABORATORY	294,897	305,296	339,416	360,780	21,364
33223	BIRTH AND DEATH RECORDS	94,019	49,751	103,456	110,287	6,831
33224	COMPUTERIZED INFORMATION SERVICES	195,783	210,504	209,377	105,295	-104,082
33225	DISEASE INVESTIGATION AND CONTROL	145,512	151,832	244,636	150,663	-93,973
33226	COMMUNICABLE DISEASE CONTROL	220,384	177,289	147,202	175,183	27,981
33227	FAMILIES IN CRISIS	89,527	93,994	92,610	112,547	19,937
33231	CHS GRANT ADMINISTRATION	55,020	59,188	109,351	113,406	4,055
33232	HEALTH RECORDS	7,550		53,123	56,021	2,898
33233	FAMILY PLANNING PROGRAM	269,017	250,518	366,808	263,348	-103,460
33234	IMMUNIZATION PROGRAM	103,040	102,667	108,022	102,560	-5,462
33236	PUBLIC HEALTH NUTRITION	1,927				0
33238	WOMEN'S HEALTH CLINIC	25,429	17,589			0
33239	HEALTH LABORATORY-SPECIAL	84,132	94,192	97,430	103,441	6,011
33240	LEAD BASED PAINT HAZ CNTRL PROG	180,567	179,646	212,622	223,563	10,941
33242	SEXUALLY TRANSMITTED DISEASE CONT'L	48,449	33,232	50,020		-50,020
33243	AIDS SCREENING & PREVENTION PROGRAM	104,759	95,700	102,412	1,100	-101,312
33244	PREVENTIVE MEDICINE	137,117	138,675	124,262	130,292	6,030
33247	SUPPLEMENTAL FOOD (W.I.C.)	853,343	804,242	903,206	956,414	53,208
33249	CHILDHOOD LEAD POISONING PREVENTION	57,709	36,516	76,775	550	-76,225
33251	COMMUNITY HEALTH EDUCATION		69,203			0
	<b>Department Total</b>	<b>3,789,730</b>	<b>3,664,531</b>	<b>4,115,828</b>	<b>3,777,352</b>	<b>-338,476</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	3,789,730	3,664,531	4,115,828	3,777,352	-338,476
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>3,789,730</b>	<b>3,664,531</b>	<b>4,115,828</b>	<b>3,777,352</b>	<b>-338,476</b>



# Personnel Reports

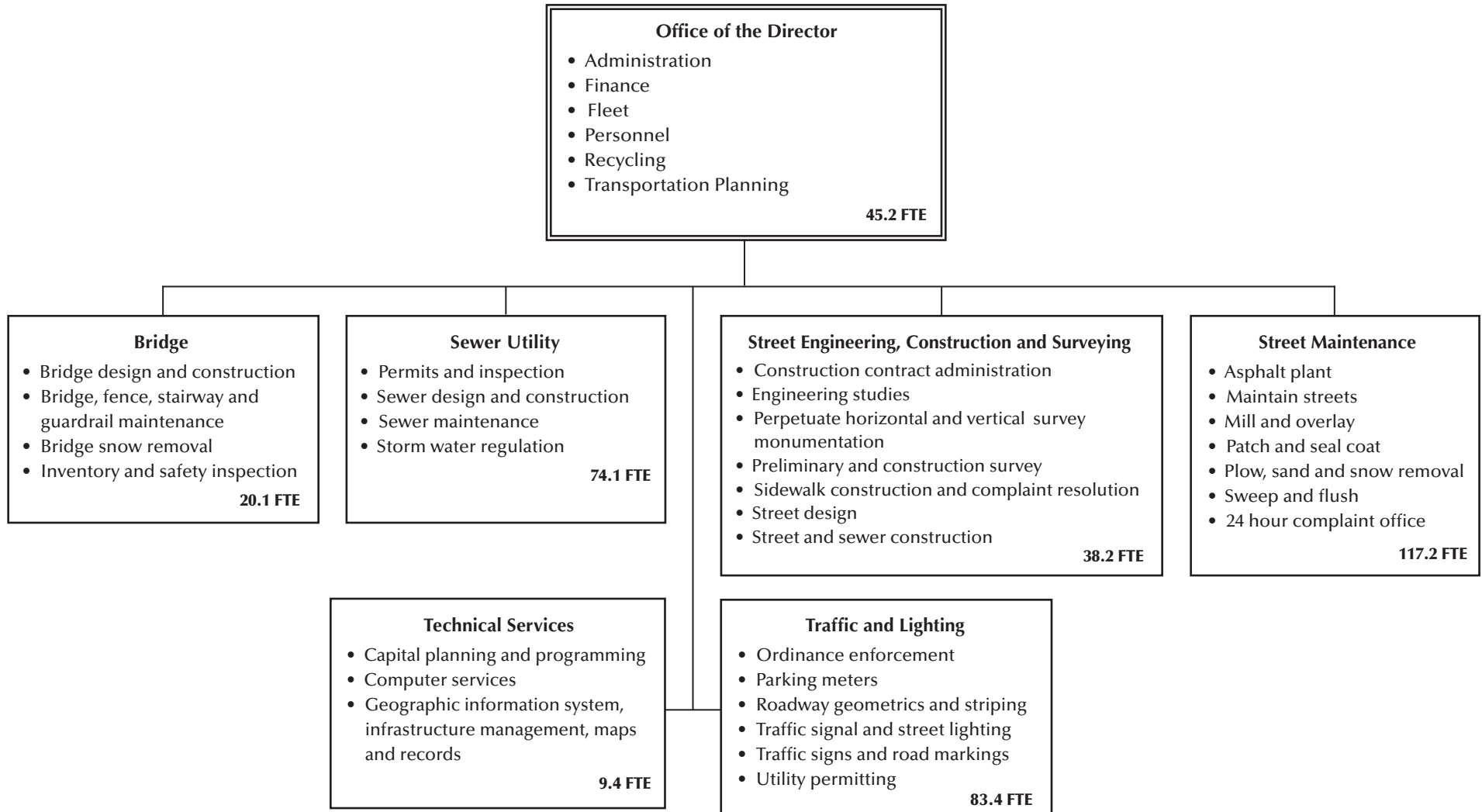
**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department	Activity	2007 Adopted FTE	2008 Adopted FTE	2009 Adopted FTE	2010 Mayor's Proposed FTE	Change from 2009 Adopted
12	PUBLIC HEALTH					
1220	PUBLIC HEALTH SPECIAL FUND					
	33220 PUBLIC HEALTH SUPPORT SERVICES	7.5	7.5	5.5	5.5	0.0
	33221 HEALTH BUILDING MAINTENANCE	3.0	3.0	3.0	3.0	0.0
	33222 HEALTH LABORATORY	3.9	3.9	3.9	3.9	0.0
	33223 BIRTH AND DEATH RECORDS	2.5	2.5	1.5	1.5	0.0
	33224 COMPUTERIZED INFORMATION SERVICES	2.0	2.0	2.0	1.0	-1.0
	33225 DISEASE INVESTIGATION AND CONTROL	2.0	2.0	2.0	1.0	-1.0
	33226 COMMUNICABLE DISEASE CONTROL	2.4	3.4	2.2	2.4	0.2
	33227 FAMILIES IN CRISIS	1.0	1.0	1.0	1.0	0.0
	33231 CHS GRANT ADMINISTRATION	0.5	0.5	0.5	0.5	0.0
	33232 HEALTH RECORDS	0.5	0.5	0.5	0.5	0.0
	33233 FAMILY PLANNING PROGRAM	4.7	4.7	4.7	3.6	-1.1
	33234 IMMUNIZATION PROGRAM	1.7	1.8	1.6	1.3	-0.3
	33239 HEALTH LABORATORY-SPECIAL	1.0	1.0	1.0	1.0	0.0
	33240 LEAD BASED PAINT HAZ CNTRL PROG	3.0	2.0	2.0	2.0	0.0
	33242 SEXUALLY TRANSMITTED DISEASE CONT'L	0.4	0.4	0.4		-0.4
	33243 AIDS SCREENING & PREVENTION PROGRAM	1.1	1.1	1.1		-1.1
	33244 PREVENTIVE MEDICINE	2.3	2.3	2.1	2.2	0.1
	33247 SUPPLEMENTAL FOOD (W.I.C.)	14.2	13.2	13.2	13.2	0.0
	33249 CHILDHOOD LEAD POISONING PREVENTION	1.0	1.0	1.0		-1.0
	<b>Division Total</b>	<b>54.7</b>	<b>53.8</b>	<b>49.2</b>	<b>43.6</b>	<b>-5.6</b>
	<b>Department Total</b>	<b>54.7</b>	<b>53.8</b>	<b>49.2</b>	<b>43.6</b>	<b>-5.6</b>

# Public Works

*The Department of Public Works is committed to performing its many services in the most timely, efficient and cost-effective manner possible.*



**(Total 387.6 FTE)**

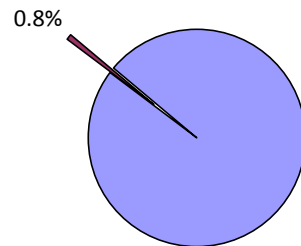
## Mayor's 2010 Proposed Budget Public Works

### Department Description:

The Public Works Department is responsible for preserving and enhancing infrastructure to ensure a safe and livable Capitol City for all by making sure that:

- Streets, alleys, and sidewalks are kept clean, well-lit, clear, safe, and have routine maintenance to the level customers expect;
- Traffic signals are functioning safely and are maintained; traffic signs are in place and maintained;
- Sanitary and storm sewers are cleaned, have routine maintenance, and provide the safe transport of waste water and storm water for treatment; flood protection levees and pumping facilities are maintained and are prepared for floods;
- Engineering services (design, survey, inspections, administration) are provided for street, sewer, traffic, and bridge construction projects;
- Maintenance equipment is maintained and available for use.

### **Public Works' Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget: \$1,590,014
- Total Special Fund Budget: \$139,913,281
- Total FTEs: 387.6
- 863 miles of streets
- 806 miles of sanitary sewers; 450 miles of storm sewers
- 1,011 miles of sidewalks
- 60 city-owned bridges
- 35,714 street light fixtures; 384 signalized intersections
- 490 fleet rental units (vehicles and other equipment)

### Department Goals

- Implementation of a Pavement Management System
- Strategic Plan Implementation
- American Public Works Association (APWA) Best Practices Certification

### Recent Accomplishments

- Retained a AAA bond rating from Standard & Poor's and a Aa2 bond rating from Moody's Investor Service for Sewer Utility revenue bonds.
- Completed a comprehensive Right-of-Way Study in July 2009 in conjunction with the Office of Financial Services
- Received the 2008 American Public Works Association (APWA) Technical Innovation award for the city's use of CodeRED, a citywide calling system for announcing snow emergencies.
- Received the 2009 APWA Exceptional Performance Safety award for assisting in the planning and execution of the 2008 Republican National Convention.
- Received the 2009 Biennial Award for Excellence in Highway Design from the Federal Highway Administration for the Phalen Boulevard Corridor.
- Received the 2009 Award of Excellence in the Informational Video category from the Minnesota Association of Government Communicators for the "Who's Pipe is it, Anyway?" video production that explained St. Paul's sanitary sewer system.
- Received the January 2009 Innovative Transportation Solutions Award from Women in Transportation Minnesota for "Everyday Poems for City Sidewalks".
- Completed three Residential Street Vitality Projects (RSVP) in 2008; Ivy-Kennard, Griggs-Jefferson, and Seventh-Bay.



## Mayor's 2010 Proposed Budget

### Public Works

#### Fiscal Summary

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	1,564,280	1,765,560	1,590,014	(175,546)	-9.9%	12.8	10.3
Fund 205: Public Works Engineering Fund	7,414,672	8,379,664	8,835,836	456,172	5.4%	63.7	65.5
Fund 225: Right of Way Maintenance Fund	26,401,142	28,476,107	30,076,736	1,600,629	5.6%	130.5	126.4
Fund 230: Parking Meter Collection and Fines	5,070,878	5,289,958	5,743,338	453,380	8.6%	4.8	4.8
Fund 231: Lighting Assessment Districts*	5,284,457	200,000	230,000	30,000	15.0%	-	-
Fund 232: Solid Waste & Recycling	2,946,779	3,417,583	4,051,296	633,713	18.5%	1.0	1.0
Fund 240: Traffic, Signal & Lighting Maintenance	10,649,274	13,658,375	13,821,839	163,464	1.2%	70.4	66.0
Fund 245: Asphalt Plant Internal Service	2,552,044	3,707,469	4,176,181	468,712	12.6%	4.3	4.3
Fund 250: Public Works Equipment Service*	6,673,464	6,751,647	6,880,113	128,466	1.9%	23.0	23.0
Fund 255: Public Works Admin & Support Services*	5,518,778	3,160,090	3,241,184	81,094	2.6%	18.7	18.7
Fund 260: Sewer Utility	48,913,185	60,457,041	62,856,758	2,399,717	4.0%	67.6	67.6
<b>Financing</b>							
General Fund	1,218,422	1,210,146	1,084,887	(125,259)	-10.4%		
Fund 205: Public Works Engineering Fund	6,572,515	8,379,664	8,835,836	456,172	5.4%		
Fund 225: Right of Way Maintenance Fund	25,951,373	28,476,107	30,076,736	1,600,629	5.6%		
Fund 230: Parking Meter Collection and Fines	5,069,610	5,289,958	5,743,338	453,380	8.6%		
Fund 231: Lighting Assessment Districts*	167,842	200,000	230,000	30,000	15.0%		
Fund 232: Solid Waste & Recycling	3,123,605	3,417,583	4,051,296	633,713	18.5%		
Fund 240: Traffic, Signal & Lighting Maintenance	11,168,086	13,658,375	13,821,839	163,464	1.2%		
Fund 245: Asphalt Plant Internal Service	2,910,096	3,707,469	4,176,181	468,712	12.6%		
Fund 250: Public Works Equipment Service*	5,855,683	6,751,647	6,880,113	128,466	1.9%		
Fund 255: Public Works Admin & Support Services*	5,826,349	3,160,090	3,241,184	81,094	2.6%		
Fund 260: Sewer Utility	44,130,321	60,457,041	62,856,758	2,399,717	4.0%		

\* The spending and financing changes in this fund are the result of inflationary adjustments to current service levels only. For this reason, additional detail is not provided on the following pages.

## Budget Changes Summary

As part of the City's overall budget goal, the Public Works department eliminated the Traffic Calming function in their areas funded through the general fund. The Mayor's 2010 proposed budget for Public Works includes a 14% reduction in general fund spending.

A modest increase in the Right of Way (ROW) assessment is proposed; inflationary cost increases are offset by street maintenance service reductions. Additionally, modest increases are also proposed in the Storm and Sanitary Sewer rates. These increases maintain current services and address capital needs. There is a larger increase in recycling rates that is needed to offset a significant rate increase charged to the City by our contracted vendor.

## General Fund Budget Changes

## Public Works

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	83,362	-	-	-
Subtotal	<u>83,362</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Public Works General Fund Reduction</b>				
General Fund support for the traffic calming program will be eliminated and spending on overtime and supplies will be reduced. The Bicycle/Pedestrian Coordinator 0.7 FTE added in the 2009 budget was put into contingency and eliminated.				
Eliminated Traffic Calming program from General Fund & shifted some staff to Engineering Special Fund	(217,226)	-	(2.5)	-
Reduced Overtime	(27,139)	-	-	-
Cut materials and supplies	(14,543)	-	-	-
Subtotal	<u>(258,908)</u>	<u>-</u>	<u>(2.5)</u>	<u>-</u>
<b>General Fund revenues</b>				
The City charges interest on street and sewer assessments that are not paid in full upon billing. Citizens can elect to have these charges added to their property taxes. For those that choose this approach, interest is charged. The interest rate has been reduced to reflect the current economic climate. It is anticipated this change will reduce revenues to the General Fund by \$125,259.				
Interest revenue on Storm Sewer Assessments	-	(28,469)	-	-
Interest revenue on Right of Way Street Assessments	-	(96,790)	-	-
Subtotal	<u>-</u>	<u>(125,259)</u>	<u>-</u>	<u>-</u>
<b>General Fund Budget Changes Total</b>	<b>(175,546)</b>	<b>(125,259)</b>	<b>(2.5)</b>	-

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	300,189	-	-	-
Subtotal	<u>300,189</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Personnel shifts</b>				
As part of eliminating the Traffic Calming function from the general fund, 1.8 FTE were shifted to this fund. This increase reflects salary, fringe and central service costs associated with these positions. These positions are engineers doing engineering work different from Traffic Calming.				
Personnel-related expenditures shifted from PW General Fund	155,983	-	1.8	-
Subtotal	<u>155,983</u>	<u>-</u>	<u>1.8</u>	<u>-</u>
<b>Revenue Changes</b>				
Fees charged against capital projects for engineering services in a number of areas is how this fund pays for its expenses.				
Increased design revenues from Sewer Capital Projects	-	427,830	-	-
Net change from several other revenue sources	-	28,342	-	-
Subtotal	<u>-</u>	<u>456,172</u>	<u>-</u>	<u>-</u>
<b>Fund 205: Public Works Engineering Fund Total</b>	<b>456,172</b>	<b>456,172</b>	<b>1.8</b>	<b>-</b>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	713,100	-	-	-
Subtotal	<u>713,100</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Service Changes**

The proposed budget included several service level reductions to help reduce the rate increase for street maintenance. One notable increase is in the transfer to the Forestry division in Parks. The increase of \$250,600 is to address Emerald Ash Borer concerns.

Increase transfer to Forestry to combat Emerald Ash Borer	250,600	-	-	-
Reduce transfer to general fund for interest charged against assessments paid following year	(96,790)	-	-	-
Eliminate the Alley Mill and Overlay program	(197,859)	-	(0.5)	(0.5)
Reduce street sweeping program	(182,613)	-	(1.3)	(1.3)
Reduce sidewalk program	(115,853)	-	-	-
Reduce Mowing program	(80,000)	-	(1.2)	-
Transfer Neighborhood Cleanup Program to the Solid Waste and Recycling Fund	(125,000)	-	-	-
Reduce Pothole Patching program	<u>(156,977)</u>	<u>-</u>	<u>(1.1)</u>	<u>(1.1)</u>
Subtotal	<u>(704,492)</u>	<u>-</u>	<u>(4.1)</u>	<u>(2.9)</u>

**Revenue Changes**

The proposed rate increase in ROW assessments is 6.85%. Of this, 1.17% to support the Emerald Ash Borer program in Forestry, leaving 5.68% to support Public Works' street maintenance activities. Intergovernmental revenue changes include increases in MSA and County Aid. The increase in transfer revenues from Storm Sewer was anticipated in the 2009 budget to pay for the full cost of the fall street sweeping.

ROW Assessments-proposed increase	-	1,433,572	-	-
Changes in Intergovernmental Revenue (3403-3501)	-	243,024	-	-
Changes in Fund Balance (Use of & Contribution)	-	(178,177)	-	-
Transfer from Storm Sewer-fall street sweeping	-	199,000	-	-
Reduced interest revenue-charged against assessments paid following year	<u>-</u>	<u>(96,790)</u>	<u>-</u>	<u>-</u>
Subtotal	<u>-</u>	<u>1,600,629</u>	<u>-</u>	<u>-</u>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Operations Cost Increases</b>				
Much of this category is related to cost drivers increasing . One item of note relates to the transfer to support the Traffic Fund. The transfer would be higher by \$200,000 if not for a plan to no longer replace knocked down light poles that cannot be billed to a third party. This decision was made to help reduce the proposed rate increase. Another item of note is the loan repayment for Rivoli clean-up costs. The final project costs exceeded the budgeted amount.				
Petroleum based inflation-fuel, bitumen, asphalt	288,700	-	-	-
Increase in transfers to Forestry & Traffic Funds	545,318	-	-	-
Increases in Unemployment and Tort Liability rates	85,485	-	-	-
Increase in Equipment replacement	222,500	-	-	-
Loan payment on anticipated advance to pay Rivoli site cleanup costs	200,716	-	-	-
Ongoing maintenance-Pavement Management System	50,000	-	-	-
Vehicle rental increase	108,302	-	-	-
Debt Service on 2010 CIB Bonds for Sidewalks	75,000	-	-	-
Brick Paver Maintenance-materials	16,000	-	-	-
Subtotal	<u>1,592,021</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund 225: Right of Way Maintenance Fund Total</b>	<b>1,600,629</b>	<b>1,600,629</b>	<b>(4.1)</b>	<b>(2.9)</b>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	24,624	-	-	-
Subtotal	<u>24,624</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Operations Changes</b>				
In order to preserve the funding level transferred to the general fund, spending reductions were required in both Public Works and Police. These changes limited the increase in spending from 2009 to 2010 to just \$3,380.				
Reductions in capital equipment and materials-Public Works	(18,736)	-	-	-
Reduced transfer for Police parking	(5,888)	-	-	-
Subtotal	<u>(24,624)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Revenue Changes</b>				
The State of MN has been adding all fine revenues together when remitting to the City. As a result, what appears to be parking fine revenues have been increasing significantly, while Court Fine revenue in the City Attorney's Office has dropped an equally significant amount. Because the City is unable to obtain detail from the State sufficient to properly credit these revenues, this line item has been increased in Public Works and decreased by the same amount for the City Attorney.				
Adjust Fine Revenues to reflect how the State of MN is paying the City-no net change	500,000	500,000	-	-
Other revenue changes	(46,620)	(46,620)	-	-
Subtotal	<u>453,380</u>	<u>453,380</u>	<u>-</u>	<u>-</u>
<b>Fund 230: Parking Meter Collection and Fines Total</b>	<b>453,380</b>	<b>453,380</b>	<b>-</b>	<b>-</b>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	8,713	8,713	-	-
Subtotal	<u>8,713</u>	<u>8,713</u>	-	-
<b>Operations Changes</b>				
The rate being charged to the City by Eureka has increased by \$500,000. Expenditures have increased by the same amount. The only other change beyond a small inflationary increase in personnel relates to the Neighborhood Cleanup program. The proposed budget uses the Solid Waste fund as the financing source for this program, which has an annual expense of \$125,000. For 2010, the Neighborhood Cleanup Program will be covered by a Use of Fund Balance while Public Works and District Councils evaluate the appropriate level of City financing. In 2011, the cost of this program will be reflected in the Recycling Service Rate.				
Increase in Recycling fees	500,000	500,000	-	-
Neighborhood Cleanup program	<u>125,000</u>	<u>125,000</u>	-	-
Subtotal	<u>625,000</u>	<u>625,000</u>	-	-
<b>Fund 232: Solid Waste and Recycling Total</b>	<b>633,713</b>	<b>633,713</b>	-	-

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	163,464	-	-	-
Subtotal	<u>163,464</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Programmatic Changes</b>				
The Traffic Fund eliminated 4.4 vacant FTE's. Two of the positions, a ROW Permit Inspector and Office Assistant retired within past year and will not be replaced. Some reorganization has been completed and their work has been shifted to other employees. The other 2.4 FTE are seasonal trades worker positions that have been vacant for the past few years. In addition to position reductions, approximately 100 street light poles a year that are knocked down with no third party to bill, will not be replaced.				
Reduction for 4.4 FTE reduction	(330,286)	-	(4.4)	-
Changed budgeting practice for Trades positions-increased direct fringe, plus salary & fringe inflation	568,951	-	-	-
Knocked down light poles will not be replaced	(200,000)	-	-	-
All Other Miscellaneous Changes	(38,665)	-	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>(4.4)</u>	<u>-</u>
<b>Revenue Changes</b>				
The largest revenue source for the Traffic Fund is a transfer from the Right of Way Fund. This transfer increases by \$457,104. A second significant revenue source is service revenue for project work that is billed out. This revenue is adjusted downward to better reflect anticipated work levels. Several other revenue sources had increases that totaled approximately \$120,000.				
Increase in Transfer from Right of Way Fund	-	457,104	-	-
ROW Permit Fee increase	-	55,000	-	-
Changes in Intergovernmental Revenue	-	34,806	-	-
Changes in Fees, Sales & Services--Project Work	-	(500,807)	-	-
Increase in billing outside parties for knocked down light poles	-	90,000	-	-
Add Rental revenue-not previously budgeted	-	13,137	-	-
Changes in Net Assets (Use of & Contribution)	-	14,224	-	-
Subtotal	<u>-</u>	<u>163,464</u>	<u>-</u>	<u>-</u>
<b>Fund 240: Traffic, Signal and Lighting Maintenance Total</b>	<b>163,464</b>	<b>163,464</b>	<b>(4.4)</b>	<b>-</b>



		<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>		28,087	-	-	-
	Subtotal	<u>28,087</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Revenue Changes</b>					
The Asphalt plant bills out the cost of its materials and other expenses to customers. The anticipated cost for bitumen requires an increase in sales rates.					
Net increase in sales revenue		-	468,712	-	-
	Subtotal	<u>-</u>	<u>468,712</u>	<u>-</u>	<u>-</u>
<b>Operations Changes</b>					
The Asphalt plant bills out the cost of its materials and other expenses to customers. The anticipated cost for bitumen accounts for most of the change in this fund.					
Bitumen and utility increase		480,203			
Net change in services and other materials and supplies		(39,578)	-	-	-
	Subtotal	<u>440,625</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund 245: Asphalt Plant Total</b>		<b>468,712</b>	<b>468,712</b>	-	-

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	313,793	-	-	-
Subtotal	<u>313,793</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Programmatic Changes**

This budget proposes transferring oversight of the Sewer Availability Charge to DSI. The corresponding spending decrease is \$1.3 million. The WPA repayment plan anticipates an increase of \$2.5 million in the transfer to the General Fund.

WPA repayment increase	2,500,000	-	-	-
Transfer SAC activity to DSI	<u>(1,300,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>1,200,000</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Revenue Changes**

Proposed rate increases for sanitary and storm sewer rates are 5.7% and 6.8% respectively. Large revenue reductions include reduced bond proceeds (\$3.5 million) and the transfer of the SAC program to DSI (\$1.3 million). The largest revenue increase is in use of Net Assets, which is proposed to increase \$4.6 million. This is part of the planned use of bond proceeds from the 2008 bond sale.

Change in Sanitary Sewer Bill	-	1,809,686	-	-
Change in Storm Sewer Bill	-	800,486	-	-
Decrease in Interest Revenue charged on assessments	-	(28,469)	-	-
Changes in Bond Proceeds	-	(3,500,000)	-	-
Changes in Sewer Avail. Charge	-	(1,300,000)	-	-
Changes in Repayment of Advance	-	(38,296)	-	-
Changes in Use of Net Assets	-	<u>4,656,310</u>	-	-
Subtotal	<u>-</u>	<u>2,399,717</u>	<u>-</u>	<u>-</u>

**Operations Changes**

The Sewer Utility has a capital equipment purchase, sewer repair work, 2009 bond payments and an increased charge from Metropolitan Council Environmental Services (MCES), that account for significant spending increases. One large decrease is for nearly \$350,000 and results from the sewer fund no longer being asked to make loans to other City funds for energy retrofitting projects.

Replace Sewer Jet-vac machine	425,000	-	-	-
Payment to MCES	283,829	-	-	-
Sewer Repair and Engineering	239,000	-	-	-
2009 Bond Payments	341,321	-	-	-
Current plan no longer calls for Sewer loans to pay for energy projects-removed spending	(349,489)	-	-	-
Reduced transfer to General Fund to reflect lower interest revenues on assessments	(28,469)	-	-	-
Added cost of City Attorney staff support to direct expenditures	63,223	-	-	-
Net Other Changes	<u>(88,491)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>885,924</u>	<u>-</u>	<u>-</u>	<u>-</u>

<b>Fund 260: Sewer Utility Total</b>	<b>2,399,717</b>	<b>2,399,717</b>	<b>-</b>	<b>-</b>
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# Spending Reports

# Public Works

Department/Office Director: **BRUCE E BEESE**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>Spending By Unit</b>					
001 GENERAL FUND	1,505,423	1,564,280	1,765,560	1,590,014	-175,546
205 PUBLIC WORKS ENGINEERING FUND	6,061,912	7,414,672	8,379,664	8,835,836	456,172
225 RIGHT OF WAY MAINTENANCE FUND	28,550,569	26,401,142	28,476,107	30,076,736	1,600,629
230 PARKING METER COLLECTION AND FINES	5,379,604	5,070,878	5,289,958	5,743,338	453,380
231 LIGHTING ASSESSMENT DISTRICTS	166,901	223,162	200,000	230,000	30,000
232 SOLID WASTE & RECYCLING	2,873,843	2,946,779	3,417,583	4,051,296	633,713
240 TRAFFIC, SIGNAL, & LGHTG MTCE	10,755,820	10,649,274	13,658,375	13,821,839	163,464
245 ASPHALT PLANT INTERNAL SERVICE	2,337,123	2,552,044	3,707,469	4,176,181	468,712
250 PUBLIC WORKS EQUIPMENT SERVICE	6,412,530	6,673,464	6,751,647	6,880,113	128,466
255 PUB.WKS.ADMIN & SPPT.SERVICES	6,241,878	5,518,778	3,160,090	3,241,184	81,094
260 SEWER UTILITY	42,774,603	48,913,185	60,457,041	62,856,758	2,399,717
Total Spending by Uni	<b>113,060,205</b>	<b>117,927,658</b>	<b>135,263,494</b>	<b>141,503,295</b>	<b>6,239,801</b>
<b>Spending By Major Object</b>					
SALARIES	20,866,906	21,413,344	23,532,502	23,888,867	356,365
SERVICES	17,781,882	17,893,168	20,757,069	21,460,964	703,895
MATERIALS AND SUPPLIES	13,780,340	13,723,708	17,010,459	17,352,156	341,697
EMPLOYER FRINGE BENEFITS	9,650,663	10,235,254	9,179,420	10,592,098	1,412,678
MISC TRANSFER CONTINGENCY ETC	39,960,786	45,590,488	56,687,060	59,263,221	2,576,161
DEBT	8,352,002	7,912,131	5,037,756	5,344,096	306,340
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS	2,667,626	1,159,565	3,059,228	3,601,893	542,665
Total Spending by Object	<b>113,060,205</b>	<b>117,927,658</b>	<b>135,263,494</b>	<b>141,503,295</b>	<b>6,239,801</b>
Percent Change from Previous Year		4.3%	14.7%	4.6%	
<b>Financing By Major Object</b>					
GENERAL FUND	1,505,423	1,564,280	1,765,560	1,590,014	-175,546
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS	1,072,975	1,229,252	1,218,000	1,273,000	55,000
INTERGOVERNMENTAL REVENUE	8,366,367	9,518,258	9,182,226	9,960,056	777,830
FEES, SALES AND SERVICES	64,344,657	67,932,116	75,376,639	78,727,339	3,350,700
ENTERPRISE AND UTILITY REVENUES	39,132	6,694	20,000	20,000	
MISCELLANEOUS REVENUE	24,785,216	27,731,638	40,446,650	37,535,013	-2,911,637
TRANSFERS	3,591,055	4,357,522	4,257,477	4,913,581	656,104
FUND BALANCES			2,996,942	7,484,292	4,487,350
Total Financing by Object	<b>103,704,825</b>	<b>112,339,760</b>	<b>135,263,494</b>	<b>141,503,295</b>	<b>6,239,801</b>
Percent Change from Previous Year		8.3%	20.4%	4.6%	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **07 PUBLIC WORKS**

Division: **0701 PUBLIC WORKS ADMINISTRATION**

Division Manager: BRUCE E BEESE

Division Mission:

TO PROVIDE MANAGEMENT AND SUPPORT SERVICES TO THE OPERATING DIVISIONS IN THE DEPARTMENT OF PUBLIC WORKS. NOTE: MUCH OF THIS PROGRAMMING AND FINANCING HAS TRANSITIONED FROM THE GENERAL FUND TO THE ADMINISTRATION SPECIAL FUND 255 OVER THE PAST SEVERAL YEARS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount	
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES	171,968	210,812	208,386	219,278	10,892	5.2%				
MATERIALS AND SUPPLIES			9,747	2,542	-7,205	-73.9%				
EMPLOYER FRINGE BENEFITS	3,845		0	0						
MISC TRANSFER CONTINGENCY ETC	7,191	7,191	8,043	8,030	-13	-0.2%				
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Division Total	<b>183,004</b>	<b>218,003</b>	<b>226,176</b>	<b>229,850</b>	<b>3,674</b>	<b>1.6%</b>				
<b>by Activity</b>										
02000 DIRECTOR'S OFFICE: PUBLIC WORKS	67,848	62,845	71,018	74,692	3,674	5.2%				
02010 XCEL ENERGY PERMITTING COSTS	115,156	155,158	155,158	155,158						
Division Total	<b>183,004</b>	<b>218,003</b>	<b>226,176</b>	<b>229,850</b>	<b>3,674</b>	<b>1.6%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>19.1%</b>	<b>3.7%</b>							

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **07 PUBLIC WORKS**

Division: **0710 ENGINEERING DIVISION**

Division Manager: JOHN P MACZKO

Division Mission:

TO BE RESPONSIBLE FOR PLANNING, PROGRAMMING, DESIGN, CONSTRUCTION AND USE OF STREETS AND BRIDGES. NOTE: SOME PROGRAMMING AND FINANCING FOR THIS HAS TRANSITIONED FROM THE GENERAL FUND TO THE SPECIAL FUND 205 DURING THE PAST SEVERAL YEARS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior	Last Year	Adopted	Mayor's Proposed					Authorized	Adopted		Mayor's Proposed		2009
Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount					
<b>by Type of Expenditure</b>														
SALARIES	411,789	393,751	440,367	433,364	-7,003	-1.6%								
SERVICES	14,846	14,519	27,332	29,483	2,151	7.9%								
MATERIALS AND SUPPLIES			23,063	20,513	-2,550	-11.1%								
EMPLOYER FRINGE BENEFITS	134,029	136,522	134,213	144,394	10,181	7.6%								
MISC TRANSFER CONTINGENCY ETC														
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS														
Division Total	<b>560,664</b>	<b>544,792</b>	<b>624,975</b>	<b>627,754</b>	<b>2,779</b>	<b>0.4%</b>								
<b>by Activity</b>														
02105 TRANSPORTATION PLANNING	20,797	21,866	23,137	24,399	1,262	5.5%	0.2	0.2	0.2	17,572	0.2	18,287	715	
02150 STREET ENGINEERING: PUB.WKS.	156,566	152,844	192,223	200,891	8,668	4.5%	1.8	1.8	1.8	123,335	1.8	129,509	6,174	
02170 BRIDGE ENGINEERING: PUB.WKS.	97,424	100,431	103,119	108,612	5,493	5.3%	0.9	0.9	0.9	77,187	0.9	74,768	-2,419	
02180 CONSTRUCTION INSPECTION: P.W.	120,732	116,308	115,704	121,568	5,864	5.1%	1.1	1.1	1.1	82,818	1.1	86,803	3,985	
02190 SURVEY SECTION: PUBLIC WORKS	165,145	153,343	190,792	172,284	-18,508	-9.7%	2.2	1.7	1.7	139,455	1.7	123,997	-15,458	
Division Total	<b>560,664</b>	<b>544,792</b>	<b>624,975</b>	<b>627,754</b>	<b>2,779</b>	<b>0.4%</b>	<b>6.2</b>	<b>5.7</b>	<b>5.7</b>	<b>440,367</b>	<b>5.7</b>	<b>433,364</b>	<b>0.0</b>	<b>-7,003</b>
Percent Change from Previous Year		<b>-2.8%</b>	<b>14.7%</b>				<b>-8.1%</b>	<b>0.0%</b>				<b>0.0%</b>	<b>-1.6%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **07 PUBLIC WORKS**

Division: **0732 TRAFFIC, SIGNAL & LIGHT'G MAINT.**

Division Manager: PAUL A ST.MARTIN

Division Mission:

TO PROVIDE SAFE, EFFICIENT, ECONOMICAL TRAFFIC CONTROL AND ENHANCE SAFETY WITH EFFICIENT STREET LIGHTING FOR THE CITIZENS AND BUSINESSES IN SAINT PAUL.  
NOTE: MUCH OF THE PROGRAMMING AND FINANCING FOR THIS HAS BEEN TRANSITIONED INTO SPECIAL FUND 240 OVER THE PAST SEVERAL YEARS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		Change from 2009	2007	2008	2009	2010		Change from 2009	FTE/Amount	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Mayor's Proposed Change/Percent		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	398,697	416,356	447,097	355,743	-91,354	-20.4%								
SERVICES	114,419	121,671	127,353	131,432	4,079	3.2%								
MATERIALS AND SUPPLIES	113,049	116,523	124,267	116,515	-7,752	-6.2%								
EMPLOYER FRINGE BENEFITS	135,590	146,935	150,356	128,720	-21,636	-14.4%								
MISC TRANSFER CONTINGENCY ETC			65,336	0	-65,336	-100.0%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS														
Division Total	<b>761,755</b>	<b>801,485</b>	<b>914,409</b>	<b>732,410</b>	<b>-181,999</b>	<b>-19.9%</b>								
<b>by Activity</b>														
02155 TRAFFIC ENGR'G: PUB.WKS.- GF	493,816	503,142	525,691	554,227	28,536	5.4%	4.9	4.9	4.9	342,016	4.6	355,743	-0.3	13,727
02157 TRAFFIC CALMING	139,728	133,231	210,535	0	-210,535	-100.0%	1.5	1.5	2.2	105,081			-2.2	-105,081
02280 TRAFFIC LIGHT'G & SIGNALS	128,211	165,112	178,183	178,183										
Division Total	<b>761,755</b>	<b>801,485</b>	<b>914,409</b>	<b>732,410</b>	<b>-181,999</b>	<b>-19.9%</b>	<b>6.4</b>	<b>6.4</b>	<b>7.1</b>	<b>447,097</b>	<b>4.6</b>	<b>355,743</b>	<b>-2.5</b>	<b>-91,354</b>
Percent Change from Previous Year		<b>5.2%</b>	<b>14.1%</b>				<b>0.0%</b>	<b>10.9%</b>					<b>-35.2%</b>	<b>-20.4%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **205 PUBLIC WORKS ENGINEERING FUND**

Fund Manager: **JOHN P MACZKO**

Department: **07 PUBLIC WORKS**

Department Director: **BRUCE E BEESE**

Fund Purpose:

TO BE RESPONSIBLE FOR PLANNING, PROGRAMMING, DESIGN, CONSTRUCTION AND USE OF STREETS AND BRIDGES

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2009 FTE/Amount		
			Amount	Change/Percent									
<b>by Type of Expenditure</b>													
SALARIES	2,936,819	3,824,830	4,159,873	4,472,247	312,374	7.5%							
SERVICES	1,154,800	1,802,006	2,108,602	2,088,638	-19,964	-0.9%							
MATERIALS AND SUPPLIES	115,489	64,675	388,619	352,737	-35,882	-9.2%							
EMPLOYER FRINGE BENEFITS	1,062,639	1,334,066	1,278,082	1,450,001	171,919	13.5%							
MISC TRANSFER CONTINGENCY ETC	689,255	361,936	115,164	142,889	27,725	24.1%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS	102,910	27,159	329,324	329,324									
Spending Total	<b>6,061,912</b>	<b>7,414,672</b>	<b>8,379,664</b>	<b>8,835,836</b>	<b>456,172</b>	<b>5.4%</b>							
<b>by Activity</b>													
12100MUNICIPAL ENGR. ADMIN.	-465,984	914,985											
12101OFFICE ENGINEER ADMINISTRATION	340,755	333,988	467,236	456,337	-10,899	-2.3%							
12102COMPUTER SERVICES: PUB WKS	230,549	239,148	219,746	230,645	10,899	5.0%							
12103ASSET MANAGEMENT	16,576												
12105TRANSPORTATION PLANNING	285,181	375,332	399,254	415,920	16,666	4.2%	2.3	2.3	2.3	212,352	2.3	224,136	11,784
12110CAPITAL FORECASTING & PROGRAMMING	152,049	182,902	560,620	571,535	10,915	1.9%	1.4	1.4	1.4	142,725	1.4	149,032	6,307
12115PW - TECHNICAL SERVICES	1,042,244	1,147,586	1,410,403	1,452,810	42,407	3.0%	7.1	7.1	8.0	556,330	8.0	590,170	33,840
12150STREET DESIGN - PROJECTS	862,579	872,737	1,152,445	1,205,836	53,391	4.6%	10.3	10.3	10.3	705,157	10.3	729,009	23,852
12155TRAFFIC ENGR'G - PROJECTS	641,580	609,589	637,060	823,972	186,912	29.3%	5.7	5.7	6.2	419,712	8.0	552,204	1.8 132,492
12160SEWER DESIGN - PROJECTS	607,283	657,413	693,136	725,729	32,593	4.7%	6.5	6.5	6.5	430,200	6.5	453,350	23,150
12170BRIDGE ENG. - PROJECTS	514,597	514,684	647,452	672,856	25,404	3.9%	5.7	5.7	5.7	360,845	5.7	366,273	5,428
12180CONSTRUCTION - PROJECTS	1,045,201	784,333	1,063,993	1,108,425	44,432	4.2%	10.6	10.6	10.6	663,561	10.6	698,094	34,533
12190SURVEY - PROJECTS	789,302	781,975	1,128,319	1,171,771	43,452	3.9%	12.7	12.7	12.7	668,991	12.7	709,979	40,988
Fund Total	<b>6,061,912</b>	<b>7,414,672</b>	<b>8,379,664</b>	<b>8,835,836</b>	<b>456,172</b>	<b>5.4%</b>	<b>62.3</b>	<b>62.3</b>	<b>63.7</b>	<b>4,159,873</b>	<b>65.5</b>	<b>4,472,247</b>	<b>1.8 312,374</b>
Percent Change from Previous Year		<b>22.3%</b>	<b>13.0%</b>				<b>0.0%</b>	<b>2.2%</b>				<b>2.8%</b>	<b>7.5%</b>



## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **225 RIGHT OF WAY MAINTENANCE FUND**

Fund Manager: **KEVIN L NELSON**

Department: **07 PUBLIC WORKS**

Department Director: **BRUCE E BEESE**

Fund Purpose:

TO PROVIDE STREET AND BRIDGE MAINTENANCE ON CITY OWNED STREETS AND BRIDGES AND REPAIR AND MAINTAIN STREETS AND BRIDGES WITH DESIGNATIONS OTHER THAN CITY OWNED WITHIN THE CITY LIMITS AS DIRECTED BY STATE AND FEDERAL MUNICIPALITIES.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2007	2008	2009	2010		2007	2008	2009	2010		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Authorized FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount			
<b>by Type of Expenditure</b>													
SALARIES	6,491,610	6,328,659	6,751,188	6,952,627	201,439	3.0%							
SERVICES	5,954,487	5,450,346	5,607,214	5,479,235	-127,979	-2.3%							
MATERIALS AND SUPPLIES	4,490,751	3,674,950	4,906,616	4,913,139	6,523	0.1%							
EMPLOYER FRINGE BENEFITS	3,517,260	3,366,139	3,045,463	3,450,024	404,561	13.3%							
MISC TRANSFER CONTINGENCY ETC	7,460,567	7,520,973	8,100,302	8,993,887	893,585	11.0%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS	635,895	60,075	65,324	287,824	222,500	340.6%							
Spending Total	<b>28,550,569</b>	<b>26,401,142</b>	<b>28,476,107</b>	<b>30,076,736</b>	<b>1,600,629</b>	<b>5.6%</b>							
<b>by Activity</b>													
42310ADMINISTRATION	8,638,316	8,668,456	2,125,609	2,504,004	378,395	17.8%	3.9	3.9	3.9	273,691	3.9	286,875	13,184
42316STREET REPAIR & CLEAN'G EQUIPT.	635,895	60,075	65,324	287,824	222,500	340.6%							
42318FIELD OPERATIONS	910,603	872,357	811,923	840,058	28,135	3.5%	7.0	7.0	7.7	347,617	7.7	362,451	14,834
42325NEIGHBORHOOD CLEANUP	129,888	118,811	125,000	0	-125,000	-100.0%							
42330ROW TRANSFERS-GENERAL FUND			823,941	727,182	-96,759	-11.7%							
42331BOULEVARD TREE MAINTENANCE			2,379,824	2,719,169	339,345	14.3%							
42332TRAFFIC-LTS-SIGNALS-PVMNT MKGS			4,034,890	4,492,528	457,638	11.3%							
42333SIDEWALK PROGRAM			702,051	661,292	-40,759	-5.8%							
42340BRIDGE,FENCE,STAIRWAY MAINT.	1,491,396	1,592,326	1,447,290	1,503,586	56,296	3.9%	13.5	13.5	13.5	785,917	13.5	796,036	10,119
42360DOWNTOWN STREETS - CLASS 1-A	861,738	796,927	1,104,240	1,205,657	101,417	9.2%	9.4	9.4	5.3	325,365	5.0	323,779	-0.3
42361DOWNTOWN STREETS - CLASS 1-B	98,481	71,457	167,025	185,815	18,790	11.2%	1.0	1.0	0.4	34,588	0.4	35,382	794
42362OUTLYING COMM & ARTER - CLASS II	6,869,146	6,782,641	6,918,210	7,015,868	97,658	1.4%	49.5	49.5	46.9	2,395,726	44.2	2,447,991	-2.7
42363RESIDENTIAL STREETS - CLASS III	7,701,946	6,517,174	6,439,721	6,740,125	300,404	4.7%	43.2	43.2	42.8	2,077,311	42.3	2,191,827	-0.5
42364OILED & PAVED ALLEYS - CLASS IV	1,161,750	867,217	1,253,332	1,113,216	-140,116	-11.2%	9.8	9.8	9.2	469,941	8.6	465,608	-0.6
42365UNIMPROVED STREETS - CLASS V	10,263	7,847	28,052	29,263	1,211	4.3%	0.7	0.7	0.3	13,727	0.3	14,389	662
42366UNIMPROVED ALLEYS - CLASS VI	41,148	45,852	49,675	51,149	1,474	3.0%	0.5	0.5	0.5	27,305	0.5	28,289	984
Fund Total	<b>28,550,569</b>	<b>26,401,142</b>	<b>28,476,107</b>	<b>30,076,736</b>	<b>1,600,629</b>	<b>5.6%</b>	<b>138.5</b>	<b>138.5</b>	<b>130.5</b>	<b>6,751,188</b>	<b>126.4</b>	<b>6,952,627</b>	<b>-4.1</b>
Percent Change from Previous Year		<b>-7.5%</b>	<b>7.9%</b>				<b>0.0%</b>	<b>-5.8%</b>				<b>-3.1%</b>	<b>3.0%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **230 PARKING METER COLLECTION AND FINES**

Fund Manager: **PAUL A ST.MARTIN**

Department: **07 PUBLIC WORKS**

Department Director: **BRUCE E BEESE**

Fund Purpose:

TO ACCOUNT FOR PARKING METER AND FINE REVENUES WHICH SUPPORT METER MAINTENANCE AND ENFORCEMENT.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2009 FTE/Amount			
			Amount	Change/Percent										
<b>by Type of Expenditure</b>														
SALARIES	194,652	212,859	224,023	233,043	9,020	4.0%								
SERVICES	145,955	181,652	163,926	186,896	22,970	14.0%								
MATERIALS AND SUPPLIES	22,741	83,001	91,031	60,705	-30,326	-33.3%								
EMPLOYER FRINGE BENEFITS	62,730	74,305	72,407	88,011	15,604	21.6%								
MISC TRANSFER CONTINGENCY ETC	4,953,527	4,519,061	4,730,571	5,174,683	444,112	9.4%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS			8,000	0	-8,000	-100.0%								
Spending Total	<b>5,379,604</b>	<b>5,070,878</b>	<b>5,289,958</b>	<b>5,743,338</b>	<b>453,380</b>	<b>8.6%</b>								
<b>by Activity</b>														
32210SURFACE PARKING ENFORCEMENT UNIT	1,392,211	1,415,570	1,554,855	1,548,967	-5,888	-0.4%								
32211PARK METER REV TRANS TO GEN FUND	3,557,187	3,097,713	3,168,907	3,618,907	450,000	14.2%								
32212PARKING METER REPAIR	430,206	557,595	566,196	575,464	9,268	1.6%	4.8	4.8	4.8	224,023	4.8	233,043	9,020	
Fund Total	<b>5,379,604</b>	<b>5,070,878</b>	<b>5,289,958</b>	<b>5,743,338</b>	<b>453,380</b>	<b>8.6%</b>	<b>4.8</b>	<b>4.8</b>	<b>4.8</b>	<b>224,023</b>	<b>4.8</b>	<b>233,043</b>	<b>0.0</b>	<b>9,020</b>
Percent Change from Previous Year		<b>-5.7%</b>	<b>4.3%</b>				<b>0.0%</b>	<b>0.0%</b>			<b>0.0%</b>	<b>4.0%</b>		

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **231 LIGHTING ASSESSMENT DISTRICTS**

Fund Manager: **PAUL A ST.MARTIN**

Department: **07 PUBLIC WORKS**

Department Director: **BRUCE E BEESE**

Fund Purpose:

TO ACCOUNT FOR MAINTENANCE AND OPERATION OF STREET LIGHTING ASSESSMENT DISTRICTS THROUGHOUT THE CITY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES	69,682	120,049	100,000	110,000	10,000	10.0%				
MATERIALS AND SUPPLIES	97,219	103,113	100,000	120,000	20,000	20.0%				
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>166,901</b>	<b>223,162</b>	<b>200,000</b>	<b>230,000</b>	<b>30,000</b>	<b>15.0%</b>				
<b>by Activity</b>										
32320LIGHTING MAINT. ASSESSMENT DISTRICT	166,901	223,162	200,000	230,000	30,000	15.0%				
Fund Total	<b>166,901</b>	<b>223,162</b>	<b>200,000</b>	<b>230,000</b>	<b>30,000</b>	<b>15.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>33.7%</b>	<b>-10.4%</b>							



## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **240 TRAFFIC, SIGNAL, & LGHTG MTCE**

Fund Manager: **PAUL A ST.MARTIN**

Department: **07 PUBLIC WORKS**

Department Director: **BRUCE E BEESE**

Fund Purpose:

TO MODIFY, INSTALL AND REPAIR DAMAGE TO THE TRAFFIC SIGNAL, STREET LIGHTING AND SIGNING SYSTEMS. TO MAINTAIN AND OPERATE THE ABOVE SYSTEMS. TO BILL THE GENERAL FUND FOR ROUTINE MAINTENANCE, PREVENTIVE MAINTENANCE & EXTRAORDINARY MAINTENANCE. TO BILL THE CAPITAL IMPROVEMENT PROJECTS FOR NEW INSTALLATIONS AND MAJOR IMPROVEMENTS. TO BILL INDIVIDUALS FOR REPAIR OF DAMAGED PROPERTY. TO ADMINISTER THE INSTALLATION OF PRIVATE BUS SHELTERS. TO ADMINISTER AND COORDINATE THE USE OF AND ENFORCEMENT ON THE CITY'S RIGHT OF WAY.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior	Last Year	Adopted	Mayor's Proposed	Change/Percent				Authorized	Adopted		Mayor's Proposed	2009	
Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount					
<b>by Type of Expenditure</b>														
SALARIES	3,829,245	3,476,257	4,794,387	4,433,035	-361,352	-7.5%								
SERVICES	1,804,328	1,778,510	2,307,705	2,364,008	56,303	2.4%								
MATERIALS AND SUPPLIES	3,105,722	3,384,923	4,468,519	4,402,868	-65,651	-1.5%								
EMPLOYER FRINGE BENEFITS	1,963,580	1,925,660	1,973,091	2,509,043	535,952	27.2%								
MISC TRANSFER CONTINGENCY ETC	30,656	66,135	84,673	82,885	-1,788	-2.1%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	22,289	17,789	30,000	30,000										
Spending Total	<b>10,755,820</b>	<b>10,649,274</b>	<b>13,658,375</b>	<b>13,821,839</b>	<b>163,464</b>	<b>1.2%</b>								
<b>by Activity</b>														
12005TRAFFIC MAINTENANCE - PROJECTS	1,276,771	1,425,771	1,662,957	1,903,190	240,233	14.4%	19.0	19.0	15.9	849,345	13.9	745,212	-2.0	-104,133
12006SIGNAL MAINTENANCE - PROJECTS	2,000,398	1,986,389	2,300,879	2,636,959	336,080	14.6%	16.1	15.1	14.1	1,161,041	13.2	1,043,165	-0.9	-117,876
12007LIGHTING MAINTENANCE - PROJECTS	3,821,787	3,802,494	4,931,228	5,142,817	211,589	4.3%	20.4	22.4	20.4	1,681,526	19.9	1,549,109	-0.5	-132,417
12008BUS SHELTER ADMIN.	19,887	17,036	25,778	27,539	1,761	6.8%	0.2	0.2	0.2	14,730	0.2	15,813		1,083
12009TRAFFIC WAREHOUSE	1,913,691	1,881,513	2,862,425	2,301,255	-561,170	-19.6%	2.7	2.7	2.7	147,115	2.7	154,321		7,206
12010RESIDENTIAL PARKING PERMIT PRGM.	37,919	46,266	37,302	41,503	4,201	11.3%	0.3	0.3	0.3	16,635	0.3	16,876		241
12012GSOC/MAPS & RECORDS	197,247	188,335	319,489	315,297	-4,192	-1.3%	3.8	2.8	3.8	190,627	3.8	199,882		9,255
12015UTILITY & PERMITTEE ADMIN. & COORD.	1,488,120	1,301,470	1,518,317	1,453,279	-65,038	-4.3%	15.0	14.0	13.0	733,368	12.0	708,657	-1.0	-24,711
Fund Total	<b>10,755,820</b>	<b>10,649,274</b>	<b>13,658,375</b>	<b>13,821,839</b>	<b>163,464</b>	<b>1.2%</b>	<b>77.5</b>	<b>76.5</b>	<b>70.4</b>	<b>4,794,387</b>	<b>66.0</b>	<b>4,433,035</b>	<b>-4.4</b>	<b>-361,352</b>
Percent Change from Previous Year		<b>-1.0%</b>	<b>28.3%</b>				<b>-1.3%</b>	<b>-8.0%</b>					<b>-6.3%</b>	<b>-7.5%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **245 ASPHALT PLANT INTERNAL SERVICE**

Fund Manager: **KEVIN L NELSON**

Department: **07 PUBLIC WORKS**

Department Director: **BRUCE E BEESE**

Fund Purpose:

THE PURPOSE OF THE ASPHALT PLANT IS TO PRODUCE VARIOUS TYPES OF ASPHALT MIXTURES TO BE USED IN THE PATCHING, REPAIRING, AND GENERAL MAINTENANCE OF STREETS. IT IS CENTRALLY LOCATED FOR THE PRIMARY PURPOSE OF MINIMIZING TRAVEL TIME IN ADDITION TO PROVIDING QUICK ACCESS AND MINIMUM DOWNTIME WHILE LOADING. DURING THE SPRING POTHOLE SEASON, THE PLANT HAS AN EARLY START UP DATE TO PROVIDE HOT ASPHALT TO THE STREET REPAIR CREWS THUS ALLOWING PERMANENT REPAIRS TO BE MADE AS SOON AS POSSIBLE.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	237,869	199,679	249,428	267,085	17,657	7.1%								
SERVICES	110,039	88,705	168,941	138,527	-30,414	-18.0%								
MATERIALS AND SUPPLIES	1,902,910	2,170,456	3,211,859	3,682,898	471,039	14.7%								
EMPLOYER FRINGE BENEFITS	86,305	93,205	77,241	87,671	10,430	13.5%								
MISC TRANSFER CONTINGENCY ETC														
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>2,337,123</b>	<b>2,552,044</b>	<b>3,707,469</b>	<b>4,176,181</b>	<b>468,712</b>	<b>12.6%</b>								
<b>by Activity</b>														
12201 ASPHALT PLANT	2,337,123	2,552,044	3,707,469	4,176,181	468,712	12.6%	4.3	4.3	4.3	249,428	4.3	267,085	17,657	
Fund Total	<b>2,337,123</b>	<b>2,552,044</b>	<b>3,707,469</b>	<b>4,176,181</b>	<b>468,712</b>	<b>12.6%</b>	<b>4.3</b>	<b>4.3</b>	<b>4.3</b>	<b>249,428</b>	<b>4.3</b>	<b>267,085</b>	<b>0.0</b>	<b>17,657</b>
Percent Change from Previous Year		<b>9.2%</b>	<b>45.3%</b>				<b>0.0%</b>	<b>0.0%</b>				<b>0.0%</b>	<b>7.1%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **250 PUBLIC WORKS EQUIPMENT SERVICE**

Fund Manager: **LARON A MUNDAHL**

Department: **07 PUBLIC WORKS**

Department Director: **BRUCE E BEESE**

Fund Purpose:

THE MISSION OF PUBLIC WORKS MUNICIPAL EQUIPMENT IS TO PROVIDE A POOL OF RENTAL CARS, TRUCKS, SPECIALIZED VEHICLES AND EQUIPMENT. THIS EQUIPMENT IS RENTED TO PUBLIC WORKS DIVISIONS, OTHER CITY DEPARTMENTS AND OTHER GOVERNMENTAL AGENCIES. MUNICIPAL EQUIPMENT OPERATES A CITY-WIDE EQUIPMENT DISPATCHING SERVICE. IT ALSO REPAIRS AND MAINTAINS EQUIPMENT OWNED AND OPERATED BY PUBLIC WORKS DIVISIONS AND OTHER CITY DEPARTMENTS AND WRITES SPECIFICATIONS FOR PUBLIC WORKS VEHICLES AND EQUIPMENT, PURCHASES AND DISPOSES OF PUBLIC WORKS VEHICLES AND EQUIPMENT, PROVIDES EQUIPMENT RECORDS AND A COMPUTERIZED FUEL SYSTEM.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Authorized FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	1,194,771	1,233,540	1,312,414	1,370,989	58,575	4.5%								
SERVICES	735,707	766,999	715,571	796,361	80,790	11.3%								
MATERIALS AND SUPPLIES	2,604,076	3,117,674	2,895,603	2,894,414	-1,189	0.0%								
EMPLOYER FRINGE BENEFITS	534,579	623,957	456,828	533,953	77,125	16.9%								
MISC TRANSFER CONTINGENCY ETC	670	6,149	11,846	11,846										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	1,342,726	925,145	1,359,385	1,272,550	-86,835	-6.4%								
Spending Total	<b>6,412,530</b>	<b>6,673,464</b>	<b>6,751,647</b>	<b>6,880,113</b>	<b>128,466</b>	<b>1.9%</b>								
<b>by Activity</b>														
12202PUB.WKS. EQUIPMENT SERVICES	6,412,305	6,668,984	6,751,647	6,880,113	128,466	1.9%	23.0	23.0	23.0	1,312,414	23.0	1,370,989	58,575	
12205MOTOR VEHICLE BUDGET	225	4,480												
Fund Total	<b>6,412,530</b>	<b>6,673,464</b>	<b>6,751,647</b>	<b>6,880,113</b>	<b>128,466</b>	<b>1.9%</b>	<b>23.0</b>	<b>23.0</b>	<b>23.0</b>	<b>1,312,414</b>	<b>23.0</b>	<b>1,370,989</b>	<b>0.0</b>	<b>58,575</b>
Percent Change from Previous Year		<b>4.1%</b>	<b>1.2%</b>				<b>0.0%</b>	<b>0.0%</b>				<b>0.0%</b>	<b>4.5%</b>	

**City of Saint Paul**  
**2010 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **255 PUB.WKS.ADMIN & SPPT.SERVICES**Fund Manager: **BRUCE E BEESE**Department: **07 PUBLIC WORKS**Department Director: **BRUCE E BEESE**

Fund Purpose:

TO PROVIDE MANAGEMENT AND SUPPORT SERVICES TO THE OPERATING DIVISIONS IN THE DEPARTMENT OF PUBLIC WORKS

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior	Last Year	Adopted	Mayor's Proposed					Authorized	Adopted		Mayor's Proposed		2009
Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount					
<b>by Type of Expenditure</b>														
SALARIES	2,071,326	2,151,374	1,242,354	1,291,495	49,141	4.0%								
SERVICES	946,906	875,773	445,948	437,677	-8,271	-1.9%								
MATERIALS AND SUPPLIES	502,721	467,554	105,777	97,271	-8,506	-8.0%								
EMPLOYER FRINGE BENEFITS	798,374	806,484	406,884	448,920	42,036	10.3%								
MISC TRANSFER CONTINGENCY ETC	1,244,675	1,050,698	925,652	942,346	16,694	1.8%								
DEBT	159,822	117,547												
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	518,052	49,347	33,475	23,475	-10,000	-29.9%								
Spending Total	<b>6,241,878</b>	<b>5,518,778</b>	<b>3,160,090</b>	<b>3,241,184</b>	<b>81,094</b>	<b>2.6%</b>								
<b>by Activity</b>														
12300DIRECTOR'S OFFICE	485,691	443,807	483,329	495,345	12,016	2.5%	2.7	2.7	2.7	266,143	2.7	269,028	2,885	
12303MARKETING & PUBLIC RELATIONS	852	98,091	136,115	142,233	6,118	4.5%		1.5	1.5	86,192	1.5	90,488	4,296	
12320ACCOUNTING AND PAYROLL	869,441	922,961	924,053	976,948	52,895	5.7%	11.0	11.0	10.0	606,604	10.0	635,714	29,110	
12321OFFICE ADMINISTRATION	403,526	409,039	474,994	479,962	4,968	1.0%	4.0	4.5	3.5	210,912	3.5	221,506	10,594	
12322COMPUTER SERVICES	1,012,700	961,446	999,660	999,660			1.0	1.0						
12340DESIGN GROUP	447,831	449,662					4.5	4.5						
12350CITY HALL ANNEX - OPERATING	1,954,394	1,221,066					3.5	3.5						
12363REAL ESTATE ADMIN & SERVICE FEES	935,375	895,727					10.3	10.3						
12375SAFETY SERVICES	132,068	116,979	141,939	147,036	5,097	3.6%	1.0	1.0	1.0	72,503	1.0	74,759	2,256	
Fund Total	<b>6,241,878</b>	<b>5,518,778</b>	<b>3,160,090</b>	<b>3,241,184</b>	<b>81,094</b>	<b>2.6%</b>	<b>38.0</b>	<b>40.0</b>	<b>18.7</b>	<b>1,242,354</b>	<b>18.7</b>	<b>1,291,495</b>	<b>0.0</b>	<b>49,141</b>
Percent Change from Previous Year		<b>-11.6%</b>	<b>-42.7%</b>					<b>5.3%</b>	<b>-53.3%</b>				<b>0.0%</b>	<b>4.0%</b>



## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **260 SEWER UTILITY**

Fund Manager: **BRUCE D ELDER**

Department: **07 PUBLIC WORKS**

Department Director: **BRUCE E BEESE**

Fund Purpose:

TO PROVIDE CITY RESIDENTS WITH AN ADEQUATE AND RELIABLE STORM, SANITARY AND/OR COMBINED SYSTEM THAT COMPLIES WITH FEDERAL AND STATE REQUIREMENTS AT A REASONABLE COST. THIS FUND DESIGNS, CONSTRUCTS, MAINTAINS AND OPERATES THE CITY'S SEWER SYSTEM. IT ACCOUNTS FOR THE COLLECTION OF MONIES TO PAY THE METROPOLITAN WASTE CONTROL COMMISSION, WATERSHED MANAGEMENT ORGANIZATION FUNCTIONS, SEWER AVAILABILITY CHARGE AND STORM SEWER SYSTEM CHARGE TRANSFERS. THE FUND FURTHER ACCOUNTS FOR COORDINATION WITH THE MINNESOTA POLLUTION CONTROL AGENCY, ENVIRONMENTAL PROTECTION AGENCY, METROPOLITAN COUNCIL AND OTHER ENVIRONMENTAL AGENCIES OR GROUPS AND THE UTILITY COMPANIES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized	Adopted	Adopted	Mayor's Proposed		2009			
			Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	3,037,077	3,077,846	3,810,769	3,973,427	162,658	4.3%								
SERVICES	3,970,961	3,948,181	5,777,144	5,855,482	78,338	1.4%								
MATERIALS AND SUPPLIES	823,344	535,605	674,469	677,665	3,196	0.5%								
EMPLOYER FRINGE BENEFITS	1,331,043	1,693,576	1,552,710	1,715,713	163,003	10.5%								
MISC TRANSFER CONTINGENCY ETC	25,374,244	31,783,344	42,370,473	43,631,655	1,261,182	3.0%								
DEBT	8,192,179	7,794,584	5,037,756	5,344,096	306,340	6.1%								
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	45,753	80,049	1,233,720	1,658,720	425,000	34.4%								
Spending Total	<b>42,774,603</b>	<b>48,913,185</b>	<b>60,457,041</b>	<b>62,856,758</b>	<b>2,399,717</b>	<b>4.0%</b>								
<b>by Activity</b>														
22200MAJOR SEWER SERVICE OBLIGATION	22,726,544	23,564,739	29,799,827	32,412,077	2,612,250	8.8%								
22201SEWER MAINTENANCE	5,446,783	5,357,214	6,237,317	6,885,754	648,437	10.4%	44.2	45.7	46.2	2,447,034	46.0	2,542,863	-0.2	95,829
22206SEWER MAINTENANCE-EQUIPMENT		1,555												
22207SEWER SYSTEM MANAGEMENT	677,297	792,391	1,081,805	1,120,325	38,520	3.6%	8.4	7.8	7.0	421,050	7.0	441,044		19,994
22208REGIONAL ISSUES/MANDATES MGMNT.	166,804	158,012	150,597	159,378	8,781	5.8%	1.3	1.3	1.0	104,315	1.0	109,208		4,893
22209SAC ADMIN & PROJECTS	1,224,138	805,945	1,371,962	0	-1,371,962	-100.0%	0.4	0.1						
22211SEWER INFRASTRUCTURE MGMNT.	205,304	301,211	736,376	758,469	22,093	3.0%	4.4	4.6	4.6	257,421	4.6	269,496		12,075
22212STORM SEWER SYSTEM CHARGE	208,126	260,845	353,688	363,759	10,071	2.8%	2.1	1.7	1.7	102,747	1.7	107,333		4,586
22214INFLOW AND INFILTRATION	632,280	552,681	731,139	800,789	69,650	9.5%	1.5	2.2	1.6	113,913	1.6	119,362		5,449
22217MAJOR SEWER REPAIR CONSTR.		1,474,696	2,019,000	2,080,000	61,000	3.0%								
22220SEWER TUNNEL REHABILITATION		0	3,000,000	3,090,000	90,000	3.0%								
22221SEWER CONSTRUCTION	4,019,318	8,371,146	8,140,000	8,150,000	10,000	0.1%								
22222REVENUE BOND DEBT SERVICE	5,286,576	3,528,913	0	0										
22225STORMWATER DISCHARGE MGMNT.	294,369	387,272	1,530,727	1,409,294	-121,433	-7.9%	3.1	2.1	2.2	158,899	2.2	165,957		7,058
22226GOPHER STATE ONE-CALL	172,020	180,853	173,521	178,328	4,807	2.8%	2.2	2.1	1.0	58,459	1.0	60,705		2,246
22227PRIVATE SEWER CONN. REPAIR PROG.	258,053	362,070	800,000	800,000										
22228SEWER INSPECTION PROGRAM		706	755,902	765,954	10,052	1.3%			2.3	146,931	2.5	157,459	0.2	10,528
22304DEBT SERVICE - 2004 BONDS	444,779	449,195	446,544	445,044	-1,500	-0.3%								
223062006 REVENUE BOND DEBT SERVICE	635,350	630,517	634,675	628,875	-5,800	-0.9%								
223082008 REVENUE BOND DEBT SERVICE		1,361,065	1,793,873	1,767,998	-25,875	-1.4%								
223092009 REVENUE BOND DEBT SERVICE			330,000	671,321	341,321	103.4%								
22398DEBT SERVICE - 1998 BONDS	376,862	372,159	370,088	369,393	-695	-0.2%								
Fund Total														

## City of Saint Paul

### 2010 Budget Fund Spending Plan Summary

#### Mayor's Proposed Budget

Fund: **260 SEWER UTILITY**  
 Department: **07 PUBLIC WORKS**

Fund Manager: **BRUCE D ELDER**  
 Department Director: **BRUCE E BEESE**

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	Authorized FTE/Amount	Adopted FTE/Amount	FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount			
Percent Change from Previous Year	42,774,603	48,913,185	60,457,041	62,856,758	2,399,717	4.0%	67.6	67.6	67.6	3,810,769	67.6	3,973,427	0.0	162,658
		14.4%	23.6%				0.0%	0.0%			0.0%		4.3%	

# Financing Reports

## Financing by Major Object Code

Department: **07 PUBLIC WORKS**

### GENERAL FUND

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
2850 <u>USE OF STREET - TEMPORARY</u>					
<b>LICENSES AND PERMITS</b>	0	0	0	0	0
4397 <u>PW COLLABORATIONS</u>					
<b>FEES, SALES AND SERVICES</b>	0	0	0	0	0
7302 <u>TRANSFER FROM ENTERPRISE FUND</u>	227,758	300,536	280,120	251,651	-28,469
7303 <u>TRANSFER FROM INTERNAL SERVICE FUND</u>	500,000				
7305 <u>TRANSFER FROM SPECIAL REVENUE FUND</u>	822,544	917,886	930,026	833,236	-96,790
<b>TRANSFERS</b>	1,550,302	1,218,422	1,210,146	1,084,887	-125,259
<b>Fund Total</b>	1,550,302	1,218,422	1,210,146	1,084,887	-125,259

## Financing by Major Object Code

Department: **07 PUBLIC WORKS**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
2830 CEMENT SIDEWALKS	13,132	9,670	13,000	13,000	
2832 SEWER - HOUSE CONNECTIONS	75,850	74,900	90,000	90,000	
2833 VACATION - STREETS AND ALLEYS	9,300	10,675			
2850 USE OF STREET - TEMPORARY	964,981	1,124,294	1,105,000	1,160,000	55,000
2851 USE OF STREET - PERMANENT	897	988			
2852 USE OF STREET - VARIOUS LOCATIONS	8,815	8,725	10,000	10,000	
<b>LICENSES AND PERMITS</b>	1,072,975	1,229,252	1,218,000	1,273,000	55,000
3403 MUNICIPAL STATE AID	2,755,885	3,261,052	2,987,103	3,064,933	77,830
3450 TRUNK HIGHWAY FUNDS	201,509	1,062,500	765,000	765,000	
3501 COUNTY AID	1,363,104	1,480,534	1,587,775	1,787,775	200,000
3699 OTHER MISCELLANEOUS GRANTS	540,176	587,567	590,394	590,394	
3705 CITY SHRE OF COUNTY COURT	3,505,693	3,126,605	3,251,954	3,751,954	500,000
<b>INTERGOVERNMENTAL REVENUE</b>	8,366,367	9,518,258	9,182,226	9,960,056	777,830
4071 PARKING	907	123	1,000	987	-13
4072 PARKING METERS	1,714,372	1,716,397	1,865,397	1,765,397	-100,000
4099 FEES - N.O.C.	44,109	53,151	40,000	45,000	5,000
4202 ASPHALT	2,345,110	2,903,274	3,706,969	4,340,000	633,031
4204 MAPS, PUBLICATIONS & REPORTS	8,072	9,153	7,000	7,000	
4206 GAIN ON SALE OF ASSETS	25,962	12,409	15,000	15,000	
4215 SURPLUS - PURCHASING	15,426	5,239			
4272 METER HOODING	130,592	181,030	144,179	180,000	35,821
4299 SALES N.O.C.	201,444	181,436	185,000	185,000	
4301 NORMAL ACTIVITY SERVICES	15,624,514	16,707,494	20,745,847	19,816,359	-929,488
4314 SANITARY SEWER BILL	29,952,998	30,717,496	31,605,527	33,415,213	1,809,686
4323 VEHICLE MAINTENANCE	919,649	934,576	857,564	880,000	22,436
4390 STORM SEWER SYSTEM CHARGE	10,106,582	11,302,321	11,759,487	12,559,973	800,486
4392 SEWER CONNECTION REPAIR CHARGE	386,150	251,674	800,000	800,000	
4399 SERVICES N.O.C.	2,868,770	2,956,343	3,643,669	4,717,410	1,073,741
<b>FEES, SALES AND SERVICES</b>	64,344,657	67,932,116	75,376,639	78,727,339	3,350,700

## Financing by Major Object Code

Department: **07 PUBLIC WORKS**

### SPECIAL FUNDS

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
5499	RENTALS N.O.C.	39,132	6,694	20,000	20,000	
<b>ENTERPRISE AND UTILITY REVENUES</b>		39,132	6,694	20,000	20,000	0
6001	CURRENT YEAR	11,350,663	12,628,196	26,186,009	28,124,790	1,938,781
6002	1ST YEAR DELINQUENT	291,346	379,503			
6003	2ND YEAR DELINQUENT	57,098	76,294			
6004	3RD YEAR DELINQUENT	26,178	19,952			
6005	4TH YEAR DELINQUENT	12,143	8,668			
6006	5TH YEAR AND PRIOR	7,439	6,027			
6007	PENALTIES & INT. P. I. R. ASSETS	181,307	185,304	40,000	40,000	
6008	TAX EXEMPT PROPERTIES		4,926			
6010	PREPAID ASSESSMENTS	8,845,307	10,036,259	50,000	60,000	10,000
6107	PENALTIES AND INTERESTS-MISC.ASSESS			655,026	558,236	-96,790
6108	TAX EXEMPT PROPERTIES	54,964	536,231			
6201	BOND SALE			11,000,000	7,500,000	-3,500,000
6210			67,657			
6301	SEWER AVAILABILITY CHARGE	1,511,224	887,300	1,300,000		-1,300,000
6601	ACCRUED INTEREST ON BOND SOLD		10,698			
6602	INTEREST ON INVESTMENTS	296,574	368,545	580,120	551,651	-28,469
6605	OTHER INTEREST EARNED	3,801	550			
6606	INTEREST ON NOTES & LOANS RECEIVBLE	40,434	35,533	30,329	30,329	
6611	INC(DEC) FMV OF INVESTMENT	104,515	194,542			
6801	RENTS	1,659,753	1,700,563	43,000	56,137	13,137
6901	CASH OVER OR SHORT	-2,021	6			
6908	DAMAGE CLAIM RECOVERY FROM OTHERS	320,365	516,998	310,000	400,000	90,000
6914	REFUNDS - JURY DUTY PAY	400	120			
6917	REFUNDS - OVERPAYMENTS	10,232	609			
6922	REPAYMENT OF ADVANCE OR LOAN			252,166	213,870	-38,296
6928	RECOVERABLE ADVANCE FR GENERAL FUND					
6999	OTHER MISCELLANEOUS REVENUE N.O.C.	13,494	67,157			
<b>MISCELLANEOUS REVENUE</b>						

## Financing by Major Object Code

Department: **07 PUBLIC WORKS**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>MISCELLANEOUS REVENUE</b>	24,785,216	27,731,638	40,446,650	37,535,013	-2,911,637
7299 TRANSFER FROM GENERAL FUND	7,191	7,191	7,191	7,191	
7302 TRANSFER FROM ENTERPRISE FUND	153,560	171,613	242,000	441,000	199,000
7303 TRANSFER FROM INTERNAL SERVICE FUND		247,362			
7305 TRANSFER FROM SPECIAL REVENUE FUND	3,304,364	3,741,396	4,008,286	4,465,390	457,104
7306 TRANSFER FROM CAP PROJ FUND-OTHER	125,940	189,960			
<b>TRANSFERS</b>	3,591,055	4,357,522	4,257,477	4,913,581	656,104
9830 USE OF FUND BALANCE			737,627	639,159	-98,468
9831 CONTRIBUTION TO FUND BALANCE			-515,746	-446,951	68,795
9925 USE OF NET ASSETS			3,374,014	7,712,301	4,338,287
9926 CONTRIBUTION TO NET ASSETS			-598,953	-420,217	178,736
<b>FUND BALANCES</b>	0	0	2,996,942	7,484,292	4,487,350
Fund Total	102,199,402	110,775,480	133,497,934	139,913,281	6,415,347

<b><u>Department Total</u></b>	<b><u>103,749,704</u></b>	<b><u>111,993,902</u></b>	<b><u>134,708,080</u></b>	<b><u>140,998,168</u></b>	<b><u>6,290,088</u></b>
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## City of Saint Paul Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>07</b>	<b>PUBLIC WORKS</b>					
02000	DIRECTOR'S OFFICE: PUBLIC WORKS	1,550,302	1,218,422	1,210,146	1,084,887	-125,259
	<b>Department Total</b>	<b>1,550,302</b>	<b>1,218,422</b>	<b>1,210,146</b>	<b>1,084,887</b>	<b>-125,259</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS	1,550,302	1,218,422	1,210,146	1,084,887	-125,259
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>1,550,302</b>	<b>1,218,422</b>	<b>1,210,146</b>	<b>1,084,887</b>	<b>-125,259</b>



## City of Saint Paul Financing Plan by Department and Activity

Fund: **205 PUBLIC WORKS ENGINEERING FUND**

Fund Manager: JOHN P MACZKO

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS FINANCED PRIMARILY BY CHARGES TO SPECIFIC CAPITAL PROJECTS FOR ENGINEERING SERVICES PERFORMED. BOTH SPENDING AND FINANCING ARE DRIVEN BY THE CAPITAL PROJECTS SCHEDULED FOR A GIVEN YEAR.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>07</b>	<b>PUBLIC WORKS</b>					
12100	MUNICIPAL ENGR. ADMIN.	1,197,796	-387,526	-48,392	30,227	78,619
12103	ASSET MANAGEMENT		201			0
12110	CAPITAL FORECASTING & PROGRAMMING	36,110				0
12115	PW - TECHNICAL SERVICES	956,949	924,397	944,596	1,080,067	135,471
12150	STREET DESIGN - PROJECTS	1,236,610	1,825,457	2,062,890	1,859,542	-203,348
12170	BRIDGE ENG.- PROJECTS	295,576	660,868	218,500	232,626	14,126
12180	CONSTRUCTION - PROJECTS	1,245,889	1,415,885	2,142,724	2,220,619	77,895
12190	SURVEY - PROJECTS	684,251	1,021,999	1,691,251	1,618,136	-73,115
12160	SEWER DESIGN - PROJECTS	594,701	879,306	1,260,570	1,688,400	427,830
12155	TRAFFIC ENGR'G - PROJECTS	66,688	231,928	107,525	106,219	-1,306
	<b>Department Total</b>	<b>6,314,570</b>	<b>6,572,515</b>	<b>8,379,664</b>	<b>8,835,836</b>	<b>456,172</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS	16,942	13,220	18,000	18,000	0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	6,297,528	6,559,054	8,410,056	8,787,609	377,553
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	100	241			0
	TRANSFERS					0
	FUND BALANCES			-48,392	30,227	78,619
	<b>Total Financing by Object</b>	<b>6,314,570</b>	<b>6,572,515</b>	<b>8,379,664</b>	<b>8,835,836</b>	<b>456,172</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **225 RIGHT OF WAY MAINTENANCE FUND**

Fund Manager: KEVIN L NELSON

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND HAS TWO PRIMARY FUNDING SOURCES. THEY CONSIST OF RIGHT OF WAY MAINTENANCE ASSESSMENTS FOR STREET MAINTENANCE ON CITY OWNED STREETS, SIDEWALKS, TRAFFIC LIGHTING MAINTENANCE, TREE TRIMMING AND TREE STUMP REMOVAL ; STATE AND COUNTY ROAD MAINTENANCE AID FOR STREETS WITH DESIGNATIONS OTHER THAN CITY STREETS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>07</b>	<b>PUBLIC WORKS</b>					
42310	ADMINISTRATION	20,404,669	24,343,749	3,452,886	3,599,120	146,234
42316	STREET REPAIR & CLEAN'G EQUIPT.	15,426	5,239			0
42318	FIELD OPERATIONS	146	5,461			0
42340	BRIDGE,FENCE,STAIRWAY MAINT.	51,243	52,007	30,000	30,000	0
42360	DOWNTOWN STREETS - CLASS 1-A	71,057	167,590	1,776,627	2,145,231	368,604
42361	DOWNTOWN STREETS - CLASS 1-B	2,860	10,881	424,295	446,860	22,565
42362	OUTLYING COMM & ARTER - CLASS II	970,267	1,001,313	9,255,629	9,148,532	-107,097
42363	RESIDENTIAL STREETS - CLASS III	378,916	355,596	11,880,110	13,192,292	1,312,182
42364	OILED & PAVED ALLEYS - CLASS IV	8,100	9,537	1,539,576	1,367,552	-172,024
42365	UNIMPROVED STREETS - CLASS V			53,758	65,279	11,521
42366	UNIMPROVED ALLEYS - CLASS VI			63,226	81,870	18,644
<b>Department Total</b>		<b>21,902,684</b>	<b>25,951,373</b>	<b>28,476,107</b>	<b>30,076,736</b>	<b>1,600,629</b>
<b>Financing by Major Object</b>						
TAXES						0
LICENSES AND PERMITS						0
INTERGOVERNMENTAL REVENUE		1,994,423	2,954,471	2,758,460	3,001,484	243,024
FEES, SALES AND SERVICES		1,572,189	1,570,865	1,293,000	1,293,000	0
ENTERPRISE AND UTILITY REVENUES		39,132	6,694	20,000	20,000	0
MISCELLANEOUS REVENUE		18,296,940	21,204,344	24,016,883	25,353,665	1,336,782
TRANSFERS			214,999	242,000	441,000	199,000
FUND BALANCES				145,764	-32,413	-178,177
<b>Total Financing by Object</b>		<b>21,902,684</b>	<b>25,951,373</b>	<b>28,476,107</b>	<b>30,076,736</b>	<b>1,600,629</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **230 PARKING METER COLLECTION AND FINES**

Fund Manager: PAUL A ST.MARTIN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

PRIMARY REVENUES ARE THE CITY'S SHARE OF PARKING VIOLATION FEES AND PARKING METER REVENUES. ESTIMATE OF PARKING VIOLATION REVENUES IS BASED ON HISTORICAL COLLECTION OF 150,000 PARKING TAGS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>07</b>	<b>PUBLIC WORKS</b>					
32210	SURFACE PARKING ENFORCEMENT UNIT	3,505,693	3,126,605	3,251,954	3,751,954	500,000
32212	PARKING METER REPAIR	1,872,641	1,943,005	2,038,004	1,991,384	-46,620
	<b>Department Total</b>	<b>5,378,334</b>	<b>5,069,610</b>	<b>5,289,958</b>	<b>5,743,338</b>	<b>453,380</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	3,505,693	3,126,605	3,251,954	3,751,954	500,000
	FEES, SALES AND SERVICES	1,872,641	1,943,005	2,038,004	1,991,384	-46,620
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>5,378,334</b>	<b>5,069,610</b>	<b>5,289,958</b>	<b>5,743,338</b>	<b>453,380</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **231 LIGHTING ASSESSMENT DISTRICTS**

Fund Manager: PAUL A ST.MARTIN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS FINANCED ENTIRELY BY ASSESSMENTS TO PROPERTY OWNERS WHO BENEFIT FROM THESE ABOVE STANDARD LIGHTING SYSTEMS. THESE DISTRICTS ARE GENERALLY BUSINESS DISTRICTS AND ALL HAVE SPECIFICALLY REQUESTED LIGHTING SYSTEMS THAT ARE NOT THE CITY STANDARD.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>07</b>	<b>PUBLIC WORKS</b>					
32320	LIGHTING MAINT. ASSESSMENT DISTRICT	171,308	167,842	200,000	230,000	30,000
	<b>Department Total</b>	<b>171,308</b>	<b>167,842</b>	<b>200,000</b>	<b>230,000</b>	<b>30,000</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	171,308	167,842	194,791	210,000	15,209
	TRANSFERS					0
	FUND BALANCES			5,209	20,000	14,791
	<b>Total Financing by Object</b>	<b>171,308</b>	<b>167,842</b>	<b>200,000</b>	<b>230,000</b>	<b>30,000</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **232 SOLID WASTE & RECYCLING**

Fund Manager: PAUL T KURTZ

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS FINANCED PRIMARILY WITH SERVICE FEES COLLECTED THROUGH THE ASSESSMENT PROCESS AND ADDITIONALLY WITH STATE OF MINNESOTA SCORE GRANTS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>07</b>	<b>PUBLIC WORKS</b>					
32401	SOLID WASTE & RECYCLING	2,891,915	3,123,605	3,417,583	4,051,296	633,713
	<b>Department Total</b>	<b>2,891,915</b>	<b>3,123,605</b>	<b>3,417,583</b>	<b>4,051,296</b>	<b>633,713</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE	540,176	587,567	590,394	590,394	0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	2,344,548	2,528,847	2,749,090	3,249,090	500,000
	TRANSFERS	7,191	7,191	7,191	7,191	0
	FUND BALANCES			70,908	204,621	133,713
	<b>Total Financing by Object</b>	<b>2,891,915</b>	<b>3,123,605</b>	<b>3,417,583</b>	<b>4,051,296</b>	<b>633,713</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **240 TRAFFIC, SIGNAL, & LGHTG MTCE**

Fund Manager: PAUL A ST.MARTIN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND HAS FIVE PRIMARY SOURCES. THEY CONSIST OF GENERAL FUND PAYMENTS FOR TRAFFIC SIGN, TRAFFIC MARKING, INTERSECTION SIGNAL, OR STREET LIGHTING MAINTENANCE ON CITY OWNED STREETS; STATE AND COUNTY ROAD MAINTENANCE AID FOR THE ABOVE ITEMS ON STREETS WITH DESIGNATIONS OTHER THAN CITY STREETS; MISCELLANEOUS BILLINGS FOR REPAIRS; CHARGES TO SPECIFIC CAPITAL PROJECTS FOR SERVICES PERFORMED; AND CHARGES FOR PERMITS FOR USE OF RESTRICTED AREAS OF THE CITY.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>07</b>	<b>PUBLIC WORKS</b>					
12005	TRAFFIC MAINTENANCE - PROJECTS	1,387,474	1,739,924	1,662,957	2,053,190	390,233
12006	SIGNAL MAINTENANCE - PROJECTS	1,673,135	1,920,767	2,300,879	2,636,959	336,080
12007	LIGHTING MAINTENANCE - PROJECTS	3,385,556	3,976,938	4,931,228	4,992,817	61,589
12008	BUS SHELTER ADMIN.	43,729	51,379	25,778	27,539	1,761
12009	TRAFFIC WAREHOUSE	1,659,045	2,049,833	2,862,425	2,301,255	-561,170
12010	RESIDENTIAL PARKING PERMIT PRGM.	69,132	78,855	37,302	41,503	4,201
12012	GSOC/MAPS & RECORDS	2,055		319,489	315,297	-4,192
12015	UTILITY & PERMITTEE ADMIN. & COORD.	1,157,665	1,350,390	1,518,317	1,453,279	-65,038
	<b>Department Total</b>	<b>9,377,791</b>	<b>11,168,086</b>	<b>13,658,375</b>	<b>13,821,839</b>	<b>163,464</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS	970,883	1,130,457	1,110,000	1,165,000	55,000
	INTERGOVERNMENTAL REVENUE	2,254,648	2,772,054	2,508,707	2,543,513	34,806
	FEES, SALES AND SERVICES	2,594,709	3,123,762	5,805,158	5,304,351	-500,807
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	337,853	489,752	310,000	413,137	103,137
	TRANSFERS	3,219,698	3,652,061	4,008,286	4,465,390	457,104
	FUND BALANCES			-83,776	-69,552	14,224
	<b>Total Financing by Object</b>	<b>9,377,791</b>	<b>11,168,086</b>	<b>13,658,375</b>	<b>13,821,839</b>	<b>163,464</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **245 ASPHALT PLANT INTERNAL SERVICE**

Fund Manager: KEVIN L NELSON

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS FINANCED ENTIRELY THROUGH THE SALE OF ASPHALT MIXES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>07</b>	<b>PUBLIC WORKS</b>					
12201	ASPHALT PLANT	2,353,197	2,910,096	3,707,469	4,176,181	468,712
	<b>Department Total</b>	<b>2,353,197</b>	<b>2,910,096</b>	<b>3,707,469</b>	<b>4,176,181</b>	<b>468,712</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEEs, SALES AND SERVICES	2,353,197	2,910,096	3,707,469	4,382,560	675,091
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS					0
	FUND BALANCES				-206,379	-206,379
	<b>Total Financing by Object</b>	<b>2,353,197</b>	<b>2,910,096</b>	<b>3,707,469</b>	<b>4,176,181</b>	<b>468,712</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **250 PUBLIC WORKS EQUIPMENT SERVICE**

Fund Manager: LARON A MUNDAHL

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND HAS TWO PRIMARY FUNDING SOURCES. THEY CONSIST OF REVENUES RECEIVED FROM RENTAL OF EQUIPMENT TO OTHER CITY DEPARTMENTS AND DIVISIONS OR FROM CHARGES FOR REPAIR OF EQUIPMENT FOR MISCELLANEOUS DEPARTMENTS, DIVISIONS AND AGENCIES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>07</b>	<b>PUBLIC WORKS</b>					
12202	PUB.WKS. EQUIPMENT SERVICES	5,794,522	5,844,736	6,751,647	6,880,113	128,466
12205	MOTOR VEHICLE BUDGET	12,789	10,947			0
	<b>Department Total</b>	<b>5,807,311</b>	<b>5,855,683</b>	<b>6,751,647</b>	<b>6,880,113</b>	<b>128,466</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	5,792,524	5,843,511	6,743,647	6,872,113	128,466
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	14,787	12,172	8,000	8,000	0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>5,807,311</b>	<b>5,855,683</b>	<b>6,751,647</b>	<b>6,880,113</b>	<b>128,466</b>



## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **255 PUB.WKS.ADMIN & SPPT.SERVICES**

Fund Manager: BRUCE E BEESE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS FINANCED PRIMARILY THROUGH FEES CHARGED TO OTHER PUBLIC WORKS FUNDS FOR SERVICES PERFORMED.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>07</b>	<b>PUBLIC WORKS</b>					
12300	DIRECTOR'S OFFICE	364,298	407,690	483,329	495,345	12,016
12303	MARKETING & PUBLIC RELATIONS		110,688	136,115	142,233	6,118
12320	ACCOUNTING AND PAYROLL	849,471	886,538	924,053	976,948	52,895
12321	OFFICE ADMINISTRATION	490,336	534,520	474,994	479,962	4,968
12322	COMPUTER SERVICES	921,904	955,891	999,660	999,660	0
12340	DESIGN GROUP	327,714	406,384			0
12350	CITY HALL ANNEX - OPERATING	1,602,077	1,648,960			0
12363	REAL ESTATE ADMIN & SERVICE FEES	658,728	742,427			0
12375	SAFETY SERVICES	127,177	133,251	141,939	147,036	5,097
	<b>Department Total</b>	<b>5,341,705</b>	<b>5,826,349</b>	<b>3,160,090</b>	<b>3,241,184</b>	<b>81,094</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS	9,300	10,675			0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	3,332,702	3,654,477	3,134,291	3,241,136	106,845
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	1,635,537	1,677,926	55,000	55,000	0
	TRANSFERS	364,166	483,271			0
	FUND BALANCES			-29,201	-54,952	-25,751
	<b>Total Financing by Object</b>	<b>5,341,705</b>	<b>5,826,349</b>	<b>3,160,090</b>	<b>3,241,184</b>	<b>81,094</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **260 SEWER UTILITY**

Fund Manager: BRUCE D ELDER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND HAS THREE PRIMARY FUNDING SOURCES. THEY CONSIST OF SANITARY SEWER CHARGES; STORM SEWER CHARGES; AND MISCELLANEOUS ITEMS SUCH AS SEWER AVAILABILITY CHARGES AND SEWER-HOUSE CONNECTION PERMIT FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>07</b>	<b>PUBLIC WORKS</b>					
22200	MAJOR SEWER SERVICE OBLIGATION	40,601,334	42,775,119	37,552,767	44,285,155	6,732,388
22201	SEWER MAINTENANCE	159,752	118,831	132,711	132,711	0
22204	SEWER CLEANING	1,068	-17			0
22206	SEWER MAINTENANCE-EQUIPMENT	868	796			0
22207	SEWER SYSTEM MANAGEMENT	191	243			0
22209	SAC ADMIN & PROJECTS	1,511,224	887,300	1,300,000		-1,300,000
22211	SEWER INFRASTRUCTURE MGMNT.			25,000	25,000	0
22212	STORM SEWER SYSTEM CHARGE				8,240,077	8,240,077
22221	SEWER CONSTRUCTION			11,000,000	7,500,000	-3,500,000
22222	REVENUE BOND DEBT SERVICE			8,147,692	300,000	-7,847,692
22225	STORMWATER DISCHARGE MGMNT.			1,498,871	1,573,815	74,944
22226	GOPHER STATE ONE-CALL		18,520			0
22227	PRIVATE SEWER CONN. REPAIR PROG.	386,150	318,831	800,000	800,000	0
22308	2008 REVENUE BOND DEBT SERVICE		10,698			0
	<b>Department Total</b>	<b>42,660,587</b>	<b>44,130,321</b>	<b>60,457,041</b>	<b>62,856,758</b>	<b>2,399,717</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS	75,850	74,900	90,000	90,000	0
	INTERGOVERNMENTAL REVENUE	71,427	77,561	72,711	72,711	0
	FEES, SALES AND SERVICES	40,529,167	42,327,346	44,245,014	46,855,186	2,610,172
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	1,984,143	1,650,514	13,112,886	8,246,121	-4,866,765
	TRANSFERS					0
	FUND BALANCES			2,936,430	7,592,740	4,656,310
	<b>Total Financing by Object</b>	<b>42,660,587</b>	<b>44,130,321</b>	<b>60,457,041</b>	<b>62,856,758</b>	<b>2,399,717</b>

# Personnel Reports

**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
07	PUBLIC WORKS					
0710	ENGINEERING DIVISION					
	02105 TRANSPORTATION PLANNING	0.2	0.2	0.2	0.2	0.0
	02150 STREET ENGINEERING: PUB.WKS.	1.8	1.8	1.8	1.8	0.0
	02170 BRIDGE ENGINEERING: PUB.WKS.	0.9	0.9	0.9	0.9	0.0
	02180 CONSTRUCTION INSPECTION: P.W.	1.1	1.1	1.1	1.1	0.0
	02190 SURVEY SECTION: PUBLIC WORKS	2.2	1.7	1.7	1.7	0.0
	<b>Division Total</b>	<b>6.2</b>	<b>5.7</b>	<b>5.7</b>	<b>5.7</b>	<b>0.0</b>
0732	TRAFFIC, SIGNAL & LIGHT'G MAINT.					
	02155 TRAFFIC ENGR'G: PUB.WKS. - GF	4.9	4.9	4.9	4.6	-0.3
	02157 TRAFFIC CALMING	1.5	1.5	2.2		-2.2
	<b>Division Total</b>	<b>6.4</b>	<b>6.4</b>	<b>7.1</b>	<b>4.6</b>	<b>-2.5</b>
	<b>Department Total</b>	<b>12.6</b>	<b>12.1</b>	<b>12.8</b>	<b>10.3</b>	<b>-2.5</b>



**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department	Activity	2007 Adopted FTE	2008 Adopted FTE	2009 Adopted FTE	2010 Mayor's Proposed FTE	Change from 2009 Adopted
07	PUBLIC WORKS					
0720	STREETS DIVISION					
	<b>Division Total</b>	<b>142.8</b>	<b>142.8</b>	<b>134.8</b>	<b>130.7</b>	<b>-4.1</b>
0730	SEWER DIVISION					
	12160 SEWER DESIGN - PROJECTS	6.5	6.5	6.5	6.5	0.0
	22201 SEWER MAINTENANCE	44.2	45.7	46.2	46.0	-0.2
	22207 SEWER SYSTEM MANAGEMENT	8.4	7.8	7.0	7.0	0.0
	22208 REGIONAL ISSUES/MANDATES MGMNT.	1.3	1.3	1.0	1.0	0.0
	22209 SAC ADMIN & PROJECTS	0.4	0.1			0.0
	22211 SEWER INFRASTRUCTURE MGMNT.	4.4	4.6	4.6	4.6	0.0
	22212 STORM SEWER SYSTEM CHARGE	2.1	1.7	1.7	1.7	0.0
	22214 INFLOW AND INFILTRATION	1.5	2.2	1.6	1.6	0.0
	22225 STORMWATER DISCHARGE MGMNT.	3.1	2.1	2.2	2.2	0.0
	22226 GOPHER STATE ONE-CALL	2.2	2.1	1.0	1.0	0.0
	22228 SEWER INSPECTION PROGRAM			2.3	2.5	0.2
	<b>Division Total</b>	<b>74.1</b>	<b>74.1</b>	<b>74.1</b>	<b>74.1</b>	<b>0.0</b>
0732	TRAFFIC, SIGNAL & LIGHT'G MAINT.					
	12005 TRAFFIC MAINTENANCE - PROJECTS	19.0	19.0	15.9	13.9	-2.0
	12006 SIGNAL MAINTENANCE - PROJECTS	16.1	15.1	14.1	13.2	-0.9
	12007 LIGHTING MAINTENANCE - PROJECTS	20.4	22.4	20.4	19.9	-0.5
	12008 BUS SHELTER ADMIN.	0.2	0.2	0.2	0.2	0.0
	12009 TRAFFIC WAREHOUSE	2.7	2.7	2.7	2.7	0.0
	12010 RESIDENTIAL PARKING PERMIT PRGM.	0.3	0.3	0.3	0.3	0.0
	12012 GSOC/MAPS & RECORDS	3.8	2.8	3.8	3.8	0.0
	12015 UTILITY & PERMITTEE ADMIN. & COORD.	15.0	14.0	13.0	12.0	-1.0
	12155 TRAFFIC ENGR'G - PROJECTS	5.7	5.7	6.2	8.0	1.8
	32212 PARKING METER REPAIR	4.8	4.8	4.8	4.8	0.0
	<b>Division Total</b>	<b>88.0</b>	<b>87.0</b>	<b>81.4</b>	<b>78.8</b>	<b>-2.6</b>
0736	SOLID WASTE & RECYCLING					
	32401 SOLID WASTE & RECYCLING	1.0	1.0	1.0	1.0	0.0
	<b>Division Total</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>
0738	MUNICIPAL EQUIPMENT					
	12202 PUB.WKS. EQUIPMENT SERVICES	23.0	23.0	23.0	23.0	468 0.0

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

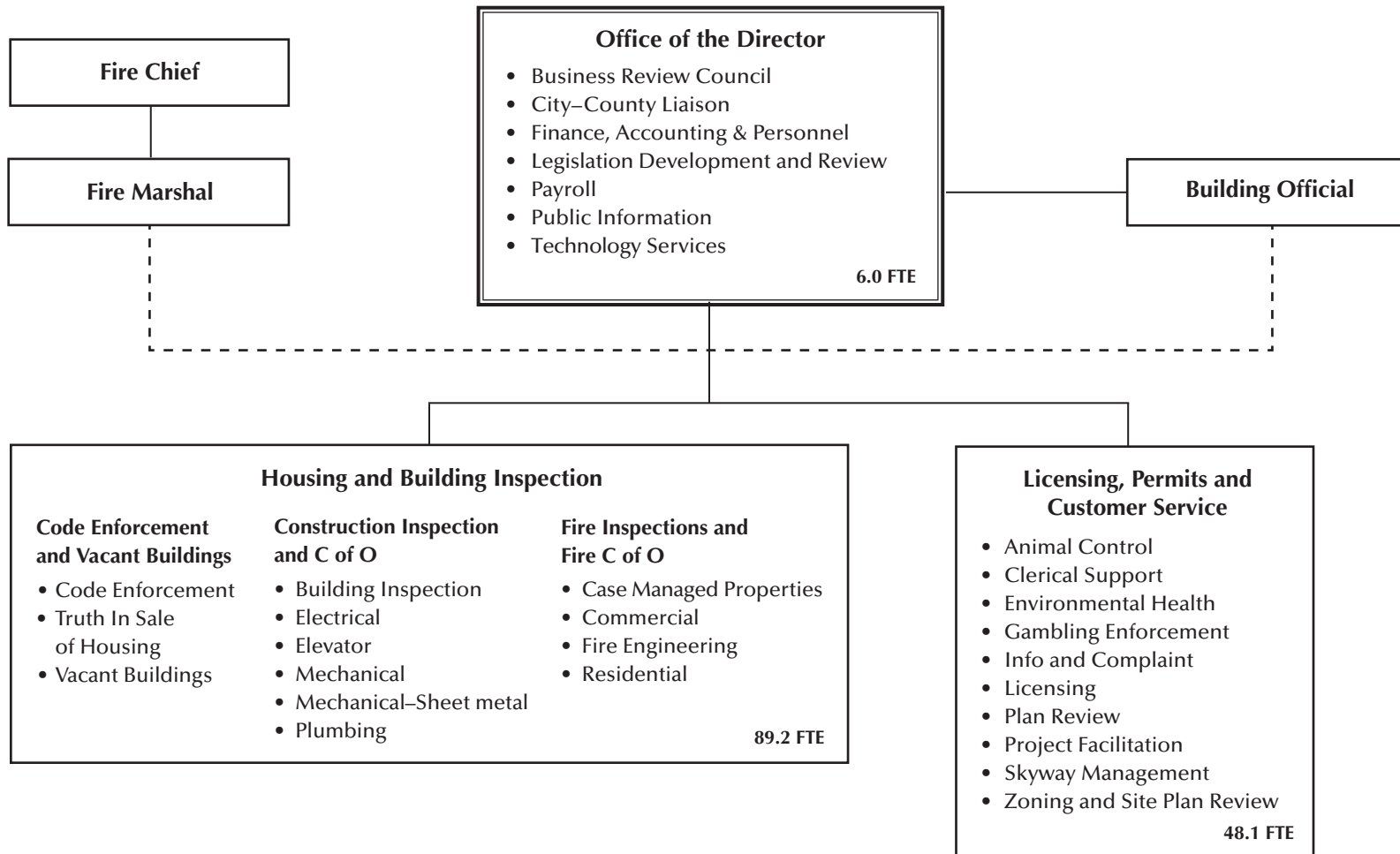
Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
07	PUBLIC WORKS					
0738	MUNICIPAL EQUIPMENT					
	<b>Division Total</b>	23.0	23.0	23.0	23.0	0.0
	<b>Department Total</b>	417.0	418.0	384.0	377.3	-6.7





# Safety and Inspections

*To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all*



**(Total 143.3 FTE)**

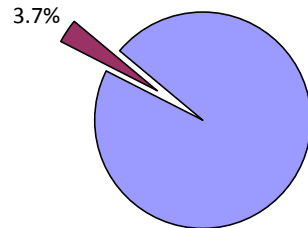
8/03/09

**Mayor's 2010 Proposed Budget  
Safety and Inspections (DSI)**

**Department Description:**

The Department of Safety and Inspections was created in 2007 by bringing together the three main autonomous enforcement agencies of the City: the Office of License, Inspections and Environmental Protection (LIEP), the Department of Neighborhood Housing and Property Improvement (NHPI), and the Fire Inspection division of the Department of Fire and Safety Services. The purpose of the consolidation was to improve services, reduce costs, and coordinate all enforcement responsibilities in the City in a single location with good customer access. The department supports 12 distinct, and two shared responsibilities (Heritage Preservation and Zoning with the Department of Planning and Economic Development). These responsibilities include: 1) Animal Control, 2) Construction Inspection, 3) Code Enforcement, 4) Environmental Health, 5) Fire Inspection, 6) Information & Complaints, 7) Business Licensing, 8) Construction Plan Review, 9) Site Plan Review, 10) Project Facilitation for new businesses and expansions, 11) Vacant Buildings, 12) Zoning and Sign Enforcement, 13) Truth in the Sale of Housing, and 14) Heritage Preservation.

**Safety & Inspection's Portion of  
General Fund Spending**



**Department Goals**

- Reoccupy Vacant Housing
- Make One and Two Unit Rental Housing Safe
- Make it easier to open or expand a business in Saint Paul

**Department Facts**

- Total General Fund Budget: \$7,127,685
- Total Special Fund Budget: \$13,096,505
- Total FTEs: 143.3
- Conducted more than 56,000 construction and 11,500 code enforcement inspections.
- Issued 8,200 business licenses and 10,200 Competency Cards.
- Received and referred more than 31,000 citizen complaints.
- Managed more than 2000 vacant buildings and demolished 95 nuisance structures.
- Issued 7,612 Summary Abatements and Impounded 1,134 dogs.
- Inspected and certified 4,391 residential rental and 1,484 commercial structure.

**Recent Accomplishments**

- Responded to significant reveue challenges by reducing staff and consolidating the five separate divisions of the Department into two divisions which are designed to increase operating efficiency and improve internal coordination and customer service.
- Implemented the Vacant Building Code Compliance repair ordinance which resulted in significant physical improvement and occupancy of more than 800 vacant housing structures in 2008.
- Created a single call center and one number to dial, 266-8989, for information and complaints for all City services.
- Implemented a foreclosure notification and landlord rental property training requirement through the Fire Certificate of Occupancy program.
- Implemented, in cooperation with the Department of Planning and Economic Development, design criteria for "infill" housing.
- Consolidated the three separate physical offices of the department into one single location downtown at 375 Jackson Street.
- Initiated a series of bi-weekly training sessions for all DSI staff to begin the process of cross training and to learn about the details of each of the 14 specialities that are the responsibility of the department.
- Provided permit, environmental health, fire safety, and vacant building services prior to and during the 2008 Republican National Convention.

**Mayor's 2010 Proposed Budget**  
**Department of Safety and Inspections (DSI)**

**Fiscal Summary**

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	6,919,551	6,955,635	7,127,685	172,050	2.5%	67.5	58.2
Fund 040: Code Enforcement	1,794,953	1,851,138	2,217,114	365,976	19.8%	8.3	6.6
Fund 167: Charitable Gambling Enforcement	97,765	103,058	118,236	15,178	14.7%	0.7	0.8
Fund 320: Licenses and Permits	13,062,181	10,978,919	10,750,255	(228,664)	-2.1%	87.9	77.7
<b>Financing</b>							
General Fund	5,215,338	5,259,612	6,312,709	1,053,097	20.0%		
Fund 040: Code Enforcement	907,108	1,851,138	2,217,114	365,976	19.8%		
Fund 167: Charitable Gambling Enforcement	123,385	103,058	118,236	15,178	14.7%		
Fund 320: Licenses and Permits	9,926,401	10,978,919	10,750,255	(228,664)	-2.1%		

\* The spending and financing changes in this fund are the result of inflationary adjustments to current service levels only. For this reason, additional detail is not provided on the following pages.

**Budget Changes Summary**

DSI has implemented significant staff and spending reductions which included the reduction of 21 full time positions, including the reduction of hours for trade inspectors, since early 2009 in response to the slow down in construction activity. Many of the reductions were achieved through attrition, but some layoffs and the reduction in hours from 40 to 32 hours a week for the trade inspectors was approved by the City Council in April, 2009. Although the reductions were primarily made to the Licenses and Permits fund, the department moved staff resources internally and consolidated five divisions into two in order to retain basic service levels and keep an emphasis on the department's three largest priorities, which are: 1) Re-occupying vacant buildings; 2) Making one and two unit rental property safer; and 3) Making it easier for businesses to locate and expand in Saint Paul. The additional reductions proposed for 2010 will measurably reduce response times, but the department should be able to cover all of our major enforcement responsibilities.

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**Current Service Level Adjustments**

Current service level adjustments for DSI includes a technical reduction of 0.5 FTE to resolve a double-counting issue.

	573,250	-	(0.5)	-
Subtotal	<u>573,250</u>	<u>-</u>	<u>(0.5)</u>	<u>-</u>

**Reduce Support Staff Capacity**

The department consolidated the management of the administrative support function under the direction of a deputy director. This management consolidation coupled with the physical consolidation of the department's three separate offices, and three separate phone systems, into the new single location at 375 Jackson has enabled the department to maintain service levels with fewer staff.

Staff reductions	(215,084)	-	(3.5)	(1.0)
Overhead	<u>(13,757)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>(228,841)</u>	<u>-</u>	<u>(3.5)</u>	<u>(1.0)</u>

**Reduce Code Inspection Staffing**

The reduction of these two inspection positions will further enlarge the geographic territories and increase the workload for the eight (8) remaining inspectors. The main effect of reducing these inspection positions will be a significant reduction in response time, from one to three or four days for routine complaints. There should be no significant reduction in response to the larger and more egregious violations.

Staff reductions	(142,267)	-	(2.0)	(1.0)
Overhead	<u>(8,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>(150,267)</u>	<u>-</u>	<u>(2.0)</u>	<u>(1.0)</u>

**Reduce Weekend Animal Control Coverage**

The reduction of one animal control officer (ACO) will reduce weekend hours for the animal control facility; but emergencies will continue to be covered with the limited use of overtime for the remaining seven (7) ACOs.

Staff reduction	(73,039)	-	(1.0)	-
Overhead	<u>(4,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	<u>(77,039)</u>	<u>-</u>	<u>(1.0)</u>	<u>-</u>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**Staff and Program Shifts**

Created by ordinance in 2008, the code compliance inspection program for vacant housing is an effort to bring substandard housing up to code before it can be sold. The trades inspection-related program costs and associated revenues are shifting to the Licenses & Permits special fund to more closely align the budget with the related duties. Also, code enforcement management staff shifted between the Code Enforcement fund and the General Fund to backfill for other position reductions and to balance revenue with spending in the special fund.

Shift trades inspection staff	(325,094)	-	(3.0)	-
Shift Code Compliance Inspection revenue	-	(337,000)	-	-
Code Management staff shifts	69,465	-	0.7	-
Subtotal	<u>(255,629)</u>	<u>(337,000)</u>	<u>(2.3)</u>	<u>-</u>

**Revenue Increases and Adjustments**

Several revenue changes are proposed including a new fee, increases to several fees, and adjustments to align revenues with current performance trends. The new fee proposal is an application fee to cover the administrative cost of overseeing the repair of Category 2 vacant buildings so they can be sold under the City's Vacant Building Code Compliance regulations. Other fee increase proposals include adjustments to the Fire Certificate of Occupancy program, increasing the administrative fee for the Summary Nuisance Abatement program from \$50 to \$100, and increasing the Vacant Building Monitoring fee by \$100. Also, both spending and revenue for the Summary Nuisance Abatement program is recalibrated to reflect actual trends, and the general fund share of business license fees is shifted to the general revenue budget to more closely align the revenue source with the services provided.

Vacant Building Monitoring	-	510,639	-	-
Vacant Building Code Compliance Application Fee (new fee)	-	250,000	-	-
Fire Certificate of Occupancy	-	269,971	-	-
Summary Nuisance Abatement	310,576	783,500	-	-
Dog Licenses	-	(15,000)	-	-
Business License shift	-	(409,013)	-	-
Subtotal	<u>310,576</u>	<u>1,390,097</u>	<u>-</u>	<u>-</u>

**General Fund Budget Changes Total**

<b>172,050</b>	<b>1,053,097</b>	<b>(9.3)</b>	<b>(2.0)</b>
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	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	52,593	-	-	-
Subtotal	<u>52,593</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Reduce Fire Inspection Staff Capacity**

The Department has shifted resources from licensing and zoning to code enforcement and fire inspection to maintain a staffing level required for the department's highest priorities.

Staff reduction	(53,880)	-	(1.0)	-
Overhead	(5,682)	-	-	-
Revenue adjustment	-	(9,024)	-	-
Subtotal	<u>(59,562)</u>	<u>(9,024)</u>	<u>(1.0)</u>	<u>-</u>

**Increase Resources for Nuisance Building Demolition and Abatement**

The department has worked closely with community groups to identify the most seriously deteriorated vacant buildings; those that have the greatest blighting influence on the immediate neighborhood. Under the guidelines of the nuisance abatement program the owners are required to eliminate the blighting influence, and in about 40% of the cases the only feasible way to eliminate the nuisance is to demolish the structure and assess the cost against the property. This active nuisance abatement effort has resulted in the rehabilitation and re-occupancy of more than 900 vacant buildings in 2008, and an astounding reduction in the overall number of vacant buildings in the City in 2009. The vast majority of funds used to pay for the cost of demolitions is recycled back to the City to use again.

Nuisance Building Demolition	448,603	-	-	-
Contribution from Capital Project Funds	-	375,000	-	-
Subtotal	<u>448,603</u>	<u>375,000</u>	<u>-</u>	<u>-</u>

**Staff Shifts**

Code enforcement management staff shifts between the Code Enforcement fund and the General Fund to backfill for other position reductions and to balance revenue with spending in the special fund.

Code Management staff shifts	(69,465)	-	(0.7)	-
Overhead	(6,193)	-	-	-
Subtotal	<u>(75,658)</u>	<u>-</u>	<u>(0.7)</u>	<u>-</u>

**Fund 040 Budget Changes Total**

<b>365,976</b>	<b>365,976</b>	<b>(1.7)</b>	<b>-</b>
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	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	846,156	-	-	-
Subtotal	<u>846,156</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Align 2010 Budget with 2009 Mid-Year Reductions**

DSI made significant adjustments to the License and Permit fund during April 2009 to address the continued deterioration of building permit revenues. These changes included shifting the historical preservation function to PED, consolidating the management of clerical support, reducing the number of division managers and realigning financial management. Those adjustments are maintained in the 2010 budget.

Shift Heritage Preservation to PED	(131,671)	-	(1.8)	-
Consolidate Clerical Support	(96,434)	-	(2.0)	-
Reduce Division Management	(97,595)	-	(1.0)	-
Realign Financial Management	11,697	-	-	-
Subtotal	<u>(314,003)</u>	<u>-</u>	<u>(4.8)</u>	<u>-</u>

**Maintain Trades Inspector Furlough**

Building trades inspectors went on furlough in April 2009 as part of the response to the deterioration of building permit revenues. The furlough reduces the weekly hours of all 38 DSI trades inspectors from 40 to 32 and is budgeted to continue until permit revenues significantly improve. A vacant trades inspector position was also reduced during the mid-year reduction

Vacant Trades Inspector	(137,348)	-	(1.0)	-
Trades Inspector Furlough	(1,018,877)	-	(7.4)	-
Subtotal	<u>(1,156,225)</u>	<u>-</u>	<u>(8.4)</u>	<u>-</u>

**Code Compliance Program Shift**

The trades inspection portion of code compliance program costs and associated revenues are shifting to the License & Permit special fund to more closely align the budget with the related building permit program.

Shift trades inspection staff	325,094	-	3.0	-
Overhead and Other Adjustments	70,314	-	-	-
Code Compliance Inspection revenue (shift)	-	337,000	-	-
Subtotal	<u>395,408</u>	<u>337,000</u>	<u>3.0</u>	<u>-</u>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Revenue Increases and Adjustments</b>				
Several revenue changes are proposed, including fee increases, adjustments to align revenues with current performance trends and adjustments to one-time revenues that were used in 2009. Fee increases include modest adjustments to building trade licenses and certificates of competency, as well as minor adjustments to select business licenses. Collection of the Sewer Availability Charge (SAC) administration fee will shift from OFS-Real Estate to DSI, and code compliance fees are adjusted for historical performance. Finally, building permit fees are adjusted to reflect currently anticipated permit volume, the one-time infusion of the general fund share of business license revenues is removed, and although fund balance will continue to be used to maintain basic services until building permit revenues rebound, it will be reduced from 2009 levels.				
Trade Licenses and Certificates of Competency	-	78,350	-	-
Select Business Licenses (fee increase of special events and taxicabs)	-	31,150	-	-
SAC Administration Fee (shift)	-	66,847	-	-
Building Permit and Plan Review	-	(295,000)	-	-
Code Compliance Inspections (volume adjustment)	-	150,000	-	-
Business License Revenue (redirect back to General Fund)	-	(490,987)	-	-
Use of Fund Balance	-	(106,024)	-	-
Subtotal	<u>-</u>	<u>(565,664)</u>	<u>-</u>	<u>-</u>
<b>Fund 320 Budget Changes Total</b>	<b>(228,664)</b>	<b>(228,664)</b>	<b>(10.2)</b>	<b>-</b>



# Spending Reports

# Safety & Inspections

Department/Office Director: **ROBERT W KESSLER**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>Spending By Unit</b>					
001 GENERAL FUND	6,039,529	6,919,551	6,955,635	7,127,685	172,050
040 PROPERTY CODE ENFORCEMENT	891,548	1,794,953	1,851,138	2,217,114	365,976
167 CHARITABLE GAMBLING ENFORCEMENT	137,190	97,765	103,058	118,236	15,178
320 LICENSE INSPECTIONS & ENV PROTECTIO	10,926,344	13,062,181	10,978,919	10,750,255	-228,664
736 FIRE PROTECTION CLOTHING	6,685	10,397	10,900	10,900	
Total Spending by Uni	<b>18,001,297</b>	<b>21,884,847</b>	<b>19,899,650</b>	<b>20,224,190</b>	<b>324,540</b>
<b>Spending By Major Object</b>					
SALARIES	9,626,934	10,318,511	10,458,990	9,706,663	-752,327
SERVICES	3,910,564	6,493,877	4,280,053	5,180,660	900,607
MATERIALS AND SUPPLIES	278,683	510,459	291,041	346,728	55,687
EMPLOYER FRINGE BENEFITS	3,622,225	4,083,468	3,670,105	3,887,901	217,796
MISC TRANSFER CONTINGENCY ETC	547,318	449,853	1,182,132	1,073,118	-109,014
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT			5,329	2,345	-2,984
EQUIPMENT LAND AND BUILDINGS	15,574	28,679	12,000	26,775	14,775
Total Spending by Object	<b>18,001,297</b>	<b>21,884,847</b>	<b>19,899,650</b>	<b>20,224,190</b>	<b>324,540</b>
Percent Change from Previous Year		21.6%	-9.1%	1.6%	
<b>Financing By Major Object</b>					
GENERAL FUND	6,039,529	6,919,551	6,955,635	7,127,685	172,050
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS	8,582,803	8,466,034	9,127,386	8,918,274	-209,112
INTERGOVERNMENTAL REVENUE					
FEES, SALES AND SERVICES	2,125,685	1,806,315	1,971,040	2,222,332	251,292
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	48,484	46,765	239,000	239,000	
TRANSFERS	453,695	646,341	1,276,816	1,718,663	441,847
FUND BALANCES			329,773	-1,764	-331,537
Total Financing by Object	<b>17,250,196</b>	<b>17,885,006</b>	<b>19,899,650</b>	<b>20,224,190</b>	<b>324,540</b>
Percent Change from Previous Year		3.7%	11.3%	1.6%	

## City of Saint Paul

### 2010 Budget Division Spending Plan Summary

#### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **02 SAFETY & INSPECTIONS**  
 Division: **0210 CODE INSPECTION**

Fund Manager: LORI J LEE

Division Manager: RICHARD J LIPPERT

Division Mission:

OUR MISSION IS (1) TO KEEP THE CITY CLEAN (2) KEEP THE HOUSING HABITABLE AND (3) MAKE OUR NEIGHBORHOODS AS SAFE AND LIVABLE AS POSSIBLE.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount	2009 FTE/Amount		
<b>by Type of Expenditure</b>														
SALARIES	1,450,087	1,851,611	2,418,297	2,003,393	-414,904	-17.2%								
SERVICES	2,083,148	2,467,942	1,597,578	2,053,293	455,715	28.5%								
MATERIALS AND SUPPLIES	17,543	19,880	21,630	20,600	-1,030	-4.8%								
EMPLOYER FRINGE BENEFITS	437,010	615,363	765,481	659,549	-105,932	-13.8%								
MISC TRANSFER CONTINGENCY ETC	912		111,563	98,594	-12,969	-11.6%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT			2,345	2,345										
EQUIPMENT LAND AND BUILDINGS			0	0										
Division Total	<b>3,988,699</b>	<b>4,954,796</b>	<b>4,916,894</b>	<b>4,837,774</b>	<b>-79,120</b>	<b>-1.6%</b>								
<b>by Activity</b>														
00256 CODE ENFORCEMENT - PROPERTY	1,555,931	1,603,164	1,884,619	1,534,864	-349,755	-18.6%	17.3	17.0	20.2	1,229,030	14.1	977,636	-6.1	-251,394
00257 VACANT BLDG MONITORING	538,103	1,115,754	1,554,845	1,492,095	-62,750	-4.0%	5.0	5.0	16.2	1,010,995	13.8	838,549	-2.4	-172,446
00258 SUMMARY NUISANCE ABATEMENT	1,894,666	2,235,879	1,477,430	1,810,815	333,385	22.6%	3.5	2.5	2.8	178,272	2.5	187,208	-0.3	8,936
Division Total	<b>3,988,699</b>	<b>4,954,796</b>	<b>4,916,894</b>	<b>4,837,774</b>	<b>-79,120</b>	<b>-1.6%</b>	<b>25.8</b>	<b>24.5</b>	<b>39.2</b>	<b>2,418,297</b>	<b>30.4</b>	<b>2,003,393</b>	<b>-8.8</b>	<b>-414,904</b>
Percent Change from Previous Year		<b>24.2%</b>	<b>-0.8%</b>				<b>-5.0%</b>	<b>60.0%</b>					<b>-22.4%</b>	<b>-17.2%</b>

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **02 SAFETY & INSPECTIONS**

Division: **0230 LICENSING & CUSTOMER SERVICE**

Division Manager: CHRISTINE A ROZEK

Division Mission:

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010	Change from	2009		2010	Change from
	2nd Prior	Last Year	Adopted	Mayor's Proposed	Amount						Change/Percent	Authorized		
Exp. & Enc.	Exp. & Enc.					FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount	
<b>by Type of Expenditure</b>														
SALARIES	519,308	545,077	576,814	533,250	-43,564	-7.6%								
SERVICES	42,056	53,872	47,609	55,409	7,800	16.4%								
MATERIALS AND SUPPLIES	59,334	84,388	62,411	86,803	24,392	39.1%								
EMPLOYER FRINGE BENEFITS	164,015	180,517	180,451	181,521	1,070	0.6%								
MISC TRANSFER CONTINGENCY ETC			0	0										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT			2,984	0	-2,984	-100.0%								
EQUIPMENT LAND AND BUILDINGS		18,326	0	14,775	14,775									
Division Total	<b>784,714</b>	<b>882,182</b>	<b>870,269</b>	<b>871,758</b>	<b>1,489</b>	<b>0.2%</b>								
<b>by Activity</b>														
00177 ANIMAL CONTROL	738,516	851,395	819,062	871,758	52,696	6.4%	11.8	11.8	11.8	541,452	10.8	533,250	-1.0	-8,202
00259 INFORMATION AND COMPLAINT	46,197	30,787	51,207	0	-51,207	-100.0%	1.0	1.0	1.0	35,362			-1.0	-35,362
Division Total	<b>784,714</b>	<b>882,182</b>	<b>870,269</b>	<b>871,758</b>	<b>1,489</b>	<b>0.2%</b>	<b>12.8</b>	<b>12.8</b>	<b>12.8</b>	<b>576,814</b>	<b>10.8</b>	<b>533,250</b>	<b>-2.0</b>	<b>-43,564</b>
Percent Change from Previous Year		<b>12.4%</b>	<b>-1.4%</b>				<b>0.0%</b>	<b>0.0%</b>					<b>-15.6%</b>	<b>-7.6%</b>

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **02 SAFETY & INSPECTIONS**  
 Division: **0250 FIRE INSPECTION**  
 Division Mission:

Fund Manager: LORI J LEE  
 Division Manager: PHILLIP J OWENS

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	876,737	756,740	848,775	1,016,443	167,668	19.8%								
SERVICES	39,572	53,876	33,575	45,918	12,343	36.8%								
MATERIALS AND SUPPLIES	7,454	932	4,854	3,403	-1,451	-29.9%								
EMPLOYER FRINGE BENEFITS	333,831	262,463	270,200	341,321	71,121	26.3%								
MISC TRANSFER CONTINGENCY ETC	8,522	8,561	11,068	11,068										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS														
Division Total	<b>1,266,116</b>	<b>1,082,573</b>	<b>1,168,472</b>	<b>1,418,153</b>	<b>249,681</b>	<b>21.4%</b>								
<b>by Activity</b>														
00260 FIRE INSPECTION	1,266,116	1,082,573	1,168,472	1,418,153	249,681	21.4%	16.0	13.0	15.5	848,775	17.0	1,016,443	1.5	167,668
Division Total	<b>1,266,116</b>	<b>1,082,573</b>	<b>1,168,472</b>	<b>1,418,153</b>	<b>249,681</b>	<b>21.4%</b>	<b>16.0</b>	<b>13.0</b>	<b>15.5</b>	<b>848,775</b>	<b>17.0</b>	<b>1,016,443</b>	<b>1.5</b>	<b>167,668</b>
Percent Change from Previous Year		<b>-14.5%</b>	<b>7.9%</b>				<b>-18.8%</b>	<b>19.2%</b>					<b>9.7%</b>	<b>19.8%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **040 PROPERTY CODE ENFORCEMENT**

Fund Manager: **ROBERT W KESSLER**

Department: **02 SAFETY & INSPECTIONS**

Department Director: **ROBERT W KESSLER**

Fund Purpose:

TO ADMINISTER THE TRUTH-IN-SALE OF HOUSING DISCLOSURE ORDINANCE, TO ENFORCE THE BUILDING DEMOLITION AND REMOVAL LEGISLATION OF VACANT BUILDING BUILDINGS, AND TO ENFORCE THE LEGISLATIVE CODE.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2007	2008	2009	2010		2007	2008	2009	2010		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Authorized FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount			
<b>by Type of Expenditure</b>													
SALARIES	353,119	450,836	398,584	331,872	-66,712	-16.7%							
SERVICES	311,481	1,170,642	1,128,898	1,583,958	455,060	40.3%							
MATERIALS AND SUPPLIES	8,803	6,339	11,850	11,437	-413	-3.5%							
EMPLOYER FRINGE BENEFITS	110,668	153,694	134,302	116,094	-18,208	-13.6%							
MISC TRANSFER CONTINGENCY ETC	107,478	13,442	177,504	173,753	-3,751	-2.1%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS													
Spending Total	<b>891,548</b>	<b>1,794,953</b>	<b>1,851,138</b>	<b>2,217,114</b>	<b>365,976</b>	<b>19.8%</b>							
<b>by Activity</b>													
30250TRUTH IN SALE OF HOUSING	172,631	185,992	158,709	166,500	7,791	4.9%	2.4	2.4	2.1	108,226	2.1	113,468	5,242
30251NUISANCE BLDG ABATEMENT	350,013	1,152,392	1,085,996	1,500,000	414,004	38.1%	0.4	0.4	0.4	31,160	0.0	533	-0.4 -30,627
30253ONE AND TWO UNIT RENTAL	352,363	437,747	406,433	350,614	-55,819	-13.7%	2.4	5.3	5.8	259,198	4.5	217,871	-1.3 -41,327
30254TENANT REMEDIES ACTION INITIATIVE	16,540	18,822	200,000	200,000									
Fund Total	<b>891,548</b>	<b>1,794,953</b>	<b>1,851,138</b>	<b>2,217,114</b>	<b>365,976</b>	<b>19.8%</b>	<b>5.2</b>	<b>8.1</b>	<b>8.3</b>	<b>398,584</b>	<b>6.6</b>	<b>331,872</b>	<b>-1.7 -66,712</b>
Percent Change from Previous Year		<b>101.3%</b>	<b>3.1%</b>				<b>55.8%</b>	<b>2.5%</b>				<b>-20.5%</b>	<b>-16.7%</b>

## City of Saint Paul

### 2010 Budget Fund Spending Plan Summary

#### Mayor's Proposed Budget

Fund: **167 CHARITABLE GAMBLING ENFORCEMENT**

Fund Manager: **CHRISTINE A ROZEK**

Department: **02 SAFETY & INSPECTIONS**

Department Director: **ROBERT W KESSLER**

Fund Purpose:

TO ENFORCE, INSPECT AND AUDIT ALL CHARITABLE GAMBLING ACTIVITIES TO ENSURE COMPLIANCE WITH CITY ORDINANCES AND STATE LAW.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	75,666	50,397	48,635	60,043	11,408	23.5%								
SERVICES	26,986	20,057	20,707	20,153	-554	-2.7%								
MATERIALS AND SUPPLIES			6,668	6,668										
EMPLOYER FRINGE BENEFITS	24,538	17,311	15,150	19,790	4,640	30.6%								
MISC TRANSFER CONTINGENCY ETC	10,000	10,000	11,898	11,582	-316	-2.7%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>137,190</b>	<b>97,765</b>	<b>103,058</b>	<b>118,236</b>	<b>15,178</b>	<b>14.7%</b>								
<b>by Activity</b>														
31352GAMBLING ENFORCEMENT	137,190	97,765	103,058	118,236	15,178	14.7%	1.7	0.8	0.7	48,635	0.8	60,043	0.1	11,408
Fund Total	<b>137,190</b>	<b>97,765</b>	<b>103,058</b>	<b>118,236</b>	<b>15,178</b>	<b>14.7%</b>	<b>1.7</b>	<b>0.8</b>	<b>0.7</b>	<b>48,635</b>	<b>0.8</b>	<b>60,043</b>	<b>0.1</b>	<b>11,408</b>
Percent Change from Previous Year		<b>-28.7%</b>	<b>5.4%</b>				<b>-52.9%</b>	<b>-12.5%</b>				<b>14.3%</b>	<b>23.5%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **320 LICENSE INSPECTIONS & ENV PROTECTIO**

Fund Manager: **ROBERT W KESSLER**

Department: **02 SAFETY & INSPECTIONS**

Department Director: **ROBERT W KESSLER**

Fund Purpose:

TO FINANCE THE ACTIVITIES OF DESIGNATED SECTIONS THROUGH SPECIAL FUNDING. THIS FUND IS FINANCED BY FEES GENERATED BY CONSTRUCTION PERMITS, PLAN EXAMINATION LICENSES, ZONING AND CERTIFICATES OF COMPETENCY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007	2008	2009	2010		2007	2008	2009	2010	Change from 2009			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	2008 FTE/Amount	Adopted FTE/Amount	2010 Mayor's Proposed FTE/Amount				
<b>by Type of Expenditure</b>													
SALARIES	6,352,015	6,663,849	6,167,885	5,761,662	-406,223	-6.6%							
SERVICES	1,407,321	2,727,488	1,451,686	1,421,929	-29,757	-2.0%							
MATERIALS AND SUPPLIES	178,864	388,522	172,728	206,917	34,189	19.8%							
EMPLOYER FRINGE BENEFITS	2,552,163	2,854,119	2,304,521	2,569,626	265,105	11.5%							
MISC TRANSFER CONTINGENCY ETC	420,406	417,850	870,099	778,121	-91,978	-10.6%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS	15,574	10,353	12,000	12,000									
Spending Total	<b>10,926,344</b>	<b>13,062,181</b>	<b>10,978,919</b>	<b>10,750,255</b>	<b>-228,664</b>	<b>-2.1%</b>							
<b>by Activity</b>													
33350ENVIRONMENTAL HEALTH	927,963	1,010,455	1,034,269	1,095,786	61,517	5.9%	9.5	9.5	9.5	697,615	9.5	734,133	36,518
33351OPERATIONS	6,236,970	8,515,289	6,375,290	6,046,528	-328,762	-5.2%	53.3	59.4	49.3	3,649,863	48.6	3,210,585	-8.1
33353CUSTOMER SERVICE	3,247,753	2,981,874	3,018,394	3,092,325	73,931	2.4%	31.0	32.0	24.1	1,454,126	23.0	1,487,965	-1.1
33354BILLBOARD SIGNS	68		0	0									
33355ZONING	513,590	554,563	550,966	515,616	-35,350	-6.4%	5.0	6.0	5.0	366,281	4.0	328,979	-1.0
Fund Total	<b>10,926,344</b>	<b>13,062,181</b>	<b>10,978,919</b>	<b>10,750,255</b>	<b>-228,664</b>	<b>-2.1%</b>	<b>98.8</b>	<b>106.9</b>	<b>87.9</b>	<b>6,167,885</b>	<b>85.1</b>	<b>5,761,662</b>	<b>-10.2</b>
Percent Change from Previous Year		<b>19.5%</b>	<b>-15.9%</b>				<b>8.2%</b>	<b>-17.8%</b>					<b>-3.2%</b>
													<b>-6.6%</b>



## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **736 FIRE PROTECTION CLOTHING**

Fund Manager: **TIMOTHY M BUTLER**

Department: **02 SAFETY & INSPECTIONS**

Department Director: **ROBERT W KESSLER**

Fund Purpose:  
TO ACCOUNT FOR FUNDS SET ASIDE FOR FIREFIGHTERS CLOTHING ALLOWANCE PER LABOR CONTRACT. THESE ALLOWANCES ARE BASED ON CONTRACT PRICES FOR UNIFORM ITEMS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2007	2008	2009	2010		2007	2008	2009	2010	Change from 2009
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount		
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES	6,685	10,397	10,900	10,900						
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>6,685</b>	<b>10,397</b>	<b>10,900</b>	<b>10,900</b>	<b>0</b>	<b>0.0%</b>				
<b>by Activity</b>										
55006FIRE INSPECTION CLOTHING TRUST FUND	6,685	10,397	10,900	10,900						
Fund Total	<b>6,685</b>	<b>10,397</b>	<b>10,900</b>	<b>10,900</b>	<b>0</b>	<b>0.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>55.5%</b>	<b>4.8%</b>							

	Spending Amount				Personnel FTE/Amount (salary+allowance+Negotiated Increase)					
	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor	2007 Adopted FTE	2008 Adopted FTE/Amount	2009 Adopted FTE/Amount	2010 Mayor FTE/Amount		
Report Total	11,961,768	14,965,296	12,944,015	13,096,505	105.7	115.8	96.9	6,615,104	92.5	6,153,577



# Financing Reports

## Financing by Major Object Code

Department: **02 SAFETY & INSPECTIONS**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
2468	BUSINESS LICENSES	832,443	561,227	409,013		-409,013
2600	DOG LICENSE	123,377	136,032	150,000	135,000	-15,000
2700	TRADE AND OCCUPATIONAL LICENSES					
2800	PERMITS			337,000		-337,000
<b>LICENSES AND PERMITS</b>		955,820	697,259	896,013	135,000	-761,013
4031	CERTIF. OF OCC. - COMMERCIAL	497,901	507,272	460,251	510,251	50,000
4032	CERTIF. OF OCC. - RESIDENTIAL	228,887				
4076	SUBPOENA	234	294			
4078	VACANT BUILDING REGISTRATION	192,625	808,898	1,140,000	1,350,000	210,000
4099	FEES - N.O.C.	15,654	9,347	20,000	270,000	250,000
4114	EXAMINATION FEE- J-CF			65,000	65,000	
4115	C OF O: RESIDENTIAL 1 & 2 UNITS		203,369	135,967	235,938	99,971
4116	C OF O: RESIDENTIAL 3 + UNITS		155,108	310,570	430,570	120,000
4201	ANIMALS					
4215	SURPLUS - PURCHASING	241				
4306	DUPLICATING -XEROX-MULTILIT-ETC.	139	86	100	100	
4399	SERVICES N.O.C.	2,390	3,300	12,500	12,500	
<b>FEES, SALES AND SERVICES</b>		938,071	1,687,674	2,144,388	2,874,359	729,971
6908	DAMAGE CLAIM RECOVERY FROM OTHERS		11,726			
6914	REFUNDS - JURY DUTY PAY	20				
6915	REFUNDS - NOT OTHERWISE CLASSIFIED		25			
<b>MISCELLANEOUS REVENUE</b>		20	11,751	0	0	0
7302	TRANSFER FROM ENTERPRISE FUND	139,850	139,850	139,850	139,850	
7305	TRANSFER FROM SPECIAL REVENUE FUND	252,350	142,751	165,000	165,000	
7306	TRANSFER FROM CAP PROJ FUND-OTHER	1,604,503	2,536,053	1,914,361	2,998,500	1,084,139
<b>TRANSFERS</b>		1,996,703	2,818,654	2,219,211	3,303,350	1,084,139
<b>Fund Total</b>		3,890,614	5,215,338	5,259,612	6,312,709	1,053,097

## Financing by Major Object Code

Department: **02 SAFETY & INSPECTIONS**

### SPECIAL FUNDS

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
2091	POLICE ALARM					
2093	POLICE ALARM-FALSE ALARM FINES					
2321	GAMBLING TAX	132,851	123,385	120,000	120,000	
2468	BUSINESS LICENSES	1,641,727	2,188,160	2,551,660	2,091,823	-459,837
2700	TRADE AND OCCUPATIONAL LICENSES	163,833	188,256	193,000	231,725	38,725
2763	TRUTH IN HOUSING EVALUATOR	4,400	4,200	4,500	4,500	
2800	PERMITS	6,639,992	5,962,033	6,258,226	5,990,226	-268,000
2820	CODE COMPLIANCE				480,000	480,000
	<b>LICENSES AND PERMITS</b>	8,582,803	8,466,034	9,127,386	8,918,274	-209,112
4022	CERTIFICATE OF COMPETENCY	148,935	164,789	165,000	204,625	39,625
4032	CERTIF. OF OCC. - RESIDENTIAL	281,598	205,379			
4054	EXAMINATION FEES	30,850	25,252	44,000	44,000	
4074	PLAN CHECKING	1,404,873	1,116,582	1,072,402	1,052,402	-20,000
4076	SUBPOENA		90			
4080	ZONING APPEALS - REZONING PETITION	36,865	33,088	56,000	56,000	
4091	TRUTH IN SALE OF HOUSING FEE	127,630	136,276	162,000	162,000	
4092	EXAM-TRUTH IN HOUSING EVALUATOR		1,225			
4099	FEES - N.O.C.	13,524	6,151		240,691	240,691
4111	EXAMINATION FEE- M-OTHER FUELS	37,121	33,510	56,000	56,000	
4113	EXAMINATION FEE- J-CM					
4115	C OF O: RESIDENTIAL 1 & 2 UNITS		55,235	359,638	350,614	-9,024
4199	PENALTY - REVENUE	17,000		15,000	15,000	
4204	MAPS, PUBLICATIONS & REPORTS	950	179			
4299	SALES N.O.C.					
4301	NORMAL ACTIVITY SERVICES	11,320	8,505	15,000	15,000	
4399	SERVICES N.O.C.	15,019	20,054	26,000	26,000	
	<b>FEES, SALES AND SERVICES</b>	2,125,685	1,806,315	1,971,040	2,222,332	251,292
6499	OTHER FINES AND PENALTIES	33,050	28,913	32,000	32,000	
6905	CONTRIB. & DONATIONS - OUTSIDE			200,000	200,000	

## Financing by Major Object Code

Department: **02 SAFETY & INSPECTIONS**

### SPECIAL FUNDS

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
6908 DAMAGE CLAIM RECOVERY FROM OTHERS					
6914 REFUNDS - JURY DUTY PAY	60	30			
6917 REFUNDS - OVERPAYMENTS	383				
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	14,991	17,822	7,000	7,000	
<b>MISCELLANEOUS REVENUE</b>	48,484	46,765	239,000	239,000	0
7199 TRANSFER F/COMM DEVEL BLK GR/ENT	350,013	500,000	500,000	500,000	
7299 TRANSFER FROM GENERAL FUND	9,434	8,561	13,900	13,900	
7302 TRANSFER FROM ENTERPRISE FUND		62,971	64,691	131,538	66,847
7305 TRANSFER FROM SPECIAL REVENUE FUND	73,225	73,225	73,225	73,225	
7306 TRANSFER FROM CAP PROJ FUND-OTHER	21,023	1,584	625,000	1,000,000	375,000
<b>TRANSFERS</b>	453,695	646,341	1,276,816	1,718,663	441,847
9830 USE OF FUND BALANCE			1,391,884	1,335,842	-56,042
9831 CONTRIBUTION TO FUND BALANCE			-1,062,111	-1,337,606	-275,495
<b>FUND BALANCES</b>	0	0	329,773	-1,764	-331,537
<b>Fund Total</b>	11,210,667	10,965,455	12,944,015	13,096,505	152,490
<b>Department Total</b>	<u>15,101,281</u>	<u>16,180,793</u>	<u>18,203,627</u>	<u>19,409,214</u>	<u>1,205,587</u>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
00256	CODE ENFORCEMENT - PROPERTY	349,203	206,951	654,113	245,100	-409,013
00257	VACANT BLDG MONITORING	387,071	1,151,760	2,024,361	2,455,000	430,639
00258	SUMMARY NUISANCE ABATEMENT	1,325,006	2,137,556	1,300,000	2,083,500	783,500
00177	ANIMAL CONTROL	1,098,301	852,135	302,350	287,350	-15,000
00260	FIRE INSPECTION	731,033	866,936	978,788	1,241,759	262,971
	<b>Department Total</b>	<b>3,890,614</b>	<b>5,215,338</b>	<b>5,259,612</b>	<b>6,312,709</b>	<b>1,053,097</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS	955,820	697,259	896,013	135,000	-761,013
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	938,071	1,687,674	2,144,388	2,874,359	729,971
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	20	11,751			0
	TRANSFERS	1,996,703	2,818,654	2,219,211	3,303,350	1,084,139
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>3,890,614</b>	<b>5,215,338</b>	<b>5,259,612</b>	<b>6,312,709</b>	<b>1,053,097</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **040** **PROPERTY CODE ENFORCEMENT**

Fund Manager: ROBERT W KESSLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

ALL REVENUES ARE EITHER FROM CDBG FUNDING OR FROM USER FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
30250	TRUTH IN SALE OF HOUSING	132,980	141,880	158,709	166,500	7,791
30251	NUISANCE BLDG ABATEMENT	350,013	500,000	1,085,996	1,500,000	414,004
30254	TENANT REMEDIES ACTION INITIATIVE	21,023	1,584	200,000	200,000	0
30253	ONE AND TWO UNIT RENTAL	290,009	263,644	406,433	350,614	-55,819
	<b>Department Total</b>	<b>794,025</b>	<b>907,108</b>	<b>1,851,138</b>	<b>2,217,114</b>	<b>365,976</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS	4,400	4,200	4,500	4,500	0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	418,589	401,324	521,638	512,614	-9,024
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE			200,000	200,000	0
	TRANSFERS	371,036	501,584	1,125,000	1,500,000	375,000
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>794,025</b>	<b>907,108</b>	<b>1,851,138</b>	<b>2,217,114</b>	<b>365,976</b>



**City of Saint Paul**  
**Financing Plan by Department and Activity**

Fund: 167 CHARITABLE GAMBLING ENFORCEMENT

Fund Manager: CHRISTINE A ROZEK

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
31352	GAMBLING ENFORCEMENT	132,851	123,385	103,058	118,236	15,178
	<b>Department Total</b>	<b>132,851</b>	<b>123,385</b>	<b>103,058</b>	<b>118,236</b>	<b>15,178</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS	132,851	123,385	120,000	120,000	0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS					0
	FUND BALANCES			-16,942	-1,764	15,178
	<b>Total Financing by Object</b>	<b>132,851</b>	<b>123,385</b>	<b>103,058</b>	<b>118,236</b>	<b>15,178</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **320 LICENSE INSPECTIONS & ENV PROTECTIO**

Fund Manager: ROBERT W KESSLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
33353	CUSTOMER SERVICE	2,598,150	3,140,449	3,018,394	3,092,325	73,931
33350	ENVIRONMENTAL HEALTH		30	1,034,269	1,095,786	61,517
33351	OPERATIONS	7,580,173	6,692,572	6,375,290	6,046,528	-328,762
33355	ZONING	96,946	93,350	550,966	515,616	-35,350
	<b>Department Total</b>	<b>10,275,269</b>	<b>9,926,401</b>	<b>10,978,919</b>	<b>10,750,255</b>	<b>-228,664</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS	8,445,552	8,338,449	9,002,886	8,793,774	-209,112
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	1,707,096	1,404,991	1,449,402	1,709,718	260,316
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	48,484	46,765	39,000	39,000	0
	TRANSFERS	74,137	136,196	140,916	207,763	66,847
	FUND BALANCES			346,715		-346,715
	<b>Total Financing by Object</b>	<b>10,275,269</b>	<b>9,926,401</b>	<b>10,978,919</b>	<b>10,750,255</b>	<b>-228,664</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **736 FIRE PROTECTION CLOTHING**

Fund Manager: TIMOTHY M BUTLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE REVENUE FOR THIS FUND IS DIRECTLY CONTRIBUTED BY THE GENERAL FUND. THIS AMOUNT IS REQUIRED TO BE SET ASIDE BY LABOR CONTRACTS FOR THE PURCHASE OF FIREFIGHTING AND CODE ENFORCEMENT UNIFORM CLOTHING.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
55006	FIRE INSPECTION CLOTHING TRUST FUND	8,522	8,561	10,900	10,900	0
	<b>Department Total</b>	<b>8,522</b>	<b>8,561</b>	<b>10,900</b>	<b>10,900</b>	<b>0</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES					0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS	8,522	8,561	10,900	10,900	0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>8,522</b>	<b>8,561</b>	<b>10,900</b>	<b>10,900</b>	<b>0</b>



# Personnel Reports

**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department	Activity	2007 Adopted FTE	2008 Adopted FTE	2009 Adopted FTE	2010 Mayor's Proposed FTE	Change from 2009 Adopted
02	SAFETY & INSPECTIONS					
0210	CODE INSPECTION					
	00256 CODE ENFORCEMENT - PROPERTY	17.3	17.0	20.2	14.1	-6.1
	00257 VACANT BLDG MONITORING	5.0	5.0	16.2	13.8	-2.4
	00258 SUMMARY NUISANCE ABATEMENT	3.5	2.5	2.8	2.5	-0.3
	<b>Division Total</b>	<b>25.8</b>	<b>24.5</b>	<b>39.2</b>	<b>30.4</b>	<b>-8.8</b>
0230	LICENSING & CUSTOMER SERVICE					
	00177 ANIMAL CONTROL	11.8	11.8	11.8	10.8	-1.0
	00259 INFORMATION AND COMPLAINT	1.0	1.0	1.0		-1.0
	<b>Division Total</b>	<b>12.8</b>	<b>12.8</b>	<b>12.8</b>	<b>10.8</b>	<b>-2.0</b>
0250	FIRE INSPECTION					
	00260 FIRE INSPECTION	16.0	13.0	15.5	17.0	1.5
	<b>Division Total</b>	<b>16.0</b>	<b>13.0</b>	<b>15.5</b>	<b>17.0</b>	<b>1.5</b>
	<b>Department Total</b>	<b>54.6</b>	<b>50.3</b>	<b>67.5</b>	<b>58.2</b>	<b>-9.3</b>

**City of Saint Paul  
Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department	Activity	2007 Adopted FTE	2008 Adopted FTE	2009 Adopted FTE	2010 Mayor's Proposed FTE	Change from 2009 Adopted
02	SAFETY & INSPECTIONS					
0210	CODE INSPECTION					
	30250 TRUTH IN SALE OF HOUSING	2.4	2.4	2.1	2.1	0.0
	30251 NUISANCE BLDG ABATEMENT	0.4	0.4	0.4		-0.4
	<b>Division Total</b>	<b>2.8</b>	<b>2.8</b>	<b>2.5</b>	<b>2.1</b>	<b>-0.4</b>
0230	LICENSING & CUSTOMER SERVICE					
	31352 GAMBLING ENFORCEMENT	1.7	0.8	0.7	0.8	0.1
	33353 CUSTOMER SERVICE	31.0	32.0	24.1	23.0	-1.1
	<b>Division Total</b>	<b>32.7</b>	<b>32.8</b>	<b>24.8</b>	<b>23.8</b>	<b>-1.0</b>
0235	ENVIRONMENTAL HEALTH					
	33350 ENVIRONMENTAL HEALTH	9.5	9.5	9.5	9.5	0.0
	<b>Division Total</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>0.0</b>
0240	CONSTRUCTION SERVICES					
	33351 OPERATIONS	53.3	59.4	49.3	41.9	-8.1
	33355 ZONING	5.0	6.0	5.0	4.0	-1.0
	<b>Division Total</b>	<b>58.3</b>	<b>65.4</b>	<b>54.3</b>	<b>52.6</b>	<b>-1.7</b>
0250	FIRE INSPECTION					
	30253 ONE AND TWO UNIT RENTAL	2.4	5.3	5.8	4.5	-1.3
	<b>Division Total</b>	<b>2.4</b>	<b>5.3</b>	<b>5.8</b>	<b>4.5</b>	<b>-1.3</b>
	<b>Department Total</b>	<b>105.7</b>	<b>115.8</b>	<b>96.9</b>	<b>85.1</b>	<b>-11.8</b>

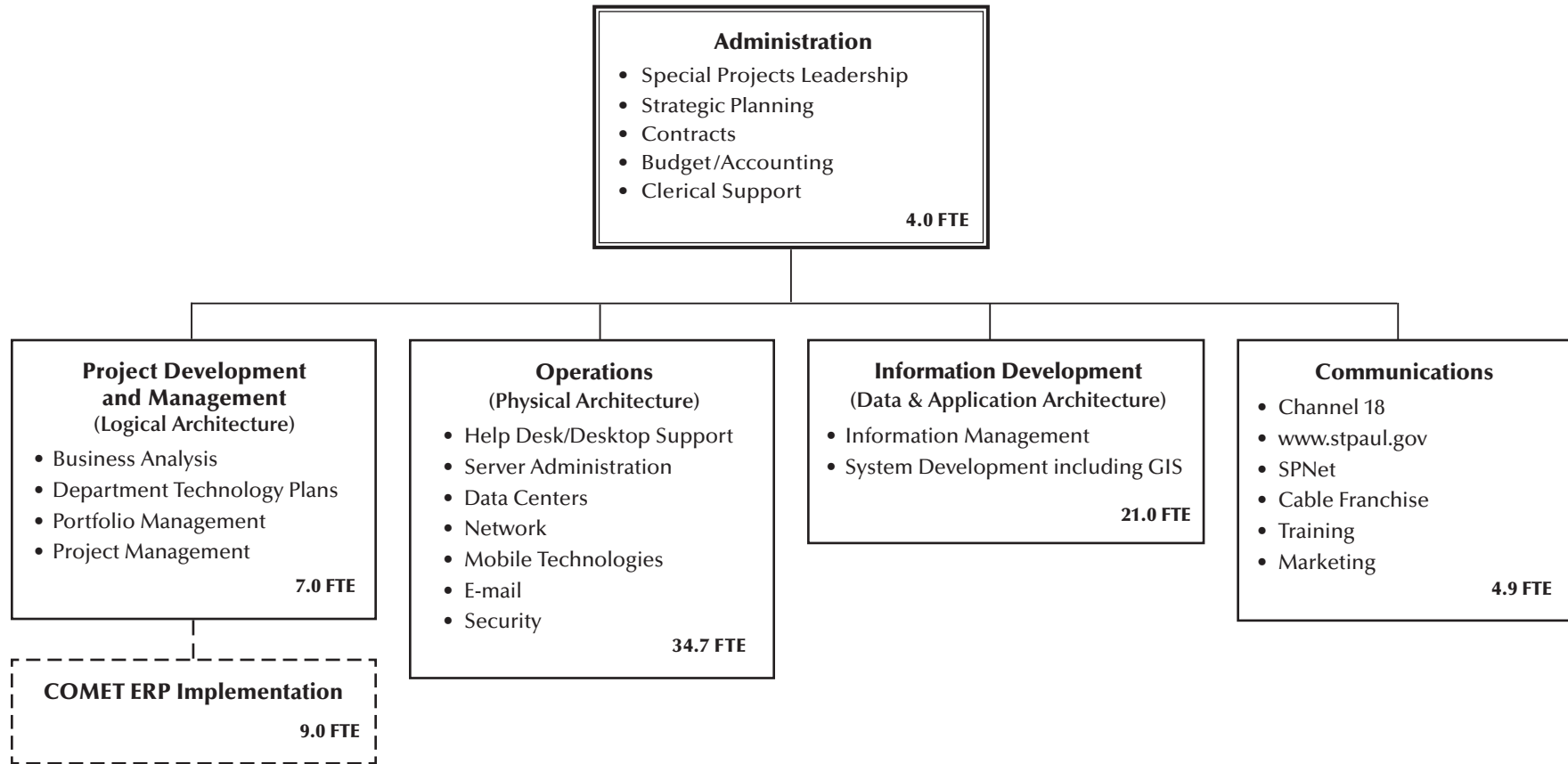




# Office of Technology and Communications

*The mission of the Office of Technology and Communications is to provide our internal and external partners with the right information when and where they need it through:*

- *Multiple information delivery channels*
- *High value content*
- *Effective partnerships*
- *Stable and efficient infrastructure*
- *Business process improvement*



**(Total 80.6 FTE)**

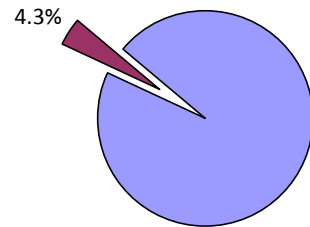
**Mayor's 2010 Proposed Budget  
Office of Technology and Communications (OTC)**

**Department Description:**

The Office of Technology and Communications (OTC) works in partnership with City departments to identify and implement cost effective technology solutions to support business needs and objectives. OTC provides services in four key areas:

- Project Development and Management develops and manages technology projects to ensure projects deliver desired results and remain on time and within budget.
- Operations ensures that the City's computer infrastructure employs current technology and is secure, reliable, responsive, effective and efficient.
- Information Development creates, maintains, and organizes information and information systems that are key for daily operations and decision making across the City.
- Communications provides cable franchise and Institutional Network oversight and uses video productions and the City's web site to serve City needs and to promote the City as a destination of choice to live, work, and visit.

**OTC's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget: \$8,374,037
- Total Special Fund Budget: \$4,364,077
- Total FTEs: 80.6
- Support a high-speed backbone and Metropolitan Area Network with 130 subnets
- Support over 2100 PCs at 120 locations
- Support nearly 200 software applications
- WWW. STPAUL.GOV logged 1,660,696 visitors in 2008
- Televised/webstreamed more than 192 hours of public meetings in 2008
- Manage 270 miles of Institutional Network (I-Net)

**Department Goals**

- All residents will have access to affordable high-speed broadband and know how to use it.
- Internal and external City customers know what services and information are available to improve the quality of their lives and can engage city services 24 x 7
- The City is increasingly effective and efficient in its operations due to OTC driving enterprise business process improvements that are aligned with strategic city objectives.

**Recent Accomplishments**

- With the Office of Financial Services and Human Resources completed the planning phase of the COMET ERP project which included product and implementer selection.
- Upgraded and consolidated City data centers from five down to three to provide a robust and secure environment that meets industry best practices and reduces costs.
- Provided the City, and particularly Public Safety personnel, with the technology and technical support required to deliver City services associated with the Republican National Convention.
- Returned 399 leased PCs and installed 388 leased PCs.
- Received 8 national and state awards for video and web site excellence
- Reorganized OTC to promote standardization, depth of support and staff efficiencies. Also created formal Business Analyst and Project Management roles.
- Upgraded network infrastructure in City Hall and City Hall Annex to gigabit capability.

**Mayor's 2010 Proposed Budget**  
**Office of Technology and Communications**

**Fiscal Summary**

	<u>2008 Actual</u>	<u>2009 Adopted</u>	<u>2010 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2009 Adopted FTEs</u>	<u>2010 Proposed FTEs</u>
<b>Spending</b>							
General Fund	8,404,460	9,052,505	8,374,037	(678,468)	-7.5%	74.5	63.5
Fund 164: Information Services	440,326	495,329	1,544,113	1,048,784	211.7%	0.8	9.0
Fund 166: Media Services	2,246,421	3,069,220	2,619,196	(450,024)	-14.7%	6.1	6.1
Fund 626: City-Wide Data Processing*	168,036	179,924	200,768	20,844	11.6%	2.0	2.0
<b>Financing</b>							
General Fund	4,021,495	4,799,463	4,340,895	(458,568)	-9.6%		
Fund 164: Information Services	522,979	495,329	1,544,113	1,048,784	211.7%		
Fund 166: Media Services	2,419,711	3,069,220	2,619,196	(450,024)	-14.7%		
Fund 626: City-Wide Data Processing*	168,036	179,924	200,768	20,844	11.6%		

\* The spending and financing changes in this fund are the result of inflationary adjustments to current service levels only. For this reason, additional detail is not provided on the following pages.

**Budget Changes Summary**

Budget reduction strategies for OTC focused on reworking the PC Lease program, reducing operating costs (training, overtime, etc) and position elimination. The loss of 14% of OTC general fund staff has forced OTC to fast-track its reorganization from a department centric model to a functional area model. The four new areas focus on: daily operations of existing infrastructure, application development and maintenance, project management of new projects and administration of OTC. The new organization allows staff to be reassigned to the areas of greatest need, ensures more standardization and attempts to preserve current levels of system support. This change resulted in the consolidation of General Fund activities for easier tracking and management. General fund activities that are eliminated are Web (01002) and GIS (01005). The significant loss of staff and the implementation of the COMET project will negatively impact the level of service OTC can provide. Emphasis will be on maintaining critical services, servicing existing systems and enabling more departmental self-service tools.

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	563,551	51,423	-	-
Subtotal	<u>563,551</u>	<u>51,423</u>	<u>-</u>	<u>-</u>

**One Time Adjustments**

The 2009 budget included a one-time transfer of fund balance from the Media Services special fund into the General Fund. This transfer was removed during development of the 2010 base budget.

Remove one-time fund balance transfer added in 2009 Council phase

Subtotal	<u>-</u>	<u>(439,500)</u>	<u>-</u>	<u>-</u>
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**Reorganize Department Around Service Functions**

As part of the plan to reorganize OTC's functions while holding down costs, the department will manage vacancies, reassign existing staff and eliminate positions. These changes result in a net loss of 11 FTEs in the General Fund: one FTE will be shifted to the Media Services special fund to support that fund's new focus on communications services; 6 vacant positions will be eliminated; and 4 staff will be laid off. A one-time transfer of fund balance from the Media Services special fund will help cover unemployment costs associated with these position reductions. The reorganization will allow more flexibility in staffing to ensure critical systems are covered, however less staff will mean fewer projects are done. Ensuring current systems are supported, especially those used for public safety will take precedence over new work. OTC is also reevaluating what services it offers and is working to provide more self-service tools to departments around reporting, data management, etc to ensure that OTC staff is focused on technical projects and support.

Shift staff to Media Services special fund: communications and clerical	(67,349)	-	(1.0)	-
Eliminate six vacant technical positions	(538,462)	-	(6.0)	-
Lay-off four technical positions	(353,134)	-	(4.0)	-
Salary savings due to attrition and retirements	(30,331)	-	-	-
Remove contingency for salary study	(75,000)	-	-	-
Net change in Media Services transfer due to staff shifts, decreased revenue estimate	-	(27,843)	-	-
One-time Media Services fund balance transfer	-	100,000	-	-
Subtotal	<u>(1,064,276)</u>	<u>72,157</u>	<u>(11.0)</u>	<u>-</u>

**Revise PC Lease Program**

The increased reliability of PCs has made it possible for the City to transition to a four-year PC replacement cycle, from the current 3-year replacement cycle. With a four year lease approach, fewer machines are returned annually and OTC is able to internally handle the preparation process for returning leased PCs.

Savings from lower lease payments, and internal PC return preparation	(105,207)	-	-	-
Decrease in revenue for PC replacement due to extended lease cycle	-	(203,848)	-	-
Subtotal	<u>(105,207)</u>	<u>(203,848)</u>	<u>-</u>	<u>-</u>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**Operations Changes**

To further hold down operating costs, OTC will make several miscellaneous reductions, including reducing paid overtime, continuing to reap savings from server virtualization, eliminating the reserve fund for software license compliance fees, reducing staff training, and eliminating the subsidy for banner hanging for outside organizations. 2010's proposed budget also includes funding for centralized control of the City's data centers and new network security maintenance costs. These new costs will be partially offset through one-time revenue while OTC develops cost sharing plans for these services.

Data center and network security maintenance, partially offset with revenue	96,200	61,200	-	-
Miscellaneous operations savings	(168,736)	-	-	-
Subtotal	<u>(72,536)</u>	<u>61,200</u>	<u>-</u>	<u>-</u>
<b>General Fund Budget Changes Total</b>	<b>(678,468)</b>	<b>(458,568)</b>	<b>(11.0)</b>	-

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**One Time Adjustments**

In 2009, the Information Services special fund included one-time spending authority for purchasing the LANDesk Suite, a centralized PC management system. The 2009 budget also included one-time funding for staff and consultants to begin research and planning for the City's purchase of an Enterprise Resource Planning ("ERP") system. Budget authority for both of those one-time expenses was eliminated in the 2010 budget.

Remove purchase of LANDesk	(101,949)	-	-	-
Remove ERP research and planning costs	(393,380)	-	-	-
Subtotal	<u>(495,329)</u>	<u>-</u>	<u>-</u>	<u>-</u>

**COMET Implementation**

The Information Services Internal Services Fund is comprised of the Enterprise Technology Initiative activity and the Enterprise Resource Planning activity. For the 2010 budget year all spending in this fund will be dedicated to implementing the City Operations Modernization and Enterprise Transformation ("COMET") project. The budget includes funding for an internal implementation team and associated overhead. These costs will be covered with project management revenue from the COMET capital project. The Information Services fund also includes the hardware and software maintenance costs for COMET, and a transfer to the general debt fund for the first year's payments on the project's debt service. Those expenses will be paid for with revenue from the City's Enterprise Technology Initiative (ETI).

Core team salary, fringe and overtime	904,550	-	8.2	-
Core team overhead	144,234	-	-	-
Hardware and software maintenance	382,329	-	-	-
Transfer to general debt fund	113,000	-	-	-
Project management revenue from COMET capital project	-	1,048,784	-	-
Subtotal	<u>1,544,113</u>	<u>1,048,784</u>	<u>8.2</u>	<u>-</u>

**Fund 164 Budget Changes Total**

<b>Fund 164 Budget Changes Total</b>	<b>1,048,784</b>	<b>1,048,784</b>	<b>8.2</b>	<b>-</b>
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	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
<b>Current Service Level Adjustments</b>	42,424	6,276	-	-
Subtotal	<u>42,424</u>	<u>6,276</u>	<u>-</u>	<u>-</u>

**One Time Adjustments**

The 2009 budget included a one-time transfer of fund balance from the Media Services special fund into the General Fund. The 2009 budget also included a one-time PEG anniversary grant. Revenue and spending authority associated with both of these one-time items were removed during development of the 2010 base budget.

Remove one-time PEG anniversary grant	(270,000)	(270,000)	-	-
Remove one-time use of fund balance	(405,000)	(405,000)	-	-
Subtotal	<u>(675,000)</u>	<u>(675,000)</u>	<u>-</u>	<u>-</u>

**Personnel Changes**

Under the new OTC organization Media Services is now part of the Communications section which includes Marketing. The 2010 spending plan more appropriately reflects the costs associated with providing communications services for the City. Media Services is assuming more of the web related costs which is reflected in the transfer of 0.5 IS Support Specialist III, as well as the absorption of the cost of clerical support from the General Fund. A net reduction in 0.5 FTE includes the layoff of a Video Production Technician, and increasing a half-time Video Production Technician to fulltime status. After funding its own operations, Media Services transfers additional franchise fee revenue to the General Fund. The cable franchise fee transfer is decreasing in 2010 because it is impacted both by increasing costs in Media Services as well as declining revenue projections. The proposed budget also includes a one-time transfer of Media Services fund balance to the General Fund.

Staff shifts from the General Fund: communications and clerical	50,817	-	0.5	-
Net reduction of 0.5 FTE Video Production Technician	(25,622)	-	(0.5)	(0.5)
Net change in cable franchise fee transfer due to staff shifts and reductions	-	-	-	-
Reduce contingency for promotions	(8,500)	-	-	-
Revised franchise fee revenue estimate	-	(9,500)	-	-
Net change in ongoing franchise fee transfer to General Fund	(62,343)	-	-	-
One-time fund balance transfer to general fund	161,200	161,200	-	-
Subtotal	<u>115,552</u>	<u>151,700</u>	<u>-</u>	<u>(0.5)</u>

	<u>2010 Spending Change</u>	<u>2010 Financing Change</u>	<u>2010 FTE Change</u>	<u>Layoffs</u>
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**Council Chambers and Other Capital Equipment**

Ramsey County and the City of Saint Paul have equally been contributing funds to upgrade the technology in the Council Chambers since 2007. The cameras, robotics, CRT displays, control center and camera lighting in this room are more than 10 years old. The equipment is not digital nor energy efficient. As part of its 2010 budget, OTC will begin Phase I of the renovation to the Council Chambers. Phase I work includes installing energy efficient lighting and new video displays in the Chambers. Media Services also estimates that it will receive additional PEG grant money in 2010 to spend on its ongoing capital needs.

Council Chambers renovation phase 1	64,000	64,000	-	-
Additional PEG revenue expected for 2010	3,000	3,000	-	-
Subtotal	<u>67,000</u>	<u>67,000</u>	<u>-</u>	<u>-</u>
<b>Fund 166 Budget Changes Total</b>	<b>(450,024)</b>	<b>(450,024)</b>	<b>-</b>	<b>(0.5)</b>



# Spending Reports

# Technology And Communications

Department/Office Director: **ANDREA T CASSELTON**

	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
<b>Spending By Unit</b>					
001 GENERAL FUND	7,933,557	8,404,460	9,052,505	8,374,037	-678,468
164 INFO SERVICES INTERNAL SERVICES FND		440,326	495,329	1,544,113	1,048,784
166 MEDIA SERVICES SPEC REV FUND	2,598,024	2,246,421	3,069,220	2,619,196	-450,024
626 CITY-WIDE DATA PROCESSING	151,913	168,036	179,924	200,768	20,844
Total Spending by Uni	<b>10,683,494</b>	<b>11,259,243</b>	<b>12,796,978</b>	<b>12,738,114</b>	<b>-58,864</b>
<b>Spending By Major Object</b>					
SALARIES	4,963,298	5,209,946	5,668,590	5,778,613	110,023
SERVICES	1,701,905	2,063,373	2,364,532	2,518,158	153,626
MATERIALS AND SUPPLIES	504,986	449,784	355,657	447,381	91,724
EMPLOYER FRINGE BENEFITS	1,576,452	1,781,057	1,748,978	1,902,522	153,544
MISC TRANSFER CONTINGENCY ETC	1,914,121	1,633,596	2,519,556	2,005,440	-514,116
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS	22,732	121,487	139,665	86,000	-53,665
Total Spending by Object	<b>10,683,494</b>	<b>11,259,243</b>	<b>12,796,978</b>	<b>12,738,114</b>	<b>-58,864</b>
Percent Change from Previous Year		<b>5.4%</b>	<b>13.7%</b>	<b>-0.5%</b>	
<b>Financing By Major Object</b>					
GENERAL FUND	7,933,557	8,404,460	9,052,505	8,374,037	-678,468
SPECIAL FUND					
TAXES	2,046,481	2,168,213	2,184,500	2,175,000	-9,500
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE					
FEES, SALES AND SERVICES	273,621	309,268	341,744	1,417,348	1,075,604
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	269,631	633,245	937,229	610,529	-326,700
TRANSFERS					
FUND BALANCES			281,000	161,200	-119,800
Total Financing by Object	<b>10,523,290</b>	<b>11,515,186</b>	<b>12,796,978</b>	<b>12,738,114</b>	<b>-58,864</b>
Percent Change from Previous Year		<b>9.4%</b>	<b>11.1%</b>	<b>-0.5%</b>	

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **06 TECHNOLOGY AND COMMUNICATIONS**

Division: **0601 ADMINISTRATION DIVISION**

Division Manager: ANDREA T CASSELTON

Division Mission:

TO ENSURE THAT THE DEPARTMENT'S MISSION "TO PROVIDE SUPERIOR SERVICES THAT ARE RESPONSIVE TO OUR CUSTOMERS' CURRENT AND FUTURE NEEDS" IS ACHIEVED.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	354,071	470,981	546,553	193,441	-353,112	-64.6%								
SERVICES	76,032	130,475	61,670	87,227	25,557	41.4%								
MATERIALS AND SUPPLIES	25,317	33,856	28,059	20,689	-7,370	-26.3%								
EMPLOYER FRINGE BENEFITS	113,246	158,584	171,487	63,778	-107,709	-62.8%								
MISC TRANSFER CONTINGENCY ETC	287	1,506	26,200	6,200	-20,000	-76.3%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS			0	0										
Division Total	<b>568,953</b>	<b>795,402</b>	<b>833,969</b>	<b>371,335</b>	<b>-462,634</b>	<b>-55.5%</b>								
<b>by Activity</b>														
01001 DIRECTOR'S OFFICE	432,109	192,544	193,108	235,969	42,861	22.2%	3.8	1.8	1.8	135,585	1.3	115,470	-0.5	-20,115
01002 WEB SERVICES		183,001	161,271	0	-161,271	-100.0%		2.0	2.0	122,581			-2.0	-122,581
01005 GIS SERVICES		239,236	321,199	0	-321,199	-100.0%		2.0	3.0	207,076			-3.0	-207,076
01020 MARKETING & COMMUNICATIONS	136,844	180,621	158,391	135,366	-23,025	-14.5%	1.0	1.0	1.0	81,311	1.0	77,971		-3,340
Division Total	<b>568,953</b>	<b>795,402</b>	<b>833,969</b>	<b>371,335</b>	<b>-462,634</b>	<b>-55.5%</b>	<b>4.8</b>	<b>6.8</b>	<b>7.8</b>	<b>546,553</b>	<b>2.3</b>	<b>193,441</b>	<b>-5.5</b>	<b>-353,112</b>
Percent Change from Previous Year		<b>39.8%</b>	<b>4.8%</b>				<b>41.7%</b>	<b>14.7%</b>					<b>-70.5%</b>	<b>-64.6%</b>

## City of Saint Paul 2010 Budget Division Spending Plan Summary Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **06 TECHNOLOGY AND COMMUNICATIONS**

Division: **0610 INFORMATION SERVICES**

Division Manager: CYNTHIA A MULLAN

Division Mission:

TO PROVIDE SUPERIOR INFORMATION TECHNOLOGY SERVICES THAT ARE RESPONSIVE TO OUR CUSTOMERS' CURRENT AND FUTURE NEEDS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	FTE/Amount	2009 FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	4,140,283	4,313,447	4,585,722	4,377,395	-208,327	-4.5%								
SERVICES	1,503,994	1,549,759	1,897,403	1,857,985	-39,418	-2.1%								
MATERIALS AND SUPPLIES	360,735	243,556	244,543	287,104	42,561	17.4%								
EMPLOYER FRINGE BENEFITS	1,311,859	1,460,299	1,406,123	1,455,218	49,095	3.5%								
MISC TRANSFER CONTINGENCY ETC	25,000	25,000	84,745	25,000	-59,745	-70.5%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS	22,732	16,997	0	0										
Division Total	<b>7,364,604</b>	<b>7,609,058</b>	<b>8,218,536</b>	<b>8,002,702</b>	<b>-215,834</b>	<b>-2.6%</b>								
<b>by Activity</b>														
01115 INFORMATION SERVICES	5,794,253	6,091,099	6,405,014	6,191,753	-213,261	-3.3%	66.5	65.7	66.7	4,580,433	61.2	4,377,395	-5.5	-203,038
01116 E-GOVERNMENT	57,575	31,005	0	0										
01119 TECH INITIATIVE RECURRING COSTS	1,365,504	1,456,943	1,813,522	1,810,949	-2,573	-0.1%			0.0	5,289	0.0	0		-5,289
01120 TECHNOLOGY INITIATIVE INVESTMENT	147,272	30,012	0	0										
Division Total	<b>7,364,604</b>	<b>7,609,058</b>	<b>8,218,536</b>	<b>8,002,702</b>	<b>-215,834</b>	<b>-2.6%</b>	<b>66.5</b>	<b>65.7</b>	<b>66.7</b>	<b>4,585,722</b>	<b>61.2</b>	<b>4,377,395</b>	<b>-5.5</b>	<b>-208,327</b>
Percent Change from Previous Year		<b>3.3%</b>	<b>8.0%</b>				<b>-1.2%</b>	<b>1.5%</b>					<b>-8.2%</b>	<b>-4.5%</b>

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **164 INFO SERVICES INTERNAL SERVICES FND**

Fund Manager: **CYNTHIA A MULLAN**

Department: **06 TECHNOLOGY AND COMMUNICATIONS**

Department Director: **ANDREA T CASSELTON**

Fund Purpose:

THIS FUND COLLECTS ENTERPRISE TECHNOLOGY INITIATIVE COSTS, WHICH ARE ALLOCATED TO DEPARTMENTS FOR CITY-WIDE TECHNOLOGY IMPROVEMENTS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2007	2008	2009	2010		2007	2008	2009	2010	Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount		
			Amount	Change/Percent								
<b>by Type of Expenditure</b>												
SALARIES			67,940	696,678	628,738					925.4%		
SERVICES		225,522	252,296	419,829	167,533					66.4%		
MATERIALS AND SUPPLIES		147,735	51,700	106,734	55,034					106.4%		
EMPLOYER FRINGE BENEFITS			21,444	207,872	186,428					869.4%		
MISC TRANSFER CONTINGENCY ETC			0	113,000	113,000							
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMEN												
EQUIPMENT LAND AND BUILDINGS		67,068	101,949		-101,949					-100.0%		
Spending Total	<b>0</b>	<b>440,326</b>	<b>495,329</b>	<b>1,544,113</b>	<b>1,048,784</b>					<b>211.7%</b>		
<b>by Activity</b>												
11105ENTERPRISE TECHNOLOGY INITIATIVE		440,326	101,949		-101,949					-100.0%		
11110ENTERPRISE RESOURCE PLANNING			393,380	1,544,113	1,150,733		0.8	67,940	9.0	696,678	8.2	628,738
Fund Total	<b>0</b>	<b>440,326</b>	<b>495,329</b>	<b>1,544,113</b>	<b>1,048,784</b>		<b>0.8</b>	<b>67,940</b>	<b>9.0</b>	<b>696,678</b>	<b>8.2</b>	<b>628,738</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>12.5%</b>							<b>1025.0%</b>	<b>925.4%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **166 MEDIA SERVICES SPEC REV FUND**

Fund Manager: **WILLIAM M REARDON**

Department: **06 TECHNOLOGY AND COMMUNICATIONS**

Department Director: **ANDREA T CASSELTON**

Fund Purpose:  
PURSUANT TO CHAPTER 430, ARTICLE V, SECTION 430.051 (B), THIS FUND EXISTS PRIMARILY TO SUPPORT THE CITY'S ADMINISTRATION OF THE CABLE FRANCHISE ORDINANCE AND THE PLANNING AND DEVELOPMENT OF CABLE COMMUNICATIONS SERVICES, AND SECONDARILY TO SUPPORT THE CITY'S GENERAL FUND OR OTHER SUCH USES AS SPECIFIED BY THE CITY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010		Change from			
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	360,392	307,451	339,226	368,368	29,142	8.6%								
SERVICES	113,150	147,631	142,776	142,144	-632	-0.4%								
MATERIALS AND SUPPLIES	118,934	24,637	31,355	32,854	1,499	4.8%								
EMPLOYER FRINGE BENEFITS	116,715	122,191	109,536	128,590	19,054	17.4%								
MISC TRANSFER CONTINGENCY ETC	1,888,834	1,607,090	2,408,611	1,861,240	-547,371	-22.7%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN		37,422	37,716	86,000	48,284	128.0%								
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>2,598,024</b>	<b>2,246,421</b>	<b>3,069,220</b>	<b>2,619,196</b>	<b>-450,024</b>	<b>-14.7%</b>								
<b>by Activity</b>														
31121CATV IMPLEMENTATION/ANNUAL OPERATNS	2,329,736	2,065,273	2,623,900	2,370,900	-253,000	-9.6%	8.0	5.9	5.9	319,931	5.9	348,228	28,297	
31123I-NET	122,412	121,380	138,820	144,796	5,976	4.3%	0.2	0.2	0.2	19,295	0.2	20,140	845	
31124COUNCIL CHAMBERS VID EQ REPLACEMENT	35	114	5,000	69,000	64,000	1280.0%								
31125PEG GRANTS	145,842	59,654	301,500	34,500	-267,000	-88.6%								
Fund Total	<b>2,598,024</b>	<b>2,246,421</b>	<b>3,069,220</b>	<b>2,619,196</b>	<b>-450,024</b>	<b>-14.7%</b>	<b>8.2</b>	<b>6.1</b>	<b>6.1</b>	<b>339,226</b>	<b>6.1</b>	<b>368,368</b>	<b>0.0</b>	<b>29,142</b>
Percent Change from Previous Year		<b>-13.5%</b>	<b>36.6%</b>				<b>-25.6%</b>	<b>0.0%</b>				<b>0.0%</b>	<b>8.6%</b>	

## City of Saint Paul 2010 Budget Fund Spending Plan Summary Mayor's Proposed Budget

Fund: **626 CITY-WIDE DATA PROCESSING**

Fund Manager: **CYNTHIA A MULLAN**

Department: **06 TECHNOLOGY AND COMMUNICATIONS**

Department Director: **ANDREA T CASSELTON**

Fund Purpose:

WITHIN THE MISSION OF THE INFORMATION SERVICES DIVISION, TO PROVIDE THE STAFF RESOURCES TO UNDERTAKE TECHNOLOGY INITIATIVES OF A CITYWIDE NATURE.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
	2007	2008	2009	2010		2007	2008	2009	2010	Change from				
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2009 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	108,552	118,067	129,149	142,731	13,582	10.5%								
SERVICES	8,729	9,987	10,387	10,973	586	5.6%								
MATERIALS AND SUPPLIES														
EMPLOYER FRINGE BENEFITS	34,633	39,982	40,388	47,064	6,676	16.5%								
MISC TRANSFER CONTINGENCY ETC														
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>151,913</b>	<b>168,036</b>	<b>179,924</b>	<b>200,768</b>	<b>20,844</b>	<b>11.6%</b>								
<b>by Activity</b>														
31115INFORMATION SERVICES (SPECIAL)	151,913	168,036	179,924	200,768	20,844	11.6%	2.0	2.0	2.0	129,149	2.0	142,731	13,582	
Fund Total	<b>151,913</b>	<b>168,036</b>	<b>179,924</b>	<b>200,768</b>	<b>20,844</b>	<b>11.6%</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>129,149</b>	<b>2.0</b>	<b>142,731</b>	<b>0.0</b>	<b>13,582</b>
Percent Change from Previous Year		<b>10.6%</b>	<b>7.1%</b>				<b>0.0%</b>	<b>0.0%</b>			<b>0.0%</b>	<b>10.5%</b>		





# Financing Reports

## Financing by Major Object Code

Department: **06 TECHNOLOGY AND COMMUNICATIONS**

### GENERAL FUND

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
4073	PETITIONS TO VACATE STREETS, ALLEYS	1,475	900			
4301	NORMAL ACTIVITY SERVICES	7,833	6,056			
	<b>FEES, SALES AND SERVICES</b>	9,308	6,956	0	0	0
6901	CASH OVER OR SHORT					
6914	REFUNDS - JURY DUTY PAY	140	140			
6915	REFUNDS - NOT OTHERWISE CLASSIFIED	32				
6917	REFUNDS - OVERPAYMENTS		5,479			
6999	OTHER MISCELLANEOUS REVENUE N.O.C.	237,083	234,337	188,300	148,546	-39,754
	<b>MISCELLANEOUS REVENUE</b>	237,255	239,956	188,300	148,546	-39,754
7302	TRANSFER FROM ENTERPRISE FUND	8,332	17,964			
7303	TRANSFER FROM INTERNAL SERVICE FUND	1,127,762	1,046,685	1,043,861	1,097,882	54,021
7304	TRANSFER FROM DEBT SERVICE FUND	553	564			
7305	TRANSFER FROM SPECIAL REVENUE FUND	2,820,223	2,707,709	3,277,906	2,969,165	-308,741
7306	TRANSFER FROM CAP PROJ FUND-OTHER		1,661			
7399	TRANSFER FROM SPECIAL FUND			289,396	125,302	-164,094
7499	TRANSFER IN - INTRAFUND - OTHER					
	<b>TRANSFERS</b>	3,956,870	3,774,583	4,611,163	4,192,349	-418,814
	Fund Total	4,203,433	4,021,495	4,799,463	4,340,895	-458,568

## Financing by Major Object Code

Department: **06 TECHNOLOGY AND COMMUNICATIONS**

### SPECIAL FUNDS

		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
1395	G. E. F. F. - CABLE T.V.	2,046,481	2,168,213	2,184,500	2,175,000	-9,500
	<b>TAXES</b>	2,046,481	2,168,213	2,184,500	2,175,000	-9,500
4093	CABLE TV	13,937	8,129	23,000	23,000	
4301	NORMAL ACTIVITY SERVICES	256,226	285,257	318,744	345,564	26,820
4305	PROJECT MANAGEMENT				1,048,784	1,048,784
4306	DUPLICATING -XEROX-MULTILIT-ETC.	72	142			
4399	SERVICES N.O.C.	3,386	15,740			
	<b>FEES, SALES AND SERVICES</b>	273,621	309,268	341,744	1,417,348	1,075,604
6900	OTHER MISCELLANEOUS REVENUE					
6905	CONTRIB. & DONATIONS - OUTSIDE	10,739	11,015			
6906	CONTRIBUTIONS FROM OTHER FUNDS	161,225	522,979	495,329	495,329	
6907	COUNTY SHARE OF COST	34,500	34,500	34,500	34,500	
6910	DEPOSITS			11,400	11,700	300
6914	REFUNDS - JURY DUTY PAY	40				
6970	PRIVATE GRANTS	63,127	64,751	396,000	69,000	-327,000
	<b>MISCELLANEOUS REVENUE</b>	269,631	633,245	937,229	610,529	-326,700
7305	TRANSFER FROM SPECIAL REVENUE FUND					
	<b>TRANSFERS</b>	0	0	0	0	0
9830	USE OF FUND BALANCE			430,000	161,200	-268,800
9831	CONTRIBUTION TO FUND BALANCE			-149,000		149,000
	<b>FUND BALANCES</b>	0	0	281,000	161,200	-119,800
	Fund Total	2,589,733	3,110,726	3,744,473	4,364,077	619,604
	<b>Department Total</b>	<u>6,793,166</u>	<u>7,132,221</u>	<u>8,543,936</u>	<u>8,704,972</u>	<u>161,036</u>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>06</b>	<b>TECHNOLOGY AND COMMUNICATIONS</b>					
01001	DIRECTOR'S OFFICE	480,000				0
01020	MARKETING & COMMUNICATIONS	110,000	110,000	110,000	110,000	0
01121	CATV OPERATIONS & VIDEO PRODUCTIONS	1,351,742	1,510,695	2,062,593	1,756,450	-306,143
01115	INFORMATION SERVICES	1,703,548	1,792,057	2,010,426	2,059,749	49,323
01119	TECH INITIATIVE RECURRING COSTS	501,994	602,364	616,444	414,696	-201,748
01120	TECHNOLOGY INITIATIVE INVESTMENT	54,674	5,479			0
01300	REAL ESTATE	1,475	900			0
	<b>Department Total</b>	<b>4,203,433</b>	<b>4,021,495</b>	<b>4,799,463</b>	<b>4,340,895</b>	<b>-458,568</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	9,308	6,956			0
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	237,255	239,956	188,300	148,546	-39,754
	TRANSFERS	3,956,870	3,774,583	4,611,163	4,192,349	-418,814
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>4,203,433</b>	<b>4,021,495</b>	<b>4,799,463</b>	<b>4,340,895</b>	<b>-458,568</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **164 INFO SERVICES INTERNAL SERVICES FND**

Fund Manager: CYNTHIA A MULLAN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

IN 1997, THE GENERAL FUND PROVIDED AN ADVANCE OF \$1.7 MILLION FOR THE FINANCING OF THE HUMAN RESOURCES / PAYROLL / BENEFITS ADMINISTRATION PROJECT. A MECHANISM TO RECOVER THIS ADVANCE FROM ALL FUNDS OVER TEN YEARS WAS PUT INTO PLACE FOR 1998. THE REPAYMENT WAS COMPLETED IN 2007. FOR 2008 A NEW ACTIVITY HAS BEEN ESTABLISHED TO COLLECT REVENUE FROM DEPARTMENTS FOR ENTERPRISE-WIDE TECHNOLOGY IMPROVEMENTS.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>06</b>	<b>TECHNOLOGY AND COMMUNICATIONS</b>					
11100	INTEGRATED HR/PR/BA SYSTEM	161,225				0
11105	ENTERPRISE TECHNOLOGY INITIATIVE		522,979	101,949		-101,949
11110	ENTERPRISE RESOURCE PLANNING			393,380	1,544,113	1,150,733
	<b>Department Total</b>	<b>161,225</b>	<b>522,979</b>	<b>495,329</b>	<b>1,544,113</b>	<b>1,048,784</b>
	<b>Financing by Major Object</b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES				1,048,784	1,048,784
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	161,225	522,979	495,329	495,329	0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>161,225</b>	<b>522,979</b>	<b>495,329</b>	<b>1,544,113</b>	<b>1,048,784</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **166 MEDIA SERVICES SPEC REV FUND**

Fund Manager: WILLIAM M REARDON

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE ASSUMPTION: FRANCHISE FEES ARE FIVE PERCENT OF THE CABLE COMPANY'S GROSS REVENUES. BUDGET PROJECTIONS ARE BASED ON TRENDS AND EXPERIENCE, WITH INPUT FROM THE CABLE COMPANY. THE COMPANY ALSO PROVIDES CAPITAL GRANTS FOR PEG ACCESS AND I-NET PURPOSES PER THE FRANCHISE AND OTHER AGREEMENTS WITH THE CITY.

REVENUE ASSUMPTION: USERS OF THE INSTITUTIONAL NETWORK PAY A FEE TO USE THE NETWORK; THIS FEE IS SUPPLEMENTED BY FRANCHISE FEES TO COVER THE COSTS OF OPERATING AND DEVELOPING THE NETWORK.

REVENUE ASSUMPTION: THE CITY PROVIDES VIDEO COVERAGE FOR RAMSEY COUNTY BOARD MEETINGS. THE COUNTY PAYS FOR THIS SERVICE AND CONTRIBUTES TO EQUIPMENT EXPENSES RELATED TO THIS ACTIVITY.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>06</b>	<b>TECHNOLOGY AND COMMUNICATIONS</b>					
31121	CATV IMPLEMENTATION/ANNUAL OPERATNS	2,074,655	2,203,239	2,623,900	2,370,900	-253,000
31123	I-NET	104,313	117,221	138,820	144,796	5,976
31124	COUNCIL CHAMBERS VID EQ REPLACEMENT	34,500	34,500	5,000	69,000	64,000
31125	PEG GRANTS	63,127	64,751	301,500	34,500	-267,000
	<b>Department Total</b>	<b>2,276,595</b>	<b>2,419,711</b>	<b>3,069,220</b>	<b>2,619,196</b>	<b>-450,024</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES	2,046,481	2,168,213	2,184,500	2,175,000	-9,500
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	121,708	141,232	161,820	167,796	5,976
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE	108,406	110,266	441,900	115,200	-326,700
	TRANSFERS					0
	FUND BALANCES			281,000	161,200	-119,800
	<b>Total Financing by Object</b>	<b>2,276,595</b>	<b>2,419,711</b>	<b>3,069,220</b>	<b>2,619,196</b>	<b>-450,024</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **626 CITY-WIDE DATA PROCESSING**

Fund Manager: CYNTHIA A MULLAN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

CHARGES TO PUBLIC WORKS, LIEP, PED, THE LOCAL LAW ENFORCEMENT BLOCK GRANT, AND FLEET MANAGEMENT WILL BE USED TO SUPPORT SOME OF THE STAFF OF THE INFORMATION SERVICES DIVISION.

Department	Activity	2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
<b>06</b>	<b>TECHNOLOGY AND COMMUNICATIONS</b>					
31115	INFORMATION SERVICES (SPECIAL)	151,913	168,036	179,924	200,768	20,844
	<b>Department Total</b>	<b>151,913</b>	<b>168,036</b>	<b>179,924</b>	<b>200,768</b>	<b>20,844</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					0
	LICENSES AND PERMITS					0
	INTERGOVERNMENTAL REVENUE					0
	FEES, SALES AND SERVICES	151,913	168,036	179,924	200,768	20,844
	ENTERPRISE AND UTILITY REVENUES					0
	MISCELLANEOUS REVENUE					0
	TRANSFERS					0
	FUND BALANCES					0
	<b>Total Financing by Object</b>	<b>151,913</b>	<b>168,036</b>	<b>179,924</b>	<b>200,768</b>	<b>20,844</b>





# Personnel Reports

**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
06	TECHNOLOGY AND COMMUNICATIONS					
0601	ADMINISTRATION DIVISION					
	01001 DIRECTOR'S OFFICE	3.8	1.8	1.8	1.3	-0.5
	01002 WEB SERVICES		2.0	2.0		-2.0
	01005 GIS SERVICES		2.0	3.0		-3.0
	01020 MARKETING & COMMUNICATIONS	1.0	1.0	1.0	1.0	0.0
	<b>Division Total</b>	<b>4.8</b>	<b>6.8</b>	<b>7.8</b>	<b>2.3</b>	<b>-5.5</b>
0610	INFORMATION SERVICES					
	01115 INFORMATION SERVICES	66.5	65.7	66.7	61.2	-5.5
	<b>Division Total</b>	<b>66.5</b>	<b>65.7</b>	<b>66.7</b>	<b>61.2</b>	<b>-5.5</b>
	<b>Department Total</b>	<b>71.3</b>	<b>72.5</b>	<b>74.5</b>	<b>63.5</b>	<b>-11.0</b>

**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department		2007	2008	2009	2010	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2009 Adopted
06	TECHNOLOGY AND COMMUNICATIONS					
0602	CABLE TV					
	31121 CATV IMPLEMENTATION/ANNUAL OPERATNS	8.0	5.9	5.9	5.9	0.0
	31123 I-NET	0.2	0.2	0.2	0.2	0.0
	<b>Division Total</b>	<b>8.2</b>	<b>6.1</b>	<b>6.1</b>	<b>6.1</b>	<b>0.0</b>
0610	INFORMATION SERVICES					
	31115 INFORMATION SERVICES (SPECIAL)	2.0	2.0	2.0	2.0	0.0
	<b>Division Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
0680	ENTERPRISE TECHNOLOGY					
	11110 ENTERPRISE RESOURCE PLANNING			0.8	9.0	8.2
	<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.8</b>	<b>9.0</b>	<b>8.2</b>
	<b>Department Total</b>	<b>10.2</b>	<b>8.1</b>	<b>8.9</b>	<b>17.1</b>	<b>8.2</b>



# Appendix

## Glossary

**Activity:** An activity is a subunit of a fund. Each fund contains one or more activities, a specific and distinguishable budgetary unit of work or service. Activities are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

**Activity Manager:** Each activity manager shares in the authorities and responsibilities of the fund manager outlined below. In addition, each activity manager's responsibilities include attaining the performance objectives assigned to their activity, approving spending payments and directing the day-to-day operations of their activity.

**Activity Number:** A five (5)-digit number which uniquely identifies the activity. The first digit indicates the fund type, while the second digit indicates the department.

### Fund type:

- 0 General Fund
- 1 Internal Service Funds
- 2 Enterprise Funds
- 3 Special Revenue Funds
- 4 Special Assessment Funds
- 5 Trust and Agency Funds
- 6 Permanent Improvement Revolving Funds
- 7, 9 Bond Funds (includes Capital Improvement Bond Funds)
- 8 Debt Service Funds

### Department:

- 1 City Council
- 2 Safety and Inspections
- 3 Executive Administration (includes: Affirmative Action, Financial Services, Human Resources, Human Rights, Labor Relations, and Mayor's Office)
- 4 City Attorney
- 6 Technology and Communications
- 7 Public Works
- 8 Parks and Recreation
- 9 Police Department
- 10 Fire and Safety Services
- 11 Libraries
- 12 Public Health
- 13 Planning and Economic Development
- 15 Water Department
- 16 Human Rights and Equal Economic Opportunity
- 19 Debt Service

For example, Risk Watch (35115) is a special revenue fund activity in the Department of Fire and Safety Services. Similarly, Director's Office (02000) is a general fund activity in the Public Works Department. See *Fund Number*.

**Allocation:** A portion of a lump-sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See *Appropriation*.

**Appropriation:** An expenditure authorized by the city council for a specified amount and time.

**Assessed Valuation:** The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

**Bond:** A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

**Budget Document:** The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

**Capital Allocation:** Assignment of available capital (dollars) to specific uses.

**Capital Expenditure:** Actual spending of capital (dollars) for capital improvement projects.

**Capital Improvement:** The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks or buildings.

**Capital Improvement Budget (CIB):** A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

**Capital Outlay:** Equipment, machinery, vehicles or furniture items included in the operating budget. See *Capital Improvement Budget*.

**Capital Projects Fund:** A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

**CIB:** Acronym for capital improvement budget.

**CMMS:** Acronym for Computerized Maintenance Management System.

**COMET:** Acronym for City Operations Modernization and Enterprise Transformation, Saint Paul's technology improvement project. See *ERP*.

**Debt Service Fund:** A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

**Division:** An organizational subunit of a department in the general fund. Each department has one or more divisions, which are responsible for one or more activities.

**ERP:** Acronym for Enterprise Resource Planning, a document and information management system.

## Glossary – Continued

**ETI:** Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.

**Encumbrances:** Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

**Enterprise Fund:** A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

**Expenditures:** Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds) **Expenses.** Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See **Expenditures.**

**FMS or FM-80:** Reference to the City of Saint Paul's financial management computer system.

**FORCE:** Acronym for focusing our resources on community empowerment. This is a unit within the Police Department dedicated to combat problems, at the neighborhood level, of street level narcotics, problem properties and disruptive behavior.

**Fiduciary Fund:** A fund established to account for resources held for the benefit of parties outside the government.

**Financing Plan:** Identifies sources of revenues that support the spending plan.

**Full Time Equivalent (FTE):** A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

**Fund:** Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or administrative restrictions or requirements. The individual funds are organized by fund type. See **Fund Type.**

**Fund Balance:** An equity account reflecting the excess of accumulated assets over

accumulated liabilities and reserves (monies set aside for specific purposes).

**Fund Manager:** Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the director of the office of financial services. See **Performance Plan, Spending Plan, and Financing Plan.**

**Fund Number:** A three-digit number which uniquely identifies the fund. For example, the general fund is fund number 001, parks and recreation grant fund is 860 and the fire clothing trust fund is 736. There is no significance to the sequence of numbers. See **Activity Number.**

**Fund Type:** A classification of funds by similar purpose. The fund types are: governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see **Fund.**

**GIS:** Acronym for geographic based information systems.

**General Fund:** The fund used to account for all financial resources not specifically earmarked for other purposes. The general fund is the primary operating fund for the City of Saint Paul.

**Governmental Funds:** All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See **Fiduciary Funds** and **Proprietary Funds.**

**Internal Service Fund:** A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions or funds on a cost-reimbursement basis.

**LGA:** Acronym for local government aid. See **State Aids.**

**LLEBG:** Acronym for local law enforcement block grant, which is a federal grant program.

**MSA:** Acronym for municipal state aids. See **State Aids.**

## Glossary – Continued

*Object Code.* A four-digit code assigned to a specific type of receipt or expenditure. A major object code is a grouping of expenditures or receipts on the basis of the types of goods or services purchased or rendered. For example, personal services, materials, supplies, and equipment are major object codes.

*Operating Budget:* The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

*Operating Transfer In/Out:* Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

*PED:* Acronym for the planning and economic development department.

*Performance Plan:* A fund manager's estimate of the service level desired by the mayor, city council, and residents of the city. Includes mission statement, objectives and performance indicators.

*Permanent Fund:* A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See *Agency Fund* and *Fiduciary Fund*.

*PIR:* Acronym for public improvement revolving (fund).

*Proprietary Funds:* Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

*Recoverable Expenditure:* An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

*Retained Earnings:* An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

*Special Assessment:* Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

*Special Revenue Fund:* A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

*Spending Plan:* Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

*STAR:* Acronym for sales tax revitalization program. This is also referred to sometimes as cultural sales tax revenue.

*State Aids:* The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

*Local Government Aid (LGA):* Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government. The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

*Market Value Homestead Credit (MVHC).* The MVHC program reduces the property tax owed on a homestead property by 0.4% of the homestead's market value, up to a maximum per property of \$304. The maximum credit of \$304 occurs at a market value of \$76,000. For homesteads with market values over \$76,000, the credit is reduced by 0.09% of the excess market value. Homesteads with market value of \$413,778 and higher do not receive any credit. On each homeowner's property tax bill, the market value homestead credit is allocated to the local taxing districts according to the share of the total tax rate that each taxing district represents.

*Municipal State Aids (MSA).* This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

*Tax Increment District:* A tax increment district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.